



**Ballard & Watson**  
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PERSISTENT. UNWAVERING.

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October 27, 2016

Via U.S. Mail

Maryann S. Nevers  
Court Reporter  
Post Office Box 90202  
Columbia, South Carolina 29290

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OCT 28 2016

SC Court of Appeals

Re: *Arthur L. Jayroe, Jr. v. Newberry County*  
Case No: 2015-CP-36-0636

Dear Ms. Nevers:

Our firm represents Mr. Jayroe in the above-referenced matter. Please allow this letter to serve as a formal request for a copy of the transcript in regards to the June 15, 2016 hearing held in Newberry County before the Honorable R. Scott Sprouse for that matter. Please mail the transcript along with an invoice to the address listed above.

If you require payment in advance, please contact me as soon as possible so that we can make appropriate arrangements. Also, please call me at (803) 796-9299 or email me at [beth@desaballard.com](mailto:beth@desaballard.com) to let me know the approximate date that we can expect to receive the transcript. I appreciate your assistance with this matter. With warm personal regards, I am,

Sincerely yours,

Beth Cogan, Paralegal  
[beth@desaballard.com](mailto:beth@desaballard.com)

cc: Via U.S. Mail  
Honorable Jenny Abbott Kitchings  
S.C. Court Administration  
Dirk Aydlette III, Esquire

**LAW OFFICES OF DESA BALLARD**

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WEST COLUMBIA, SOUTH CAROLINA 29169

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SC 290

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MAILED FROM ZIP CODE 29170

Honorable Jenny Abbott Kitchings  
South Carolina Court of Appeals  
Post Office Box 11629  
Columbia, South Carolina 29211

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SC Court of Appeals

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