



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

March 29, 2023

Mr. Stephen Benjamin Samuels, Esquire
1320 Richland Street
Columbia SC 29201

Mr. Gary Christmas, Esquire
PO Box 1896
Mount Pleasant SC 29465

Ms. Margaret Mary Urbanic, Esquire
126 Seven Farms Dr., Ste. 200
Charleston SC 29492

Ms. Margaret Mary Urbanic, Esquire
126 Seven Farms Dr., Ste. 200
Charleston SC 29492

Mrs. Erin Farrell Farthing, Esquire
PO Box 1166
Lexington SC 29071

Mrs. Erin Farrell Farthing, Esquire
PO Box 1166
Lexington SC 29071

Re: Thomas Contreras v. St. John's Fire District Commission (3)
Appellate Case No. 2021-000683

Dear Counsel:

The Supreme Court issued an order reducing the number of copies required in appellate matters. *See Re: Reduced Number of Copies Required in Appellate Matters* (S.C. Sup. Ct. Order dated August 25, 2021). As permitted by the order, the Court of Appeals has determined a need exists for six (6) additional bound copies of the record on appeal and all final briefs. The additional copies must comply with any binding or cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

We request large parcels such as bound copies of the record and briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, S.C. 29201.**

Accordingly, Appellant(s) must file six (6) bound copies of the Record on Appeal (and any supplemental record) and each party must file six (6) bound copies of their respective final briefs within ten (10) days of the date of this letter.

Very truly yours,


CLERK