



# The South Carolina Court of Appeals

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V. CLAIRE ALLEN  
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January 12, 2023

Mr. Steven Smith McKenzie, Esquire  
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Mr. Benjamin Allen Dunn, II, Esquire  
301 Stoneridge Drive  
Columbia SC 29210

Re: Marvin Gipson v. Coffey & McKenzie, P.A.  
Appellate Case No. 2020-000720

Dear Counsel:

The Supreme Court issued an order reducing the number of copies required in appellate matters. *See Re: Reduced Number of Copies Required in Appellate Matters* (S.C. Sup. Ct. Order dated August 25, 2021). As permitted by the order, the Court of Appeals has determined a need exists for six (6) additional bound copies of the record on appeal and all final briefs. The additional copies must comply with any binding or cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

We request large parcels such as bound copies of the record and briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, S.C. 29201.**

Accordingly, Appellant(s) must file six (6) bound copies of the Record on Appeal (and any supplemental record) and each party must file six (6) bound copies of their respective final briefs within ten (10) days of the date of this letter.

Very truly yours,

A handwritten signature in blue ink that reads "V. Claire Allen". The signature is written in a cursive style with a large initial "V" and a distinct "A" at the end.

CLERK