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SC Court of Appeals

STATE OF SOUTH CAROLINA
In The Court of Appeals

APPEAL FROM THE ADMINISTRATIVE LAW COURT

Administrative Law Judge Robert L. Reibold

ALC Case No. 23-ALJ-04-0462-AP
Appellate Case No. 2024-001418

ALONZO HAWES, # 344461,

APPELLANT,

v.

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS,

RESPONDENT.


**MOTION TO REQUIRE APPELLANT TO SUBMIT A CORRECTED RECORD ON
APPEAL**

In attempting to prepare Respondent's Final Brief, undersigned counsel realized that Appellant's Record on Appeal does not contain any documents. The so-called Record on Appeal (attached to this Motion) consists of three pages: a cover page, an Index listing an SCDC policy, a Certificate of Counsel on that same page, and a Proof of Service on the third page. In Respondent's Designation of Matter, Respondent listed the following material: "Order of Dismissal from the ALC dated August 2024." Appellant's Designation of Matter listed the following material: "1. "Automated Request to Staff Member Inmate Kiosk 23-03161700; and 2. South Carolina Department of Corrections Grievance Policy GA-01.12."

Since there are no documents contained in the Record on Appeal, neither party can prepare a proper Final Brief with correct record references, and this Court cannot properly consider the case. Accordingly, pursuant to SCACR Rule 210(c), Respondent respectfully requests that this Court require Appellant to file a corrected Record on Appeal containing the documents designated by the parties. Respondent further requests that this Court hold the time period for any filings in abeyance pending resolution of this motion.

Respectfully submitted,

**SOUTH CAROLINA DEPARTMENT
OF CORRECTIONS**

BY: 
CHRISTINA C. BIGELOW
Deputy General Counsel
Office of General Counsel
S.C. Department of Corrections
Post Office Box 21787
Columbia, South Carolina 29221
(803) 896-8508

ATTORNEY FOR RESPONDENT

April 4, 2025

THE STATE OF SOUTH CAROLINA
IN THE COURT OF APPEALS

APPEAL FROM THE ADMINISTRATIVE LAW COURT
ROBERT L. REIBOLD, ADMINISTRATIVE LAW JUDGE

APPELLATE CASE NO. 2024-001418

Alonzo Hawes, #344461,

Appellant,

v.

South Carolina Department of Corrections,

Respondent.

RECORD ON APPEAL

ALONZO HAWES, #344461
P.O. BOX 580
UNA, SOUTH CAROLINA 29378
PRO SE

CHRISTINA CATOE BIGELOW, ESQUIRE
4444 BROAD RIVER ROAD
COLUMBIA, SOUTH CAROLINA 29210
ATTORNEY FOR RESPONDENT

INDEX

pg.

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS POLICY GA-01.12...1

CERTIFICATE OF COUNSEL

The undersigned hereby certifies that the Record on Appeal contains all material proposed to be included by any of the parties and not any other material.

March 17, 2025

BY: Alonzo C. Hawes
PRO SE
POST OFFICE BOX 580
UNA, S.C. 29378

STATE OF SOUTH CAROLINA
IN THE COURT OF APPEALS

APPEAL FROM ADMINISTRATIVE LAW COURT
ROBERT L. REIBOLD, ADMINISTRATIVE LAW JUDGE

APPELLATE CASE No. 2024-001418

Alonzo Hawes, #344461.....Appellant,

v.

South Carolina Department of Corrections,.....Respondent.

PROOF OF SERVICE

I certify that I have served the "FINAL BRIEF OF APPELLANT" and the "RECORD ON APPEAL" on Christina Catoe Bigelow, Esquire, by depositing a copy of the same in the United States mail, postage prepaid, on March 17, 2025, addressed to her office, South Carolina Department of Corrections, 4444 Broad River Road, Columbia, South Carolina 29221.

BY: Alonzo C. Hawes .
PRO SE
POST OFFICE BOX 580
UNA, S.C. 29378

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ALONZO HAWES, # 344461,

APPELLANT,

v.

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS,

RESPONDENT.

CERTIFICATE OF SERVICE

Undersigned counsel hereby certifies that on this date, she mailed a copy of the **Motion to Require Appellant to Submit a Corrected Record on Appeal** to Appellant, addressed as follows:

**Alonzo Hawes, # 344461
Livesay Correctional Institution
N4-0020
Post Office Box 580
Una, South Carolina 29378**



Christina Catoe Bigelow
Deputy General Counsel
S. C. Department of Corrections
Post Office Box 21787
Columbia, S. C. 29221
(803) 896-8508

April 4, 2025



OFFICE OF GENERAL COUNSEL

April 4, 2025

The Honorable Jenny A. Kitchings
Clerk of Court, S.C. Court of Appeals
Post Office Box 11629
Columbia, South Carolina 29211

RE: Alonzo Hawes, # 344461 v. South Carolina Department of Corrections
Appellate Case No. 2024-001418

Dear Ms. Kitchings:

Enclosed please find the **Motion to Require Appellant to Submit a Corrected Record on Appeal**, along with **Proof of Service**.

Thank you for your attention to this matter, and please do not hesitate to contact me should you have any questions or concerns.

Sincerely,

Christina Catoe Bigelow
Deputy General Counsel
South Carolina Department of Corrections

cc: Alonzo Hawes, # 344461
Livesay Correctional Institution
N4-0020
Post Office Box 580
Una, South Carolina 29378