



## The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1015 SUMTER STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

June 03, 2014

Ray and Mary Long  
131 Taylor Road  
Greer SC 29651

Re: Ray Long v. Tuck and Howell, Inc.  
Appellate Case No. 2013-002439

Dear Mr. and Mrs. Long:

We have received your correspondence with regard to the above matter. If you intend to proceed with this appeal pro se, the fact that you are not an attorney does not relieve you of the responsibility to perfect your appeal in accordance with the South Carolina Appellate Court Rules. These rules are now available on the Internet at [www.sccourts.org](http://www.sccourts.org).

Within ten days, you must provide a copy of a letter showing that you have ordered the transcript directly from the court reporter, along with a motion requesting that the Court allow you to order the transcript out of time. Please see Rules 207 and 240, SCACR, for guidance. All correspondence must be copied on all parties to this appeal. Failure to comply with the rules can result in the dismissal of your appeal.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: James P. Walsh, Esquire