



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

CATHERINE S. HARRISON
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

March 21, 2025

Mr. Zachary Alan Passmore, Esquire
PO Box 5757
293 Greystone Blvd., Suite 400
Columbia SC 29250-5757

Mr. James Cochran Copeland, Esquire
293 Greystone Blvd.
Suite 400
Columbia SC 29210

Mr. Adam Sinclair Ruffin, Esquire
1320 Main Street
Suite 300
Columbia SC 29201-2941

Mrs. Kelly Hunter Rainsford, Esquire
PO Box 5757
Columbia SC 29250-5757

Re: SCDCA v. Lavisha Green
Appellate Case No. 2024-001652

Dear Counsel:

The Court has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. The additional copies must comply with the binding and cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

Accordingly, the appellant(s) must file an original record on appeal and final brief(s), in either electronic or unbound paper form, as well as one (1) bound paper copy of each. All other parties must file an original final brief and one (1) bound paper copy. **The bound copies are due to be served and filed at the same time as the original record on appeal and final briefs.**

The correct caption for this appeal should read as follows on the record on appeal and all final briefs:

South Carolina Department of Consumer Affairs, Respondent,

v.

Lavisha Green, Appellant.

We request large parcels such as bound paper copies of the record on appeal and all final briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, SC 29201.**

Very truly yours,

A handwritten signature in blue ink that reads "Catherine Hannissai, deputy". The signature is written in a cursive style.

CLERK