



The South Carolina Court of Appeals

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November 14, 2025

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Re: Melanie R. Jones Metz v. Larry A. Windham, Jr.
Appellate Case No. 2025-000460

Dear Counsel:

The Court has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. The additional copies must comply with the binding and cover color requirements specified by Rule 267 of the South Carolina

Appellate Court Rules (SCACR).

Accordingly, the appellant(s) must file an original record on appeal and final brief(s), in either electronic or unbound paper form, as well as one (1) bound paper copy of each. All other parties must file an original final brief and one (1) bound paper copy. **The bound copies are due to be served and filed at the same time as the original record on appeal and final briefs.**

The correct caption for this appeal should read as follows on the record on appeal and all final briefs:

Melanie R. Jones Metz a/k/a Melanie Jones Metz, Respondent,

v.

Larry Allen Windham, Jr., and First Bank, Defendants,

of which Larry Allen Windham, Jr., is the Appellant.

We request large parcels such as bound paper copies of the record on appeal and all final briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, SC 29201.**

Very truly yours,

A handwritten signature in blue ink that reads "Jasmine J. Smith, Deputy". The signature is written in a cursive style.

CLERK