



# The South Carolina Court of Appeals

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V. CLAIRE ALLEN  
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December 21, 2017

Mrs. Chelsea Raegan Rikard, Esquire  
1989 S. Pine Street  
Spartanburg SC 29302

Mr. Thomas Alexander Belenchia, Esquire  
PO Box 3421  
Spartanburg SC 29304

Re: Ross Buchanan v. SCDEW  
Appellate Case No. 2017-002378

Dear Counsel:

Enclosed is a copy of the deficiency letter sent from this Court on December 15, 2017.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: Ross E. Buchanan  
Sandra Bell Grooms, Esquire



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December 15, 2017

Ross E. Buchanan  
73 Doris Lisa View Drive  
Hendersonville NC 28792

Re: Ross Buchanan v. SCDEW  
Appellate Case No. 2017-002378

Dear Mr. Buchanan:

Upon reviewing your appellant's initial brief, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and each deficiency must be corrected in its entirety within ten (10) days of the date of this letter or this appeal will be dismissed:

- The accompanying proof of service is not in compliance with the SCACR. Specifically, you must provide proof of service on the respondent's counsel. Your proof of service should be substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.
- The caption/title does not comply with Rule 267(a), SCACR. Specifically, the caption must match exactly with the caption given below:

Ross Buchanan, Appellant,

v.

South Carolina Department of Employment and Workforce and  
Upstate Machine and Manufacturing, LLC, Respondents.

- The initial brief is not accompanied by a designation of matter to be included in the record on appeal.
- The document has not been signed as required by Rule 267(b), SCACR.
- The document is not double spaced as required by Rule 267(c), SCACR.
- The cover of the document does not contain the appellant's information as required by Rule 267(a), SCACR.
- You must serve and file an amended appellant's initial brief, along with a designation of matter.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: Sandra Bell Grooms, Esquire