



The South Carolina Court of Appeals

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December 21, 2017

Mrs. Elisabeth W Shields, Esquire
PO Box 12265
Columbia SC 29214

Re: SCDOR v. BI-LO, LLC
Appellate Case No. 2017-002568

Dear Counsel:

Upon reviewing your correspondence requesting the transcript, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and each deficiency must be corrected within ten (10) days of the date of this letter or this appeal will be dismissed:

- A copy of this document was not provided to the Office of Court Administration as required by the SCACR. The address for Court Administration is 1015 Sumter Street, Suite 200, Columbia, SC 29201.
- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.

Very truly yours,

V. Claire Allen, Deputy

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cc: Zoe C. Sanders, Esquire
Sean Gordon Ryan, Esquire
Jason Phillip Luther, Esquire