



# The South Carolina Court of Appeals

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June 02, 2017

Aminah A. Richburg  
217 Plum Creek Lane  
Greenville SC 29607

Re: Aminah Richburg v. E.A. Rico Williams  
Appellate Case No. 2017-001147

Dear Ms. Richburg:

Upon reviewing your correspondence titled "Brief of Appellant", the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and must be corrected in their entirety within ten (10) days of the date of this letter or your brief will not be accepted and your appeal will be dismissed:

- The document is improperly paginated. Specifically, you have not consecutively numbered the pages of the brief.
- The caption/title does not comply with Rule 267(a), SCACR. Specifically, the caption on the brief must be identical to the example given in the Court's letter mailed to you and the respondent on May 16, 2017.
- The initial brief is not accompanied by a designation of matter to be included in the record on appeal. See Rule 209, SCACR.
- The cover of the brief indicates that it is being filed in the SC Supreme Court. The cover of the brief must include the name of the Court in which you are filing the brief.
- Your brief does not include a table of contents, table of cases, and statement of issues on appeal, as required by Rule 208(b), SCSCR.

- You have not provided a proof of service for the brief. The proof of service must be substantially in the format shown in Appendix C to Part II of the South Carolina Appellate Court Rules.
- You are attempting to file your initial brief prematurely. It is the Appellant's responsibility to order the transcript directly from the court reporter and to notify this Court when the transcript is received. If a transcript does not exist, then you must notify this Court in writing. See Rule 207, SCACR. The Court cannot accept your initial brief without the designation of matter and without clarification as to the status of the transcript.

Very truly yours,

*V. Claire Allen, Deputy*  
CLERK

cc: Sarah Day Hurley, Esquire  
John Michael Montgomery, Esquire