



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

February 07, 2017

Chelsea Gibbs
319 Merrimack Blvd. Apt. 1207
Moncks Corner SC 29461

Re: Chelsea Gibbs v. Northbridge Court Apartments
Appellate Case No. 2017-000137

Dear Ms. Gibbs:

Upon reviewing your motion to proceed in forma pauperis, which was resubmitted along with the notice of appeal, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and must be corrected within ten (10) days of the date of this letter or your motion will not be considered:

- The caption/title does not comply with Rule 267(a), SCACR. Specifically, your motion does not contain the case title or lower court case number.
- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR, and by Rule 267(a), SCACR. The proof of service of the notice of appeal which you filed with your motion is not a proof of service of the motion. The motion must be specifically named in the proof of service, along with the name and address of those served with it.

Very truly yours,

V. Claire Allen, Deputy

CLERK

cc: Jay S. Masty, Esquire