



# SCCID

SOUTH CAROLINA COMMISSION ON INDIGENT DEFENSE

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Robert M. Dudek, Chief Appellate Defender  
Wanda H. Carter, Deputy Chief Appellate Defender

February 23, 2011

Ms. Melissa Raye Singletary  
Circuit Court Reporter  
355 Kendal Avenue  
Sumter, SC 29154

Dear Ms. Singletary:

Our office has been requested to perfect the appeal arising out of:

The State v. Kelvin Michael Bowen, Jr.                      Case #:                      09-GS-45-180.

The State v. Kelvin Michael Bowen, Jr.

County: Williamsburg                      Date of Trial: February 4, 2011

Presiding Judge: Clifton Newman

It is my understanding that you were the court reporter at this time. That being the case, I request that you send this office the original trial transcript along with your bill. If you send a copy to this office, please bill us accordingly. To ensure prompt payment of this bill, please prepare it on the enclosed CID FORM 3500 (Substitution for SCCA DI-4) and include the original criminal case number (Indictment number) where the space is provided.

We request that the lines on the paper be numbered from 1-25, and that you include in the transcript any and all recorded motions, pre and post-trial. Additionally, please transcribe the jury selection, and the State and defense counsel's opening and closing arguments. We have found that even if there are no objections, we need to review both opening and closing arguments for appeal.

If you are aware of the existence of co-defendants not listed in the prior captioned case, please contact us prior to transcribing the transcript. In this manner, we can consult our records to ensure that in ordering a transcript, a duplication has not occurred. In addition, if the Attorney General's Office has already requested an original transcript, please notify us.

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SC Court of Appeals

Ms. Melissa Raye Singletary  
February 23, 2011  
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I am sorry for any inconvenience this may cause, but I appreciate your assistance in this matter. If you have any questions, or problems, please contact me.

Thank you for your kind cooperation in this matter.

Sincerely,

  
Lorie French  
Legal Services Coordinator

cc: S.C.Court of Appeals  
Attorney General's Office