



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

September 27, 2022

Mr. Michael Warner Battle, Esquire  
PO Box 530  
Conway SC 29528-0530

Mr. Joseph M. McCulloch, Jr., Esquire  
PO Box 11623  
Columbia SC 29211

Ms. Kathy R. Schillaci, Esquire  
PO Box 11623  
Columbia SC 29211

Mr. Christian Stegmaier, Esquire  
PO Box 12487  
Columbia SC 29211

Mr. James Harrison Berry, Esquire  
2411 North Oak Street, Suite 401  
Myrtle Beach SC 29577

Mr. James Christopher Clark, Esquire  
2411 North Oak Street, Suite 401  
Myrtle Beach SC 29577

Scott D. Bergthold, Esquire  
2290 Ogletree Avenue, Ste 106  
Chattanooga TN 37421

Ms. Kelsey Jan Brudvig, Esquire  
1330 Lady Street, 6Th Floor  
Columbia SC 29201

Re: Horry County v. Helicopter Solutions, Inc.  
Appellate Case No. 2022-000596

Dear Counsel:

Our records reflect the time is approaching to file the record on appeal and final briefs. The Supreme Court issued an order reducing the number of copies required in appellate matters. *See Re: Reduced Number of Copies Required in Appellate Matters* (S.C. Sup. Ct. Order dated August 25, 2021). As permitted by the order, the Court of Appeals has determined a need exists for one additional bound copy of the record on appeal and all final briefs. The additional copies must comply with any binding or cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

Accordingly, each party must file an original record on appeal and/or final brief, in either electronic or unbound paper form, as well as **one** bound paper copy, at the time the record on appeal and final briefs are due to be served and filed in accordance with the SCACR.

Additionally, please review the following guidelines as you prepare your record on appeal and final briefs:

1. Pursuant to Rules 209, 210, and 267, SCACR, the record on appeal must include the following:
  - a. The correct case title (provided below) and caption as set forth in Rules 210(d) and 267, SCACR.
  - b. The name and contact information for all counsel representing the parties to the appeal. Please do not include names of counsel that have not previously made an appearance in this case.
  - c. A certificate of counsel, pursuant to Rule 210(g), SCACR.
  - d. A proof of service of the record on appeal, if one has not already been filed with this Court.
  - e. All matters designated by the parties pursuant to Rule 209, SCACR, in compliance with Rule 210(c) and (e), SCACR.
  - f. The binding for the copies of the record on appeal must be in compliance with Rule 267(d), SCACR.

2. Pursuant to Rules 211 and 267, SCACR, all final briefs must include the following:
  - a. The correct case title (provided below) and caption as set forth in Rules 210(d) and 267, SCACR.
  - b. The name and contact information for counsel filing the brief. If you are filing your final brief pro se, you must include your name and contact information on the cover of the brief.
  - c. The signature of the person filing the brief should be on the conclusion page.
  - d. A certificate of counsel for the final brief, pursuant to Rule 211, SCACR.
  - e. A proof of service of the final brief. Mail receipts will not be accepted in lieu of proper proof of service.
  - f. The binding for the copies of all final briefs must be in compliance with Rule 267(d), SCACR.

According to our records, the correct caption for this appeal should read as follows on the record on appeal and all final briefs:

**Horry County, South Carolina, Appellant,**

**v.**

**Helicopter Solutions, Inc. d/b/a Helicopter Adventures, Freddie Rick, and Burroughs & Chapin Company, Inc., Respondents.**

We request large parcels such as bound paper copies of final briefs and the record on appeal be sent directly to the Court via the street address: **1220 Senate Street, Columbia, S.C. 29201**. Thank you for your attention. If you have any questions, please do not hesitate to contact this office.

Very truly yours,

*V. Claire Allen*

CLERK