



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1015 SUMTER STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

November 07, 2013

Mr. John David Hawkins
PO Box 5048
Spartanburg SC 29304

Mr. Charles Logan Rollins, II
PO Box 5048
Spartanburg SC 29304

Mr. Robert E. Stepp
PO Box 11449
Columbia SC 29211

Mr. Matthew Todd Carroll
1727 Hampton Street
Columbia SC 29201

Ms. Jennifer Joan Hollingsworth
1230 Main Street
Suite 700
Columbia SC 29201

Mr. James Grant Long, III
PO Drawer 2426
Columbia SC 29202

Mr. Milton Gary Kimpson
PO Box 12265
Columbia SC 29211

Mr. Robert E. Tyson, Jr.
PO Box 11449
Columbia SC 29211

Mr. Karl Smith Bowers, Jr.
PO Box 50549
Columbia SC 29250

Theodore F. Claypoole
Womble Carlyle Sandridge & Rice, LLP
One Wells Fargo Center
301 South College Street, Suite 3500
Charlotte NC 28202

Mr. Roland M. Franklin, Jr.
PO Box 11449
Columbia SC 29211

Ms. Bess Jones DuRant
PO Box 11449
Columbia SC 29211

Mr. Kevin A. Hall
1727 Hampton Street
Columbia SC 29201

Re: Phillip Morgan v. SC Dept. of Revenue
Appellate Case No. 2013-001096

Dear Counsel:

All parties are advised that the originals of all records on appeal and final briefs filed with the appellate courts are scanned. Therefore, in accordance with the May 1, 2008 Amendments to the South Carolina Appellate Court Rules, DO NOT staple, spiral bind, velobind, or otherwise permanently bind the ORIGINALS of these documents. The original brief(s) and record on appeal should still have front and back covers in compliance with Rule 267(e) of the South Carolina Appellate Court Rules, but should not be bound. You may secure the originals with paper

clips, binder clips, rubber bands, by placing them in large envelopes, or by any other similar means that will keep the pages together without binding or hole-punching. All COPIES of the record on appeal and final briefs should be bound as specified in the South Carolina Appellate Court Rules.

We suggest that large parcels such as copies of final briefs and the record on appeal be sent directly to the Court via the street address: 1205 Pendleton Street, Columbia, S.C. 29201. Thank you for your attention to this.

According to our records, the correct caption for this appeal should read as follows on the record on appeal and all final briefs:

Phillip Morgan, individually and on behalf of all similarly situated plaintiffs,
Appellant,

v.

South Carolina Department of Revenue; South Carolina Division of State Information Technology; the Office of the Governor of the State of South Carolina; and Trustwave Holdings, Inc., Respondents.

Furthermore, the Court anticipates that the attorney information for all attorneys receiving a copy of this letter will appear on the cover of the record on appeal. The attorney information for the party submitting the brief should appear on the final briefs.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,

V. Claire Allen, Deputy

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V. Claire Allen, Deputy

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