



# The South Carolina Court of Appeals

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October 28, 2013

Michael D. Goins, 302385  
Perry Correctional Institution  
430 Oaklawn Road  
Pelzer SC 29669

Re: Michael Goins v. SCDC (3)  
Appellate Case No. 2013-002278  
Lower Court Case No. 2013-ALJ-04-0530-AP

Dear Counsel:

This Court has received your notice of appeal from the Administrative Law Court's dismissal of your appeal from the grievance related to trafficking, use or possession of narcotics, marijuana, or unauthorized drugs. The case has been assigned the appellate case number that appears above. Please use this number on all future correspondence relating to this matter.

All parties to this matter are advised that all filings must comply with the requirements of Rule 267 of the South Carolina Appellate Court Rules (SCACR). The SCACR are available online at [www.sccourts.org/courtreg](http://www.sccourts.org/courtreg). Additionally, any filings submitted by counsel admitted in South Carolina must include counsel's bar number.

The attention of the parties is directed to the order relating to the inclusion of personal data identifiers and other sensitive information in documents filed with the Supreme Court of South Carolina and the South Carolina Court of Appeals. The order can be found at [www.sccourts.org/courtOrders/HTMLFiles/2007-08-13-](http://www.sccourts.org/courtOrders/HTMLFiles/2007-08-13-)

02.htm. Please note that the responsibility for insuring that information is redacted or sealed as required by this order rests with counsel and the parties. This office will *not* review filings for redaction or to determine if materials should be sealed.

This is to advise that the title in the above matter has been changed to read as follows:

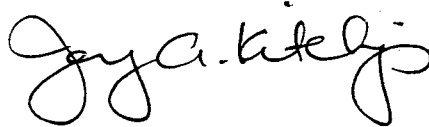
Michael Goins, #302385, Appellant,

v.

South Carolina Department of Corrections, Respondent.

All future records in this matter should be changed to reflect this title. If you have any questions, please do not hesitate to contact this office.

Very truly yours,

A handwritten signature in black ink, appearing to read "J. A. Kelly". The signature is written in a cursive style with a large initial "J" and "K".

CLERK

cc: Christopher D. Florian  
Jana E. Shealy