

STATE OF SOUTH CAROLINA
In The Court of Appeals

APPEAL FROM THE ADMINISTRATIVE LAW COURT

Administrative Law Judge Ralph King Anderson, III

ALC Case No. 16-ALJ-04-0756-AP
Appellate Case No. 2017-001317

RECEIVED
DEC 28 2017
SC Court of Appeals
APPELLANT,

STEVEN LEE HIGGINBOTHAM, # 237685,

v.

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS,

RESPONDENT.

**RESPONDENT'S DESIGNATION OF MATTER
TO BE INCLUDED IN THE RECORD ON APPEAL**

The Respondent submits that the following should be included in the Record on Appeal:

- (1) Incident Report by Lt. Williams dated 6/08/16;
- (2) Form 19-69, Disciplinary Report and Hearing Record Form;
- (3) Disciplinary Hearing Transcript (7 pages);
- (4) Step 1 and Step 2 Grievance Forms; and
- (5) Administrative Law Court Order dated May 3, 2017.

The undersigned hereby certifies this Designation contains no matter that is irrelevant to this appeal.


CHRISTINA CATOE BIGELOW

Deputy General Counsel
S.C. Department of Corrections
Post Office Box 21787
Columbia, South Carolina 29221
(803) 896-8508

ATTORNEY FOR RESPONDENT

December 28, 2017

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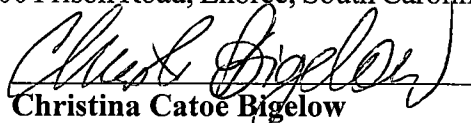
v.

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS,

RESPONDENT.

CERTIFICATE OF SERVICE

Undersigned counsel hereby certifies that on **December 28, 2017**, I mailed a copy of the **Initial Brief of Respondent and Designation of Matter to be Included in the Record on Appeal** to Appellant, addressed as follows: Steven Lee Higginbotham, # 237685, Tyger River Correctional Institution, U3-0109-B, 200 Prison Road, Enoree, South Carolina, 29335.



Christina Catoe Bigelow
Deputy General Counsel
Office of General Counsel
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December 28, 2017



South Carolina
Department of
Corrections

HENRY McMASTER, Governor

BRYAN P. STIRLING, Director

OFFICE OF GENERAL COUNSEL

December 28, 2017

The Honorable Jenny A. Kitchings
Clerk of Court, S.C. Court of Appeals
Post Office Box 11629
Columbia, South Carolina 29211

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SC Court of Appeals

RE: Steven Lee Higginbotham, # 237685, v. South Carolina Department of Corrections
Appellate Case No. 2017-001317

Dear Ms. Kitchings:

Enclosed please find the **Initial Brief of Respondent** and **Designation of Matter** in the above captioned appeal, along with **Proof of Service**. Also enclosed is the original and six copies of Respondent's **Motion to File Out of Time**, along with **Proof of Service** for the same.

Thank you for your attention to this matter, and please do not hesitate to contact me should you have any questions or concerns.

Sincerely,

Christina Catoe Bigelow
Deputy General Counsel
South Carolina Department of Corrections

cc: Steven Lee Higginbotham, # 237685
Tyger River Correctional Institution
U3-0109-B
200 Prison Road
Enoree, South Carolina 29335