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October 8, 2013

Jenny Abbott Kitchings, Clerk of Court
South Carolina Court of Appeals
P.O. Box 11629
Columbia, SC 29211

RECEIVED
OCT 11 2013
SC Court of Appeals

Re: Sandra A. Kearse v. Charleston County School District
Case No.: 2013-CP-10-1223
Appellate Case Number: 2013-001985
YCR File: 6959-20070594

Dear Ms. Kitchings:

Please be advised that Stephen L. Brown and I will be handling this appeal on behalf of the Respondent Charleston County School District. By copy of this letter to the *pro se* appellant, I am requesting that she provide all briefs, motions, correspondence and other documents directly to me. I will in turn see that Leslie M. Whitten is copied within my office. Should you have any questions or concerns, please do not hesitate to contact me.

With best wishes and kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP

Catherine H. Chase

CHC/jlm

cc: Sandra A. Kearse