



The South Carolina Court of Appeals

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December 15, 2016

Mr. Tommy Evans, Jr., Esquire
PO Box 50666
Columbia SC 29250

Re: Melissa Burris #212040 v. SCDPPPS
Appellate Case No. 2016-002492

Dear Counsel:

This Court has received your notice of appeal, and the case has been assigned the appellate case number that appears above. Please use this number on all future correspondence relating to this matter.

All parties to this matter are advised that all filings must comply with the requirements of Rule 267 of the South Carolina Appellate Court Rules (SCACR). The SCACR are available online at www.sccourts.org/courtreg. Additionally, any filings submitted by counsel admitted in South Carolina must include counsel's bar number.

The attention of the parties is directed to the order relating to the inclusion of personal data identifiers and other sensitive information in documents filed with the Supreme Court of South Carolina and the South Carolina Court of Appeals. The order can be found at www.sccourts.org/courtOrders/displayOrder.cfm?orderNo=2014-04-15-02. Please note that the responsibility for insuring that information is redacted or sealed as required by this order rests with counsel and the parties. This office will *not* review filings for redaction or to determine if materials should be sealed.

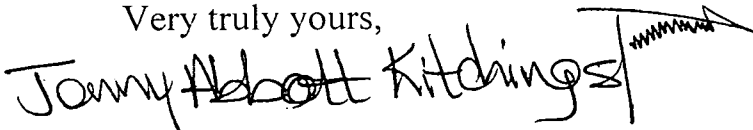
This is to advise that the title in the above matter should read as follows:

Melissa Burris #212040, Respondent,

v.

South Carolina Department of Probation, Parole and Pardon Services, Appellant.

All future records in this matter should be changed to reflect this title. If you have any questions, please do not hesitate to contact this office.

Very truly yours,
Handwritten signature of Janny Abbott Kitchings in cursive, with a horizontal line and a wavy flourish extending to the right.

CLERK

cc: Tommy Arthur Thomas, Esquire
Jana E. Shealy