



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
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V. CLAIRE ALLEN
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March 10, 2017

Mr. Stephen Benjamin Samuels, Esquire
1320 Richland Street
Columbia SC 29201

Mr. Gary Christmas, Esquire
PO Box 1896
Mt. Pleasant SC 29465

Re: Thomas Contreras v. St. John's
Appellate Case No. 2016-001247

Dear Counsel:

Upon reviewing your record on appeal, the following deficiency or deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or the appeal will be dismissed:

- The caption/title does not comply with Rule 267(a), SCACR. We have attached a copy of the Court's letter of December 12, 2016, for your reference. You may also visit our website at www.sccourts.org to view the full caption for this matter.
- The name, address, and phone number of all counsel must appear on the cover of the record on appeal, pursuant to Rule 267(a), SCACR. Specifically, Page Hilton was not listed as counsel of record for the respondents. You listed Ellen Goodwin as counsel of record.

Very truly yours,

V. Claire Allen, Deputy

CLERK

cc: Margaret Mary Urbanic, Esquire
Page Snyder Hilton, Esquire



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December 12, 2016

Mr. Stephen Benjamin Samuels, Esquire
1320 Richland Street
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Mr. Gary Christmas, Esquire
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Mt. Pleasant SC 29465

Ms. Margaret Mary Urbanic, Esquire
126 Seven Farms Dr., Ste. 200
Charleston SC 29492

Ms. Page Snyder Hilton, Esquire
PO Box 102100
Columbia SC 29221

Re: Thomas Contreras v. St. John's
Appellate Case No. 2016-001247

Dear Counsel:

All parties are advised that the originals of all records on appeal and final briefs filed with the appellate courts are scanned. Therefore, in accordance with the May 1, 2008 Amendments to the South Carolina Appellate Court Rules, DO NOT staple, spiral bind, velobind, or otherwise permanently bind the ORIGINALS of these documents. The original brief(s) and record on appeal should still have front and back covers in compliance with Rule 267(e) of the South Carolina Appellate

Court Rules, but should not be bound. You may secure the originals with paper clips, binder clips, rubber bands, by placing them in large envelopes, or by any other similar means that will keep the pages together without binding or hole-punching. All COPIES of the record on appeal and final briefs should be bound as specified in the South Carolina Appellate Court Rules.

We suggest that large parcels such as copies of final briefs and the record on appeal be sent directly to the Court via the street address: 1220 Senate Street, Columbia, S.C. 29201. Thank you for your attention to this.

According to our records, the correct caption for this appeal should read as follows on the record on appeal and all final briefs:

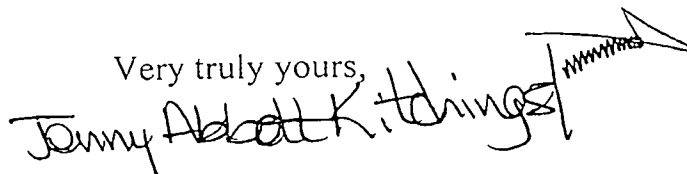
Thomas Contreras, Claimant, Appellant,

v.

St. John's Fire District Commission, Employer, and State Accident Fund, Carrier, Respondents.

Furthermore, the Court anticipates that the attorney information for all attorneys receiving a copy of this letter will appear on the cover of the record on appeal. The attorney information for the party submitting the brief should appear on the final briefs.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
A handwritten signature in black ink that reads "Jonny Abbott Kitchings". The signature is written in a cursive style and includes a large, stylized flourish at the end that resembles a checkmark or a large "S".

CLERK