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SC Court of Appeals

THE STATE OF SOUTH CAROLINA

IN THE COURT OF APPEALS

APPEAL FROM THE SOUTH CAROLINA ADMINISTRATIVE LAW COURT

Sebastien Phillip Lenski, Administrative Law Judge

Administrative Law Court Docket No. 25-ALJ-04-0147-AP

Appellate Case No. 2025-002443

Vincent Allen, #194611,

Appellant,

v.

South Carolina Department of Corrections,

Respondent.

PROOF OF SERVICE

I certify that I have served the **Designation of Matter to be Included in the Record on Appeal** on the above-named Respondent by depositing a copy of it in the United States Mail, postage prepaid on December 30, 2025, to the Respondent's Counsel of Record and the addressed as follows:

Christina Catoe Bigelow, Esquire
General Counsel
South Carolina Department of Corrections
P.O. Box 21787
Columbia, S.C. 29221-1787

December 30, 2025

/s/ Vincent Allen
Vincent Allen, 194611
Tyger River Correctional
Institution Unit 1-B-228A
200 Prison Road
Enoree, S.C. 29335

Appellant, Pro Se

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Tyger River Mailroom

December 30, 2025

The Honorable Jenny Abbott Kitchings
Clerk, South Carolina Court of Appeals
P.O. Box 11629
Columbia, S.C. 29211

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RE: Vincent Allen, #194611, Appellant, v. South Carolina Department of
Corrections, Respondent.
Appellate Case No. 2025-002443

Dear Ms. Kitchings:

Enclosed for filing is Appellant's Initial Brief in connection with the
above case. Also enclosed are the following:

- (1) Proof of Service of Appellant's Initial Brief;
- (2) Appellant's Designation of Matter To Be Included in the Record on
Appeal; and
- (3) Proof of Service of Designation of Matter To Be Included in the Record on
Appeal.

Thank you for your assistance in this matter.

Sincerely,

/s/ Vincent Allen
Vincent Allen, #194611
Tyger River Correctional
Institution Unit 1-B-228A
200 Prison Road
Enoree, S.C. 29335

Appellant, Pro Se

Enclosures

cc: Christina Catoe Bigelow, Esquire
General Counsel
South Carolina Department of Corrections
P.O. Box 21787
Columbia, S.C. 29221-1787

Attorney for Respondent

Vincent Allen, #194611
Tyger River Correctional
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The Honorable Jerry Abbott Kitchings
Clerk, South Carolina Court of Appeals
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