



The South Carolina Court of Appeals

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December 31, 2025

Matthew Brown, 370550
Allendale Correctional Institution
P. O. Box 1151, Hwy 47
Fairfax SC 29827

Ms. Christina Catoe Bigelow, Esquire
4444 Broad River Road
Columbia SC 29210

Re: Matthew Brown, #370550 v. SCDC
Appellate Case No. 2025-001627

Dear Counsel and Mr. Brown:

The Court has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. The additional copies must comply with the binding and cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

Accordingly, the appellant(s) must file an original record on appeal and final brief(s), in either electronic or unbound paper form, as well as one (1) bound paper copy of each. All other parties must file an original final brief and one (1) bound paper copy. **The bound copies are due to be served and filed at the same time as the original record on appeal and final briefs.**

The correct caption for this appeal should read as follows on the record on appeal and all final briefs:

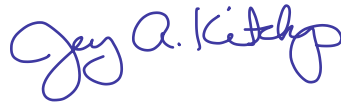
Matthew Brown, #370550, Appellant,

v.

South Carolina Department of Corrections, Respondent.

We request large parcels such as bound paper copies of the record on appeal and all final briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, SC 29201.**

Very truly yours,

A handwritten signature in blue ink that reads "Jay A. Keith". The signature is written in a cursive style with a large initial "J" and "K".

CLERK