



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

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April 10, 2023

Alicia M. Ruffin
563 Duncan Station Drive
Duncan SC 29334

Re: Alicia Ruffin v. Dr. David Mitchell
Appellate Case No. 2023-000461

Dear Ms. Ruffin:

Our records reflect that the time for ordering the transcript has expired. Within ten days of the date of this letter, you must file a copy of the letter showing that you have timely ordered the transcript from the court reporter. If you have not timely ordered the transcript, you must serve and file a motion requesting permission to order the transcript outside of the filing deadlines set by Rule 207 of the SCACR, along with a copy of your letter addressed to the court reporter.

Be sure to copy the Court, the Office of Court Administration and opposing counsel with all correspondence concerning the transcript. The address for Court Administration is as follows:

South Carolina Office of Court Administration
1220 Senate Street, Suite 201
Columbia, SC 29201
transcripts@sccourts.org

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal will be dismissed.

Very truly yours,


CLERK

cc: Mitchell D. Appleby, Esquire
David Lee Williford, II, Esquire