



The South Carolina Court of Appeals

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July 10, 2012

George Douglas, 00249516
P. O. Box 205
Ridgeville SC 29472

Re: George Douglas, #249516 v. SCDC
Appellate Case No. 2012-212435

Dear Counsel:

This will acknowledge receipt of your letter dated July 2, 2012 and other documents regarding above entitled matter from the Administrative Law Court. According to Rule 203 of the South Carolina Appellate Court Rules, a Notice of Appeal must include the name of the court from which the appeal is taken; the judge's name; the lower court docket number; the date of the order being appealed; the name of the appealing party; a statement of when the appealing party received notice of the order from which the appeal is taken; and the names, mailing addresses, and telephone numbers of all attorneys of record and the names of the party or parties represented by each. A copy of the order being challenged on appeal, a certificate of service showing the notice has been timely served on all respondents and the Administrative Law Court, and a filing fee of \$100.00 must accompany the Notice of Appeal.

Within ten (10) days of the date of this letter, you must provide the Court with the following:

- (1) A Notice of Appeal containing all the above information.**
- (2) The one-hundred dollar (\$100) filing fee.**

(3) Proof of service showing you timely served all other parties to the appeal and the Administrative Law Court.

Please be advised that the time limits for perfecting this appeal are not held in abeyance.

If you intend to proceed with this appeal pro se, the fact that you are not an attorney does not relieve you of the responsibility to perfect your appeal in accordance with the South Carolina Appellate Court Rules. These rules are now available on the Internet at www.sccourts.org.

Very truly yours,

V. Claire Allen, Deputy

CLERK

cc: Jana E Shealy
Christopher D. Florian