



# The South Carolina Court of Appeals

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CLERK

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December 07, 2023

Mr. William Green DesChamps, IV, Esquire  
850 Morrison Drive, Suite 400  
Charleston SC 29403

Mr. Taylor Harrison Stair, Esquire  
850 Morrison Drive  
Suite 400  
Charleston SC 29403

Re: Michelle Glass v. Mike's Landscaping Service, Inc.  
Appellate Case No. 2023-001380

Dear Counsel:

Our records indicate that the transcript in the above matter should have been delivered. As of today's date, we have not received any information indicating that the court reporter has been granted an extension. Further, you have not notified us that you have failed to receive the transcript, nor have we received your initial brief.

If you have not yet received the transcript, Rule 207 of the South Carolina Appellate Court Rules requires you to contact the Office of Court Administration. The address for Court Administration is as follows:

South Carolina Office of Court Administration  
1220 Senate Street, Suite 200  
Columbia, SC 29201

transcripts@sccourts.org

Be sure to copy the Court and opposing counsel with all correspondence concerning the transcript.

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal will be dismissed.

Very truly yours,

A handwritten signature in blue ink that reads "Catherine Hannissai, deputy". The signature is written in a cursive style.

CLERK

cc: Robert G. Rikard, Esquire  
Brian Montgomery Barnwell, Esquire  
Cody Tarlton Mitchell, Esquire  
Paul V. Cannarella, Sr., Esquire