

# The South Carolina Court of Appeals

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May 16, 2013

Mr. Tristan M Shaffer  
PO Box 176  
Chapin SC 29036

Re: City of Columbia v. Marie Assaad-Faltas  
Appellate Case No. 2013-000946

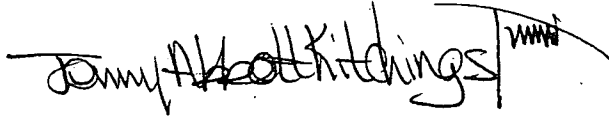
Dear Counsel:

This Court has received your notice of appeal, and the case has been assigned the appellate case number that appears above. Please use this number on all future correspondence relating to this matter.

All parties to this matter are advised that all filings must comply with the requirements of Rule 267 of the South Carolina Appellate Court Rules (SCACR). The SCACR are available online at [www.sccourts.org/courtreg](http://www.sccourts.org/courtreg). Additionally, any filings submitted by counsel admitted in South Carolina must include counsel's bar number.

The attention of the parties is directed to the order relating to the inclusion of personal data identifiers and other sensitive information in documents filed with the Supreme Court of South Carolina and the South Carolina Court of Appeals. The order can be found at [www.sccourts.org/courtOrders/HTMLFiles/2007-08-13-02.htm](http://www.sccourts.org/courtOrders/HTMLFiles/2007-08-13-02.htm). Please note that the responsibility for insuring that information is redacted or sealed as required by this order rests with counsel and the parties. This office will *not* review filings for redaction or to determine if materials should be sealed.

Very truly yours,

A handwritten signature in black ink that reads "Jimmy A. Kitchings". The signature is written in a cursive style with a horizontal line above the name and a vertical line to the right of the last name, ending in a small flourish.

CLERK

cc: David Amado Fernandez  
Salley W. Elliott