

RECEIVED

Mar 02 2026

SC Court of Appeals

THE STATE OF SOUTH CAROLINA
In the Court of Appeals

APPEAL FROM THE COMMON PLEAS COURT

Clifton B. Newman, Common Pleas Fifth Judicial Circuit Judge

Appellate Case No. 2024-001835

Common Pleas Case No. 2022-CP-40-00027

South Carolina Department of Health and Environmental Control,
DOES 1 through X, inclusive:
and ROE Business Entities 1 through X, inclusive

Respondent

Teresa McWilliams

Appellant, *pro se*

MOTION TO REQUEST PERMISSION TO FILE APPELLANT'S AMENDED CORRECTED
RECORD ON APPEAL

Teresa McWilliams
105 Arborgate Circle
Columbia, SC 29212
(803) 530-4738
Appellant, *pro se*

Meredith Seibert, Esquire
P.O. Box 1486
Columbia, SC 29202
(803) 790-0603
Attorney for Respondent

While preparing Appellant's Final Brief, Appellant discovered that a page is missing in the Record on Appeal that appears in the Court's online documents. Appellant presumes that the scan missed the page. That page is germane to Appellant's appeal, because Respondent is protesting that Appellant did not follow appropriate procedures when filing her complaint, those being:

1. File a complaint in a timely manner with the SC Human Affairs Commission (hereafter referred to as SCHAC). (Appellant did so as documents in the Record of Appeal demonstrate.)
2. File a complaint with the EEOC in a timely manner when SCHAC instructed Appellant to do so, because Appellant previously had been employed by the SCHAC, and SCHAC felt their handling the complaint could be considered prejudicial. This letter is the document missing from the Court's online Record on Appeal. (Appellant did follow the SCHAC's instruction and filed with the EEOC in a timely manner.)
3. File a complaint with the Richland County lower court after receiving the Notice of Right to Sue from the EEOC and in a timely manner. (Appellant did so as documents in the Record of Appeal demonstrate.)

Attached is the letter from SCHAC instructing Appellant to file complaint with the EEOC. Appellant is requesting the Appellate Court's permission to file an Amended Corrected Record on Appeal or else have the letter added to the online Record on Appeal, which should appear on page 232.

Respectfully Submitted;

By: 

Teresa McWilliams

March 1, 2026
Columbia, South Carolina



STATE OF SOUTH CAROLINA
HUMAN AFFAIRS COMMISSION



Raymond Buxton, II
Commissioner

1026 Sumter Street, Suite 101
Columbia, South Carolina 29201
(803) 737-7800 (803) 253-4191 Fax

www.schac.sc.gov
(800) 521-0725 In-State

2/22/2021

Teresa McWilliams
105 Arborgate Circle
Columbia SC 29212

Re: Teresa McWilliams vs SC DHEC
SHAC # 1-21-82D,A,RET / EEOC #: 14C-2020-01110

Dear Ms. McWilliams

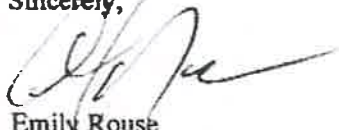
In accordance with our procedures, the South Carolina Human Affairs Commission (SHAC) has transferred the above referenced complaint to the U.S. Equal Employment Opportunity Commission (EEOC) for continued processing. SHAC will take no further action concerning this complaint. All future contact regarding this complaint should be directed to the EEOC at the following address:

Ms. Patricia B. Fuller, Local Director
EEOC Greenville Local Office
301 N. Main Street, Landmark Building, Suite 1402
Greenville, SC 29601
(864) 241-4400 or (866) 408-8075

Please use the EEOC number listed at the top of this letter whenever you contact the EEOC about this charge. If your address or telephone number changes, please send notification in writing to the address above.

You should be aware the scope of each investigation is determined by the assigned EEOC investigator. If the laws enforced by the EEOC do not apply to your claims, if your charge is untimely, or if it is decided it is unlikely it will be determined the law was violated, the investigation of your charge will be closed and you will be notified and provided with a Notice of Right to Sue.

Sincerely,


Emily Rouse

Intake and Referral Division

Cc: Raymond Buxton, II, Commissioner
Patricia B. Fuller, EEOC Local Director

RECEIVED

Mar 02 2026

SC Court of Appeals

THE STATE OF SOUTH CAROLINA
In the Court of Appeals

APPEAL FROM THE
Court of Common Pleas

The Honorable Clifton B. Newman, Fifth Judicial Circuit
Case No.: 2022-CP-40-00027

APPELLATE CASE NO.: 2024-001835

Teresa McWilliams.....Appellant,
vs.

South Carolina Department of Health and Environmental Control.....Respondent.

CERTIFICATE OF SERVICE

The undersigned Teresa McWilliams hereby certifies that s/he caused the following party of record to be served with the foregoing, ***Motion to Request Permission to File Amended Corrected Record on Appeal***, by electronic/email to the following on this, on this ***1st*** day of ***March*** ***2026***:

Meredith L. Seibert, Esq., (SC Bar #72935)
DUFF | FREEMAN | SEIBERT, LLC
P.O. Box 1486
Columbia, SC 29202
Telephone: (803) 790-0603
Facsimile: (803) 790-0605
mseibert@dfi-lawfirm.com

I further certify that all parties required by the Rule have been served.

By: *s/Teresa McWilliams*

Teresa McWilliams
105 Arbogate Circle
Columbia, SC 29212 teresamcwilliams@hotmail.com