



The South Carolina Court of Appeals

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January 3, 2023

Richard V. Clowney, 276073
Trenton Correctional Institution
84 Greenhouse Road
Trenton SC 29847

Re: Richard Clowney, #276073 v. SCDC
Appellate Case No. 2022-001813

Dear Mr. Clowney:

Upon reviewing your notice of appeal, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter, or this appeal will be dismissed:

- The caption/title does not comply with Rule 267(a), SCACR. You must amend the notice of appeal in substantially to the format of Form 1 to Part II, Appendix C.
- The required filing fee has not been submitted. The correct filing fee is \$250.00.
- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.
- A proof of service showing that a copy has been served on the agency and/or the Administrative Law Court has not been provided as required by Rule 203(d)(2)(B)(i), SCACR.

Very truly yours,

Catherine Hanisak, deputy

CLERK

cc: Christina Catoe Bigelow, Esquire