



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

CATHERINE S. HARRISON  
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

April 16, 2025

Tierra Richberg  
1015 Piney Point Lane  
Pageland SC 29728

Re: Crown Asset Management v. Tierra Richberg  
Appellate Case No. 2025-000519

Dear Ms. Richberg:

We received your second email correspondence dated April 15, 2025 requesting clarification of the timeline for this appeal. As per Rule 208(a)(1) of the South Carolina Appellate Court Rules (SCACR), if no transcript is ordered, within thirty (30) days after serving the notice of appeal, appellant shall serve one copy of the initial brief on all parties to the appeal, and file with the clerk of the appellate court one copy of the brief with proof of service.

However, upon further review of the proof of service of the notice of appeal received on March 19, 2025, we have amended our records to reflect that the notice of appeal was served on March 18, 2025. Therefore, the appellant's initial brief and designation of matter are due to be served and filed no later than April 17, 2025, or this appeal will be dismissed.

Very truly yours,

*Catherine Hamisai, deputy*

CLERK

cc: Michael Brittain Travis, Esquire  
Sharonda James, Esquire  
Carli Jo Wilcox, Esquire