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Dear Clerk Kitchings,

JAN 03 2018

1-1-18

SC Court of Appeals

This is reference to the motion filed by attorney M. Arnold dated December 4, 2017. Case #000586

Attorney Melissa Arnold is requesting a copy of step one grievance BRCI-0427-16 and step two grievance 0427-16 be included into the record.

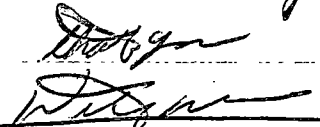
I contacted the grievance department here at BRCI and also I contacted the grievance department at SCDC headquarters. I was informed by both of these departments, that I could not be given a copy of these grievances, that general counsel Melissa Arnold had full access to these files.

By SCDC policy I am not intitle to a copy, I was informed through the Kiosk.

I also contacted General Counsel Annie Rumber. To get a copy of the policy the SCDC is in violation of by holding me illegal with out a commitment order signed by a judge / filed with the clerk of court. I was also informed I can not have a copy for the court.

Clerk Kitchings, my hands are tied for getting copies. SCDC has the deck stacked against me and attorney Arnold is very much aware of this and these policies.

I have filed a copy of everything I had in the case and a copy was sent to General Counsel, there is nothing Condo.


WILLIAM ALLEN

**SOUTH CAROLINA DEPARTMENT OF CORRECTIONS
OFFICE OF GENERAL COUNSEL—INMATE GRIEVANCE BRANCH
INMATE CORRESPONDENCE**

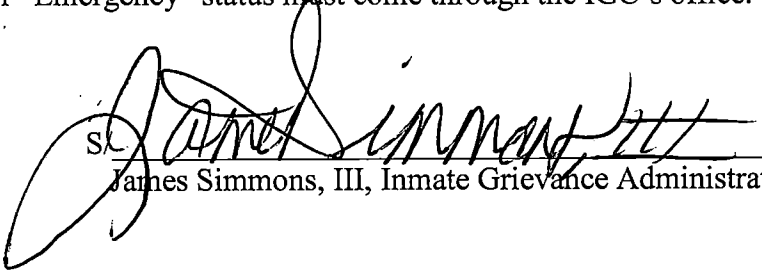
INMATE: William Allen #178666
INSTITUTION: Broad River CI – MO0148B
FROM: Inmate Grievance Branch
SUBJECT: RTSM (paper) received 12/08/17
DATE: December 14, 2017

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SC Court of Appeals

I am in receipt of your inmate correspondence/Request to Staff Member. Your correspondence is being returned in accordance to SCDC Policy, GA-06.04, Request to Staff Member and returned to you for one or more of the following reasons:

- Inmates must use the correct form (Request to Staff Member SCDC 19-11). Attachments will NOT be accepted.
- Inmates are only allowed to submit *one issue per RTSM*, which must be *written legibly* (to the appropriate area) and must be limited to a single sheet.
- Inmates are prohibited from sending a duplicate or similar RTSM to multiple staff members.
- The RTSM is intended for use by an individual inmate (An inmate may not send a RTSM from multiple inmates).
- **You must enter your concerns through the KIOSK Automated Request to Staff Member System.**
- Your request for a transfer should be directed to SCDC Classification Case Worker/Manager.
- Your medical issues can be addressed by requesting sick calls at your local institution.
- State one issue that is a problem so that it can be fully addressed.
- Please refrain from sending multiple RTSMs addressed to multiple areas. We only review Grievance issues.
- Grievances **MUST** be placed in the box marked "Grievance" at your local institution.
- Please review Policy GA-06.04, Request to Staff Member" for proper procedures on how to address your issues. As for "Emergency Grievances", policy GA-01.12, Inmate Grievance Systems, Sub-section 14 states that grievances are forwarded to the Inmate Grievance Branch Chief to determine whether the grievance is an emergency or not. If it is, then the Warden is notified. If it is not, it is sent back to the IGC to process. All requests for "Emergency" status must come through the IGC's office.
- Other:

SL


James Simmons, III, Inmate Grievance Administrator

Dear Sir,

12-6-17

Could you please mail me a copy of
grievance BRCI - 0427-16 - STEAL / and BRCI - Step Two
0427-16 - I need this for the court.

Thank-you

~~William Allen~~

WILLIAM ALLEN #128666

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DEC 08 2017

INMATE GRIEVANCE

**SOUTH CAROLINA DEPARTMENT OF CORRECTIONS
OFFICE OF GENERAL COUNSEL
INMATE CORRESPONDENCE**

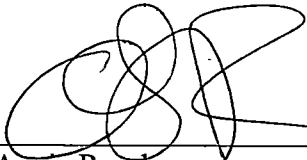
INMATE: William Allen, #178666
INSTITUTION: Broad River Correctional Institution
FROM: Office of General Counsel
SUBJECT: Inmate Correspondence dated November 8, 2017
DATE: December 8, 2017

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JAN 03 2018
SC Court of Appeals

I am in receipt of your inmate correspondence. Your correspondence is being rejected in accordance with SCDC Policy, GA-06.04, Request to Staff Member and returned to you for one or more of the following reasons. Please resubmit your concern in accordance with policy so that I can address it.

- Inmates must use the correct form (Request to Staff Member SCDC 19-11) and attachments will not be accepted.
- Inmates are only allowed to submit one issue per RTSM, which must be written legibly (to the appropriate area) and must be limited to a single sheet.
- Inmates are prohibited from sending duplicate or similar RTSM to multiple staff members.
- The RTSM is intended for use by an individual inmate (An inmate may not send a RTSM form multiple inmates).

✓ You will have to enter your concerns through the KIOSK Automated Request to Staff System. Use Request Type: Legal to send ARTSMs to the Office of General Counsel.



Annie Rumler
Staff Attorney

11-8-17

Office of S.C.D.C. General Counsel

Due to the fact we have no librarian ~~here~~ at
BRCI. Prison, I am requesting that your office
[provide me with a copy of Policy OP21.09-11.4-11.7]
I need this as an exhibit for a pending court case.
I thank you in advance for your assistance concerning
this matter.

Sincerely,



WILLIAM ALLEN, SR.

178666

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NOV - 9 2017

GENERAL COUNSEL

LEGAL MAIL

William Allen
#128666-MONT A-148
BRCI
4460 Broad River Rd.
Columbia, S.C. 29210

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JAN 03 2018
SC Court of Appeals



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JAN 02 2017
BRCI
MAILROOM

The South Carolina Court of Appeals
1220 Senate Street
Columbia, S.C. 29201

0000879467 0076
LEGAL MAIL