



## The South Carolina Court of Appeals

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December 02, 2015

Mr. Matthew Clark LaFave, Esquire  
PO Box 1149  
Columbia SC 29202

Re: Melinda Cook v. Blitz U.S.A., Inc.  
Appellate Case No. 2015-001948

Dear Counsel:

Our records indicate that the transcript in the above matter should have been delivered. As of today's date, we have not received any information indicating that the court reporter has been granted an extension. Further, you have not notified us that you have failed to receive the transcript, nor have we received your initial brief.

If you have already received the transcript, the appellant's initial brief and designation of matter will be due thirty (30) days from the date of this letter.

If you have not yet received the transcript, Rule 207 of the South Carolina Appellate Court Rules requires you to contact the Office of Court Administration. The address for Court Administration is as follows:

South Carolina Office of Court Administration  
1220 Senate Street, Suite 201  
Columbia, SC 29201

Be sure to copy the Court and opposing counsel with all correspondence concerning the transcript.

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal will be dismissed.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: Mark David Ball, Esquire