



# South Carolina Judicial Branch

TRANSCRIPT REQUEST FORM

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SC Court of Appeals

Pursuant to Rule 207 and 607 of the South Carolina Appellate Court Rules, the transcribed paper copy is the official record of court proceedings. You may request a transcript by completing this form and emailing it to the Court Reporter/Transcriptionist and to South Carolina Court Administration at transcripts@sccourts.org. If WebEx or DCRP were used to capture the record, please indicate below and send the form to transcripts@sccourts.org.

Requestor's Information			
<b>Full Name</b> Susan Lockwood		<b>Law Firm/Agency</b> The Sutter Law Firm	
<b>Phone Number</b> 864-940-8753		<b>Email Address</b> manyhandssc1812@gmail.com	
<b>Mailing Address</b> 1812 Shackelburg Road, Anderson, S.C. 29621		<b>Is the requestor a party in the case?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>If no, does the requestor represent a party?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If yes, name of party: paralegal for The Sutter Law Firm	
<b>Transcript Information</b>			
<b>Docket Number</b> 2024-CP-04-00482		<b>Full Case Caption</b> (i.e. State v. John Doe or John Smith v. Jane Smith) Melody Gant vs Elizabeth M. Kern	
<b>Date(s) of Proceeding</b> July 10, 2024		<b>County</b> Anderson	
<b>Presiding Judge</b> Honorable G.D. Morgan, Jr.		<b>Appeal pending</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Opposing Counsel(s)</b> (name and email address) Pro se Melody.gant@bellsouth.net		<b>Death Penalty</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Court Reporter(s)</b> Tara T. Scott		<b>Special Circumstances</b> Is the hearing to be transcribed one of the following: <input type="checkbox"/> Termination of parental rights <input type="checkbox"/> Adoption <input type="checkbox"/> Any actions involving child custody/visitation.	
<input type="checkbox"/> WebEx <input type="checkbox"/> DCRP		<b>Delivery Timeframe</b> (check Rule 607 for current page rates) <input type="checkbox"/> Quote <input type="checkbox"/> Rough Draft <input type="checkbox"/> Overnight delivery <input type="checkbox"/> Daily delivery <input type="checkbox"/> Expedited delivery (7 days) <b>Due on/before:</b> <input checked="" type="checkbox"/> Regular delivery (60 days)	
<b>Portion of proceeding to be transcribed</b> <input checked="" type="checkbox"/> Entire hearing <input type="checkbox"/> Voir dire by juror <input type="checkbox"/> Jury selection <input type="checkbox"/> Plaintiff's opening statement <input type="checkbox"/> Defendant's opening statement <input type="checkbox"/> Plaintiff's closing arguments <input type="checkbox"/> Defendant's closing arguments <input type="checkbox"/> Entire direct examination <input type="checkbox"/> Entire cross examination <input type="checkbox"/> Entire redirect <input type="checkbox"/> Examination of witness (W) by attorney (A) W: _ A: _ <input type="checkbox"/> Ruling of the court		<b>Delivery Method</b> (additional fees may apply) <input checked="" type="checkbox"/> PDF / Email <input type="checkbox"/> Hard Copy/Priority Mail (\$50 + shipping) <input type="checkbox"/> PDF & Hard Copy/Priority Mail (\$50 + shipping)	
<b>Next Hearing Date</b>		<b>Responsible Payor</b> <input checked="" type="checkbox"/> Private / Self <input type="checkbox"/> Court Appointed Counsel Appeals Attorney Email <input type="checkbox"/> Other	

**Requestor's Signature:** Susan G. Lockwood **Date:** 9/5/2024  
(Typed name will serve as signature)

**NOTE:** Requests will be processed pursuant to Rule 207 and 607 of the SCACR. Rule 607(h) governs the fees for transcripts, which are not provided for free or at reduced rates to any party, regardless of indigent status. Please promptly submit your payment in the method of payment requested, in order for the transcript to be produced. In some cases, a deposit may be required before the transcript can be placed in the production queue. You may also request a quote before deciding to order. **If you need to cancel the transcript request for any reason, you are responsible for paying for the pages of the transcript that have already been completed at the time of the cancellation.**

If you are ordering a transcript pursuant to Rule 207(a)(1), SCACR, you must contemporaneously furnish all parties, the Office of Court Administration, and the clerk of the appellate court with copies of all correspondence with the court reporter or transcriptionist.