



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

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October 30, 2017

Mrs. Mary Bass Lohr, Esquire
PO Box 40
Beaufort SC 29901

Re: Burton Fire District v. City of Beaufort (Port Royal)
Appellate Case No. 2017-000620

Dear Counsel:

The Court is in receipt of your record on appeal and proof of service, filed October 27, 2017. Please be advised that the Court's letter of October 16, 2017, requires that you file a motion pursuant to Rule 240, SCACR, to accept late service of the record on appeal. Within ten (10) days of the date of this letter, you must serve and file a motion requesting permission to allow the late serve of the record on appeal or your appeal will be dismissed.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jenny A. Kitchings". The signature is written in a cursive, flowing style.

CLERK

cc: H. Fred Kuhn, Jr., Esquire