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December 27, 2013

The Honorable Jenny Abbott Kitchings  
Clerk for the South Carolina Court of Appeals  
1015 Sumter Street  
Columbia, SC 29201

Re: Branch Banking and Trust Company v. Tracy Butler  
Appellate Case No. 2013-002449  
Our File Number 101-1

RECEIVED  
DEC 30 2013  
SC COURT OF APPEALS


Dear Ms. Kitchings:

On December 16, 2013, we received the Transcript of Record that is the subject of the of appeal filed in the above matter. Therefore, we calculate the Appellant's Initial Brief and Designation of Matter is due to be filed and served by January 15, 2014. We made payment arrangements with the court reporter, pursuant to Rule 207(a)(1), SCACR.

By copy of this letter, I am notifying opposing counsel and Court Administration of our receipt of the Transcript.

If you have any questions, please feel free to contact me. Thank you for your consideration and cooperation.

Sincerely,



Anissa Terpstra, Paralegal to  
Richard R. Gleissner

/amt

cc: Steve Licata, Esquire  
S.C. Court Administration  
James Summers