



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

CATHERINE S. HARRISON  
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

November 06, 2023

Mr. Dayne C. Phillips, Esquire  
1614 Taylor Street  
Suite D  
Columbia SC 29201

Mr. Zachary William Jones, Esquire  
PO Box 11549  
Columbia SC 29211

Re: Harold Cartwright v. State  
Appellate Case No. 2022-001088

Dear Counsel:

The Supreme Court issued an order reducing the number of copies required in appellate matters. *See Re: Reduced Number of Copies Required in Appellate Matters* (S.C. Sup. Ct. Order dated August 25, 2021). As permitted by the order, the Court of Appeals has determined a need exists for one (1) bound copy of the appendix and all petitions and any responses. The additional copies must comply with any binding or cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

We request large parcels such as bound copies of the record and petitions be sent directly to the Court via the street address: 1220 Senate Street, Columbia, S.C. 29201.

Accordingly, Petitioner should file one bound copy of the appendix and one copy

of any petitions and reply. Respondent should file one copy of the return within ten (10) days of the date of this letter.

Very truly yours,

A handwritten signature in blue ink that reads "Catherine Hannissai, deputy". The signature is written in a cursive style with a large initial 'C'.

CLERK