



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

July 27, 2017

Demesvar Delva
4 Christine Drive
Beaufort SC 29907

Re: Demesvar Delva v. SCDEW
Appellate Case No. 2017-001591

Dear Mr. Delva:

Upon reviewing your notice of appeal, the following deficiency or deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or the appeal will be dismissed:

- The caption/title does not comply with Rule 267(a), SCACR. Specifically, the caption on your document must read the same as the caption on the order you are challenging on appeal.
- The notice of appeal fails to include a statement of when you received written notice of entry of the order or judgment from which this appeal is taken.
- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR. Specifically, the mailing labels you submitted with your document are not in compliance with the South Carolina Appellate Court Rules, SCACR.

- A proof of service showing that a copy has been served on the agency and/or the Administrative Law Court has not been provided as required by Rule 203(b) (6), SCACR.
- You have not listed the name of the counsel of record for the respondent, Beaufort Housing Authority. Our records indicate that Sandra Bell Grooms is the counsel of record for the respondent, South Carolina Department of Employment and Workforce.
- The order submitted with your document is incomplete. Specifically, only page one of the order was included. A complete order must be submitted.
- You are requested to serve and file an amended notice of appeal that corrects all of the deficiencies listed above. All parties are advised that service of the amended notice of appeal does not affect the timelines for the appeal.

Very truly yours,

V. Claire Allen, Deputy

CLERK

cc: Sandra Bell Grooms, Esquire
Beaufort Housing Authority
Jana E. Shealy