



# The South Carolina Court of Appeals

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June 16, 2017

Steven Higginbotham, 237685  
Tyger River Correctional Institution  
Upper Yard  
200 Prison Road  
Enoree SC 29335-9308

Re: Steven Higginbotham v. SC Department of Corrections  
Appellate Case No. 2017-001317

Dear Mr. Higginbotham:

Upon reviewing your notice of appeal, the following deficiency or deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or the appeal will be dismissed:

- The notice of appeal is not accompanied by the order(s) and/or judgment(s) challenged on appeal.
- The notice of appeal fails to include a statement of when you received written notice of entry of the order or judgment from which this appeal is taken.
- The required filing fee has not been submitted. The correct filing fee is \$100.00.
- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.

- A proof of service showing that a copy has been served on the agency and/or the Administrative Law Court has not been provided as required by Rule 203(b) (6), SCACR.
- The notice of appeal is not in the correct format. You must serve and file an amended notice of appeal substantially in the format shown by Form 1 in Appendix C to part II of the SCACR.
- We are returning the documents included with your filings, as it is not necessary to provide the material at this time. Please see Rule 210, SCACR, for guidance on when to file the record on appeal with the Court.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: Christina Catoe Bigelow, Esquire  
Jana E. Shealy