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March 6, 2017

Via Certified Mail

Article No. 7016 0910 0001 7887 7501

Denise Lauder
100 Broad Street, Ste. 248
Charleston, SC 29401

RECEIVED
MAR 08 2017
SC Court of Appeals

**RE: Request for Transcript
Our File No. 16-0635990**

Dear Ms. Lauder:

I hope this letter finds you well. The purpose of this letter is to request that a transcript be prepared for the following matter:

Date of proceeding: December 13, 2016
Judge: Robin B. Stilwell
County of Proceeding: Charleston
Case Name: Housing Authority of the City of Charleston v. Katrina Brown
Case Number: 2016-CP-10-02230

I mailed this request to the address listed for you on the Judicial Department website, 300B California Avenue in Monck's Corner, on February 16, 2017 but the letter was returned undeliverable. If the transcript cannot be delivered within 60 days of that date, please let me know and I will file a motion for an extension.

Please contact me as soon as possible to arrange payment for preparation of the transcript. By copy of this letter I am informing opposing counsel, the Office of Court Administration, and the Clerk of the Court of Appeals of our correspondence as required by Rule 207(a)(1), SCACR.

With kind regards, I am

Sincerely,

Adam Protheroe
Staff Attorney/Housing Unit Head

AP/



CC: Theodore Parker, III, Esq.
Parker Nelson & Associates, CHTD.
211 King Street, Suite 107
Charleston, SC 29401

The Honorable Jenny Abbott Kitchings
Clerk, South Carolina Court of Appeals
Post Office Box 11629
Columbia, SC 29211

S.C. Court Administration
1220 Senate Street, Suite 200
Columbia, SC 29201-3739

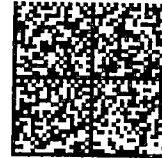
Denise Lauder – Dlauder@sccourts.org



**South Carolina
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Balancing the Scales of Justice

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Orangeburg, SC 29118**



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SC Court of Appeals

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Clerk, South Carolina Court of Appeals
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