



# The Supreme Court of South Carolina

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July 10, 2014

Tristan Michael Shaffer, Esquire  
4701 Oleander Drive  
Myrtle Beach SC 29577

Re: Marcus J. Townsend v. State  
Appellate Case No. 2014-001468  
Lower Court Case No. 2012CP3400208

Dear Counsel:

This Court has received the attached documents from Mr. Townsend. Because review in a post-conviction relief case is commenced by serving and filing a notice of appeal under Rule 243 of the South Carolina Appellate Court Rules, these documents have been construed as a notice of appeal. Further, since the order of the circuit court indicates that you represented the petitioner, I remind you that you remain his counsel of record before this Court. Rule 71.1(g) of the South Carolina Rules of Civil Procedure.

This case has been assigned the appellate case number that appears above. Please use this number on all future correspondence relating to this matter.

All parties to this matter are advised that all filings must comply with the requirements of Rule 267 of the South Carolina Appellate Court Rules (SCACR). The SCACR are available online at [www.sccourts.org/courtreg](http://www.sccourts.org/courtreg). Additionally, any filings submitted by counsel admitted in South Carolina must include counsel's bar number.

The attention of the parties is directed to the order relating to the inclusion of personal data identifiers and other sensitive information in documents filed with the Supreme Court of South Carolina and the South Carolina Court of Appeals. The order can be found at

[www.sccourts.org/courtOrders/displayOrder.cfm?orderNo=2014-04-15-02](http://www.sccourts.org/courtOrders/displayOrder.cfm?orderNo=2014-04-15-02). Please note that the responsibility for insuring that information is redacted or sealed as required by this order rests with counsel and the parties. This office will *not* review filings for redaction or to determine if materials should be sealed.

Finally, to determine the timeliness of this appeal, it will be necessary for you to provide this Court with a statement as to the date on which you received written notice of entry of the final order dated August 26, 2013. This order was apparently filed with the circuit court on September 6, 2013. This statement must be provided within ten (10) days of the date of this letter.

I thank you in advance for your assistance.

Very truly yours,

A handwritten signature in black ink, consisting of a large, stylized initial 'D' followed by a series of horizontal strokes and a long, sweeping underline.

CLERK

Enclosure

cc: Karen Christine Ratigan, Esquire  
Mr. Marcus Townsend, #348435