



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

July 22, 2015

William Sparrow, 121283  
WRCI D3-24A  
P.O. Box 189  
Rembert SC 29128

Re: William Sparrow v. SCDC  
Appellate Case No. 2015-001403

Dear Mr. Sparrow:

Upon reviewing your correspondence sent July 15, 2015, the following deficiency has been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or your appeal will be dismissed:

- A proof of service must be filed with the Court showing that the notice of appeal was served on the Administrative Law Court and the attorney for the Respondent. The proof of service must show the date that the document was originally served on the respective parties. Furthermore, the proof of service must be in the format shown by Form 7 in Appendix C to part II of the SCACR.

Very truly yours,

Handwritten signature of Jenny Abbott Kitchings in black ink.  
CLERK

cc: Daniel John Crooks, III, Esquire