



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

CATHERINE S. HARRISON  
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

February 19, 2025

Ms. Reagan Singletary, Esquire  
The Singletary Group, LLC  
685 Highway 15 South  
St. George SC 29377

Mr. Demetri K. Koutrakos, Esquire  
PO Box 1390  
Columbia SC 29202-1390

Mr. Derek Michael Newberry, Esquire  
111 Coleman Boulevard  
Suite 301  
Mt. Pleasant SC 29464

Mr. Mark Shanter Chaparro, Esquire  
111 Coleman Blvd  
Suite 301  
Mount Pleasant SC 29464

Re: Elizabeth Ray v. Sunsetter Properties, LLC  
Appellate Case No. 2024-000995

Dear Counsel:

The Court has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. The additional copies must comply with the binding and cover color requirements specified by Rule 267 of the South Carolina

Appellate Court Rules (SCACR).

Accordingly, the appellant(s) must file an original record on appeal and final brief(s), in either electronic or unbound paper form, as well as one (1) bound paper copy of each. All other parties must file an original final brief and one (1) bound paper copy. **The bound copies are due to be served and filed at the same time as the original record on appeal and final briefs.**

The correct caption for this appeal should read as follows on the record on appeal and all final briefs:

**Elizabeth and Melvin Ray, Appellants,**

**v.**

**Sunsetter Properties, LLC, Nancy Warner Agent for Coldwell Banker Residential Brokerage, and Home Inspection One, LLC, Respondents.**

We request large parcels such as bound paper copies of the record on appeal and all final briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, SC 29201.**

Very truly yours,

A handwritten signature in blue ink that reads "Catherine Hannissai, deputy". The signature is written in a cursive style.

CLERK