

Nikki R. Haley
Governor



Kevin A. Shwedo
Director

State of South Carolina **RECEIVED**
Department of Motor Vehicles

JAN 27 2016

SC Court of Appeals

January 26, 2016

Michael Laubshire, Esquire
455 St. Andrews Road, Suite E-1
Columbia, South Carolina 29210

RE: *Melissa Spalt v. South Carolina Department of Motor Vehicles and South Carolina Department of Public Safety*
Appellate Case No: 2015-002535

Dear Mr. Laubshire:

We are in receipt of the Initial Brief of Respondent filed with the Court of Appeals on January 15, 2016. Please be advised that Appellant South Carolina Department of Motor Vehicles (SCDMV) has not received a copy of Respondent's Designation of Matter. By our calculations, the Record on Appeal is due for filing on February 22, 2016. If we do not receive a copy of Respondent's Designation of Matter within ten (10) days from the date of this letter, we will assume Respondent has no designations for the Record on Appeal.

The last filing by your office was delayed in receipt by SCDMV. For instance, your Certificate of Service for the Initial Brief of Respondent was dated January 15, 2016, however, was not received by SCDMV until January 20, 2016. With only a ten (10) day deadline for Appellant to file a reply brief, the delay in receipt of Respondent's initial brief only allowed Appellant five (5) days to file the reply. In the future, to counteract these delays, Appellant SCDMV would request that along with mailing copies of your filings with the court that you also email the same day of service a copy to Frank L. Valenta, Jr., General Counsel at val.valenta@scdmv.net and Brandy A. Duncan, Assistant General Counsel at brandy.duncan@scdmv.net.

Sincerely,

A handwritten signature in black ink, appearing to read "Brandy A. Duncan".

Brandy A. Duncan
Assistant General Counsel

cc: The Honorable Jenny Abbott Kitchings
Clerk of Court for South Carolina Court of Appeals



South Carolina Department of Motor Vehicles

P.O. Box 1498
Blythewood, S.C. 29016

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The Honorable Jenny Abbott Kitchings
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