



The South Carolina Court of Appeals

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March 31, 2026

Vincent Allen, 194611
Tyger River Correctional Institution
100 Prison Road
Enoree SC 29335-9308

Ms. Christina Catoe Bigelow, Esquire
4444 Broad River Road
Columbia SC 29210

Re: Vincent Allen, #194611 v. SCDC
Appellate Case No. 2025-002443

Dear Counsel and Mr. Allen:

The Court has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. The additional copies must comply with the binding and cover color requirements specified by Rule 267 of the South Carolina Appellate Court Rules (SCACR).

Accordingly, the appellant(s) must file an original record on appeal and final brief(s), in either electronic or unbound paper form, as well as one (1) bound paper copy of each. All other parties must file an original final brief and one (1) bound paper copy. **The bound copies are due to be served and filed at the same time as the original record on appeal and final briefs.**

The correct caption for this appeal should read as follows on the record on appeal and all final briefs:

Vincent Allen, #194611, Appellant,

v.

South Carolina Department of Corrections, Respondent.

We request large parcels such as bound paper copies of the record on appeal and all final briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, SC 29201.**

Very truly yours,

A handwritten signature in blue ink that reads "Jasmine D. Smith, Deputy". The signature is written in a cursive style.

CLERK

cc: The Honorable S. Phillip Lenski