



The South Carolina Court of Appeals

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July 10, 2026

Katie Ann Matthews
2245-C Ashley Crossing Drive #154
Charleston SC 29414

Re: Katie Ann Matthews v. City of Charleston Municipal Court
Appellate Case No. 2026-001077

Dear Ms. Matthews:

Upon reviewing your motion to proceed *in forma pauperis*, the following deficiency has been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or your filing will not be considered:

- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.

Very truly yours,

Jasmine D. Smith, Deputy
CLERK

cc: Magalie A Creech, Esquire