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SC Court of Appeals

THE STATE OF SOUTH CAROLINA
In the Court of Appeals

APPEAL FROM
THE SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

Full Commission Decision

Appellate Case No. 2018-000652
Workers Compensation Claim No.: 1600686

Francisco Cedano Ramirez, Employee, Appellant,

v.

May River Roofing, Inc., Employer, and American Zurich Insurance Co., Carrier, and Cedano Roofing, Employer, and Traveler's Property & Casualty Co., Carrier,

Of which May River Roofing, Inc. American Zurich Insurance Co., and Travelers Property & Casualty Co. are Respondents.

RECORD ON APPEAL

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ATTORNEY FOR RESPONDENTS
May River Roofing, Inc. American Zurich Insurance Co., and
Travelers Property & Casualty Co.

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DECISION AND ORDER

OF THE APPELLATE PANEL OF THE

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

WCC FILE NO. 1600686

Francisco Cedano Ramirez, Employee/Claimant

Appellant,

vs.

May River Roofing, Inc., Employer,

and

American Zurich Insurance Co., Carrier,

Carrier,

and

Cedano Roofing, Employer,

and,

Travelers Property & Casualty Co., Carrier,

Respondents,

Appellate Panel Decision and Order filed
March 30 2018

APPEARANCES:

Employee/ Claimant/ Appellant Francisco Ramirez Cedano, represented by
Joseph DuBois, Esquire
of Hilton Head, South Carolina

Employers/ Carriers/Respondents represented by
Nikole D. Haltiwanger, Esquire
of Columbia, South Carolina

PANEL:
Commissioner R. Michael Campbell, II,
Commissioner T. Scott Beck
Commissioner Avery B Wilkerson, Jr.

APA SUBMISSIONS

At the time of the hearing, pursuant to the Administrative Procedures Act and the Rules of this Commission, the parties have made records and reports on the following a part of the Record in this matter:

Claimant's APA:

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F	Deposition Transcript of Leslie Sandoval	

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STIPULATIONS

The parties have stipulated to the jurisdiction of the South Carolina Workers' Compensation Commission.

The parties have stipulated to venue in Yemassee, South Carolina.

The parties have stipulated that Claimant's average weekly wage is $769.35 with a resulting compensation rate of $512.93.

The Commission file with the exception of self-serving declarations and unstipulated medicals are made a part of the Record.

STATEMENT OF THE CASE

This matter is before the Appellate Panel of the South Carolina Workers' Compensation Commission ("Appellate Panel") upon the petition for review by the Claimant, Francisco Ramirez Cedano ("Claimant"), from a decision and order ("Order") of Commissioner Gene McCaskill ("Single Commissioner") entered on May 23, 2017. The case involves two claims filed by Claimant arising out of the same accident, which occurred on January 18, 2016. Claimant filed one claim against the insurance policy for May River Roofing, Inc. ("May River"), alleging that he should have coverage under its policy, either as a direct employee or as a statutory employee.

This claim was assigned SC WCC No. 1600686. May River and its Carrier, American Zurich Insurance Company ("Zurich") denied the claim on the grounds that Claimant was an independent contractor and that it collected a certificate of insurance from Claimant covering his business, Cedano Roofing, thereby insulating May River. Claimant then brought a second claim, assigned SC WCC No. 1608257, against his company, Cedano Roofing, and its Carrier, Travelers Property Casualty Company of America ("Travelers"), alleging that he was individually covered for the claim by the plain language of the subject Cedano Roofing policy with Travelers. Travelers denied the claim on the grounds that Claimant did not elect coverage and therefore was not covered under the policy. The claims were consolidated pursuant to Claimant's request under SC WCC NO. 1600686 and SC WCC No. 1608257 was closed.

The parties were heard by Commissioner Gene McCaskill on November 17, 2016, in Jasper County, South Carolina. Following the hearing, Commissioner McCaskill issued his Decision and Order on May 23, 2017, finding Claimant was a sole proprietor who was not included under Cedano Roofing's workers' compensation policy. Additionally, the Commissioner determined Claimant was not an employee of May River Roofing or Cedano Roofing. The Commissioner also found Claimant could not recover as a "statutory employee" of May River Roofing or Cedano Roofing.

Within the statutory period, Claimant filed an Application for Review, a copy of which was furnished to all interested parties prior to oral arguments presented before an Appellate Panel on January 22, 2018, and comprised of Commissioners R. Michael Campbell, II, T. Scott Beck, and Avery B Wilkerson, Jr. All proffered testimony had been taken. Such together with all documentary evidence was delivered by oral argument to the individual members of the Appellate Panel convened on the aforesaid date.

By appeal, Employee/ Claimant/ Appellant Francisco Ramirez Cedano respectfully submitted sixty-seven (67) errors in his Application for Review, which were narrowed to the following three (3) issues:

1. Did the Single Commissioner err in finding that Claimant did not have coverage under Cedano Roofing's insurance policy with Travelers?
2. Did the Single Commissioner err in finding that Claimant did not have coverage under May River Roofing's insurance policy with Zurich as a direct employee of May River Roofing?
3. Did the Single Commissioner err in finding that Claimant did not have coverage under May River Roofing's insurance policy with Zurich as a statutory employee of May River Roofing?

In an Appellate Review, the Appellate Panel shall, pursuant to S.C. Code Ann. §42-17-50 (1976), review the Award, weigh the evidence as presented at the initial hearing and, if good grounds be shown therefore, make its own Findings of Fact and reach its own Conclusions of Law consistent with or inconsistent with those of the Hearing Commissioner.

After careful review of the record for this matter, and listening to and considering the statements and arguments of Counsel, a majority of the Appellate Panel hereby affirms the decision and order of the Single Commissioner as follows below.

EVIDENCE OF THE CASE

In his Form 50, *Employee's Request for Hearing*, Claimant alleged injuring his back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest as the result of falling from a roof on January 18, 2016.

By way of background, May River contracted with Anchor Construction to perform roofing

work for a residential home in Bull Point, a subdivision in Beaufort, South Carolina. May River subcontracted part of the roof installation work to Cedano Roofing. Cedano Roofing is a sole proprietorship, with the sole proprietor being Francisco Cedano Ramirez ("Claimant"). On January 18, 2016, Claimant was working on the Bull Point property. *See* Transcript of Hearing (hereinafter "T.") 36. Claimant fell from a ladder sustaining physical injuries. T. 36. These facts are not disputed.

In the Cedano Roofing insurance application, Claimant marked himself as excluded. T. 24. When signing up for the policy, Isabelle Diaz, Hispanic Business Specialist at PC&L, testified that she specifically recalled meeting with Claimant when he initially applied for coverage. T. 13-14. She spoke to Claimant in his native language of Spanish. T. 13. She explained the coverage being purchased and further explained what the difference in premiums would be if Claimant chose to elect coverage for himself, T. 13. Diaz further explained the consequences of Claimant not electing to cover himself under the policy, T. 14, and was able to authenticate Claimant's signature on the application, T. 29. Claimant opted not to cover himself in order to have a less-expensive premium, T. 13-14. Ultimately, Travelers issued a workers compensation insurance policy to Claimant. See APA 137-155. Although Claimant argues that, pursuant to the parole evidence rule and a merger clause contained within the policy, evidence of coverage extrinsic to the policy language itself is irrelevant, I find such argument to be non-persuasive.

Typically, for any given project, May River only interacted with Claimant when it submitted the work order to him and received an invoice from him. APA 120. Primarily, Claimant had free reign to work how and when he desired. Claimant was not supervised: instead, May River would only visit a job site once the project was completed to ensure the work had been performed. APA 120. May River did not supervise the amount of work Claimant performed: instead, May

River relied on invoices submitted by Claimant to determine remuneration for a given project. APA 114, T. 51, 56. Additionally, Claimant was free to alter the work order, unless it substantially altered the contract. APA 113-114. Claimant was not required to check in with May River nor keep it apprised of his schedule; instead, Claimant created his own schedule—he was "on his own time." APA 124, *see also* T. p. 60. Claimant was also free to negotiate the price of what he would get paid on a job by job basis. T. 59. Finally, Claimant chose his own employees, without requiring the approval of May River. APA 111. Claimant paid his employees, APA 111, not May River—who may or may not have known of the existence of Claimant's staff and had no part in selecting Claimant's workers, APA 120.

May River required its subcontractors to display its logo on shirts and magnets, but this was for advertisement purposes. APA 119, T. 34. May River obtains business exclusively through referrals. APA 131. To that end, it also provided t-shirts and magnets (as well as hats, sweatshirts, and occasionally jackets) as gifts in great abundance including but not limited to May River's landlord, its clients, staff, subcontractors, and even people it had not met such as when the company sponsored a community event. APA 119, T. pp. 63-64.

As for payment, May River and Claimant negotiated the contractual price of $60.00 per 10 x 10 square of roofing laid, APA 123, and Claimant would invoice May River for any repairs performed (amounting to approximately $25/hour), APA 109, 123. Claimant negotiated his rate per square from $55.00 to $60.00, which was higher than what May River paid its other subcontractors. APA 129, T. 41, 59. Payments were not paid on any regular interval: May River would pay Claimant by check the week after a job was completed. APA 114, T. 35. Then, Claimant was responsible to pay his employees however he saw fit. APA 111, T. 42. Additionally, May

River did not withhold any employee deductions from Claimant's pay; instead, May River issued Claimant a 1099, which Claimant used to file taxes in the name of his business. T. 45-46, 62.

Claimant procured all of the tools/equipment required to complete each job: truck, ladder, compressor, roofing gun, tool pouch, hammer, razors, etc. APA 109. Meanwhile, May River, acted as a vendor in supplying materials to Cedano Roofing. May River would provide only those materials for which it would bill the ultimate client; for instance, it would provide shingles, paper, plastic, caps, and flashing. APA 109, 124.

For larger projects, the contract between the parties was signed prior to the work; for smaller projects, the contract is signed after the work is completed. APA 114, 120. May River decided on this system to save its subcontractors time—instead of having to drive to the May River office for every change that arose at the job site, the hardcopy contract was formalized at the end of smaller jobs. APA 129.

Finally, Claimant filed taxes for his business and represented Cedano Roofing to the state and federal government as a distinct legal entity for tax purposes. T. 45-46. In addition, Claimant purchased workers' compensation insurance for the business, from which he knowingly excluded himself. T. 13-14. He provided May River with a certificate of insurance for his business. T. 62. Although Claimant asserts that because the requirements of S.C. Code 42-1-110 were not strictly met, see T. 67, line 8, it is inapplicable. We find such assertion to be non-persuasive. Beginning on June 2, 2015, Cedano Roofing's carrier, PC&L, automatically sent May River a Certificate of Insurance for Cedano Roofing's workers' compensation policy. APA 120, 121. Had one of Claimant's workers been injured, coverage would exist under Cedano Roofing's policy.

FINDINGS OF FACT

1. The Claimant suffered an injury by accident on January 18, 2016, when he fell from a roof. The event is not in dispute. Based on the evidence in the record, the Claimant was clearly performing work at the time of the accident that meets the requirement under the Act for an accident to be found to be compensable.

2. What is in dispute is whether the Claimant was an employee or an independent contractor at the time of his accident.

3. Should he be found to be an employee, he would then be entitled to coverage under May River's workers' compensation policy.

4. Should he be found to be an independent contractor, the question then would be did he elect coverage under the workers' compensation policy he purchased for Cedano Roofing?

5. Entitlement to benefits hinges on those determinations stated in Finding of Facts 2-4.

6. As to the question of whether the Claimant is an employee or an independent contractor, there is evidence in the record that weighs to both. However, based on the preponderance of the evidence, we must conclude that the Claimant is an independent contractor.

7. The Claimant owns his own company – Cedano Roofing. That company has its own workers' compensation insurance coverage.

8. Ms. Isabelle Diaz testified at the hearing. She is the agent who wrote the coverage for the Claimant. Ms. Diaz is bilingual and explained in Spanish to the Claimant exactly what type of policy he was purchasing. She testified that the Claimant purchased what is commonly referred to as a "ghost policy". In other words, it is a policy that covers no one because the

Claimant has no employees. Ms. Diaz testified that the Claimant did not select coverage for himself.

9. We found Ms. Diaz to be very credible. The Single Commissioner questioned as to whether she carried errors and omissions insurance coverage. She testified that she did. She also testified that she had never had a claim filed against her.

10. Claimant testified that his company files tax returns.

11. When we consider the controlling factors as to whether an individual is an employee or an independent contractor, the weight of the evidence is clearly on the side of the Claimant being an independent contractor. In addition to having his own workers' compensation insurance, the Claimant has his own truck, his own tools and his own ladder. If he hires someone to assist him with a job, he does the hiring and that individual(s) answer solely to him. He pays them out of what he is paid for the job.

12. There was testimony at the hearing as to how the roofing job is priced. The Claimant forthrightly testified that he prices roofing jobs he performed for May River by the "square" which is a common way that roofing and re-roofing projects are priced. Three bundles of shingles are equal to a "square".

13. He, at another time during testimony, testified that he was paid $25.00 an hour.

14. We are not persuaded that his testimony is inconsistent on that point. The Claimant did both complete roofing jobs for May River as well as smaller repair jobs.

15. That being said, he also testified that he had a salary, but that it was not fixed. He testified that it was approximately $1,200 a week.

16. Claimant testified that May River provided the building materials.

17. Claimant testified that May River would assign him a project and that he would begin work normally at 8:00 or an hour before or after.

18. Based on Claimant's testimony, it appears that the Claimant determined when he finished work for the day.

19. Leslie Sandoval who is the office manager for May River and the daughter of the owner, testified at the hearing. It was her testimony that the Claimant was a sub-contractor. She testified that the company does have employees who are handy men and drivers, but they do not currently employ any roofers. She testified that she contacts roofers and hires "companies" (her word) to come in and roof a house. If they can't find a roofer, the job is delayed.

20. Ms. Sandoval also testified that she schedules the jobs, does the estimates, and pays for work performed. She testified that she issues IRS Form 1099s at the end of the year.

21. There was other testimony about the Claimant wearing a company T-shirt and having a sign for his car. Neither of those things are dispositive as to whether he was an employee or sub-contractor.

22. When the evidence is viewed as a whole, we must conclude that the Claimant was a sub-contractor who carried valid workers' compensation coverage. Unfortunately, the Claimant elected not to cover himself on his own policy. As such, May River, Travelers Property Casualty and American Zurich Insurance are all absolved any responsibility as to this claim. The financial responsibility for any medical care and treatment resulting from this work-related accident is the responsibility of the Claimant.

CONCLUSIONS OF LAW

Accordingly, as provided in S.C. Code Ann. § 42-17-40 (as amended), it is the determination of this Commissioner:

1. Under S.C. Code Ann. § 42-1-130, Claimant was a sole proprietor who was not included under Cedano Roofing's workers' compensation policy.

2. Under S.C. Code Ann. § 42-1-130, Claimant is not an employee of May River Roofing or Cedano Roofing; instead, he is the sole proprietor of Cedano Roofing.

3. Under S.C. Code Ann. § 42-1-400 to -450, Claimant cannot recover as a "statutory employee" of May River Roofing or Cedano Roofing.

ORDER

IT IS THEREFORE ORDERED that the decision and order of the Single Commissioner filed in this matter on May 23, 2017, is hereby affirmed by a majority of the Appellate Panel, and the same shall constitute the Decision and Order of the Appellate Panel.

AND IT IS SO ORDERED.

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
APPELLATE PANEL

Avery B. Wilkerson, Jr., Commissioner

T. Scott Beck, Commissioner

R. Michael Campbell, II, Commissioner

CERTIFICATE OF SERVICE

This is to certify that the undersigned has on this date served a copy of this order in the above entitled action upon all parties to this case by sending an electronic copy hereof by electronic mail addressed to the attorneys for said parties; or if there is an unrepresented party(ies), by depositing a copy hereof, postage paid in the United States mail, first class, addressed to the unrepresented party(ies) and to the attorney(s) for the represented party(ies).

By Eugenia on March 30, 2018

DECISION AND ORDER
OF THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
WCC FILE NO. 1600686

Francisco Cedano Ramirez,
Employee/Claimant,

v.

May River Roofing, Inc.,
Employer,

American Zurich Insurance Co.,
Carrier,

and

Cedano Roofing,
Employer,

Travelers Property & Casualty Co.,
Carrier,

Defendant(s).

HEARING:	November 17, 2016 Jasper County, South Carolina
APPEARANCES:	Claimant Francisco Ramirez Cedano, represented by Joseph DuBois, Esquire Defendants May River Roofing, Inc., American Zurich Insurance Co., and Travelers Property & Casualty Co., represented by Dewana F. Looper, Esquire
PURPOSE OF HEARING:	Determination of issues in Form 50 and Form 51
COMMISSIONER:	Gene McCaskill
FILED:	May 23, 2017

APA SUBMISSIONS

At the time of the hearing, pursuant to the Administrative Procedures Act and the Rules of this Commission, the parties have made records and reports on the following a part of the Record in this matter:

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STATEMENT OF THE CASE

This case comes before the Commission pursuant to two claims filed by Claimant arising out of the same accident, which occurred on January 18, 2016. Claimant filed one claim against the insurance policy for May River Roofing, Inc. ("May River"), alleging that he should have coverage under its policy, either as a direct employee or as a statutory employee. This claim was assigned SC WCC No. 1600686. May River and its Carrier, American Zurich Insurance Company ("Zurich") denied the claim on the grounds that Claimant was an independent contractor and that it collected a certificate of insurance from Claimant covering his business, Cedano Roofing, thereby insulating May River. Claimant then brought a second claim, assigned SC WCC No. 1608257, against his company, Cedano Roofing, and its Carrier, Travelers Property Casualty Company of America ("Travelers"), alleging that he was individually covered for the claim by the plain language of the subject Cedano Roofing policy with Travelers. Travelers denied the claim on the grounds that Claimant did not elect coverage and therefore was not covered under the policy. The claims were consolidated pursuant to Claimant's request

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By way of background, May River contracted with Anchor Construction to perform roofing work for a residential home in Bull Point, a subdivision in Beaufort, South Carolina. May River subcontracted part of the roof installation work to Cedano Roofing. Cedano Roofing is a sole proprietorship, with the sole proprietor being Francisco Cedano Ramirez ("Claimant"). On January 18, 2016, Claimant was working on the Bull Point property. *See* Transcript of Hearing (hereinafter "T.") 36. Claimant fell from a ladder sustaining physical injuries. T. 36. These facts are not disputed.

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pursuant to the parole evidence rule and a merger clause contained within the policy, evidence of coverage extrinsic to the policy language itself is irrelevant, I find such argument to be non-persuasive.

Typically, for any given project, May River only interacted with Claimant when it submitted the work order to him and received an invoice from him. APA 120. Primarily, Claimant had free reign to work how and when he desired. Claimant was not supervised: instead, May River would only visit a job site once the project was completed to ensure the work had been performed. APA 120. May River did not supervise the amount of work Claimant performed: instead, May River relied on invoices submitted by Claimant to determine remuneration for a given project. APA 114, T. 51, 56. Additionally, Claimant was free to alter the work order, unless it substantially altered the contract. APA 113-114. Claimant was not required to check in with May River nor keep it apprised of his schedule; instead, Claimant created his own schedule—he was "on his own time." APA 124, *see also* T. p. 60. Claimant was also free to negotiate the price of what he would get paid on a job by job basis. T. 59. Finally, Claimant chose his own employees, without requiring the approval of May River. APA 111. Claimant paid his employees, APA 111, not May River—who may or may not have known of the existence of Claimant's staff and had no part in selecting Claimant's workers, APA 120.

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As for payment, May River and Claimant negotiated the contractual price of $60.00 per 10 x 10 square of roofing laid, APA 123, and Claimant would invoice May River for any repairs performed (amounting to approximately $25/hour), APA 109, 123. Claimant negotiated his rate per square from $55.00 to $60.00, which was higher than what May River paid its other subcontractors. APA 129, T. 41, 59. Payments were not paid on any regular interval: May River would pay Claimant by check the week after a job was completed. APA 114, T. 35. Then, Claimant was responsible to pay his employees however he saw fit. APA 111, T. 42. Additionally, May River did not withhold any employee deductions from Claimant's pay; instead, May River issued Claimant a 1099, which Claimant used to file taxes in the name of his business. T. 45-46, 62.

Claimant procured all of the tools/equipment required to complete each job: truck, ladder, compressor, roofing gun, tool pouch, hammer, razors, etc. APA 109. Meanwhile, May River, acted as a vendor in supplying materials to Cedano Roofing. May River would provide only those materials for which it would bill the ultimate client; for instance, it would provide shingles, paper, plastic, caps, and flashing. APA 109, 124.

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Finally, Claimant filed taxes for his business and represented Cedano Roofing to the state and federal government as a distinct legal entity for tax purposes. T. 45-46. In addition, Claimant purchased workers' compensation insurance for the business, from which he knowingly excluded

himself. T. 13-14. He provided May River with a certificate of insurance for his business. T. 62. Although Claimant asserts that because the requirements of S.C. Code 42-1-410 were not strictly met, see T. 67, line 8, it is inapplicable, I find such assertion to be non-persuasive. Beginning on June 2, 2015, Cedano Roofing's carrier, PC&L, automatically sent May River a Certificate of Insurance for Cedano Roofing's workers' compensation policy. APA 120, 121. Had one of Claimant's workers been injured, coverage would exist under Cedano Roofing's policy.

Based on a review of the Commission file, as well as the testimony and evidence presented at the hearing, the undersigned Commissioner makes the following:

FINDINGS OF FACT

1. The Claimant suffered an injury by accident on January 18, 2016, when he fell from a roof. The event is not in dispute. Based on the evidence in the record, the Claimant was clearly performing work at the time of the accident that meets the requirement under the Act for an accident to be found to be compensable.

2. What is in dispute is whether the Claimant was an employee or an independent contractor at the time of his accident.

3. Should he be found to be an employee, he would then be entitled to coverage under May River's workers' compensation policy.

4. Should he be found to be an independent contractor, the question then would be did he elect coverage under the workers' compensation policy he purchased for Cedano Roofing?

5. Entitlement to benefits hinges on those determinations stated in Finding of Facts 2-4.

6. As to the question of whether the Claimant is an employee or an independent contractor, there is evidence in the record that weighs to both. However, based on the preponderance of the evidence, I must conclude that the Claimant is an independent contractor.

7. The Claimant owns his own company – Cedano Roofing. That company has its own workers' compensation insurance coverage.

8. Ms. Isabelle Diaz testified at the hearing. She is the agent who wrote the coverage for the Claimant. Ms. Diaz is bilingual and explained in Spanish to the Claimant exactly what type of policy he was purchasing. She testified that the Claimant purchased what is commonly referred to as a "ghost policy". In other words, it is a policy that covers no one because the Claimant has no employees. Ms. Diaz testified that the Claimant did not select coverage for himself.

9. I found Ms. Diaz to be very credible. I questioned as to whether she carried errors and omissions insurance coverage. She testified that she did. She also testified that she had never had a claim filed against her.

10. Claimant testified that his company files tax returns.

11. When I consider the controlling factors as to whether an individual is an employee or an independent contractor, the weight of the evidence is clearly on the side of the Claimant being an independent contractor. In addition to having his own workers' compensation insurance, the Claimant has his own truck, his own tools and his own ladder. If he hires someone to assist him with a job, he does the hiring and that individual(s) answer solely to him. He pays them out of what he is paid for the job.

12. There was testimony at the hearing as to how the roofing job is priced. The Claimant forthrightly testified that he prices roofing jobs he performed for May River by the

"square" which is a common way that roofing and re-roofing projects are priced. Three bundles of shingles are equal to a "square".

13. He, at another time during testimony, testified that he was paid $25.00 an hour.

14. I am not persuaded that his testimony is inconsistent on that point. The Claimant did both complete roofing jobs for May River as well as smaller repair jobs.

15. That being said, he also testified that he had a salary, but that it was not fixed. He testified that it was approximately $1,200 a week.

16. Claimant testified that May River provided the building materials.

17. Claimant testified that May River would assign him a project and that he would begin work normally at 8:00 or an hour before or after.

18. Based on Claimant's testimony, it appears that the Claimant determined when he finished work for the day.

19. Leslie Sandoval who is the office manager for May River and the daughter of the owner, testified at the hearing. It was her testimony that the Claimant was a sub-contractor. She testified that the company does have employees who are handy men and drivers, but they do not currently employ any roofers. She testified that she contacts roofers and hires "companies" (her word) to come in and roof a house. If they can't find a roofer, the job is delayed.

20. Ms. Sandoval also testified that she schedules the jobs, does the estimates, and pays for work performed. She testified that she issues IRS Form 1099s at the end of the year.

21. There was other testimony about the Claimant wearing a company T-shirt and having a sign for his car. Neither of those things are dispositive as to whether he was an employee or sub-contractor.

22. When the evidence is viewed as a whole, I must conclude that the Claimant was a sub-contractor who carried valid workers' compensation coverage. Unfortunately, the Claimant elected not to cover himself on his own policy. As such, May River, Travelers Property Casualty and American Zurich Insurance are all absolved any responsibility as to this claim. The financial responsibility for any medical care and treatment resulting from this work-related accident is the responsibility of the Claimant.

CONCLUSIONS OF LAW

Accordingly, as provided in S.C. Code Ann. § 42-17-40 (as amended), it is the determination of this Commissioner:

1. Under S.C. Code Ann. § 42-1-130, Claimant was a sole proprietor who was not included under Cedano Roofing's workers' compensation policy.

2. Under S.C. Code Ann. § 42-1-130, Claimant is not an employee of May River Roofing or Cedano Roofing; instead, he is the sole proprietor of Cedano Roofing.

3. Under S.C. Code Ann. § 42-1-400 to -450, Claimant cannot recover as a "statutory employee" of May River Roofing or Cedano Roofing.

ORDER AND AWARD

It is hereby ordered that Claimant is not entitled to benefits pursuant to the Act as he was an independent contractor of May River Roofing and therefore did not have coverage under its policy. It is further ordered that he did not choose to elect coverage for himself pursuant to the Cedano Roofing policy and he therefore is not entitled to benefits pursuant to the Act under that policy.

BEFORE THE

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

W.C.C. File Nos.: 1600686 & 1608257

Francisco Cedano Ramirez, EMPLOYEE, CLAIMANT, VS. May River Roofing, Inc., American Zurich Ins. Co., EMPLOYER/CARRIER, AND Cedano Roofing, Travelers Property & Casualty Co., EMPLOYER CARRIER, DEFENDANTS.	**ADMINISTRATIVE ORDER**

A Motion regarding the following issue(s) has been received:

X Claimant's Motion to Consolidate.

The following dispositions have been made:

1. WCC File No.: 1600686 (DOI: 1/18/2016) is currently set for a hearing before the undersigned on August 30, 2016. The Defendants in this claim are the alleged upstream contractor on the date of injury, May River Roofing, Inc. and their carrier, American Zurich Insurance Company.

2. WCC File No.: 1608257 (DOI 1/18/2016) is pending as Claimant's Form 50 Request for Hearing was returned.

3. I find both claims stem from the same alleged injury on the same date and consolidation is proper under the Act.

4. <u>Motion to Consolidate WCC # 1600686 & 1608257 is Granted. The files will be</u>

consolidated under WCC File No.: 1600686 and all future pleadings will be filed thereunder.

5. Defendants Cedano Roofing and Travelers Porperty & Casualty Co. of America are hereby added as parties to WCC File No.: 1600686 with a current hearing date of August 30, 2016.

6. WCC File No. 1608257 is hereby closed.

AND IT IS SO ORDERED.

Commissioner Aisha Taylor

Columbia, SC

July 27, 2016

CERTIFICATE OF SERVICE

This is to certify that the undersigned has on this date served a copy of this order in the above entitled action upon all parties to this case by sending an electronic copy hereof by electronic mail addressed to the attorneys for said parties; or if there is an unrepresented party(ies), by depositing a copy hereof, postage paid, in the United States mail, first class, addressed to the unrepresented party(ies) and to the attorney(s) for the represented party(ies).
July 27, 2016

By: Renee Smith, Administrative Assistant to Commissioner Taylor

Served by USPS
w/ copy of Motion for Consolidation dated 7/5/16

DFL
JD
MPB
LCG
7-28-16 RSS 2

Francisco Cedano Ramirez, Claimant, v. May River Roofing, Inc., Employer, and American Zurich Insurance Co., Insurance Carrier.	SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION WCC File # 1600686 **MOTION FOR CONSOLIDATION OF CLAIMS FOR HEARING PURPOSES**
Francisco Cedano Ramirez, Claimant, v. Cedano Roofing, Employer, and Travelers Property & Casualty Co. of America Insurance Carrier,	SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION WCC File # X160777 1608257

NOW COMES Claimant, Francisco Cedano Ramirez ("Claimant"), by and through his undersigned counsel, and moves before the Commission for a consolidation of the two above-captioned claims for Form 50 hearing purposes for the following reasons:

1. Claimant filed a Form 50 alleging injuries sustained in the course of employment on February 8, 2016 in WCC File Number 1600686. Defendants denied Claimant's claim in WCC File Number 1600686 on the basis that Claimant was an independent contractor.

2. Claimant filed a Form 50 alleging injuries sustained in the course of employment on June 1, 2016 in WCC File Number X160777. Defendants denied Claimant's claim in WCC File Number X160777 on the basis that Claimant was excluded from his workers' compensation policy.

3. The issues addressed in both Form 50s arise out of the same date of accident.

4. Although not instructive, the *South Carolina Rules of Civil Procedure* provide guidance in this regard. Rule 42(a) provide that: "When actions involving a common question of law or fact are pending before the Court, it may order a joint hearing or trial of any or all matters in issue in the action; it may order all the actions consolidated; and it may make such order concerning proceedings therein as may tend to avoid unnecessary costs or delay."

5. The Commission has broad discretion to consolidate cases pending in the same district to avoid unnecessary costs or delay, particularly when the claim arises out of the same accident.

6. As such, Claimant seeks to have the above-captioned claims consolidated such that all issues may be heard concurrently.

THEREFORE, Claimant moves to consolidate the issues pled in Claimant's Form 50s and Defendants' Form 51s for one hearing, as both forms involve common questions of law and fact that surround the same date of injury and judicial economy and conservation of resources will be effectuated by consolidation of the claims for one hearing.

[signature block on following page]

NAERT AND DUBOIS, LLC

Zach S. Naert
Joseph DuBois
Michael P. Bennett
22 New Orleans Road, Suite 1
Post Office Box 7228 (29938)
Hilton Head Island, SC 29928
Tel: (843) 686-5500
Fax: (843) 686-5501
Attorneys for Claimant

July 5, 2016
Hilton Head Island, SC

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5700 www.wcc.sc.gov

WCC File # 1608257
Carrier File # E7Q3034
Carrier Code #
Employer FEIN

Francisco Cedano Ramirez
Claimant's Name SSN
90 Dillon Road, Apt. D1 Hilton Head Island SC 29926
Address City State Zip
(843) 338-5598
Home Phone Work Phone
Date of Injury: 1/18/2016

Francisco C. Ramirez d/b/a Cedano Roofing
Employer's Name
90 Dillon Road, Apt. D1 Hilton Head Island, SC 29926
Address City State Zip
Travelers Property & Casualty Co. of America
Insurance Carrier

Dewana F. Looper (803) 727-1200
Preparer's Name Phone #

Date of Injury or Illness: 1/18/2016 **Estimated time for hearing:** 30 minutes

Complete each information blank. Specify clearly when contentions are admitted in part and denied in part.
The employer-insurance carrier in answer to the claim, respectfully shows:

1. It is ☐ **Admitted** ☒ **Denied** that the employee sustained an injury on or about the date set forth in the application. The reasons for denial are:
   Defendant Travelers does not have coverage for Francisco Ramirez as an employee of Francisco Cedano Ramirez d/b/a/ Cedano Roofing and Woodworking Co. as Francisco Ramirez elected to exclude himself from the policy.
2. It is ☐ **Admitted** ☒ **Denied** that both the employer and employee were subject to the Workers' Compensation Act at the time in question. The reasons for denial are:
   See No. 1 above.
3. It is ☐ **Admitted** ☒ **Denied** that the relationship of employer and employee existed at the time in question. The reasons for denial are:
   See No. 1 above.
4. It is ☐ **Admitted** ☒ **Denied** that at the time in question the employee was performing services arising out of and in the course of employment. The reasons for denial are:
   See No. 1 above.
5. It is ☐ **Admitted** ☒ **Denied** that notice of injury was given the employer. The reasons for denial are:
   See No. 1 above.
6. It is ☐ **Admitted** ☒ **Denied** that the employee (needs) (is entitled to additional) medical care as a result of injury. The reasons for denial are:
   See No. 1 above.
7. It is ☐ **Admitted** ☒ **Denied** that the employee is entitled to TTD for the period(s) of:
   See No. 1 above.
8. It is ☐ **Admitted** ☒ **Denied** that the employee is permanently disabled. The reasons for denial are:
   See No. 1 above. No facts to substantiate.
9. It is ☐ **Admitted** ☒ **Denied** that the employee has a serious disfigurement.
10. It is contended that an average weekly wage of $ TBD applies, according to attached Form 20 as provided by law.
11. Further contentions, grounds of defense, or unusual aspects are: The defendants are not aware of any affirmative defenses. However, if further discovery reveals the basis for any affirmative defenses, the defendants will amend this answer to assert those defenses.

☐ **Mediation**

☐ a. Mediation is requested to be ordered pursuant to Reg. 67-1801 B.
☐ b. Mediation is required pursuant to Reg. 67-1802.
☐ c. Mediation is requested by consent of the Parties pursuant to Reg. 67-1803.
☐ d. Mediation has been conducted by a duly qualified mediator and resulted in an impasse.

Questions regarding mediation may be submitted to mediation@wcc.sc.gov

I verify the contents of this form are accurate and true to the best of my knowledge.

Nicole D Hattaway Partner dlooper@hedrickgardner.com July 26, 2016
Preparer's Signature Title Email Date

Refer to R.67-204 and R.67-210 and R.67-601 through R.67.615. Refer to R.67-1801 for mediation. Questions about the use of this form may be directed to the Commission's Judicial Department at 803-737-5675 or judicial@wcc.sc.gov or mediation@wcc.sc.gov. Pursuant to R.67-606, a Form 20 must be filed with the Claims Department at least 30 days from the date of filing this form.

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 • Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5723 www.wcc.sc.gov

WCC File #: 1608257
Carrier File #:
Carrier Code #:
Employer FEIN #:

Claimant's Name: Francisco Cedano Ramirez SSN: [redacted]
Address: 90 Dillon Rd., Apt. D1
City: Hilton Head Island State: SC Zip: 29926
Home Phone: (843) 338 - 5598 Work Phone: ( ) -

Employer's Name: Francisco Cedano Ramirez dba Cedano Roofing
Address: 90 Dillon Rd., Apt. D1
City: Hilton Head Island State: SC Zip: 29926
Insurance Carrier: Travelers Property Casualty Co. of America

Preparer's Name: Joseph DuBois Law Firm: Naert & DuBois, LLC Preparer's Phone #: (843) 686 - 5500

A claim for workers' compensation benefits is made based on the following grounds: **Date of Injury or Illness: 1/18/2016**

☒Injury ☐Illness ☐ Repetitive Trauma ☐Occupational Disease ☐Physical Brain Injury ☐Concurrent Jurisdiction

1. The claimant sustained an injury to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest, and lungs (Part(s) of Body Injured) on 01/18/2016 (Month/Day/Year) in Beaufort county, state of SC.
2. Body part(s) affected are: to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest, pelvis and legs
   Briefly describe how the accident occurred. Claimant was performing roofing work when he fell off of the roof.
3. Both the claimant and the employer were subject to the South Carolina Workers' Compensation Act at the time of injury.
4. The relationship of employer and employee existed at the time of injury.
5. At the time of the injury the claimant was performing services arising out of and in the course of employment.
6. Notice of the accidental injury was given to the Employer on 01/18/2016 (Month/Day/Year) in the following manner:
   Claimant is the Employer

☒7. Due to injury, the claimant is in need of (check one):

☒(a) medical examination and treatment for: back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest and lungs

☐(b) additional medical examination and treatment for: ____

☒8. Due to injury, the claimant requests temporary total disability benefits because of lost compensable time from work and wages for the period of:
01/18/2016 until the date law permits temporary total disability benefits to terminate, as applicable

☐9. Due to the injury, the Claimant has permanent disability of the following nature and extent (check one):

☐(1) General Disability: ☐Total ☐ Partial ☐(2) Specific Disability: ☐Total ☐ Partial ☐ (3) Wage Loss

9a. ☒A determination of permanent disability is premature at this time.

☐10. Due to the injury, the Claimant has a serious bodily disfigurement consisting of:
N/A

10a. At the time of the injury, the Claimant was paid weekly wages of $1250.00, and demands accounting of days worked and wages earned as provided by law.

10b. Give names and addresses of all employers for whom the Claimant has worked since the date of the accident:
Cedano Roofing, 90 Dillon Rd., Apt. D1, Hilton Head Island, SC 29926

11. Further grounds or unusual aspects of claim:
This claim is related to Claim No. 1600686 insofar as both claims involve the same accident

11a. List names and addresses of all physicians or other medical specialists who have seen or treated the Claimant as a result of the accident:
Beaufort Memorial Hospital 955 Ribaut Rd., Beaufort, SC 29902; Lowcountry Medical Group, 300 Midtown Drive, Beaufort, SC 29906

11b. To the best of your knowledge, did you have any prior permanent disability? No
If yes, describe: N/A

12. Appropriate benefits as provided in the Act for the above grounds and other relief as the Workers' Compensation Commission may direct as just and proper.

☐13a. **I am filing a claim. I am not requesting a hearing at this time.** 14. Estimated time needed for hearing: 1.5 hours

☒13b. **I am requesting a hearing. A $25 fee is required.**

☐ **Mediation**

☐a. Mediation is requested to be ordered pursuant to Reg. 67-1801 B.
☐b. Mediation is required pursuant to Reg. 67-1802.
☐c. Mediation is requested by consent of the Parties pursuant to Reg. 67-1803.
☐d. Mediation has been conducted by a duly qualified mediator and resulted in an impasse.

Questions regarding mediation may be submitted to mediation@wcc.sc.gov.

I certify I have served this document pursuant to Reg. 67-211 by delivering a copy to: Please see attached Certificate of Service.

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature	Attorney (Title)	joe@lowcountrylegal.com (Email)	7/15/16 (Date)

WCC Form # 50
Revised 7/13

50 **Employee's Notice of Claim and/or Request for Hearing**

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5700 www.wcc.sc.gov

WCC File # 1600686
Carrier File # 026-CB-E5V8210-F
Carrier Code #
Employer FEIN

Francisco Cedano Ramirez
Claimant's Name SSN

90 Dillon Road, Apt. D1 Hilton Head Island SC 29926
Address City State Zip

(843) 338-5598
Home Phone Work Phone

Date of Injury: 1/22/2016

May River Roofing, Inc.
Employer's Name

P.O. Box 341 Bluffton, SC 29910
Address City State Zip

American Zurich Insurance Company
Insurance Carrier

Dewana F. Looper (803) 727-1200
Preparer's Name Phone #

Date of Injury or Illness: 1/22/2016 Estimated time for hearing: 1 hour

Complete each information blank. Specify clearly when contentions are admitted in part and denied in part. The employer-insurance carrier in answer to the claim, respectfully shows:

1. It is ☐ **Admitted** ☒ **Denied** that the employee sustained an injury on or about the date set forth in the application. The reasons for denial are:

   Defendants May River/American Zurich deny that an employment relationship existed between Claimant and May River at the time of the accident.
2. It is ☐ **Admitted** ☒ **Denied** that both the employer and employee were subject to the Workers' Compensation Act at the time in question. The reasons for denial are:
   See No. 1 above.
3. It is ☐ **Admitted** ☒ **Denied** that the relationship of employer and employee existed at the time in question. The reasons for denial are:
   See No. 1 above.
4. It is ☐ **Admitted** ☒ **Denied** that at the time in question the employee was performing services arising out of and in the course of employment. The reasons for denial are:
   See No. 1 above.
5. It is ☐ **Admitted** ☒ **Denied** that notice of injury was given the employer. The reasons for denial are:
   See No. 1 above.
6. It is ☐ **Admitted** ☒ **Denied** that the employee (needs) (is entitled to additional) medical care as a result of injury. The reasons for denial are:
   See No. 1 above.
7. It is ☐ **Admitted** ☒ **Denied** that the employee is entitled to TTD for the period(s) of:
   See No. 1 above.
8. It is ☐ **Admitted** ☒ **Denied** that the employee is permanently disabled. The reasons for denial are:
   See No. 1 above. No facts to substantiate.
9. It is ☐ **Admitted** ☒ **Denied** that the employee has a serious disfigurement.
10. It is contended that an average weekly wage of $ TBD applies, according to attached Form 20 as provided by law.
11. Further contentions, grounds of defense, or unusual aspects are: The defendants are not aware of any affirmative defenses. However, if further discovery reveals the basis for any affirmative defenses, the defendants will amend this answer to assert those defenses.

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Questions regarding mediation may be submitted to mediation@wcc.sc.gov

I verify the contents of this form are accurate and true to the best of my knowledge.

Nikole D Hattaway
Preparer's Signature

Partner
Title

dlooper@hedrickgardner.com
Email

July 8, 2016
Date

Refer to R.67-204 and R.67-210 and R.67-601 through R.67.615. Refer to R.67-1801 for mediation. Questions about the use of this form may be directed to the Commission's Judicial Department at 803-737-5675 or judicial@wcc.sc.gov or mediation@wcc.sc.gov. Pursuant to R.67-606, a Form 20 must be filed with the Claims Department at least 30 days from the date of filing this form.

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 • Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5723 www.wcc.sc.gov

WCC File #: _____
Carrier File #: _____
Carrier Code #: _____
Employer FEIN #: _____

Claimant's Name: Francisco Cedano Ramirez SSN: [redacted]
Address: 90 Dillon Rd., Apt. D1
City: Hilton Head Island State: SC Zip: 29926
Home Phone: (843) 338 - 5598 Work Phone: ( ) - -

Employer's Name: Francisco Cedano Ramirez dba Cedano Roofing
Address: 90 Dillon Rd., Apt. D1
City: Hilton Head Island State: SC Zip: 29926
Insurance Carrier: Travelers Property Casualty Co. of America

Preparer's Name: Joseph DuBois Law Firm: Naert & DuBois, LLC Preparer's Phone #: (843) 686 - 5500

A claim for workers' compensation benefits is made based on the following grounds: **Date of Injury or Illness: 1/18/2016**

☒Injury ☐ Illness ☐ Repetitive Trauma ☐Occupational Disease ☐Physical Brain Injury ☐Concurrent Jurisdiction

1. The claimant sustained an injury to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest (Part(s) of Body Injured) on 01/18/2016 (Month/Day/Year) in Beaufort county, state of SC.
2. Body part(s) affected are: to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest, pelvis and legs
   Briefly describe how the accident occurred. Claimant was performing roofing work when he fell off of the roof.
3. Both the claimant and the employer were subject to the South Carolina Workers' Compensation Act at the time of injury.
4. The relationship of employer and employee existed at the time of injury.
5. At the time of the injury the claimant was performing services arising out of and in the course of employment.
6. Notice of the accidental injury was given to the Employer on 01/18/2016 (Month/Day/Year) in the following manner:
   Claimant is the Employer

☒7. Due to injury, the claimant is in need of (check one):

☒(a) medical examination and treatment for: back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest

☐(b) additional medical examination and treatment for: ____

☒8. Due to injury, the claimant requests temporary total disability benefits because of lost compensable time from work and wages for the period of:
01/18/2016 until the date law permits temporary total disability benefits to terminate, as applicable

☐9. Due to the injury, the Claimant has permanent disability of the following nature and extent (check one):

☐(1) General Disability: ☐Total ☐ Partial ☐(2) Specific Disability: ☐Total ☐ Partial ☐ (3) Wage Loss

9a. ☒A determination of permanent disability is premature at this time.

☐10. Due to the injury, the Claimant has a serious bodily disfigurement consisting of:
N/A

10a. At the time of the injury, the Claimant was paid weekly wages of $1250.00, and demands accounting of days worked and wages earned as provided by law.

10b. Give names and addresses of all employers for whom the Claimant has worked since the date of the accident:
Cedano Roofing, 90 Dillon Rd., Apt. D1, Hilton Head Island, SC 29926

11. Further grounds or unusual aspects of claim:

11a. List names and addresses of all physicians or other medical specialists who have seen or treated the Claimant as a result of the accident:
Beaufort Memorial Hospital 955 Ribaut Rd., Beaufort, SC 29902; Lowcountry Medical Group, 300 Midtown Drive, Beaufort, SC 29906

11b. To the best of your knowledge, did you have any prior permanent disability? No
If yes, describe: N/A

12. Appropriate benefits as provided in the Act for the above grounds and other relief as the Workers' Compensation Commission may direct as just and proper.

☐13a. **I am filing a claim. I am not requesting a hearing at this time.**

14. Estimated time needed for hearing: 1.5 hours

☒13b. **I am requesting a hearing. A $25 fee is required.**

SCWCC
JUN 17 2016
JUDICIAL

☐ **Mediation**

☐a. Mediation is requested to be ordered pursuant to Reg. 67-1801 B.
☐b. Mediation is required pursuant to Reg. 67-1802.
☐c. Mediation is requested by consent of the Parties pursuant to Reg. 67-1803.
☐d. Mediation has been conducted by a duly qualified mediator and resulted in an impasse.

Questions regarding mediation may be submitted to mediation@wcc.sc.gov.

I certify I have served this document pursuant to Reg. 67-211 by delivering a copy to Travelers Property Casualty Co. of America, address PO Box 473502, Charlotte, NC 28247 **on the** 10th **day of** June 2016 **,by** ☒ **first class postage** ☒**certified mail** ☐**personal service.**

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature	Attorney Title	joe@lowcountrylegal.com Email	06/10/2016 Date

WCC Form # 50
Revised 7/13

50

Employee's Notice of Claim and/or Request for Hearing

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5700 · www.wcc.sc.gov

WCC File # 1600686
Carrier File # E7Q3034
Carrier Code #
Employer FEIN

Francisco Cedano Ramirez
Claimant's Name SSN

90 Dillon Road, Apt. D1 Hilton Head Island SC 29926
Address City State Zip

(843) 338-5598
Home Phone Work Phone

Date of Injury: 1/18/2016

Francisco C. Ramirez d/b/a Cedano Roofing
Employer's Name

90 Dillon Road, Apt. D1 Hilton Head Island, SC 29926
Address City State Zip

Travelers Property & Casualty Co. of America
Insurance Carrier

Dewana F. Looper (803) 727-1200
Preparer's Name Phone #

Date of Injury or Illness: 1/18/2016 Estimated time for hearing: 30 minutes

Complete each information blank. Specify clearly when contentions are admitted in part and denied in part. The employer-insurance carrier in answer to the claim, respectfully shows:

1. It is ☐ **Admitted** ☒ **Denied** that the employee sustained an injury on or about the date set forth in the application. The reasons for denial are:
Defendant Travelers does not have coverage for Francisco Ramirez as an employee of Francisco Cedeno Ramirez d/b/a Cedano Roofing and Woodworking Co as Francisco Ramirez elected to exclude himself from the policy.
2. It is ☐ **Admitted** ☒ **Denied** that both the employer and employee were subject to the Workers' Compensation Act at the time in question. The reasons for denial are:
See No. 1 above.
3. It is ☐ **Admitted** ☒ **Denied** that the relationship of employer and employee existed at the time in question. The reasons for denial are:
See No. 1 above.
4. It is ☐ **Admitted** ☒ **Denied** that at the time in question the employee was performing services arising out of and in the course of employment. The reasons for denial are:
See No. 1 above.
5. It is ☐ **Admitted** ☒ **Denied** that notice of injury was given the employer. The reasons for denial are:
See No. 1 above.
6. It is ☐ **Admitted** ☒ **Denied** that the employee (needs) (is entitled to additional) medical care as a result of injury. The reasons for denial are:
See No. 1 above.
7. It is ☐ **Admitted** ☒ **Denied** that the employee is entitled to TTD for the period(s) of:
See No. 1 above.
8. It is ☐ **Admitted** ☒ **Denied** that the employee is permanently disabled. The reasons for denial are:
See No. 1 above. No facts to substantiate.
9. It is ☐ **Admitted** ☒ **Denied** that the employee has a serious disfigurement.
10. It is contended that an average weekly wage of $ TBD applies, according to attached Form 20 as provided by law.
11. Further contentions, grounds of defense, or unusual aspects are: The defendants are not aware of any affirmative defenses. However, if further discovery reveals the basis for any affirmative defenses, the defendants will amend this answer to assert those defenses.

☐ **Mediation**

☐ a. Mediation is requested to be ordered pursuant to Reg. 67-1801 B.
☐ b. Mediation is required pursuant to Reg. 67-1802.
☐ c. Mediation is requested by consent of the Parties pursuant to Reg. 67-1803.
☐ d. Mediation has been conducted by a duly qualified mediator and resulted in an impasse.

Questions regarding mediation may be submitted to mediation@wcc.sc.gov

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature | Partner (Title) | dlooper@hedrickgardner.com (Email) | June 30, 2016 (Date)

Refer to R.67-204 and R.67-210 and R.67-601 through R.67.615. Refer to R.67-1801 for mediation. Questions about the use of this form may be directed to the Commission's Judicial Department at 803-737-5675 or judicial@wcc.sc.gov or mediation@wcc.sc.gov. Pursuant to R.67-606, a Form 20 must be filed with the Claims Department at least 30 days from the date of filing this form.

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 • Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5723 www.wcc.sc.gov

WCC File #: 1600686
Carrier File #:
Carrier Code #: 00438
Employer FEIN #:

Claimant's Name: Francisco Cedano Ramirez SSN: [redacted]
Employer's Name: May River Roofing, Inc.
Address: 90 Dillon Rd., Apt. D1
Address: PO Box 341
City: Hilton Head Island State: SC Zip: 29926
City: Bluffton State: SC Zip: 29910
Home Phone: (843) 338 - 5598 Work Phone: ( ) -
Insurance Carrier: American Zurich Insurance Co. (Travelers)
Preparer's Name: Joseph DuBois Law Firm: Naert & DuBois, LLC Preparer's Phone #: (843) 686 - 5500

A claim for workers' compensation benefits is made based on the following grounds: **Date of Injury or Illness: 1/18/2016**

☒Injury ☐ Illness ☐ Repetitive Trauma ☐Occupational Disease ☐Physical Brain Injury ☐Concurrent Jurisdiction

1. The claimant sustained an injury to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest (Part(s) of Body Injured) on 01/18/2016 (Month/Day/Year) in Beaufort county, state of SC.
2. Body part(s) affected are: to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest, pelvis and legs
   Briefly describe how the accident occurred. Claimant was performing roofing work when he fell off of the roof.
3. Both the claimant and the employer were subject to the South Carolina Workers' Compensation Act at the time of injury.
4. The relationship of employer and employee existed at the time of injury.
5. At the time of the injury the claimant was performing services arising out of and in the course of employment.
6. Notice of the accidental injury was given to the Employer on 01/18/2016 (Month/Day/Year) in the following manner:
   Claimant verbally told Antonio Sandoval, of May River Roofing, Inc., when Mr. Sandoval visited Claimant in the hospital

☒7. Due to injury, the claimant is in need of (check one):

☒(a) medical examination and treatment for: back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest

☐(b) additional medical examination and treatment for: ____

☒8. Due to injury, the claimant requests temporary total disability benefits because of lost compensable time from work and wages for the period of:
05/30/2016 until the date law permits temporary total disability benefits to terminate

☐9. Due to the injury, the Claimant has permanent disability of the following nature and extent (check one):

☐(1) General Disability: ☐Total ☐ Partial ☐(2) Specific Disability: ☐Total ☐ Partial ☐ (3) Wage Loss

9a. ☒A determination of permanent disability is premature at this time.

☐10. Due to the injury, the Claimant has a serious bodily disfigurement consisting of:
N/A

10a. At the time of the injury, the Claimant was paid weekly wages of $1250.00, and demands accounting of days worked and wages earned as provided by law.

10b. Give names and addresses of all employers for whom the Claimant has worked since the date of the accident:
Cedano Roofing and Wood Working 90 Dillon Rd., Apt. D1, Hilton Head Island, SC 29926

11. Further grounds or unusual aspects of claim:

11a. List names and addresses of all physicians or other medical specialists who have seen or treated the Claimant as a result of the accident:
Beaufort Memorial Hospital 955 Ribaut Rd., Beaufort, SC 29902

11b. To the best of your knowledge, did you have any prior permanent disability? No
If yes, describe: N/A

12. Appropriate benefits as provided in the Act for the above grounds and other relief as the Workers' Compensation Commission may direct as just and proper.

☐13a. **I am filing a claim. I am not requesting a hearing at this time.** 14. Estimated time needed for hearing: 1.5 hours

☒13b. **I am requesting a hearing. A $25 fee is required.**

☐ **Mediation**

☐a. Mediation is requested to be ordered pursuant to Reg. 67-1801 B.
☐b. Mediation is required pursuant to Reg. 67-1802.
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☐d. Mediation has been conducted by a duly qualified mediator and resulted in an impasse.

Questions regarding mediation may be submitted to mediation@wcc.sc.gov.

I certify I have served this document pursuant to Reg. 67-211 by delivering a copy to American Zurich Insurance Co. (Travelers) c/o Dewanna F. Looper, address PO Box 11267, Columbia, SC 29201 on the 1 day of June 2016, by ☒ first class postage ☒certified mail ☐personal service.

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature	Attorney (Title)	joe@lowcountrylegal.com (Email)	06/01/2016 (Date)

Questions about the use of this form should be directed to the Claims Department at 803.737.5723. Refer to Regulations 67-204 through 67-211 and Regulations 67-601 through 67-615 as well as Reg. 67-1801.

WCC Form # 50
Revised 7/13

50

Employee's Notice of Claim and/or Request for Hearing

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500 Post Office Box 1715
Columbia, South Carolina 29202-1715
(803) 737-5700 www.wcc.sc.gov

WCC File # 1600686
Carrier File # 026-CB-E5V8210-F
Carrier Code #
Employer FEIN

Francisco Cedano Ramirez
Claimant's Name SSN

90 Dillon Road, Apt. D1 Hilton Head Island SC 29926
Address City State Zip

(843) 338-5598
Home Phone Work Phone

Date of Injury: 1/22/2016

May River Roofing, Inc.
Employer's Name

P.O. Box 341 Bluffton, SC 29910
Address City State Zip

American Zurich Insurance Company
Insurance Carrier

Dewana F. Looper (803) 727-1200
Preparer's Name Phone #

Date of Injury or Illness: 1/22/2016 Estimated time for hearing: 1 hour

Complete each information blank. Specify clearly when contentions are admitted in part and denied in part. The employer-insurance carrier in answer to the claim, respectfully shows:

1. It is ☐ **Admitted** ☒ **Denied** that the employee sustained an injury on or about the date set forth in the application. The reasons for denial are:

   Defendants May River/American Zurich deny that an employment relationship existed between Claimant and May River at the time of the accident.
2. It is ☐ **Admitted** ☒ **Denied** that both the employer and employee were subject to the Workers' Compensation Act at the time in question. The reasons for denial are:
   See No. 1 above.
3. It is ☐ **Admitted** ☒ **Denied** that the relationship of employer and employee existed at the time in question. The reasons for denial are:
   See No. 1 above.
4. It is ☐ **Admitted** ☒ **Denied** that at the time in question the employee was performing services arising out of and in the course of employment. The reasons for denial are:
   See No. 1 above.
5. It is ☐ **Admitted** ☒ **Denied** that notice of injury was given the employer. The reasons for denial are:
   See No. 1 above.
6. It is ☐ **Admitted** ☒ **Denied** that the employee (needs) (is entitled to additional) medical care as a result of injury. The reasons for denial are:
   See No. 1 above.
7. It is ☐ **Admitted** ☒ **Denied** that the employee is entitled to TTD for the period(s) of:
   See No. 1 above.
8. It is ☐ **Admitted** ☒ **Denied** that the employee is permanently disabled. The reasons for denial are:
   See No. 1 above. No facts to substantiate.
9. It is ☐ **Admitted** ☒ **Denied** that the employee has a serious disfigurement.
10. It is contended that an average weekly wage of $ TBD applies, according to attached Form 20 as provided by law.
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Questions regarding mediation may be submitted to mediation@wcc.sc.gov

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature | Partner (Title) | dlooper@hedrickgardner.com (Email) | March 8, 2016 (Date)

Refer to R.67-204 and R.67-210 and R.67-601 through R.67.615. Refer to R.67-1801 for mediation. Questions about the use of this form may be directed to the Commission's Judicial Department at 803-737-5675 or judicial@wcc.sc.gov or mediation@wcc.sc.gov. Pursuant to R.67-606, a Form 20 must be filed with the Claims Department at least 30 days from the date of filing this form.

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WCC File #:
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Claimant's Name: Francisco Cedano Ramirez SSN: [redacted]
Address: 90 Dillon Rd., Apt. D1
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Employer's Name: May River Roofing, Inc.
Address: PO Box 341
City: Bluffton State: SC Zip: 29910
Insurance Carrier: American Zurich Insurance Co. (Travelers)

Preparer's Name: Michael P. Bennett Law Firm: Naert & DuBois, LLC Preparer's Phone #: (843) 686 - 5500

A claim for workers' compensation benefits is made based on the following grounds: **Date of Injury or Illness: 1/18/2016**

☒Injury ☐ Illness ☐ Repetitive Trauma ☐Occupational Disease ☐Physical Brain Injury ☐Concurrent Jurisdiction

1. The claimant sustained an injury to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, and chest (Part(s) of Body Injured) on 01/18/2016
2. (Month/Day/Year) in Beaufort county, state of SC.
Body part(s) affected are: to back, spine, right arm, left arm, left wrist, left hand, neck, pelvis, chest, pelvis and legs
Briefly describe how the accident occurred. Claimant was performing roofing work when he fell off of the roof.
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☒7. Due to injury, the claimant is in need of (check one):
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9a. ☒A determination of permanent disability is premature at this time.

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10b. Give names and addresses of all employers for whom the Claimant has worked since the date of the accident:
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11. Further grounds or unusual aspects of claim:

11a. List names and addresses of all physicians or other medical specialists who have seen or treated the Claimant as a result of the accident:
Beaufort Memorial Hospital 955 Ribaut Rd., Beaufort, SC 29902

11b. To the best of your knowledge, did you have any prior permanent disability? No
If yes, describe: N/A

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Questions regarding mediation may be submitted to mediation@wcc.sc.gov.

SCWCC
MAR 03 2016
JUDICIAL

I certify I have served this document pursuant to Reg. 67-211 by delivering a copy to American Zurich Insurance Co. (Travelers)
address PO Box 473502 Charlotte, NC 28247 on the 25 day of February 2016, by ☒ first class postage ☒certified mail ☐personal service.

I verify the contents of this form are accurate and true to the best of my knowledge.

Preparer's Signature | Attorney Title | Michael@lowcountrylegal.com Email | 02/08/2016 Date

Questions about the use of this form should be directed to the Claims Department at 803.737.5723. Refer to Regulations 67-204 through 67-211 and Regulations 67-601 through 67-615 as well as Reg. 67-1801.

STATE OF SOUTH CAROLINA
BEFORE THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
WCC No. 1600686

Francisco Cedano Ramirez, Claimant, v. May River Roofing, Employer, and American Zurich, Carrier/Defendants.	)

COPY

FULL COMMISSION HEARING

****

Monday, January 22, 2018
2:29 p.m. - 2:57 p.m.

The Full Commission Hearing was heard before Commissioners R. Michael Campbell, II, Avery B. Wilkerson. Jr., and T. Scott Beck, at the Workers' Compensation Commission, 1333 Main Street, Suite 500, Columbia, South Carolina, on the 22nd day of January, 2018, before Travis McLeod, Court Reporter and Notary Public in and for the State of South Carolina.

APPEARANCES

Joseph DuBois, Esquire
Naert & DuBois, LLC
22 New Orleans Road, #1
Hilton Head Island, South Carolina 29928
Attorney for the Claimant

Nikole D. Haltiwanger, Esquire
Hendrick Gardner Kincheloe & Garofalo, LLP
1230 Main Street, Suite 325
Columbia, South Carolina 29201
Attorney for the Defendant

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EXHIBITS

(There were no exhibits marked during the hearing.)

STIPULATIONS

It is stipulated and agreed that this deposition is being taken pursuant to the Administrative Procedures Act and the South Carolina Rules of Civil Procedure.

CALL TO ORDER:

COURT REPORTER: Today is January 22nd, 2018. This is South Carolina Workers' Compensation Case Number 1600686. This is the case of Francisco Cedano Ramirez, claimant, versus May River Roofing, employer, and American Zurich, carrier. The appellant is the claimant, represented by Joseph DuBois. The respondent is represented by Nikole D. Haltiwanger. Each side is allowed 10 minutes for oral argument and the appellant 3 minutes in reply. You are requested to argue the grounds of exception and stay within the record.

COMMISSIONER CAMPBELL: All right. Mr. DuBois.

COMMISSIONER WILKERSON: Let's clarify the record to start with. Ms. Haltiwanger, we had a little brief discussion off the record of the -- her law firm is representing American Zurich Insurance Company through May River Roofing Incorporated is the employer and Cedano Roofing, employer and Travelers Property and Casualty Carrier. Is that correct, Ms. Haltiwanger?

MS. HALTIWANGER: Yes, sir. We are representing May River Roofing, employer and American Zurich

Insurance Company, carrier, and then Travelers Property Casualty Company of America, carrier also. Yes, sir.

COMMISSIONER WILKERSON: Thank you. Just wanted to get that on the record.

MS. HALTIWANGER: Yes, sir.

COMMISSIONER CAMPBELL: All right. Thank you. Mr. DuBois.

ARGUMENT BY MR. DUBOIS:

MR. DUBOIS: Thank you and good afternoon, Commissioners. I appreciate your having us this afternoon. My name is Joseph DuBois. I represent the claimant in this case, Francisco Cedano Ramirez. Mr. Ramirez is 40-year-old roofer originally from Mexico who's been living in Beaufort County, South Carolina about 20 years where he lives with his family, four children and his wife. We're here today about an incident that happened to Francisco in January 18th, 2016 while he was working as a roofer on a residential roofing project in Beaufort County, South Carolina on a street called Tomotley Drive. Francisco unfortunately fell from about 20 feet, fell from the roof that morning and landed on the ground

sustaining injuries according to Dr. Stottlemyer of injuries to his back, neck, shoulders, chest, ribs, lungs, both arms. He was treated at the scene by EMS, taken to the emergency room and thereafter treated with Dr. Stottlemyer somewhat. We're here today because after the original hearing, the single Commissioner found that Mr. Ramirez's three avenues for compensability were all denied. And I'd like to work through each one of those in turn, if I may. Claimant seeks coverage under a policy that is issued directly to him from Travelers Insurance Policy. That's the first avenue for recovery. Second is a policy with defendant May River Roofing as a direct employee of that policy of that company, and that policy associated with that company. And then number three, as a statutory employee of May River, the contractor on the job. Let me start with the Traveler's policy. The Traveler's Policy may be found in the APA record at page 137. It is an insurance policy and as such, and we've quoted the law that supports this idea, an insurance policy is a contract that's between the insured and the

insurer. As such it's a contract and is subject to the standard rules of contract interpretation. Claimant alleges that insofar as he had very clearly and plainly named as an individual insured in this policy, this Traveler's Insurance Policy, insofar as the policy plainly states, if you are insured, if you are an employer named in item number one of the information page, that item, and we quoted this in our brief, lists him very specifically as an individual insured. Now the defendants in the analysis want to depart from this policy and review the testimony of Ms. Diaz at the Commission -- singe Commission level. She was the insurance agent or some sort of a broker that explained the policy and explained the application. Claimant suggested all that is irrelevant when you look at the actual named insured language you don't need to go down any of that road. In fact the policy itself clearly says, this is all that you are to consider, and we quoted that as well on page 12 of our brief.

COMMISSIONER WILKERSON: Let me ask you a question. How do you get around the NCCI rules when it

comes to a sole proprietor?

MR. DUBOIS: If there's any error in the drafting of this contract, that errs to the benefit of the claimant. The claimant is a roofer, the insurance company is an insurance company. So if they couldn't draft a policy that complies with state law, that is not something that the claimant should suffer. If ---

COMMISSIONER WILKERSON: He is a sole proprietor, right?

MR. DUBOIS: He is a sole proprietor, he is not a partnership.

COMMISSIONER WILKERSON: And underneath the language of the contract, it so states that if you're a sole proprietor you must elect coverage. It's my understanding in reading the entire document in the file that the injured party who was a sole proprietor did not elect coverage. Is that correct?

MR. DUBOIS: That came out at the hearing, yes. Over our objections, the defendant was allowed to introduce the evidence about the application for this policy, and that did come out at the hearing. We asked to exclude all that evidence as irrelevant under the parol evidence rule.

But yes, that's correct, that did all come out, yes, Your Honor.

COMMISSIONER WILKERSON: And the reason he said he did not take the policy on his own testimony is it cost too much money. Is that correct?

MR. DUBOIS: That was the impression that Ms. Diaz conveyed ---

COMMISSIONER WILKERSON: Okay. That's fine.

MR. DUBOIS: Yes.

COMMISSIONER WILKERSON: I just wanted to make sure.

MR. DUBOIS: The term that was used at the hearing is ghost policy. A policy effectively insures ghosts or no one or would-be employees if they were hired down the line. That's not the purpose that we're looking to this policy for coverage. We're looking for coverage as the -- as Mr. Ramirez as an individual which is what it lists him as. There is an analysis as to whether to elect or not elect, but we read the policy very clearly that that applies in this -- with this policy if he was a partner, if he had a partner, which he does not have. But if he had a partner then that triggers that second clause from page 12 that says, if that employer's a partnership and if you are one if

its partners, you are insured, but only in your capacity as an employer of the partnership's employee. So that's when we need to do that analysis as to whether he opted in or out. But as far as an individual it's plainly in. Now the second avenue for recovery has to do with whether he is a direct employee of May River Roofing. In Ms. Sandoval's testimony that came out at the hearing, we took her deposition as well and it was pretty consistent amongst both testimonies, May River Roofing changed from using roofers as employees to using roofers as independent contractors -- and I'm using air quotes for the record. For their own internal business reasons, for reasons of stability, for planning purposes so the roofers would take more incentive and control the jobs a little bit better. None of that is for the claimant's purpose, none of that is for some legally recognizable reason. It's for a business purpose for this roofing company to do for their own. And so I would suggest that because they structured this way, initially having roofers as employee and then later transferring them to independent contractors, what you see

is a lot of badges and incidents of employment. I'd just like to work through on the direct evidence or right to control, three important factors I would suggest are what they assigned particular jobs to Mr. Ramirez, potentially up to five per day. That sounds a lot like a manager and employment situation to me. Number two, Antonio Sandoval supervised claimant's work. He would sometimes give claimant direction, he would go by after the jobs. That sounds a lot like a manager as well. Number three, Antonio Sandoval required claimant to work only for May River Roofing. Now there is some factual debate in the record about this, whether that was encouraged or required, but at the very least it was encouraged by May River Roofing. So I think that's in claimant's favor. Finally they required Francisco to wear t-shirts and to put a magnet sign on his truck telling the world essentially he is with us, he is one of our employees. That, I would suggest, is a very strongly and very compelling evidence of employment relationship. As far as furnishing of equipment, May River Roofing provided the shingles, nails and common roofing

materials, paper, plastic, flashing, dumpsters and other similar roofing materials. That is not the type of things that your typical arms length general contractor -- general subcontractor would provide. Typically I would expect a roofing company to provide its own materials such as those and to wear its own shirts and to have its own vehicle signage as well. Method of payment is the third under the analysis, and that requires a little bit of thoughtfulness because there's two ways that these roofers are paid. One, they're paid to do the roofing shingles. And in this situation, claimant says that he was paid $60 per roofing square. That's a 100 foot square of roofing shingles. But he also did repairs to roofs in association with the shingle laying, and he got paid $25 per hour for that hourly work. Now that begs the question, what other independent contractor in this type of situation would be paid both per square and also per hour? I would suggest when you have anything on an hourly rate, that tends to indicate an employment relationship because how else could one company and another company have

a contract based on a number of hours when -- and this is in the record, it's often not known how big these small jobs would be. Finally the last factor is the right to fire. And it's pretty clear in the record that May River Roofing has the right to fire Francisco for any reason and any reason at all. That's the right to fire. I would suggest that all those factors under the direct employee analysis come out in claimant's favor. I think the burden is on the claimant to prove that by a greater weight or preponderance of the evidence. And I think when you go through thoughtfully and look at each of those four areas, I think it's pretty clear that it's -- claimant is an employee under any normal analysis. Now the final avenue is a statutory employee analysis. Now if Your Honors find that Francisco is a non-employee contractor of May River Roofing, which is what they want to suggest, then the law then treats him under Section 42-1-410 as an employee provided that an exception isn't met. And the exception to that is 42-1-415 which allows the defendant May River to exempt themselves from liability if they meet two very

important requirements, neither one is met here. Number one, the claimant has to represent himself to May River Roofing ---

COMMISSIONER CAMPBELL: Go ahead and finish your thought.

MR. DUBOIS: Thank you. That he has insurance. Well in this situation -- and we laid this out on page 18, claimant represented nothing to May River Roofing whatsoever. Any communication was between May River Roofing and PC&L Insurance Company. Claimant did not involve himself in anyway with that. So that's number one. And these are to be strictly construed, this is an exemption from liability, strictly construed against the employer in this situation. But second and more important, and this really belies May River Roofing calling themselves an upstream contractor, is that they did not require Francisco to provide them with a notice of -- certificate of insurance on the date that he began the Tomotley job on January 18th. They didn't do that that day. And the reason they didn't do that is because they didn't require for every job anyway. They had occasionally they would have the insurance

company send them a certificate, and that happened here maybe a month or so prior. But on that day when they sent him to that job there was no request nor was any certificate provided. Strictly construing that exemption requires that this employer, this contractor get that exemption on the day of the contracting from the claimant. That did not happen here. So if you strictly construe the exemption 42-1-415 against May River Roofing, they fail. I've gone over my time and I'm sorry for that.

COMMISSIONER CAMPBELL: All right. And you'll have three minutes in reply.

MR. DUBOIS: Thank you.

COMMISSIONER WILKERSON: I asked you some questions.

COMMISSIONER CAMPBELL: Yeah, so that's the reason we gave you a little extra time.

MR. DUBOIS: Thank you.

COMMISSIONER CAMPBELL: Ms. Haltiwanger.

ARGUMENT BY MS. HALTIWANGER:

MS. HALTIWANGER: Thank you, Commissioners. Basically what our position is on this is that the unambiguous language of this policy excludes the claimant from coverage. And one

thing that was said by Mr. DuBois is that this policy was issued to Mr. Ramirez. But the issue here is that it really is not. If you look at Section 1 of this policy it was issued to Cedano Ramirez, Francisco d/b/a Cedano Roofing and Woodworking. Item one of the information page clearly identified that as the insured in this policy. And then if you go to subpart A of the general section it defines you as used in the policy as the employer named in item one of the information page. And then if you go on from there, you look further into it in subpart B, it says, the insurer will pay promptly when due the benefits required of you, that employer, by the workers' compensation law. 42-1-160 requires an employer to provide benefits to an employee for injuries that arise out of the employment. So per the unambiguous terms of the policy, it only covers the liability of an employer for benefits due to an employee under the workers' comp law of South Carolina. Claimant would have to demonstrate that he is entitled to benefits under the workers' comp law of South Carolina. And our issue here is that he is a sole proprietor and

did not elect coverage under 42-1-130. There is a very specific requirement that you have to elect coverage. And I know we've all read that section, but I'll point that out again. If they are actively engaged in the operation of the business and if the insurer is notified of their election to be included. And that's what we keep going back to here as Traveler's saying that they -- there was nothing that ever included him. In fact there was an actual exclusion and that the claimant signed the application and agreed to the exclusion. The general rule is that a sole proprietor is not an employee and is excluded from benefits. That's the general rule. If he wishes to be included he has to make that election and must act affirmatively. Absent that then he's not an employee under the policy. No evidence was offered to show that he made any kind of affirmative -- took any kind of affirmative action. And if he had elected to do that and at some late point later on, then there would have been a change to the policy, there would have been an endorsement to this policy showing that he had changed and made that election.

But instead he had not -- he did not do that. There was no amendatory endorsement to this policy. So the evidence shows that he took very specific actions to exclude himself from this policy. Now the claimant would like for us to ignore all of that evidence, say that it has to be thrown out, you can only look at the policy. But the parol evidence rule doesn't apply in this situation. Workers' comp -- South Carolina rules of evidence do not apply in workers' comp. So parol evidence rule does not apply. The only evidence that we have showing what happened in this case is the evidence of what Ms. Diaz did as the agent -- PC&L agent who spoke to him in his language, his Spanish language, his native language, told him about what would happen if he did not include himself in this policy. There's testimony in the record showing that. And also the evidence of the application. So those are things that need to be considered when you're looking at this. They're the only things that are available to be considered in looking at this. You know, he had the difference in the premiums explained to him and he chose not to

cover himself because of the big difference in the premiums. That is our position. He knowingly opted for the cheaper premiums and did not elect to cover himself, and it's clearly there in that inclusion/exclusion section on the application. The other things, when you start talking about the direct employee and the statutory employer defense, when you look at the direct employee evidence, there is nothing here -- and our position is there's nothing here to show that he was a direct employee or Mr. Ramirez was a direct employee of May River. All the evidence points to Mr. Ramirez being an independent contractor. He first of all provided a certificate of insurance, had to provide a certificate of insurance at some point initially to May River. There is evidence actually in the record showing that he initially provided one, and we'd say that's enough to say that he's an independent contractor. But even going beyond that, you have the four factors to look at, right of exercise or exercise of control. He made his own hours, to the large extent he made his own hours. He was not given specific hours

of when he had to come in and when he had to report. He received work orders and that's most of the time when he interacted with May River. He could -- he didn't have to punch a time clock like a normal employee would do. He was not supervised in most instances. He -- they -- Mr. Sandoval visited the job sites at the end of the job to see what was going on with the work, see how it was completed and if there were things that needed to be done. He could negotiate additional payment, he could decline jobs, he didn't have to accept all the jobs. He chose his own employees and paid them out of the money he was paid by May River. So May River had no control over the employees that he used to get the jobs done. And he -- while it was something that they encouraged, May River did not require him to just work for them. Method of payment, he knew how much he was going to make in advance because there was contractual agreement for that. And he did not have a specific hourly rate. It kind of worked out to a kind of an hourly rate of $25 per hour on repair jobs. He didn't have a specific hourly rate, he wasn't paid at set intervals,

it was when the job was finished he'd submit an invoice and he was paid, like, the next week. Furnishing equipment, he provided all of his equipment, his truck, his tools. I think May River may have provided his ladder to him, but all the other stuff he provided. The rest of it -- the supplies -- May River acted as a vendor provided supplies for the jobs. Terminate employment, it's our position that May River could not terminate employment because there were contracts for each job. So if they were to terminate his employment, that would have been a breach of contract issue. And then let's get to the statutory employee issue. Under 42-1-400 if claimant was considered a statutory employee, then May River is not liable because Cedano Roofing notified it of its coverage pursuant to 41-4-15. An upstream contractor is relieved of liability if the downstream subcontractor represents that it is insured. And a certificate of insurance is, of course, sufficient to satisfy that purpose under the regulations. And, of course, as we've already talked about, May River received a certificate of insurance from Cedano Roofing.

Beginning in June of 2015, that certificate of insurance was coming automatically from the insurance agent bimonthly. Our position there, Mr. DuBois argued that it wasn't coming from Mr. Ramirez's hand directly to May River. But I don't think that's necessary. He was working for them constantly, he was coming -- it was coming over from their agent, so I don't think they had to get one for every single job in these instances because he was always working for them. As long as they had something showing that he had valid coverage, they weren't notified of any cancellation of his coverage, they were getting a notice bimonthly from his agent, they had notice that he had appropriate workers' comp coverage and valid workers' comp coverage. Again I would argue that the whole issue of not including himself is an issue here with the statutory employer doctrine because, again, a sole proprietor is not automatically covered under the act, and he has to elect that coverage. And finally I would argue that permitting the claimant to exclude himself from his company's policy and then allowing him to recover under the

statutory employer option would basically subvert the whole statutory employer doctrine because it was created to protect employees of subcontractors. And by doing this and allowing him to collect under May River's policy, it would run up their premium and he made the decision to not get coverage under his own policy. And it's just something that would not -- it would totally be unjust to allow him to recover in this instance.

COMMISSIONER CAMPBELL: Okay. All right.

MS. HALTIWANGER: Okay.

COMMISSIONER CAMPBELL: Any questions? Okay. Thank you, ma'am.

MS. HALTIWANGER: Thank you.

COMMISSIONER CAMPBELL: Mr. DuBois, you have three minutes, sir.

REPLY BY MR. DUBOIS:

MR. DUBOIS: Thank you. I appreciate my opponent's very able arguments. I'll try to just briefly address several of them. Part of the problem with this situation is that this man fell off a roof and became very very injured and is still very very injured. And trying to find him some avenue of relief is always a challenge

for the claimant's bar. In this situation, however, I would suggest that what happened was not entirely unforeseen. You've got a person up on a roof, by the defendant's own testimony, up to five different roofs on any given day doing things, which up until a few years ago, would have been an employee's job for May River Roofing. I think it's entirely foreseeable that we're here today with this construction that's happening. May River Roofing invited Francisco to come work for them, he was working for Pana Roofing -- this is all in the record. And he invited him about three years ago to come work. He said, you just have to get your own insurance policy. Francisco did that. He went down, met with the insurance agent, Spanish talked through it, got an insurance policy. And then they provided it. And he started working. Low and behold, a few years later he falls off a roof and becomes very injured. What we're looking for is just the plain language of the policy being read. We can jump through hoops, we can look at all the workers' comp statutes, we can try to analyze how this thing should have been written, but

what I would suggest the first and primary place to start is what does the policy actually says. In no uncertain terms it says, you are insured as an individual. Doesn't say anything about you being insured as an employer, doesn't say anything about being insured as a partner. It says you are insured as an individual. I would suggest that is the be all end all analysis under part one. Now part two, I think the problem is trying to shoehorn Francisco in an independent contractor category when, in every sense of the word, he should be an employee. He was sent up five roofs in a single day. I struggle to think of any other industry where an independent contractor would take on five jobs for one contractor in one day. That is the hallmark of an employee, not an independent contractor. But finally, the goal of the workers' comp system is to provide injured workers with a means to get treatment and get benefits and get back on the job. The goal of the workers' comp system would be served by finding compensability for claimant by putting him under treatment, by getting him healed and back to work. I would suggest that

at the end of the day, that is the purpose of workers' comp law. Thank you.

COMMISSIONER CAMPBELL: All right. Thank you both for being here today.

(There being nothing further, the full commission hearing concluded at 2:57 p.m.)

CERTIFICATE

This is to certify that the within hearing consisting of twenty five (25) pages, is a true and correct transcript of the testimony given by said witnesses after being duly sworn; said hearing was reported by the method of Stenomask with Backup.

I further certify that I am neither employed by nor related to any of the parties in this matter or their counsel; nor do I have any interest, financial or otherwise, in the outcome of same.

IN WITNESS WHEREOF I have hereunto set my hand and seal on May 1, 2018.

Travis McLeod
Notary Public for South Carolina
My Commission Expires: January 3, 2027

BEFORE THE

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

WCC FILE NO. 1600686

Francisco Cedeno Ramirez,
Claimant,
vs.
May River Roofing, Inc.,
Employer,
and
Travelers Property Casualty Company,
Carrier,
Defendants.

TRANSCRIPT OF PROCEEDINGS

November 17, 2016

This hearing was held before Commissioner Gene McCaskill, reported by Kimberly T. Power, Court Reporter and Notary Public in and for the State of South Carolina; said proceedings were held at the South Carolina Workers' Compensation Commission, Lowcountry Council of Governments, 634 Campground Road, Yemassee, South Carolina, on Thursday, November 17, 2016.

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THE COURT: Today's date is November 17, 2016. This is Workers' Compensation Commission File Number 1600686. This is the case of Francisco Ramirez Cedeno vs. May River Roofing, Inc. The carriers are Travelers Property Casualty Company of America and American Zurich Insurance Company. This is combined; is that a correct characterization?

MS. LOOPER: Correct.

THE COURT: The date of the accident is January 18, 2016. The parties are also going to speak to average weekly wage and comp rate in your positions, please.

Are there any objections to jurisdiction, venue, APA submissions, or any other item?

MR. DUBOIS: Yes, Your Honor. The claimant objects to those APA submissions offered by the defendants or any of the other documentation surrounding the insurance policy. We would also object to any witness to that. Our position is that the Rules of Evidence don't provide for examination of other documents outside the contract itself.

THE COURT: Ms. Looper, do you want to speak to his objection?

MS. LOOPER: Yes, Commissioner. As

to that issue, our position is that under South Carolina law, in order for a self-proprietor to be covered, he has to elect coverage. The evidence that is submitted as relates to the application clearly shows that Mr. Cedeno did not elect coverage, did not pay premiums and, therefore, he is not covered under this policy because those issues are relevant to determine the issues today.

THE COURT: Anything else?

MR. DUBOIS: No, sir.

THE COURT: All right. And we had a previous discussion about this before we went on the report. I am going to allow them in. Mr. DuBois, any other objections?

MR. DUBOIS: No, sir.

THE COURT: The Commission file becomes a part of the record with the exception of self-serving declarations and unstipulated medical reports.

Ms. Crystal Alphonso is here today to translate for the witness. She has completed the Commission's interpreter affidavit for interpretation and it has been notarized by the court reporter. Both of the attorneys, as I understand, are familiar with this form. Do either of you have an objection

to Ms. Alphonso serving as an interpreter or translator for this proceeding?

MR. DUBOIS: None from the claimant.

MS. LOOPER: None, Commissioner.

THE COURT: All right. Thank you so much for being here. We appreciate your service.

THE INTERPRETER: Thank you.

THE COURT: All right. We are here today, Mr. DuBois, pursuant to a Form 50 you filed on behalf of your client. Typically we would go forward -- well, I'm going to get positions first. Once I get your position and then Ms. Looper's position, we're actually going to hear from one of her witnesses since they are under subpoena. Do you agree with that?

MR. DUBOIS: Yes, sir.

THE COURT: And we appreciate that and that will allow this witness to return to work. Before we get there, Mr. DuBois, put your client's position on the record.

MR. DUBOIS: Thank you, Your Honor. Joseph DuBois for the claimant, Francisco Cedeno Ramirez. We are here today seeking a finding of compensability as to the injuries that he sustained while on the job on January 18, 2016 working in

Beaufort County, South Carolina.

The injuries that the claimant alleges to have suffered are to his chest wall, lungs, neck, bilateral upper extremities, and back as outlined by Dr. Stoddard in his questionnaire. The claimant seeks compensability from either his own insurance policy with Travelers Company insofar as the claim language of the contract clearly envisions him being a covered person.

Alternatively, the claimant seeks compensability from May River Roofing's policy with American Zurich Insurance Company under either a direct employer analysis as set forth in the Louis case recently or as a statutory employee pursuant to Code Section -- South Carolina Code Section 42-1-410 and 420.

The claimant will testify as to his average weekly wage being $1,250, yielding a comp rate of $833.38.

THE COURT: Ms. Looper.

MS. LOOPER: Commissioner, first as to the Travelers policy, our position is that in order for Mr. Cedeno to be covered under that policy, he would have had to have elected coverage, which he did not. He specifically was excluded. That was

explained to him as part of his application -- as part of the application process with his insurance agent. Additionally, Joe talks about the language of the policy. There is nothing in the policy that assures Mr. Cedeno that he has coverage either. He knew that he didn't have coverage.

As to the second argument, moving on to the American Zurich policy with May River Roofing, the Louis factors and the other Nelson vs. Yellow Cab, the factors pertaining to control in this situation clearly indicate that Mr. Cedeno was an independent contractor and not an employee of May River. Those factors include provision of his own tools, filing taxes as a company, also having control over when in the nature of the work that he did. He was not having ongoing supervision. He was allowed to come and go as he pleased and other information that will be made part of the record through the testimony that will be heard here today.

Additionally, as to the statutory employee argument, 42-1-410 and 42-1-420, basically that's a backdoor argument trying to get around the fact that the independent contractor is not covered. If he is an independent contractor, then he cannot be a statutory employee of May River. May River's

obligation would be to uninsured -- I'm sorry, employees of uninsured workmen that were on the job if they hadn't properly collected certificates of insurance pursuant to the statutory employee doctrine if not for Mr. Cedeno himself.

As to average weekly wage, Commissioner, we would argue that in the event there is coverage, which, again, we don't think we get there under either of Mr. DuBois's arguments, we would look to the tax returns because Mr. Cedeno did file taxes on behalf of his company and claimed a net profit each year. If you take those numbers and divide them by 52, which is consistent with our case law, the number that I came up with is $769.35 as an average weekly wage, $512.93 as a compensation rate.

THE COURT: Mr. DuBois, anything else?

MR. DUBOIS: No, sir.

THE COURT: Before we went on the record, Mr. DuBois handed up a brief which I have received. Obviously, it's not evidence, but it's a brief as to the claimant's position. Ms. Looper has requested the opportunity to submit a reply brief and she certainly can do that. She's indicated that she can have that completed by the 2nd of December. So

if you would, please, ma'am, submit that to the Commission by the 2nd of December, we will include it.

MS. LOOPER: Thank you.

THE COURT: All right. We will now hear from your witness, which Mr. DuBois is very gracious to allow us to do this. If you would call your witness, please.

MS. LOOPER: Yes. Travelers calls Isabelle Diaz.

THE COURT: Ms. Diaz, a couple of things for you. First, I need you to speak up. It's imperative that both of the attorneys hear you. In this case, we also have a translator. She will need to hear you. This young lady is making the record of this proceeding and she, of course, has to hear you and I have to hear you. So if you will speak up, that will be very helpful. Be cognizant of that. Sometimes folks get into questions and answers with one of the attorneys and they forget about the rest of us. So if you would be cognizant of that the entire time, I would appreciate that.

The second request I have is if you would, please, ma'am, answer yes or no questions with a verbal yes or a verbal no. If you shake or nod

your head, which I do all the time, but if you do that here, she actually has to put that in the record and that will slow her down. And if you answer with an uh-huh or an huh-uh, those are easily misunderstood. And, candidly, if you answer in that way, one of the attorneys or I will probably ask you is that a yes or is that a no. Don't let that throw you. It's just for the clarity of the record here today and for the clarity of the record going forward should anyone read the record in the future. Okay?

THE WITNESS: Yes, sir.

(ISABELLE DIAZ, being first duly sworn to tell the truth, testified as follows:)

THE COURT: Please state and spell your full name for the record.

THE WITNESS: My full name is I-S-A-B-E-L-L-E D-I-A-Z. It's Isabelle Diaz.

THE COURT: Thank you. Ms. Looper, your witness.

DIRECT EXAMINATION

BY MS. LOOPER:

Q. Ms. Diaz, thank you for coming today. You stated your name for the record. Will you please tell the Commissioner who you work for?

A. I work for PC&L Agency Insurance Company.

Q. And what is your job?
A. It's to sell insurance, customer service.
Q. And how long have you worked for PC&L?
A. Fifteen years.
Q. And during that 15 years with PC&L, have you sold workers' compensation insurance?
A. Yes.
Q. And when people come or when someone comes in to ask you about what coverage that they need, what analysis do you go through to determine what's needed?
A. When they first walk in, I always ask them -- because a lot of people don't know what they need and I always ask if you need workers' comp or GL. A lot of people doesn't even know what they want. So when they say no, they don't know, I always tell them to go and ask whoever is going to give them the job, what kind they need. At the end, they're going to need both.

But when they say I need workers' comp, I always ask I need this information. All information that I request also I always ask if they have -- they can have a payroll, I need to have an estimate in order for us to give a quote. If they say no, I always explain to them, especially before and after I

sell the policy, I always let them know that if they are sole proprietorship, they always exclude it. If they are a corporation, they always include it and I always make -- point that out because a lot of people doesn't even know what they get. So I always make sure that they understand that if they are sole proprietor or individual LLC, they always exclude it from the policy. They always have a choice, but they always going to have a high premium.

Q. And is counseling people that come in to buy insurance in the manner that you just discussed part of your regular job duties?

A. Yes.

Q. That you've been doing for PC&L for 15 years?

A. Yes.

Q. And Ms. Diaz, are you fluent in Spanish?

A. Yes, that's my first language.

Q. And if someone comes in that is Spanish speaking, do you explain the same things that you just went over with us in Spanish to that person?

A. In Spanish to make sure they always understand what I say.

Q. And as part of your job with PC&L, do you remember working with Mr. Cedeno?

A. Yes, ma'am.
Q. Tell the Commission about that.
A. Well, like I said, they always walk in, I always tell them if they need to be added or excluded, especially those workers that work in roofing because they represent a lot of dangers to them. It doesn't matter how small or how big is the job. I always explain to them that if they decide not to be included, if something happened to them, it's not going to be any coverage. So it's up to them. I cannot force nobody to choose to be included in there.
Q. And you had that conversation with Mr. Cedeno?
A. Yes, ma'am, like I do with every single one that is workers' comp.
Q. And what decision did Mr. Cedeno make?
A. He decided not to be included.
Q. But he did purchase a workers' compensation insurance policy from PC&L, correct?
A. Yes, ma'am.
Q. As well as a GL policy?
A. Yes.
THE COURT: Ms. Looper, for purposes of the record, we make an assumption everybody knows

GL means a general liability policy.
BY MS. LOOPER:
Q. Ms. Diaz, I apologize. We are using acronyms. I asked you about whether Mr. Cedeno purchased a GL policy, a general liability policy?
A. Yes, ma'am.
Q. Would you just explain for purposes of the record very briefly what a general liability policy would cover?
A. The general liability is just going to cover any damage in the future or whatever they got in that job and they damage anything, something that they don't have to work on. In this case, it's roofing and they destroy -- something happen to the roof and they destroy the ceiling or they destroy any other property, that's what I can cover plus it will cover in the future. Sometimes they never came in the same day. It can be, like, years later losses.
Q. And that coverage is also explained, correct?
A. Yes, I always make sure so that way they understand the difference between general liability and workers' comp.
Q. So when Mr. Cedeno purchased the policy from PC&L, he was aware that he did not have

coverage, correct?

A. Yes, ma'am.

Q. Is it your job, Ms. Diaz, to provide or prepare a certificate of insurance?

A. No, we have a special person that always does. She's always making sure that the policy is active at the time she issues a certificate because we've been having problems in the past that it's only one person that making sure that the policy is active. So I just send information to her and I always ask permission to get from the insured, is that okay to issue certificate.

Q. So that's not part of the scope of your normal job duties?

A. No, that's not part of my job.

Q. Ms. Diaz, I'm going to hand to you what appears in defendants' APA at Tab E beginning at Page 320 and it goes through Page 327. Will you look over that, Ms. Diaz, and when you're ready, let me know?

A. This is an application for workers' comp.

Q. And is that application gone over with the people that are coming in and applying for a workers' compensation policy?

A. Yes.

Q. And do you, as part of the process of

counseling them on what coverage will be provided under the policy, go through that application?

A. Yes.

Q. And what questions or how do you go about determining what their payroll is?

A. We -- a lot of people doesn't -- doesn't -- sometimes they don't understand exactly what payroll means. So I always go by whatever -- it's not whatever you're going to get paid. It's whatever you pay because there is a lot of confusion between people that get paid, especially that got subcontractors. That is not going to count. It's going to count only whatever you pay to somebody either cash, check, or whatever and work for one hour, two hours.

And I always -- like if you see here on the payroll and the second page, it also has it right there. So I always make sure like give an estimate, like how much it's going to charge for every $100. In the workers' comp, whatever you do, they always going to chart this right here. So if they haven't had payroll, I always ask them to let me know so we can try to find a better quote because when they sole proprietor, everybody go to NCCI, National Council of Compensation Insurance.

Q. Will you just explain for purposes of the record what the NCCI policies are and how they differ from ones that are bought on the open market?

A. NCCI is -- most of our policies for the people is that individual and they choose not to be covered. That's why they call it ghost policies. Everybody doesn't qualify for other policies, what we call inside the pool. If you have high payroll, there is a lot of companies they will take you. But for roofers, it's very difficult. And I always give them the choice to save a little bit of money on that case. So I always explain that to them just in case if audit, they don't get stuck with that money between the past and the current one.

Q. And would you explain, just for purposes of the record, what you mean by "ghost policy," what that term means?

A. A lot of people use the ghost policy. That means that they don't have no employees at all.

Q. And would that also mean that they have elected to exclude themselves?

A. Yes, ma'am, it's showing they are excluded.

Q. In the case of Mr. Cedeno, did he purchase what you term a ghost policy?

A. Yes, ma'am.
Q. Did he indicate to you that he had employees?
A. No.
Q. Did he indicate to you that he had any payroll?
A. No.

MS. LOOPER: Those are all my questions, Ms. Diaz. Please answer anything that Mr. DuBois may ask.

THE COURT: All right. Mr. DuBois.

MR. DUBOIS: Thank you, Your Honor.

CROSS-EXAMINATION

BY MR. DUBOIS:

Q. Ms. Diaz, hello. How are you?
A. I'm good.
Q. You've worked for PC&L 15 years; is that correct?
A. Yes, sir.
Q. So you've done this sort of process with people applying for and receiving insurance company -- workers' comp insurance policies for a while, correct?
A. Uh-huh.
Q. Is that yes?

A. Yes.
Q. She's got to write down your answer.
A. Yes.
Q. You testified that Francisco knew when he was done with the application that he was excluded from coverage; is that correct?
A. Yes, sir.
Q. Let's drill down that. How exactly, specifically, did he know he was excluded from coverage?
A. Like I say, when they walk in and they ask -- I always ask them -- because we have a form they have to fill out and I always ask them if they had employees on payroll. Because, like, when they ask for ghost policy, I make sure that they understand that they are not covered. And what I always make kind of funny jokes on them -- for them to understand and remember it's not going to be covered, I say, okay, after they sign, after they pay me, I say, okay, let's make this sure. If something happened to you, if you fell or something happened, just -- and you fell, just, oops, get up and get going because this is not going to cover. You always have a choice and you can add it any time to the policy. But, like I said, when I explain how much

they going to pay per 100, they decline it. I cannot force nobody to be included.

Q. I don't want to mischaracterize what your testimony is, but I think I understand the answer is verbal? You verbally explain that to them; is that correct?

A. We always do verbal. When they sign the application, we point it out where it is excluded. But they always have a choice to be included.

Q. Does your company or the insurer itself, to your knowledge, provide the exclusion information to the claimant, Francisco, in any other form other than verbal?

A. It's in the application. If you check the application, it's going to mark with an E. It means exclude.

Q. So in the application. Is it anywhere else that they're excluded?

A. No. When they receive all the papers from the company, then -- I'm pretty sure a lot of people don't read it -- it's said in there it is also excluded.

Q. Are you aware whether there's ever actually an insurance contract -- policy contract that's issued out when this application takes place?

A. All the policy haves a contract. We always mail it out to the insured.

Q. And so do you know if Francisco has a contract -- a written contract for insurance?

A. From the company, they always send -- they explain it also in there how it works, what is covered, what is excluded, and how to get ready for audits.

Q. Do you have anything to do or does anyone at your company, PC&L Insurance, have anything to do with preparing that insurance contract?

A. No.

Q. Who does?

A. Travelers.

Q. Do you have any part to play in analyzing the insurance contract that Travelers issues?

A. No.

Q. Did Francisco ever report these injuries to you?

A. Yeah, we knew.

Q. What did you tell him when he did that?

A. That it's not covered under his policy.

Q. And when you made that determination, where did you look?

A. On the application.

Q. Did you look at the policy?
A. No, sir.
Q. Have you ever seen his policy?
A. No.
Q. Even today?
A. No. I just go by the application and I know when it's excluded. And, like I said, individual people and LLC, the owners exclude it.
Q. Well, ma'am, I don't want to get into generalities. We have a very particular claim that we're analyzing today. So I just want to, if I may, restrict it to Francisco. Did Francisco specifically desire to exclude himself in this application?
A. Yes, sir.
Q. Can you show me?
A. On the application.
MR. DUBOIS: Your Honor, may I approach the witness?
THE COURT: Certainly.
BY MR. DUBOIS:
Q. Ma'am, I'm handing you what is APA 320 through APA 327, for the record. I'm handing you what I think you are representing is the policy application. Can you look on there and identify for me where Francisco desired to exclude himself?

A. Where it said individual include it or exclude it, in the State of South Carolina, the name of the insured is Francisco Cedeno Ramirez, roofing, and then next to it it said included or excluded. We mark with a letter E, means excluded.

Q. Let me stop you there. Did you mark that with your hand on the computer?

A. Yes, sir.

Q. Not Francisco, correct?

A. No Francisco because they don't -- we are the one that fill this out, not them.

Q. Now, look on the very last page and tell me if he signed that application.

A. This application is not signed, but I'm pretty sure he did sign.

Q. I just want to work on the document we have, ma'am. Is there a signature on that document?

A. No.

Q. Look on the first page and tell me what the date of that application is.

A. It doesn't have a date.

Q. Very first page, ma'am. Is there a date on the very top left on the very first page?

A. On the top it is on the first page, May 30, 2014.

Q. May 30, 2014?
A. Yes, sir.
Q. Can you explain to the Court and to me how that application relates to a policy that was issued in 2015?
A. When they purchase the workers' comp for the first time, we do not have request them to fill out an application every year. It just continues. They decide to send the payment and pay us and we send the payment to the company, then the company just issue the renewal. At the end of every policy number, there is a number like 01, 02, 03, that means they continue to renew that policy. But we do not fill one application every year.
Q. So it would have been some sort of automatic renewal; is that fair?
A. Yes, sir.
Q. How much did Francisco pay in 2015 for his 2015 to 2016 policy? Can you tell?
A. I'm sure it's here. $1,250.
Q. Exactly how many people did that policy insure?
A. In this policy? There is nobody insured in here. You can see on the second page that it's not employees on payroll.

Q. What's the $1,250 for, then? Why did you charge this man $1,250 to insure nothing?

A. That's how the companies charge because he said in there, if you check the cost and expenses. It's the cost of insurance, $1,250.

Q. Is it fair to say that, as best you can tell, that policy -- and I want to restrict your answer to the 2015 to 2016 policy, I think was a renewal. What is the insured's risk?

A. They're not covered.

Q. I'm sorry?

A. They're not covered.

MS. LOOPER: Commissioner, if I may, for the record --

MR. DUBOIS: Your Honor, I just want to hear the answer.

THE COURT: Let's finish with this exchange.

BY MR. DUBOIS:

Q. What is the risk that's covered?

A. It's the cover -- it's only -- it's going to cover the risk if they -- like I said, it will cover only if they had any employees, but the owner of the policy of the insurance is not covered.

Q. Is the answer nothing, nobody is covered,

zero people?

A. When they sign this, no, because they say they don't have no employees. But if they had employees and they hired somebody for the day, for an hour, or for a minute, that employee is going to be covered, but that doesn't mean the insured is covered.

Q. Do you know if presently there's an audit going on with this policy? Do you have any idea?

A. Every year -- every year they audit. They do it in the first three months, if I'm not wrong, they do an audit.

Q. Do you know whether Francisco is being audited presently?

A. They did.

Q. You are aware of that?

A. Yes, I am aware of it.

MR. DUBOIS: That's all my questions of this witness. Thank you.

THE COURT: Ms. Looper.

MS. LOOPER: If I may, Commissioner, Jose, for your reference too, there is a signed copy of the application. I pulled that one out because it's a cleaner read. That appears at APA Pages 241 to 244, submitted by Joe's APAs. So I didn't put

them in twice.

REDIRECT EXAMINATION

BY MS. LOOPER:

Q. Ms. Diaz, I just want to, real briefly, make sure we clarify. Mr. DuBois was asking you about what risk is covered and you stated that if he were to hire an employee. Can you just -- if somebody was to work for him for a day or whatever, would you please explain to the Commissioner, again, what you said on that point?

A. When he say what type of risk, it doesn't necessarily mean roofing. It will cover whoever is hired for him for one minute, two minutes. We have people they may get injured as soon as they walk into the workplace. It will cover for them because if being hired from the insurer, anybody that work one day that they call labor, one day full-time, part-time, if they get injured on the job site, it will get covered under that even when the policy doesn't say it. Only employees.

Q. And even though he reported no payroll, correct?

A. Yes, because sometimes I don't know. They may get a big job and they hire somebody. So I want to make sure that they understand they're going to be

covered and that payroll is going to pick up at the end of the year when they do the audit.

Q. And when they do the audit and it picks up payroll or risks that they weren't aware that was out there, what happens to the premium?

A. It will increase. They receive two invoices: One for the premium for the past for the term that already expired, and a second one for the current one. And sometimes people get confused because most of the time it's the same amount, but I always point out the dates of the policy so that way they understand the billing.

Q. I do just want to authenticate this signed document, so if you will just look over that. What are you looking at, Ms. Diaz?

A. I'm looking at his signature. It was dated on May 30, 2014. And I'm looking, also, again, on the application.

Q. So is it fair to say that those -- that that document is a signed copy of the cleaner text that we were going over earlier?

A. Yes.

MS. LOOPER: That's all for me, Commissioner.

THE COURT: Other questions of this

witness?

MR. DUBOIS: No your Honor.

THE COURT: Just back up. Help me. You are a licensed insurance agent?

THE WITNESS: Yes.

THE COURT: Licensed by the State of South Carolina?

THE WITNESS: Yes, sir.

THE COURT: Are you required to carry errors and omissions insurance?

THE WITNESS: Yes, sir.

THE COURT: Have you ever --

THE WITNESS: We have it through our company.

THE COURT: Have you ever had a claim against your errors and omissions policy?

THE WITNESS: Not that I know. I mean, we have it as a company, as an agency.

THE COURT: Are you aware of any?

THE WITNESS: No, no, I am not.

THE COURT: Any further questions?

MR. DUBOIS: No, sir.

MS. LOOPER: No, Commissioner.

THE COURT: Do either of you anticipate recalling this witness?

MR. DUBOIS: I do not.

MS. LOOPER: No, sir.

THE COURT: Thank you so much for being here today. You are excused. All right. Mr. DuBois.

MR. DUBOIS: We call the claimant, Francisco Cedeno Ramirez.

THE COURT: Mr. Ramirez, I'm going to swear you in in a moment. You need to speak to the translator, Ms. Alphonso. She will translate into English. Do you speak any English?

THE WITNESS: A little.

THE COURT: Because I've worked with international folks before and anyone who has been here for any period of time picks up an understanding of English sometimes faster than they are willing to speak English. If you understand a question in English, wait for the translation and answer in Spanish. That way I have an assurance that you have heard the question in your native language and that we are hearing your answer in your native language so that I can make certain that the answer is complete and correct.

THE WITNESS: Yes.

THE COURT: One other request for

you. When Ms. Alphonso is translating to English, wait to say anything else to her until she finishes so that we do not have two people talking at one time.

THE WITNESS: That's fine.

(FRANCISCO CEDENO RAMIREZ, being first duly sworn to tell the truth, testified as follows:)

THE COURT: State your name for the record.

THE WITNESS: My name is Francisco Cedeno Ramirez.

THE COURT: Thank you. All right. Mr. DuBois, your witness.

MR. DUBOIS: Thank you, Your Honor. May it please the Court.

DIRECT EXAMINATION

BY MR. DUBOIS:

Q. Good afternoon, Francisco.

A. Good afternoon.

Q. It's okay to be a little nervous. We're just going to ask you some questions.

A. That's fine.

Q. Let's start off with who you are. Tell me where were you born? How old are you?

A. My name is Francisco Cedeno Ramirez. I was born in the state of Mexico. I've been living in South Carolina for 20 years.

Q. Are you married?

A. I am married. I have four children. I have worked in roofing.

Q. How long have you worked in roofing?

A. Approximately 20 years.

Q. Where do you live? What's your address?

A. I live on 90 Dillon Road, Apartment L2. We just changed our address about a week ago. In Hilton Head, South Carolina.

Q. Okay. Thank you. How are you associated with May River Roofing?

A. I met him. I used to work for a different company. He invited me to work with him. The truth is, I don't remember how long it's been. Approximately three years. He told me that I needed to get insurance to be able to work with him.

Q. Who are we talking about? Is it Antonio Sandobal?

A. Yes, Antonio.

Q. He's the owner of May River?

A. Yes.

Q. Okay. Please continue.

A. He told me -- I started to help him do some work. He said that if I worked with him, that I could only work for him and no one else. I had to wear his T-shirts and I had to use the images from the company wherever I went on my automobile.

Q. Like a sign on your car?

A. Yes, signs on the car.

Q. Did they provide you with the jobs?

A. Yes.

Q. What type of jobs are they? Are they residential or commercial?

A. Residential.

Q. How long is your typical roofing job with this company?

A. If it's repair, it could be half a day. If it's a bigger job, it could be two, three days.

Q. Who from May River Roofing assigns you to the particular jobs?

A. Antonio Sandobal, the owner.

Q. Does he supervise your work?

A. Yes.

Q. After the job is done, is that when you get paid?

A. No.

Q. How do you get paid for this work?

A. The payroll. I don't know how you say it in Spanish.
Q. Do you get paid every week or per job or how does that work?
A. When he finishes -- when I finish a job, then I get paid the following week.
Q. Are you paid per the hour or per the work or what other unit?
A. He pays me by the hour, $25 an hour. In location, he pays me for some part of the work -- for so much of the work.
Q. Let's talk about the shingles, nails, and other materials for these jobs. Who provides those?
A. May River Roofing.
Q. From what supplier do those materials come?
A. They have different providers. One of them is on the island called Espy Lumber.
Q. Let's talk about the 78 Tomotley job. Do you remember that job?
A. I don't know.
Q. 78 Tomotley is the address of the home in Beaufort where the EMS found you.
A. I don't really remember the address.
Q. Do you remember doing work in Beaufort at

a residence and having a roof fall?

A. Yes.

Q. Briefly tell us what happened that day and how you fell.

A. That day another group from the company was doing another house, so they couldn't go to the job and they assigned me to go there. When I got to the job, the other group put a piece of metal. I don't know if it was the owner of the house doing the construction. They told me that the piece of the metal, there was a scratch on it and I went closer to the edge to look. When I noticed the metal, it wasn't a scratch. It was a piece of tape. When the metal is made, it was a piece of tape left.

I was trying to remove the tape. I didn't quite finish what I was doing. I had to go down to get something and then I came back up. And when I made the attempt to remove it, then I don't know what happened from there until the paramedics were cutting my clothes. I told them that I'm fine and they told me I was not fine. I noticed that I was all tied up. From there on, I don't remember anything until I woke up at the hospital.

Q. How are you doing today? What's going on with your body today?

A. I broke my left hand and I've had a lot of problems, including I have a bone that's coming out. I've been working and whenever I'm working, like, close to an hour, then my neck starts to hurt and my back, the hip. One of my knees started to hurt. The cheek, like it makes noises.

Q. Like a clicking?

A. Like it clicks, yes. I'm having trouble with my memory, too. I don't know what's going on there. There are things that have very common and, unless I'm reminded, I can't remember.

Q. Did you strike your head when you fell?

A. On the back all the way.

Q. How are you getting along financially these days? Are you working?

A. I sold a piece of land in Mexico to my brother and he sends me the money. I have been working. I have been working very little.

Q. Are your injuries making it difficult? Are your injuries making work difficult?

A. Yes, very.

Q. How many days had you been on the job before you got hurt?

A. Which job?

Q. The 78 Tomotley house?

A. That was the first day on the job.
Q. And you said that somebody assigned you to go to that job. Who was that person?
A. Antonio Sandobal.
Q. When you went to do that work, what did you think would be -- how would you get paid on that job?
A. Normally when I get to a house, we will have a salary. In other words, I knew exactly what I was going to get paid. If there was anything extra, then he would pay me by the hour.
Q. Were you ever paid for the work you did on that house that you got hurt?
A. Yes.
Q. Do you remember how it was calculated?
A. No.
Q. When you went to the house that day, was that the start of your work on that job?
A. Yes.
Q. When Antonio was sending you over to that house, did he ask you to send him a copy of the certificate of insurance that you had got from PC&L?
A. No.
Q. Did you that day provide anyone at May River Roofing a copy of your certificate?

A. No.
Q. What is your average weekly wage from May River Roofing?
A. I don't have a fixed salary, but approximately $1,200. Around that figure.
Q. Just one more question, Francisco. For your work, did May River Roofing have the ability to just tell you to go home, stop working?
A. Yes.
Q. And for the job on which you got hurt, did May River Roofing direct you to go to that job that day?
A. Yes.
Q. And you went, correct?
A. Yes. Correct.
MR. DUBOIS: That's all my questions, Your Honor.
THE COURT: All right. Ms. Looper.
CROSS-EXAMINATION
BY MS. LOOPER:
Q. Mr. Cedeno, I want to go over how you were paid with a little more detail. Were you paid by the job?
A. I got paid by the work.
Q. How was that computed? How was that

figured up, how much you would get paid?

A. Antonio and I figured out that he would pay me like $55, ten feet -- ten square feet to install shingles. And if there was a repair, he would pay me $25 an hour.

THE COURT: Were you paid by the square?

THE WITNESS: Yes.

THE COURT: And you were paid -- did you compute the job with Antonio before you started and you agreed on a price per square or price per the job?

THE WITNESS: Some jobs he would pay me for the job and some would be by the square. He would, more or less -- like 50 squares, if it was extra than, let's say, 50 squares, then he would pay. And if it was less, then he wouldn't pay.

THE COURT: Go ahead.

BY MS. LOOPER:

Q. I don't know that I understood that last part. Will you explain --

THE COURT: A square is 100 square feet of shingles of roofing material.

BY MS. LOOPER:

Q. I still don't understand how the cost was

estimated.

A. For example, if he says it's 50 squares and it was less than 50 squares, then he would get paid less. I would get paid less.

THE COURT: And A bundle of shingles is about a third of a square; is that true?

THE WITNESS: It's three bundles in a square.

THE COURT: Three bundles in a square?

THE WITNESS: Yes.

BY MS. LOOPER:

Q. And you testified that you were paid $55 a square, correct?

A. The $55 was for the beginning. I can't remember from what time one he started paying me $60.

Q. And is that an increase that you negotiated?

A. No.

Q. Let me ask it this way: Did you have a conversation with Antonio saying that you weren't making enough money?

A. I don't remember having a conversation like that.

Q. In the meantime, will you explain to the

Commissioner what you provided for each job site?

A. I provide my auto, my compressor, the pouch, everything that should be on the pouch. I had my own ladder, but he would lend me his own.

MR. DUBOIS: Can you repeat that?

THE WITNESS: I had my own ladder, but he would provide his own.

THE COURT: What about your nail gun?

THE WITNESS: I had the gun, but not the nails.

THE COURT: He would provide the nails for the gun, but you had the nail gun and the compressor?

THE WITNESS: Yes, I had the compressor and the gun, but he would provide the nails.

THE COURT: All right.

BY MS. LOOPER:

Q. And if you needed somebody to come help you on a job, how did you find that person?

A. Whenever a job was too big, then I would get someone or a friend or somebody to help me.

Q. Who paid that friend?

A. I did.

Q. And did that change how much you were

getting paid a square?

A. Yes.

Q. Tell me about that.

A. Can you repeat the question?

Q. Sure. You told me that when you had a helper come out, that you would pay them out of the money that you received. And my question to you is that when you had to pay a helper, did you get paid more a square?

A. No. Sorry. No, they didn't. It was always the same salary. It was a set salary.

Q. So that came out of your pocket, correct?

A. Yes.

Q. And all the tools that we talked about you providing the nail gun and the -- we don't have to go through all of it, but you purchased those things out of your pocket, correct?

A. Sometimes he would give me, like, the blower. The first compressor, he helped me buy that, but I paid him back. Some of the extra tools, he would help me buy that.

Q. But stuff that you paid -- the stuff that you paid for out of your pocket, that came out of the money that you were paid by May River, correct?

A. Yes.

Q. And you deducted that on your taxes?
A. No.
Q. Let me grab your tax returns for you.
MS. LOOPER: Commissioner, off the record for a moment.
(Off the record.)
MS. LOOPER: For the record, Commissioner, I'm going to be looking at Tabs F and G of defendants' APA beginning at Page 328.
BY MS. LOOPER:
Q. Mr. Cedeno, I'm going to hand this to you. This was produced to me by your attorney. Do you know what that is?
A. Taxes for 2014.
Q. And was that tax -- was that tax return submitted to the federal government?
A. Yes.
MR. DUBOIS: Your Honor, I'm going to object. We supplied three years of taxes: 2013, 2014, 2015. I'm just going to object to 2013 or 2014 as being too remote to the matter. 2015, I would say, is arguable.
MS. LOOPER: Commissioner, all I'm trying to establish is that he deducted business expenses on his tax returns and I can go through each

one. I was trying to just go through one so not to belabor the point.

THE COURT: Are they all on one schedule?

MS. LOOPER: Yes, they are included in the record.

THE COURT: Given the limited purpose for which she uses to use the return, I'm going to allow that. If you decide to go beyond that, I may readdress Mr. DuBois's objection. Okay?

MR. DUBOIS: Thank you, Your Honor.

BY MS. LOOPER:

Q. First, I'm going to show you this is Page 356. I'm going to hand you this. Can you tell me what that is?

A. Tax declaration.

Q. Did you receive that 1099 from May River?

A. Yes.

Q. And did you give that to the person that was preparing your taxes?

A. Yes.

Q. And is it your understanding that they used this document, this 1099, in preparing your tax returns?

A. I give it to him when I told him I wanted

to get my taxes done.

Q. That's your 2015 1099.

THE COURT: Ms. Looper, it was my understanding we were going to talk about what he had deducted on his taxes.

MS. LOOPER: I am, Commissioner. I was just trying to skip over to 2016.

THE COURT: Let's quickly get there.

MS. LOOPER: I'll come back to it. I'm having a hard time finding the page I'm looking for.

BY MS. LOOPER:

Q. Mr. Cedeno, we talked about when you brought somebody to the job site, you paid them out of your pocket, correct?

A. Yes.

Q. And I just want to make sure we covered this. Did you provide your own transportation to and from work?

A. Yes.

Q. And we talked about the tools that you provided. You testified earlier that you opened your own company, is it four years ago; is that correct? Is my recollection correct?

A. I don't remember. Approximately.

Q. And I believe you testified that you started working for May River about two years ago?

A. Approximately. I can't remember. I don't remember the exact date.

Q. And you had a conversation with Antonio that you needed to get your own workers' comp and general liability insurance, correct?

A. Yes.

Q. And you went to PC&L and you purchased a workers' comp insurance policy and a GL policy, correct?

A. Yes.

Q. And I'm going to scoot back just real quick.

MS. LOOPER: It's Page 326 and 327, Joe, and Commissioner McCaskill. Can I have a minute to go through my notes and make sure I've covered stuff?

THE COURT: Certainly.

(Off the record.)

THE COURT: Let's go back on the record. All right. Ms. Looper.

BY MS. LOOPER:

Q. Going back on the record, just a couple more things I want to go over, Mr. Cedeno, and then

I'll be done. I do want to clarify I believe you testified that you went and got workers' comp insurance. Was the first time that you had ever got workers' comp insurance you went to work for May River?

A. No.

Q. When is the first time you purchased workers' comp insurance? Who were you working for?

A. I can't remember when, but I used to work for Pana Roofing.

Q. And when you worked for Pana Roofing, you also had your own insurance, correct?

A. Yes. Correct.

Q. And at least for a portion of the time while you worked for Pana Roofing, you had your own company, correct?

MR. DUBOIS: Your Honor, I'm going to object because this is not relevant at all to the issue.

THE COURT: Where are we going with this?

MS. LOOPER: The reason it is relevant, Commissioner, is because I take his testimony or I understood his testimony to be that he started his company and went out and got workers'

comp insurance because May River told him he had to, like it was something brand new. And I'm just trying to establish that there was a history and a pattern of that before he came to May River. He was already working as a subcontractor for Pana.

THE COURT: Mr. DuBois, anything else?

MR. DUBOIS: Again, Your Honor, the claimant's position is that all this stuff about the application and all this is just absolutely irrelevant. We should have a document that tells you what terms of the contract are all the rest is simply not relevant. So to ask about another policy that's not even applicable to this event, I would just suggest is totally irrelevant.

THE COURT: Anything else, Ms. Looper?

MS. LOOPER: No, Commissioner. I've already stated my position.

THE COURT: All right. And I think you've -- did he answer the last question?

THE COURT REPORTER: No, she was still interpreting the question.

THE COURT: I will allow this, but we need to move on.

MS. LOOPER: That's fine, Commissioner.

THE INTERPRETER: What was the question again?

BY MS. LOOPER:

Q. Had you had workers' comp insurance and had you filed taxes as your own company before coming to May River?

A. Yes.

Q. And going back to how you were paid. If you came to a job and there was something that you didn't anticipate, like a repair, how was that handled?

A. Which job?

Q. Any job that you were working for May River?

A. Oh, May River?

Q. Correct.

A. Can you repeat the question?

Q. Yes. If you were to go to a job to complete a roofing job for May River and you anticipated a repair or you encountered a repair that you didn't know that was going to be there, what did you do?

A. I would do it because I have to leave

everything repaired well and I would calculate the hours that I worked. Those were the hours that I would charge.

Q. And would you invoice May River?

A. No, not really invoice. Just whatever was done, that was all.

Q. And did you put a price on how much it was worth?

A. No.

Q. So you didn't send them a statement of what repairs you did with an amount it for which you were owed those repairs?

A. No, I only report how many squares it was and how long I stayed in the repair.

Q. Did May River ever ask you to reduce the price you were asking for a job because it costs more than they had quoted for it?

A. I don't remember.

Q. When you were on a job site, did you have a supervisor on the site?

A. Antonio was the one that supervised, but he used to go on occasion.

Q. I'm sorry?

THE INTERPRETER: On occasion.

BY MS. LOOPER:

Q. So when you went out to do a job, were you trusted to do it right?

A. Yes, sometimes he would give me directions or indications.

Q. Did you have -- did you punch a time clock at all?

A. No.

Q. If you had a job, were you given a specific day and time that you had to start it?

A. No.

Q. Were you given a specific time each day that you needed to be on a particular job site?

A. Occasions they would send me to a job where it would have to be done a certain day. Construction could be an hour before or after. Normally, yeah, we tried to be there at eight o'clock in the morning at the job site.

Q. Did he check up on you to see what hours you worked?

A. If I did a repair, then he would calculate how much time it would take.

Q. But with your jobs, did he tell you, hey, Mr. Cedeno, you've got to show up at 7:00 a.m. and you can't kick off until 5:00?

A. No.

Q. Were you provided a time frame which your job needed to be completed?

A. On occasions he would finish a job and then the next day they would start another job.

Q. I am just going to quickly cycle back with the tax returns and just for purposes of writeoffs. I'm going to represent to you, Mr. Cedeno, that this was something that was submitted as your 2015 tax return. I'm at Page 355, if anybody would like to follow along. I'm just going to show you the bottom, Mr. Cedeno. Do you see those deductions?

A. Yes.

Q. So is it fair for me to say that you did deduct your expenses on your income taxes?

A. Some of the tools that I provided and gas. I have to buy special shoes, special clothing, and I have to -- those are expenses.

Q. And when you stopped -- my understanding is that you no longer are working with May River; is that correct?

A. Yes.

Q. My understanding is that you quit, correct?

A. Yes.

Q. They offered you other jobs, but you declined to work with them?

A. Yes.

Q. And my understanding is they contacted you since the hurricane and offered you jobs and you declined those?

A. Yes.

MS. LOOPER: That's all for me, Commissioner.

THE COURT: Mr. DuBois.

MR. DUBOIS: Thank you, Your Honor.

REDIRECT EXAMINATION

BY MR. DUBOIS:

Q. Francisco, when you need to hire someone to help you for a roofing job, you testified you would pay those people, correct?

A. Correct.

Q. Were those larger jobs that you could not handle on your own?

A. Correct.

Q. Do I assume those jobs were bigger paying jobs?

A. Correct.

Q. And you would pay the people that would help you on those jobs out of that larger check,

correct?

A. Correct.

Q. As you sit here, are you able to get up on a roof and fix it?

A. I could go up the roof, but my job requires a lot of stability. There's a lot of things that I cannot do.

Q. I think I understood your testimony to be that sometimes they did require you to be on a particular job on a particular day; is that correct?

A. Yes.

Q. Was the job on which you fell from the roof that we are here about today, was that one of those jobs?

A. I don't remember.

MR. DUBOIS: No further questions.

THE COURT: All right. Ms. Looper?

MS. LOOPER: None, Commissioner.

THE COURT: Thank you very much.

MR. DUBOIS: The claimant rests, Your Honor.

MS. LOOPER: The defense calls Leslie Sandobal.

THE COURT: All right. Ms. Sandobal, if you will come up an have a seat, please. You were

present for speak up and answer with yes or no. So unless you have questions about that, we are not going to plow that ground again.

THE WITNESS: Okay. Sounds good.

(LESLIE SANDOBAL, being first duly sworn to tell the truth, testified as follows:)

THE COURT: Please state your full name for the record.

THE WITNESS: Leslie Sandobal. L-E-S-L-I-E, S-A-N-D-O-B-A-L.

THE COURT: Thank you, Ms. Sandobal. Ms. Looper, your witness.

DIRECT EXAMINATION

BY MS. LOOPER:

Q. Leslie, where do you work?

A. I work for May River Roofing.

Q. And who owns that company?

A. Antonio Sandobal. He's my dad.

Q. And how long has he operated May River?

A. We have owned May River Roofing for 12 years and I have been working there for eight.

Q. And what is your job?

A. I'm the office manager there. I've been the office manager for two years.

Q. Tell the Commissioner what the office

manager does.

A. Way too much for what I get paid. I do payroll. I pay subcontractors. I pay all the materials. I order the materials. I schedule the jobs. I do the estimates. I handle all telephone calls, all e-mails, and customer service.

Q. And as part of your job at May River, did you have occasion to work with Mr. Cedeno?

A. Yes, I was there when he first started on a trial basis and then I was there when the accident happened and after the accident.

Q. Do you have personal knowledge of how Mr. Cedeno was paid?

A. Yes, I received the e-mails from him and then I went and did the checks. There was times where, let's say, he did a repair and it was $780 and we only charged $900 for the job. Obviously the math didn't add up, so I would report that to Antonio and he would come in. But other than that, he sent e-mail, I did the paying.

Q. And how was the price for each job calculated?

A. Per square. There's little things like per linear foot, but technically it's per unit.

Q. Do you have knowledge --

THE COURT: Per unit being per building?

THE WITNESS: No, per square per linear foot. There's like drip edge and stuff. He would send me the quantities of everything and there was already an established price. Sometimes he would send me the total, sometimes he would be rushing and just send me the quantities and I would calculate it and pay him based on that.

THE COURT: For a roofing job, did you order the squares?

THE WITNESS: Yes.

THE COURT: Would you order the squares based on your calculation or based on --

THE WITNESS: Based on our calculations, yes.

THE COURT: Who would make the calculation?

THE WITNESS: It depends. Sometimes Antonio goes and measures the roof. Sometimes I get a satellite and I measure the roof.

THE COURT: So you or Antonio would measure the roof?

THE WITNESS: Exactly.

THE COURT: Okay.

BY MS. LOOPER:

Q. And when Mr. Cedeno would have been assigned a job, would he have an idea of how many squares that job would entail?

A. Yes.

Q. And would he know before he went out there how much money he could expect to make from that job?

A. Yes. There was times when he would get to the job site and, let's say, it's a three story house, he would call and say, hey, I need more money for this because it's three stories or, hey, the house is really pitched, I need more money. It's never less money. It's always more money.

Q. And he would negotiate for what he was going to be paid, correct?

A. Correct.

Q. And that was on a job-by-job basis?

A. Yes.

Q. Leslie, as far as your internal classifications, what is Mr. Cedeno classified? Is he an employee, an independent contractor, subcontractor? Explain that to the Commissioner.

A. He's a subcontractor.

Q. Explain what your understanding of that is.

A. So basically he is like Espy to me. They mentioned Espy earlier. I call Espy and tell them how many squares I want and I want them on the job and they get them there. I have no involvement on how they get the squares to the warehouse, how many people it involves. I just know the squares will be at the job site when I want them there.

Same thing with Cedeno. I would schedule -- we have a schedule. Technically, they finish a house, the next house that's up on the schedule will go up. I will tell my dad, hey, dad, this house is coming up. We'll contact Cedeno or another crew, we have several crews, and that crew will go out there and get the job done.

Other than that, I don't know what equipment they need, what cars they use, what people they have. He goes and gets the job done, same as Espy.

Q. And at one time did May River classify its workers as employees?

A. Yes. We still have employees, we have drivers, we have people who do small repairs kind of like a handyman. But we stopped using employees because they were very, I guess, irresponsible. They didn't care so much about working and we had a lot of

problems with them. They weren't very reliable and we found that companies -- when company owners come into our company, they care about their business because it's a business to them. So they are very responsible.

Cedeno is probably one of our best people that we've had. He always got the job done correctly. He was very responsible about how he handled his business. His invoices or e-mails were always in on time so we could pay them. We didn't have to constantly babysit him because he took care of his company.

Q. And you talked about responsibility. I just want to clarify. You used to use employees or classify your roofers as employees; is that correct?

A. Yes, and they were on our payroll. Whenever they were on our payroll, they were employees. That didn't work out like we wanted it to, unfortunately. So we started hiring subcontractors.

Q. And as of January of 2016, were all of the roofers working for May River subcontractors?

A. Yes.

Q. And when you had a new subcontractor come in, did you request insurance information from them?

A. Yes, we want to make sure we do everything by the book. So whenever a subcontractor comes in, we get their W9, we get their insurance. Sometimes we even get their car insurance just to make sure that's not a problem. Same when we get an employee, we get their W4, we get their W2. At the end of the year, subcontractors get their 1099s and our employees get their W2s.

Q. What was Mr. Cedeno given?

A. 1099.

Q. And did you have him fill out a W9?

A. Yes.

Q. And at the end of each year that he worked with May River, was he issued a 1099?

A. Absolutely.

Q. Was he required to exclusively work for May River?

A. We preferred that he did. We kept him busy intentionally for him to work with us. There is nothing to guarantee that that happens. We find out so many times that our people are working for other people without us knowing. There's only so much we can do. We just try to keep them busy so they stay with us.

Q. And was he free to decline a job?

A. Absolutely. Like I said, there are times when the job is too complicated, they didn't want to do it or the job is too far away and subcontractors just don't want to take on that responsibility.

Q. When did Mr. Cedeno last work with May River?

A. It had to be sometime in June because that's the last e-mail for payment that I received from him. I don't remember exactly what the day was, but I know it was out of the blue kind of thing. We expected for his crew to show up and start working. His company didn't show up, so we had to improvise.

Q. So you had to improvise? You had to get another subcontractor?

A. We have other subcontractors. So we just kind of had to delay some jobs. We expected even after he didn't show up that week that he was going to do other jobs for us and we continued to ask and he continued to decline.

Q. And you heard testimony earlier, Leslie, about T-shirts. Tell the Commissioner about May River's use of T-shirts.

A. Well, he has one with him today. We use them for advertisement. It looks good for everybody that's on the job site to have them, but we also use

them for other reasons. Like the one he has, those were actually shirts that we cleaned up the May River because we're May River Roofing. So we participated in the event and we gave out those shirts to everyone that went out there. That's why they are green because we were trying to, I guess, like, the earth. So that's why they were green. That's why I recognized it.

So that's our advertisement, but that's the only form of advertising we do. We don't do phone books. We don't do commercials. We just make sure that we give out a whole bunch of shirts because people wear them and the word gets around.

Q. And, again, that's even people that aren't working on a May River job site, correct?

A. Yeah, there's -- sometimes our guys wear like Four Metal shirts. Four Metal gives out shirts. There's people wearing the Coastal Bank shirts. The same thing they do, we do.

Q. And I believe you testified earlier that you asked Mr. Cedeno for his workers' comp insurance, correct?

A. Yes.

Q. I'm going to hand you defendants' Page 317 and 318. Two documents to look over and I want you

to tell the Commissioner what they are.

A. This is his workers' comp and his general liability for 2015, 2016 and this is the same, if I'm correct. Oh, this one is for January 2016 and this one is for September 2015.

Q. How often would you collect a certificate of insurance?

A. I wish we could do it for every job. But, like I said, there's times when we're doing a small house that may take two days and sometimes we do a bigger house -- and when I say big, it's not the size of the actual house, but the size of the square footage of the roof. Whenever we do big projects, we require for it right away. Whenever it's something small, we just routinely get one like every month, every two months, every three months. And every time we get an audit, we be sure to get one.

Q. So somebody like Mr. Cedeno who is working for your on a fairly regular basis, you produced those documents to me, so these are certificates of insurance you actually received, correct?

A. Yes.

Q. And one is dated September 9th, one is dated January 4th, correct?

A. Yes.

Q. To your knowledge, Mr. Cedeno had workers' comp insurance coverage in place while he was working for you, correct?

A. Yes.

MS. LOOPER: Leslie, that's all the questions I have right now. I'm going to turn you over to Mr. DuBois.

THE COURT: All right. Mr. DuBois.

MR. DUBOIS: Thank you, Your Honor.

CROSS-EXAMINATION

BY MR. DUBOIS:

Q. I'm going to start with your last response, Leslie. What was covered while Francisco was working for you?

A. There was -- he gave it -- well, he didn't give it to me. His insurance gave it to me. It was a certificate of general liability and workers' comp.

Q. Let's start with when. When did they give that to you?

A. Well, one was marked September and the other was marked January 2016.

Q. But when did they give them to you?

A. They e-mailed them over usually the day it has the date they issued them. I don't recall exactly when they gave it to me.

Q. Was the date January 18, 2016?
A. I don't know.
Q. The day of the Tomotley accident?
A. No.
Q. It was not that day?
A. Not that I know, but I don't recall taking the time to do something like that.
Q. I want to nail this down. So Francisco did not provide you with a certificate at the beginning of that job that he was hurt on, correct?
A. No.
Q. Did you ask him to do that?
A. No.
Q. Did Antonio ask him to do that?
A. No.
Q. What do you know of his insurance on that date?
A. I knew he was insured because we routinely check it. Whenever somebody's insurance is canceled, they send us a certificate that it has been cancelled. To the best of my knowledge, his insurance was active.
Q. Were you aware that Francisco's certificate indicated that he was excluded?
A. No, sir.

Q. But you got a copy of that certificate, correct?

A. Yes, sir, but I'm not an expert at reading that stuff. I just know when it starts, when it ends, workers' comp, general liability.

Q. And your company has a policy, too, correct?

A. That's right.

Q. Do you know whether Francisco is covered under that policy?

A. No, sir.

THE COURT: He's not or you don't know?

THE WITNESS: I don't know.

BY MR. DUBOIS:

Q. So, again, what was covered? To your knowledge, on the Tomotley job, what was covered?

A. When we hire crews, we expect them to be responsible for their own liabilities. Just like when you hire someone to come into your house, you expect them to have insurance, especially if you have the certificate in your hands.

Q. We're not here about expectations. I want to know what you knew was covered.

A. I didn't know what was covered. I knew he

had general liability and workers' comp.

Q. On the day of the accident, would you agree that he was sent to that job by Antonio?

A. Yes.

Q. And do you agree that he went to that job?

A. I agree that he agreed to go to that job, yes.

Q. And have you seen the records that he fell from the roof?

A. Yes.

Q. And do you dispute that that happened?

A. No, sir.

Q. Do you dispute that he suffered at least some personal injuries?

A. No, sir. Well, I'm not an expert, but according to the medicals.

Q. Did May River Roofing care whether or not Francisco was excluded from another company policy?

A. Well, that's not our responsibility. My responsibility is to make sure that he has workers' comp and a general liability. If I was getting workers' comp, I would make sure that I'm covered in it. But I don't know what the situation was between him and his carrier.

Q. But you had the certificate?

A. Yes, but I'm not an expert in insurance. I do roofing, not general liability or workers' comp.

Q. But in terms of your company's risks and exposures, as I understand it, you received the certificate that said that he was not covered?

A. I didn't know that.

Q. Is that not correct?

A. I didn't know that. Whenever we had audits, our insurance never explained anything of that. They never sought exposure. We did everything by the book.

Q. No, ma'am, not exactly. I would respectfully disagree. You did not receive from Cedeno on the day of the accident, the day that he began that job, a certificate of any kind, correct?

A. I knew he had a certificate. I had a certificate on file.

Q. From another job?

A. No, we don't get a certificate per job. We get a certificate for the period that he's working with us. I routinely get certificates just to make sure everything is still good, but we do not get a certificate per job.

Q. Do you have that ability to request a certificate per job?

A. If I was superwoman, I would have that ability. But there's times when he does five repairs in one day. If I were to stop and get a certificate of insurance per job, that would be a little too much and he's not only our crew. We have several crews.

Q. So he's up on five different roofs doing May River Roofing jobs per day with no coverage potentially?

A. I don't know. I'm not his insurance.

Q. Let's talk about your other employees. You said you do have other employees that get paid like regular employees, correct?

A. Correct.

Q. What do they do differently than Francisco?

A. A ton of different things.

Q. Have you ever employed roofers directly?

A. I don't know what you mean by that.

Q. Has May River ever employed roofers as employees?

A. Yes, we have employed roofers as employees.

Q. And when you can't get a subcontractor to do a roofing job, which I'm imagining happens sometimes, tough job, whatever it is, who does that

work?

A. We delay the work if we don't have enough crews to do the work. There's been times that we've been booked out for four months because we don't have enough crews, subcontractors, to work for us.

Q. Do you not just send your employees up on the roof to do the work?

A. We don't have any roofers right now, but in the past we only had roofers. We went from only having roofers to having subcontractors.

Q. Have your business revenues gone up in that change?

A. We've had more crews, so that's gone up, but I don't know if the price her crew has affected the revenue. They get paid way more.

Q. And I think you testified a little bit about why you made the change from having May River be employees to having May River being subcontractors, at least as you defined it, and I understood it has something to do with reliability and lining these people to come to do the work themselves. Is that the only reason or are there other reasons?

A. The fact that if the owner of the company, right, is up on the roof, he's going to make sure

that the work is done correctly because he has his own insurance and he obviously doesn't want to risk that. Obviously with that, there comes more pay. A subcontractor does not get paid the same thing as an employee.

So obviously if they were to get -- be a roofer, right, they would get paid a lot less, but then they wouldn't be their own company. When they're they own company, they're up on the roof, they're making sure everything is done correctly because they know it's their business at risk.

Same thing with us, you know. Whenever we're doing our paperwork, we want to make sure everything is done correctly because it's our business at risk.

Q. How often are the jobs that Francisco did for your company three days or less? What percentage of the jobs are in that category as opposed to longer jobs that it took three, four or more days?

A. I would say it's 50 percent.

Q. What percentage of your jobs required Francisco to bring in anyone else other than just Francisco doing the job?

A. I would say about 50 percent.

Q. So of that 50 percent were additional

personnel are needed for a job, how many additional personnel typically?

A. I have no idea. Like Espy, I don't know how many drivers it requires them to load the material on the truck. I wouldn't know.

Q. You have no idea?

A. No, sir.

Q. You do the money part, though, right?

A. Yes. I calculate the amount of squares, but I don't know how many shingles -- how many squares per day person installs. I just know how much money I'm going to charge per square and how much money I'm going to pay them.

Q. It sounded like there was a little bit of testimony as to Francisco having the ability to negotiate the pricing; is that correct?

A. Absolutely.

Q. Was Francisco able to negotiate the price across two roofs that don't have different pitches, same pitch, that don't have an extra floor, so two levels, second floor, any negotiations there?

A. It was the -- it was the standard price, right. He did negotiate an increase of price because, I guess, he wasn't seeing a benefit with his general liability and workers' comp. They had a --

it was a conversation that he wasn't being able to pay the cost of those insurances, so he needed more money.

Q. I'm not sure you answered my question. Maybe you didn't understand. Let me ask it again. I understood your testimony to be that Francisco would ask for additional price per square if the roof was pitched steeply or if the roof was on the third floor, maybe a greater height. So for those two things and saying we're not talking about a steep roof or high building, was Francisco able to negotiate a price per square on those other jobs that didn't have steep roofs or didn't have a third floor?

A. I'm not sure I understand your question.

Q. I'll ask again. You said that Francisco could negotiate the price of the square when the roof was steep or when it's a third floor or higher, taller building?

A. Correct.

Q. So I don't want to talk about those. I want to talk about cases where's there is not a steep roof or tall building. Was Francisco able to negotiate on that group?

A. I still don't understand. I just don't understand why somebody would want to negotiate on

something that's the same, but he had the opportunity --

THE COURT: That's the essence of the question.

THE WITNESS: -- was there. The opportunity was there if he wanted to negotiate, yes. Why he would want to negotiate, I don't understand, but yes.

THE COURT: He could negotiate?

THE WITNESS: Parson?

THE COURT: If he's been hired -- this is residential construction?

THE WITNESS: Yes.

THE COURT: If he's been hired to roof a 2,400 square foot A-frame roof and he's going to do two of those roofs at the same time, could he negotiate the price down from what he would typically be paid for one? Is that a good characterization?

MR. DUBOIS: Fair enough, yes.

THE WITNESS: Yes, he could negotiate.

BY MR. DUBOIS:

Q. And your company was willing to engage in that negotiation with him; is that correct?

A. Yes. As a matter of fact, when he first

came in, I remember it was, like, oh, my gosh, here he comes again because every time he came in, it was a negotiation of some kind. So we finally had to adjust to one another.

Q. And is that the amounts that he testified to today? I think it was $60 or maybe $55 per square? Is that the amount that was settled on eventually?

A. I think the last thing he was paid per square was $60.

Q. And I think your testimony was at least on one occasion that you recalled and testified to, Antonio reduced the amount that was being requested because the job just didn't have enough money; is that correct?

A. That's not per square. That's for repair. When he would go out and do a repair, he would send us an invoice for, let's say, $480, but that's not the same as per square.

Q. Is it per hour?

A. No, he would send us a total amount. He would say I did this, this, this. It's this much. And then I saw the invoice, our invoice, and it didn't add up, you know, something is wrong. There were times when he would stay with that high price,

there were times when he would lower it. It was a communication that needed to be had per the job.

Q. Why is there a requirement -- and if you don't know, you don't know. Why do you require anybody to provide you with any insurance certificates or why, more, do you require anyone to possess insurance?

A. Because they are a business and if we are giving them a 1099 and we're not employing them, they either -- you know, they are providing all their stuff, right, and their own business, our insurance requires for them to have a certificate of insurance. We would love that they would work for us directly and all these little -- like having to, like, check everyone's general liability and workers' comp would stop. Unfortunately, it has never worked.

Q. Respectfully, ma'am, I would assert that's what you're doing presently. Do you not agree that what it looks like is you have an independent contractor that, in certain ways, maybe not all, you're treating like an employee? Do you disagree?

A. I would completely disagree.

Q. How so?

A. Having an employee would allow us to, one, have them there -- we've had crews that have, like,

oh, we got to the job, we don't like this house, we're not doing this house. And at that moment, we're fresh out of luck. We're having to tell the owner, hey, you know, we can't do your house for another two or three weeks. We are having to delay materials; where if they were an employee, they would have to do the job because roofing is their job. They would get paid by the hour and they wouldn't really care what they did. Maybe they move slower and be there over two or three weeks, but they wouldn't care because they are getting paid by the hour. Whereas, a subcontractor, they get paid by what they get done. So it's important for them to do it fast, do it right.

For our roofers -- if we had a roofer that was employed, we would also have to hire a supervisor to be on site all the time, we would have to hire a cleanup crew; whereas, a subcontractor, they handle the project from head to toe. Kind of like going to a surgeon. You go in there, they take care of everything; whereas, if you go to, like, a specialist, they take care of every little thing. We're not having to hire specialists because we just go to the hospital and it all gets done.

MR. DUBOIS: Thank you for your

testimony. I have no further questions, Your Honor.

THE COURT: Ms. Looper, any further questions?

MS. LOOPER: None, Commissioner.

THE COURT: Thank you, ma'am. One thing in Ms. Sandobal's testimony, Joe, you asked a question and you cited a day of accident which is in your 58, this is the first time I caught this, of 1/18/2016. Yours says 1/22/2016.

MS. LOOPER: I think, Commissioner, when Joe initially filed one of the claims, and I don't remember which one, one was January 22nd. January 18th is the correct date of accident.

THE COURT: January 18th.

MR. DUBOIS: That's from the EMS report.

THE COURT: January 18th is the correct date of accident?

MS. LOOPER: There were two claims opened. They were consolidate and I don't know what happened with that, but January 18th is the date that we have.

THE COURT: I just want to make sure we are straight on that. Thank y'all very much. That concludes this proceeding.

(The hearing concluded at approximately 3:00 p.m.)

CERTIFICATE OF REPORTER

I, Kimberly T. Power, Court Reporter and Notary Public for the State of South Carolina at Large, do hereby certify:

That the foregoing proceeding was taken before me on the date and at the time and location stated on Page 1 of this transcript; that the witnesses were duly sworn to testify to the truth, the whole truth, and nothing but the truth; that the testimony and all objections made at the time were recorded stenographically by me and were thereafter transcribed; that the foregoing transcript as typed is a true, accurate, and complete record of the testimony and of all objections made at the time of the examination to the best of my ability.

I further certify that I am neither related to nor counsel for any party to the cause pending or interested in the events thereof.

Witness my hand, I have hereunto affixed by official seal this 27th day of February, 2017, at Lexington County, South Carolina.

Kimberly T. Power, Court Reporter
Notary Public
State of South Carolina at Large
My Commission Expires: 04/24/2025

Francisco Cedeno Ramirez, Employee/Claimant, v. May River Roofing, Inc., American Zurich Insurance Co., Employer/Carrier, and Cedeno Roofing, Travelers Property & Casualty Co., Employer/Carrier.	)	SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION WCC File # 1600686 **CLAIMANT'S APA INDEX**

APA #	Description
1	Beaufort County EMS records
5	Beaufort Memorial Hospital
105	Dr. Leland Stoddard completed medical questionnaire
106	Francisco Cedeno Ramirez deposition transcript
117	Leslie Sandoval deposition transcript
135	Travelers workers compensation policy issued to Francisco Cedeno d/b/a Cedeno Roofing
156	Certificate of Liability Insurance dated 9/9/2015
157	American Zurich subpoena response dated 4/11/16
198	Construction Agreement
201	May River Roofing check
202	Travelers subpoena response

Beaufort County Emergency Medical Services

Patient Care Record

H0263052000

Name: CEDENO, FRANCISCO Incident #: 16EM00558 Date: 01/18/2016 Patient 1 of 1.

Patient Information

Last	CEDENO	Address	90 dillon Rd
First	FRANCISCO	Address 2	
Middle		City	Hilton Head Island
Gender	Male	State	SC
DOB	[redacted]	Zip	29926
Age	[redacted]	Country	UNITED STATES
Weight		Tel	(843)682-3963
Pedi Color		Physician	
SSN		Ethnicity	Hispanic or Latino
Race	Other Race		
Advanced Directive			
Resident Status			

Clinical Impression

Primary Impression	Traumatic injury		
Secondary Impression			
Protocol Used	Multiple Trauma		
Anatomic Position	General/Global		
Chief Complaint	Multi-Trauma		
Duration	15	Units	Minutes
Secondary Complaint			
Duration		Units	
Patient's Level of Distress	Moderate		
Signs & Symptoms	Fracture - Closed - Multiple Sites Pain - Multiple Sites		
Injury	Fall - Other fall from one level to another - Other specified place - 01/18/2016		
Medical/Trauma	Trauma		
Barriers of Care	None		
Alcohol/Drugs	None		

Medication/Allergies/History

Medications	Denies
Allergies	NKDA
History	Denies

Vital Signs

Time	AVPU	Side	POS	BP	Pulse	RR	SPO2	ETCO2	CO	BG	Temp	Pain	GCS(E+V+M)/Qualifier	RTS	PTS
10:38	A	R	Lay	175/118 A								10	15=4+5+6/NQ		
10:48	A	R	Lay	/	58 R	29 R	97			101		10	15=4+5+6/NQ		
10:51				/	60										
10:53				/	70										
10:58				/	64		98					4			
11:03				/	57		83								
11:03				132/92 A	57										

ECG

Time	3-Lead ECG	12-Lead ECG
10:48	Sinus Rhythm	

Flow Chart

Time	Treatment	Description	Provider
10:38	ALS Assessment	Patient Response: Unchanged;	CAPACCIONE, MICHAEL
10:40	Spinal Immobilization	Cervical Collar; Patient Response: Unchanged;	CAPACCIONE, MICHAEL
10:40	Spinal Immobilization	Long Spine Board; Patient Response: Unchanged;	CAPACCIONE, MICHAEL
10:43	Trauma Alert	Patient Response: Unchanged;	CAPACCIONE, MICHAEL
10:48	3-Lead ECG	Patient Response: Unchanged;	KENDRICK, CAREY
10:48	IV Therapy	18 ga; Hand-Right; Normal Saline; Total Fluid 200; Patient Response: Unchanged; Successful;	CAPACCIONE, MICHAEL
10:50	Fentanyl	50 mcg; Intravenous; Patient Response: Improved;	CAPACCIONE, MICHAEL
10:54	Splint Fx/Disloc	Patient Response: Improved;	CAPACCIONE, MICHAEL

Initial Assessment

Category	Comments	Abnormalities		
Mental Status		Mental Status		No Abnormalities
Skin		Skin		No Abnormalities
HEENT		Head/Face		No Abnormalities
		Eyes		No Abnormalities

SCANNED

HEENT		Neck		No Abnormalities
Chest		Chest		No Abnormalities
		Heart Sounds		Not Assessed
		Lung Sounds		No Abnormalities
Abdomen		General		No Abnormalities
		Left Upper		Not Assessed
		Right Upper		Not Assessed
		Left Lower		Not Assessed
		Right Lower		Not Assessed
Back		Cervical		No Abnormalities
		Thoracic	⊕	Pain on ROM
		Lumbar/Sacral		No Abnormalities
Pelvis/GU/GI		Pelvis/GU/GI	⊕	Tenderness
Extremities		Left Arm	⊕	Other
		Right Arm		No Abnormalities
		Left Leg		No Abnormalities
		Right Leg		No Abnormalities
		Pulse	⊕	Pedal: 2+ Normal, Radial: 2+ Normal
		Capillary Refill	⊕	Left Lower: < 2 Sec, Left Upper: < 2 Sec, Right Lower: < 2 Sec, Right Upper: < 2 Sec
Neurological		Neurological		No Abnormalities

Assessment Time: 1/18/2016 10:38:00 AM

Ongoing Assessment

Category	Comments	Abnormalities		
Mental Status		Mental Status		Not Assessed
Skin		Skin		Not Assessed
HEENT		Head/Face		Not Assessed
		Eyes		Not Assessed
		Neck		Not Assessed
Chest		Chest		Not Assessed
		Heart Sounds		Not Assessed
		Lung Sounds		Not Assessed
Abdomen		General		Not Assessed
		Left Upper		Not Assessed
		Right Upper		Not Assessed
		Left Lower		Not Assessed
		Right Lower		Not Assessed
Back		Cervical		Not Assessed
		Thoracic		Not Assessed
		Lumbar/Sacral		Not Assessed
Pelvis/GU/GI		Pelvis/GU/GI		Not Assessed
Extremities		Left Arm		Not Assessed
		Right Arm		Not Assessed
		Left Leg		Not Assessed
		Right Leg		Not Assessed
		Pulse		Not Assessed

Extremities		Capillary Refill		Not Assessed	
Neurological		Neurological		Not Assessed	

Assessment Time:

Narrative

Responded to the above pt for a fall from a roof and is now unconscious with labored respirations. EMS 3 arrived just after sheldon fd and EMS 26. EMS 3 requests a helicopter response upon leaving the station. UOA pt is coa with tachipneic respirations. Lung sounds are clear and pt has adequate air movement. Pt states repeatedly that he cant breath. Pts is and respiratory effort were monitored continuously. Pt c/o pain to his wrist, back, and chest. Pt pupils are perrla. Pt has pms x 4. Pt placed in full spinal immobilization and moved to the ambulance. Pt was fully exposed, wrist splinted, Vs, BGL, and ekg assessed as noted. Iv established of nacl at tko and 50 mcg of fentanyl was given ivp for pain. Pt initial pain level was a 10/10 after being medicated Pt pain level decreased to a 4. EKG shows nsr and pt is normotensive. Pt denies any medical hx or medications.

Specialty Patient - Trauma Criteria

Anatomic	> 1 Prox Long Bone Fx	Trauma Activation	YES
Physiologic	None	Time	10:43:58
Mechanical	None	Date	01/18/2016
Other Conditions	Provider Suspicion	Trauma level	Undesignated
		Reason not Activated	

Specialty Patient - Spinal Immobilization

Immobilization Recommended?	Altered Mental Status	Evidence of Alcohol/Drug Impairment	Distracting Injury	Neurologic Deficit	Spinal Pain/Tenderness
Yes	No	No	Yes	No	Yes

Incident Details		Destination Details		Incident Times	
Location	house under construction	Disposition	Transported Lights/Siren	PSAP Call	10:24:54
Address	78 TOMOTLEY BARONY RD	Transport Due To	Protocol	Dispatch Notified	10:24:54
Address 2	BULL POINT	Transported To	Beaufort Memorial Hospital	Call Received	10:24:54
		Requested By	Patient	Dispatched	10:26:26
City	Seabrook	Destination	Hospital ER	En Route	10:27:45
State	SC			Resp on Scene	
Zip	29940	Address	955 Ribaut Road	On Scene	10:34:14
Medic Unit	EMS3	Address 2		At Patient	10:37:43
Run Type	911 Response (Emergency)	City	Beaufort		
Priority Scene	Lights/Sirens	State	SC	Depart Scene	10:48:58
Shift	A Crew	Zip	29902	At Destination	11:07:20
Zone	3F Hwy 17,Pocotaligo,Sheldon,Big Est,Yemassee	Zone	20A Beaufort Memorial Hospital	Pt Transferred	11:10:00
Level of Service	Advanced Life Support	Condition at Destination	Unchanged	Call Closed	11:58:41
EMD Complaint		Destination Record #		In District	11:58:42
EMD Card Number		Trauma Registry ID			

Crew Members

Personnel	Role	Certification Level
CAPACCIONE, MICHAEL	Lead	NREMT-Paramedic (NREMT-P)-M0935338;EMT-Paramedic-(South-Carolina)--SC003336;
KENDRICK, CAREY	Driver	EMT-Basic (South) Carolina) -SC010695;NREMT-Basic (NREMT-B)-B1841272;

Mileage		Delays		Additional Agencies
Scene	5.2	Category	Delays	Beaufort County SO,Sheldon Fire Department
Destination	16.3	Dispatch Delays	None	
Loaded Miles	11.1	Response Delays	None	
Start	0.1	Scene Delays	None	
End	16.3	Transport Delays	None	
Total Miles	16.2	Turn Around Delays	None	

Personal Items

Item	Given To	Comment
NONE		

Transfer Details			
PAN		Sending Physician	
PCS		Sending Record #	
ABN		Receiving Physician	
CMS Service Level		Condition Code	
ICD-9 Code		Condition Code Modifier	
Transfer Reason			
Other Services			
Medical Necessity			

21

Beaufo[redacted]Memorial HOSPITAL

INPATIENT / OUTPATIENT FACESHEET

Patient Name / Address	Acct No.	Rm/Bed	Type	LOC/Service	Unit/Med Rec #	Primary Doctor
CEDENO,FRANCISCO 90 DILLON RD HILTON HEAD ISLANDSC 29926	H02630200	ED01-1	ADM IN	BEDWAITED MED	D328633	

Phone:	843-682-3863	Birthdate	Age	Sex	Mar. St.	Religion	Race	Fin Class
SSN:	[redacted]	[redacted]	37	M	M	Catholic	H	SP

Employer: MAYRIVER ROOFING

Guarantor Address	Person to Notify / Address	Next of Kin / Address
CEDENO,FRANCISCO 90 DILLON RD HILTON HEAD ISLANDSC 29926	CRUZ,CHRISTINA 90 DILLON RD HILTON HEA SC 29926	CRUZ,CHRISTINA 90 DILLON RD HILTON HEAD ISLAND SC 29926
Phone: 843-682-3963	Home Phone: 843-682-3963	Home Phone: 843-682-3963
Relationship: S	Wrk/Other #:	Wrk/Other #:
Guar Emplyr: MAYRIVER ROOFING	Relationship: Self	Relationship: Self

Adv Dir Shared? | Adv Dir? | Consult? | Last Hosp. Date:

Bridge to Home: | Nursing Home:

	Insurance #1 Name	Ins. #1 – Policy Number	Ins. #1 – Group Number	Subscriber / Insured Name
1	600 SELF PAY			CEDENO,FRANCISCO
	Pre-Cert:	LOS:		
2	Insurance #2 Name	Ins. #2 – Policy Number	Ins. #2 – Group Number	Subscriber / Insured Name
	Pre-Cert:	LOS:		
3	Insurance #3 Name	Ins. #3 – Policy Number	Ins. #3 – Group Number	Subscriber / Insured Name
	Pre-Cert:	LOS:		

Accident Info: | Date / Time:

Reason for Visit: MULTIPLE RIB FRACTURES

Comments:

Admit Date / Time	Admitting Physician	Attending Physician	User
01/18/16 1605	Deanna Mansker, MD	Deanna Mansker, MD	JMEJIA

Admit Date / Time			Service Code	ICDA Code
Admitting Diagnosis:				
Principal Diagnosis:				
Secondary Diagnosis:				
Surgery *(Give Date of Each)*:				

Discharge Date	Discharge Status	Consultants:	Signature:
1/21/16	€.Alive €.Dead-48 €.Dead+48 €.Autopsy €.Stillborn		

In-Patient / Out-Patient registration

H02630200
CEDENO,FRANCISCO
MR#: D328633 Sex: M Age: 37
Patient DOB: [redacted]

FACE (Created 1/2011) (Rev. 01/2011)

Ramirez APA 5 Deanna Mansker, MD 01/18/16

Beaufort Memorial
HOSPITAL

INPATIENT / OUTPATIENT FACESHEET

Patient Name / Address	Acct No.	Rm/Bed	Type	LOC/Service	Unit/Med Rec #	Primary Doctor
CEDENO,FRANCISCO 90 DILLON RD HILTON HEAD ISLANSC 29926	H02630200	405-1	ADM IN	4TH MED	D328633	

Birthdate	Age	Sex	Mar. St.	Religion	Race	Fin Class
[redacted]	37	M	M	Catholic	H	SP

Phone: 843-682-3963 SSN: [redacted] Employer: MAYRIVER ROOFING

Guarantor Address	Person to Notify / Address	Next of Kin / Address
CEDENO,FRANCISCO 90 DILLON RD HILTON HEAD ISLANDSC 29926	CRUZ,CHRISTINA 90 DILLON RD HILTON HEA SC 29926	CRUZ,CHRISTINA 90 DILLON RD HILTON HEAD ISLAND SC 29926
Phone: 843-682-3963	Home Phone: 843-682-3963	Home Phone: 843-682-3963
Relationship: S	Wrk/Other #:	Wrk/Other #:
Guar Emplyr: MAYRIVER ROOFING	Relationship: Spouse	Relationship: Spouse

Adv Dir Shared? | Adv Dir? | Consult? | Last Hosp. Date:

Bridge to Home: | Nursing Home:

	Insurance Name	Ins. Policy Number	Ins. Group Number	Subscriber / Insured Name
1	600 SELF PAY			CEDENO,FRANCISCO
	Pre-Cert:	LOS:		
2	Insurance #2 Name	Ins. #2 – Policy Number	Ins. #2 – Group Number	Subscriber / Insured Name
	Pre-Cert:	LOS:		
3	Insurance #3 Name	Ins. #3 – Policy Number	Ins. #3 – Group Number	Subscriber / Insured Name
	Pre-Cert:	LOS:		

Accident Info: | Date / Time:

Reason for Visit: MULTIPLE RIB FRACTURES

Comments:

Admit Date / Time	Admitting Physician	Attending Physician	User
01/18/16 1606	Deanna Mansker, MD	Deanna Mansker, MD	BHOFF

Admit Date / Time		Service Code	ICDA Code
Admitting Diagnosis:			
Principal Diagnosis:			
Secondary Diagnosis:			
Surgery *(Give Date of Each)*:			

Discharge Date	Discharge Status	Consultants:	Signature:
	€.Alive €.Dead-48 €.Dead+48 €.Autopsy €.Stillborn		

In-Patient / Out-Patient registration

H02630200
CEDENO,FRANCISCO
MR#: D328633 Sex: M Age: 37
Patient DOB: [redacted]

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

History & Physical

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

Dictated by Nancy Thomas, PA-C for Deanna Mansker, M.D.

REASON FOR ADMISSION: Multiple rib fractures.

HISTORY OF PRESENT ILLNESS: The patient is a 37-year-old pleasant, Hispanic male, who fell from a 16-foot roof earlier this afternoon. Coworkers state that patient did not lose consciousness; however, he states that he does not remember the fall or 5 minutes after the fall. He says the first thing he remembers is waking up and complaining of right hip pain as well as left wrist pain. The patient was brought to the emergency room for evaluation. Has undergone extensive workup which reveals multiple rib fractures on the right and left, as well as a left wrist fracture and a small pneumothorax. The patient denies neck pain, shortness of breath, dyspnea on exertion, abdominal pain, nausea, vomiting, and hematuria. The patient does admit to some bilateral shoulder pain with movement, back pain as well as chest pain that is made worse with deep inspiration. The patient is also complaining of right hip pain and left wrist pain.

PAST MEDICAL HISTORY: None.

PAST SURGICAL HISTORY: None.

ALLERGIES: No known drug allergies.

HOME MEDICATIONS: None.

FAMILY HISTORY: Patient admits to family history of diabetes mellitus but denies coronary artery disease and history of cancer.

SOCIAL HISTORY: Patient smokes approximately 1 pack per week of cigarettes. He admits to occasional alcohol use. No illicit drug use. He is a roofer.

REVIEW OF SYSTEMS:
CONSTITUTIONAL: Generalized aches from fall.
HEENT: No visual changes.
SKIN: No abrasions or rashes.
CARDIAC: Patient admits to right-sided chest pain with inspiration. No palpitations.
RESPIRATORY: No shortness of breath, dyspnea on exertion or cough.
GASTROINTESTINAL: No abdominal pain, nausea, vomiting, diarrhea, or constipation.
GENITOURINARY: No hematuria or frequency.
PSYCHIATRIC: No history of depression or anxiety.

PHYSICAL EXAM: GENERAL: Well-developed, well-nourished Hispanic male lying in the bed with a nonrebreather mask on. Currently in no acute distress. Responding appropriately to all of my questions. Vital signs include height of 5 feet 10 inches, 77.1 kg, BMI of 24.4. He has a blood pressure of 158/97, pulse 57, respirations 20, pulse ox 97%. SKIN: Inspection of skin reveals no rashes or petechiae. HEENT: Sclerae were anicteric.

CC: Nancy E Thomas, PA-C

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

History & Physical

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

Extraocular movements were intact. NECK: Supple, symmetric. Trachea midline. Lungs clear to auscultation bilaterally. CARDIOVASCULAR: Regular rate and rhythm. No murmurs auscultated. Peripheral pulses are 2+ and symmetric. Abdomen is soft, nontender in all 4 quadrants. Normal bowel sounds x4. No masses or hernias noted on exam. MUSCULOSKELETAL: Muscle strength and tone appropriate for age. EXTREMITIES: Right upper extremity unremarkable. Left upper extremity with a temporary immobilizer in place on the left forearm. Patient is able to move fingers and has no loss of sensation. Bilateral lower extremities are unremarkable. No decrease in range of motion and no pain with flexion or extension. NEUROLOGIC: Alert and oriented x3. Normal affect. Sensation to touch is normal.

LABORATORY DATA: White blood cell count is normal. Hemoglobin and hematocrit stable. The patient had a potassium of 2.8, lactic acid of 3.4, and a myoglobin greater than 500. He has also got an AST and ALT that are mildly elevated.

IMAGING: Cervical spine CT negative for bony injury of the cervical spine; however, does identify 2-4 posterior right rib fractures. Also evidence of a very small pneumothorax on the right Chest, abdomen and pelvis CT showed multiple rib fractures in the left upper hemithorax, majority are posteriorly but anterior ones in the 1st and 2nd ribs. Also shows a pneumothorax of approximately 1% on the right. Pelvis X-ray is unremarkable. Head CT is unremarkable. Hand x-ray reveals radial and ulnar fractures on the left. Lumbar spine and thoracic spine CTs are both unremarkable.

ASSESSMENT:
1. Multiple rib fractures of the left and right.
2. Small traumatic right pneumothorax.
3. Left wrist fracture.
4. Hypokalemia.

PLAN: A 37-year-old Hispanic male presented to the emergency room after falling 16 feet off of a roof. The patient has multiple rib fractures, both on the right and left as well as a very small pneumothorax associated with the rib fractures on the right. Pneumothorax does not currently require a chest tube to be placed but we will continue to watch this closely, and will repeat a chest x-ray at 7:00 p.m. tonight to see if pneumothorax has increased in size. We will follow up with these results and will change the plan as needed. We will provide the patient with IV pain medications p.r.n. We will start fluids and provide GI and mechanical prophylaxis. The patient continues to complain of right hip pain; however, the pelvis x-ray as well as the CT of the pelvis do not reveal a right hip fracture.

The patient does have a fracture of the radius and ulna on the left and we will consult Dr. Stoddard for recommendations regarding this.

Patient with initial potassium of 2.8, replaced in the ER. We will provide IVF with 20 K.

CC: Nancy E Thomas, PA-C

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

History & Physical

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

Dr. Mansker has seen and evaluated the patient and she agrees with the current plan.

ADDENDUM:
The patient was evaluated by myself.
S/P fall today with bilateral rib fx and R PTX. He also has a left wrist fx

RRR
CTAB
Abd soft, NT, ND

Will admit
We have asked Dr. Stoddard to evaluate
IS, O2
Repeat CXR

Deanna Mansker, MD

Dictated By: Nancy E Thomas, PA-C
Dictated Date and Time: 01/18/16 1649
Transcriptionist Initials: MHS
Transcription Date and Time: 01/18/16 1722
Dictating Provider E-Sign: <Electronically signed by PA-C Nancy E Thomas>
Dictating Provider E-Sign Date and Time: 01/22/16 0840

Report Number: 0118-0319

This Document has been reviewed
Co-Sign Physician E-Sign: <Electronically signed by Deanna Mansker MD MD>
Cos-Sign Date and Time: 01/24/16 0845

CC: Nancy E Thomas, PA-C

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Consultation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

ORTHOPEDIC CONSULTATION

DATE OF CONSULTATION: 01/18/2016

CHIEF COMPLAINT: Pain, left wrist.

HPI: The patient is a 37-year-old right-handed Hispanic male. He fell about 15 feet from a roof today. He was kindly referred by Dr. Mansker with a fracture left wrist. No other apparent fractures. Exam reveals that he is appropriately splinted. There is swelling and tenderness in the wrist with intact neurovascular status.

X-ray shows a comminuted distal radial fracture, Colles type.

IMPRESSION: Intraarticular distal radial fracture.

This likely will require surgical intervention. CT scan is ordered to better delineate the fracture and determine treatment course. Will addendum report on this consult. The patient does have some tenderness about the right hip, but he moves the leg well and do not suspect long bone fracture. Will review x-rays of the pelvis if available.

Dictated By: LELAND STODDARD, MD
Dictated Date and Time: 01/19/16 0841
Transcriptionist Initials: MHS
Transcription Date and Time: 01/19/16 0900
Dictating Provider E-Sign: <Electronically signed by LELAND STODDARD, MD>
Dictating Provider E-Sign Date and Time: 01/19/16 1111

Report Number: 0119-0098

This Document has been reviewed
Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: Deanna Mansker, MD
LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

HISTORY AND PHYSICAL

Patient Name: CEDENO,FRANCISCC
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

:count Number: H02630200
it Number: D328633
scharge Date:

Patient Interval History/HPI
Date of progress note:
01/19/16

Narrative:
CT scan of the wrist suggest that surgery would be the better choice there is impaction and comminution of the articular surface. I have discussed the proposed surgery in detail with the patient including risks and alternatives. Specific risks of infection, nerve damage with sensitive scar numbness in the hand, and possible need for plate removal in the future is discussed. Alternative of no surgery is discussed and understood the risks and alternatives and agreed to proceed we will schedule this for tomorrow if medically stable

Objective

- Exam
Vital Signs and I&O:

	01/18/16 18:59	01/19/16 06:59	01/19/16 18:59
Intake:			
Oral		120	120
Primary IV		1111	1200
Potassium Chloride 40 MEQ In 0.45% Sodium Chloride 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195700		1111	
Sodium Chloride 0.45% with 20 KCl 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195703			1200
Other:			
# Voids		2	
Voiding Method		Urinal	
Weight (kg)	86.7 kg		

	Temp	Pulse	Resp	BP	Pulse Ox
01/19/16 17:1[illegible]					

CC: LELAND STODDARD, MD

H02630200
CEDENO, FRANCISCO
MR#: D328633 Sex: M Age: 037
Patient DOB: [redacted]

Ramirez-APA-11

Mansker, Deanna MD 156 Diagnosis

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Orthopedic Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/19/16 16:13	98.2 F	71	20	127/70	100
01/19/16 14:14			18		
01/19/16 11:30	98.1 F	63	18	134/77	100
01/19/16 10:00			22 H		100
01/19/16 08:51		67	16		99
01/19/16 07:20	98.5 F	69	18	139/92 H	100

Neurological: No sensory deficits, No motor loss
Labs:

01/19/16 05:18

9.3	13.4	138
	40.6	

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

Assessment/Plan
Assessment and Plan:
Plan ORIF in the morning

Dictated By: LELAND STODDARD, MD
Dictated Date and Time: 01/19/16 1812
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/19/16 1812
Dictating Provider E-Sign: <Electronically signed by LELAND STODDARD, MD>
Dictating Provider E-Sign Date and Time: 01/19/16 1813

Report Number: 0119-0319

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

The H&P was reviewed, the patient was examined, and no change has occurred in the patient's condition since the H&P was completed.

Signature Date/Time

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Operative Report

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Operative Report
Date of Procedure:
01/20/16

Pre Op Diagnosis:
Comminuted distal radial fracture left wrist
Post Op Diagnosis:
Same
Procedure:
ORIF of same 25609
Assistants: Schrock
Anesthesia Type: General
Specimen: No
Drains: No
Packing: No
Complications: No Immediate Complication
Total Tourniquet Time: 31
Tourniquet Pressure: 250
Estimated Blood Loss: Minimal
Procedure Detail:

After routine preoperative medication the patient was taken to the operating room and placed on the table in supine position with the left hand extended on an armboard. After adequate general anesthesia left hand and arm were prepped and draped in sterile fashion using DuraPrep. Tourniquet was inflated about the upper arm to 250 mm unremarkable the arms elevated. Image intensifier was brought in and the wrist manipulated and good reduction achieved with closed technique. A volar longitudinal incision was then made over the volar radial wrist for about 5 cm. Skin and subcutaneous tissue sharply divided and sharp dissection was taken down to the FCR tendon sheath of the tendon was opened and the tendon reflected and the floor of the sheath opened. FPL was identified and retracted. The quadratus was then divided and sharp dissection taken down to the radius which is apparently exposed. The fracture was elevated with a Freer restore the joint surface with good reduction achieved as demonstrated with the C-arm. A small left-sided hand innovations distal radial plate was then laid on the bone fixed temporarily with pins. Once good position was confirmed the fracture was held reduced with a gloved finger multiple 1.5 screws inserted. Excellent reduction and fixation was demonstrated. The wounds and closed in layers with 20 plain and staples. A short arm gauntlet cast was applied tourniquet was deflated and was immediate return of capillary fill in all the fingers. A few cc of quarter percent Marcaine was locally infiltrated the patient was revived with the OR in good condition he tolerated the procedure well there were no complications

Dictated By: LELAND STODDARD, MD Transcribed Electronically: Physician Documentation

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Operative Report

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Dictated Date and Time: 01/20/16 1605 Transcribed Electronically Date and Time: 01/20/16 1605
Dictating Provider E-Sign: <Electronically signed by LELAND STODDARD, MD>
Dictating Provider E-Sign Date and Time: 01/20/16 1606

Report Number: 0120-0288

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Discharge Summary

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

ATTENDING: Deanna Mansker, General Surgery Service

DATE OF ADMISSION: 01/18/2016

DATE OF DISCHARGE: 01/21/2016

The patient is a very pleasant 37-year-old Hispanic gentleman who fell from a 16 foot roof on the day of admission. The patient reports not remembering the fall or 5 minutes after the fall. He remembers waking up and complaining of right hip pain as well as left wrist pain. He was hemodynamically stable in the emergency department with a GCS of 15.

PAST MEDICAL HISTORY: None.

PAST SURGICAL HISTORY: None.

ALLERGIES: No known drug allergies.

MEDICATIONS: None.

FAMILY HISTORY: He has a family history of diabetes.

SOCIAL HISTORY: He smokes 1 pack per week of cigarettes. He reports occasional alcohol use. He denies illicit drug use. He is a roofer.

RADIOLOGY: CT scan of the left wrist demonstrates a severely comminuted distal radial fracture and associated ulnar styloid fracture with intra-articular extension. CT scan of the C-spine demonstrates no acute bony injury or C-spine injury. The 2nd through 4th posterior ribs have fractures with a tiny amount of gas compatible with a 1% or less pneumothorax on the right. CT scan of the chest, abdomen, and pelvis demonstrates multiple rib fractures in the left upper hemithorax, the majority posteriorly, but the 1st and 2nd ribs anteriorly. There is parenchymal contusion in the right upper lobe, some contusion and atelectasis in the right lower lobe, atelectasis in the left lower lobe and a 1 to 2% pneumothorax on the right. There is subcutaneous emphysema. The abdominal structures are grossly intact. CT scan of the head is unremarkable. CT scan of the lumbar spine is unremarkable. CT scan of the thoracic spine demonstrates rib fractures on the right. No vertebral body fractures are appreciated. X-ray of the left hand demonstrates an intact hand with radial and ulnar fractures. X-ray of the pelvis is unremarkable. X-ray of the left wrist demonstrates a comminuted distal radial fracture with intra-articular extension as well as ulnar styloid fracture. Chest x-ray demonstrates minimally displaced right lateral 6th and 7th rib fractures, questionable subcutaneous emphysema.

HOSPITAL COURSE: Patient was admitted to the hospital for observation. He was maintained on a regular diet. He received IV fluid resuscitation. Dr. Stoddard with Orthopedic Surgery was consulted for the patient's left wrist fracture. The patient was

CC:

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Discharge Summary

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: [redacted]
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

taken to the operating room on 01/20/2016 for ORIF of the distal radial fracture. Postoperatively, he was maintained in a cast. Serial chest x-rays remained stable. The patient denied shortness of breath.

He was discharged home on 01/21/2016 with a plan to follow up with Dr. Stoddard in 1 week and his primary care physician within 1 week. He is to call for a temperature greater than 102, redness, bleeding, swelling, excessive pain, nausea, vomiting, questions, or concerns. He should refrain from flying or deep sea diving for a total of 6 weeks and requires a chest x-ray prior to performing these activities.

DISCHARGE MEDICATIONS: Include:

1. Oxycodone 5 to 10 mg p.o. q.4 hours p.r.n. pain.
2. Motrin 800 mg p.o. q.8 hours.
3. Colace 100 mg p.o. b.i.d.

DISCHARGE DIAGNOSES:
1. Fall with left radial and ulnar fractures.
2. Multiple rib fractures.
3. Right pneumothorax.

DISCHARGE CONDITION: Stable.

Dictated By: Deanna Mansker, MD
Dictated Date and Time: 01/31/16 1015
Dictating Provider E-Sign:
Dictating Provider E-Sign Date and Time:

Transcriptionist Initials: MHS
Transcription Date and Time: 01/31/16 1506

Report Number: 0131-0187

This Document has been reviewed
Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC:

Procedure Order

Ordering Site

Beaufort Memorial Orthopedic Specialists
300 MIDTOWN DRIVE
BEAUFORT, SC 29906-5200
(843) 522-7100
Fax: (843) 322-3234

Report Date: 02/04/2016

Patient Information

FRANCISCO CEDENO
90 DILLON ROAD
Hilton Head Island, SC 29926
(843) 682-3963
Gender: Male Date of Birth: [redacted] SSN: [redacted]

Patient Insurance Information

No information available

Procedures Ordered

XR WRIST LEFT, 3 VIEWS (73110)
Diagnosis: WRIST FRACTURE, LEFT (814.00 | S62.102A)(814.00)Ordered by: Lauren Cannon

XR WRIST RIGHT, 3 VIEWS (73110)
Diagnosis: RIGHT ARM PAIN (729.5 | M79.601)(729.5)Ordered by: Lauren Cannon

XR ELBOW RIGHT, 3 VIEWS (73080)
Diagnosis: RIGHT ARM PAIN (729.5 | M79.601)(729.5)Ordered by: Lauren Cannon

Your appointment date is _____ Please arrive to Beaufort Memorial Hospital/Medical Plaza at _____

Remarks/Special Instructions _____

Authorization # _____ Valid Until _____ per _____

IF YOU NEED TO RESCHEDULE THIS APPOINTMENT PLEASE CALL 843-522-5015

End of Procedures Ordered

Electronically Signed By: Leland Stoddard MD
02/04/2016 02:24:07 PM

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:LELAND C STODDARD MD

Account Number:H02640030
Unit Number:D328633
Exam Date: 02/04/16
Status:REG CLI
Location:BMHLCMGRAD

Type / Exam

Imaging-Xray / XR Elbow Right 3 or > Views

AP, lateral and oblique view of the right elbow reveals no bone or joint abnormality, no soft tissue abnormality and is normal.

** REPORT SIGNATURE ON FILE 02/12/16 **
Reported By: LELAND STODDARD, MD
Dictated Date and Time: 02/12/16 1347

E-Sign Date and Time:

CC:

Transcribed Date / Time: 02/12/16 1547
Transcriptionist: MODAL FLUENCY
Printed Date / Time:

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:LELAND C STODDARD MD

Account Number:H02640030
Unit Number:D328633
Exam Date: 02/04/16
Status:REG CLI
Location:BMHLCMGRAD

Type / Exam

Imaging-Xray / XR Wrist Bi 3 or > Views

AP, lateral and oblique views of the right wrist reveal no fracture or dislocation. Joint space is well maintained and is normal. AP, lateral and oblique views of the left wrist reveal a healing distal radial fracture with plate and screw fixation in good position.

IMPRESSION: Normal right wrist. Healing left distal radial fracture.

** REPORT SIGNATURE ON FILE 02/12/16 **
Reported By: LELAND STODDARD, MD
Dictated Date and Time: 02/12/16 1347

E-Sign Date and Time:

CC:

Transcribed Date / Time: 02/12/16 1548
Transcriptionist: MODAL FLUENCY
Printed Date / Time:

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:LELAND C STODDARD MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/20/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-Xray / XR Fluoro less than 60min

FLUOROSCOPY

Fluoroscopic assistance was provided to Dr. Stoddard. No images were obtained.

** REPORT SIGNATURE ON FILE 01/21/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/20/16 1658
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/21/16 0954

CC:

Transcribed Date / Time: 01/20/16 1715
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/21/16 0954

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:LELAND C STODDARD MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/20/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-Xray / XR Wrist Left 3 or > Views

LEFT WRIST

INDICATION: Implant.

COMPARISON: 01/18.

FINDINGS: There has been interval placement of a cast as well as metal plate and screws overlying the distal radius. There is significant interval improvement in alignment of the fracture fragments.

IMPRESSION: Internal fixation of the distal radial fracture.

** REPORT SIGNATURE ON FILE 01/21/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/21/16 0721
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/21/16 0916

CC:

Transcribed Date / Time: 01/21/16 0756
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/21/16 0916

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth: [redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:LELAND C STODDARD MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-CT / CT Wrist L wo Cont

CT OF THE WRIST

INDICATIONS: Wrist fracture.

TECHNIQUE: Spiral scan of the left wrist was performed using index of 3 mm without administration of contrast.

FINDINGS: There is a severely comminuted fracture of the distal radius including the metaphysis and metadiaphysis. Several fracture lines extend through the articular surface. There is a few millimeters of displacement of fracture fragments. There is a minimally displaced ulnar styloid fracture. The carpus itself appears intact. No significant displacement of the carpus from the distal radius is appreciated. There is no appreciable widening between the distal radius and ulna. No appreciable compromise of the carpal tunnel is identified.

IMPRESSION: Severely comminuted distal radial fracture and associated ulnar styloid fracture with intra-articular extension.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/19/16 0833
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/19/16 1029

CC:

Transcribed Date / Time: 01/19/16 1002
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1029

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Deanna Mansker MD MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/19/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-Xray / XR Chest Portable

PORTABLE CHEST

INDICATION: Pneumothorax.

COMPARISON: 01/18/2016

FINDINGS: There is some persistent mild right basilar pulmonary disease and what may be a pseudotumor (fluid within the minor fissure). This is minimally more prominent than on the prior exam. There is also some increased markings left lung base. These changes are however likely due to the decrease in lung volumes. A discrete pneumothorax is not identified. Upper abdomen is unremarkable.

IMPRESSION: Slight worsening in hypoventilatory changes as well as right basilar pseudotumor. No pneumothorax identified.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/19/16 0831
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/19/16 1029

CC:

Transcribed Date / Time: 01/19/16 0952
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1029

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Nancy E Thomas PA PA

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-Xray / XR Chest Portable

CHEST

HISTORY: Pneumothorax.

Single AP radiograph of the chest demonstrates a focal area of density in the right hemithorax compatible with an area of contusion seen on recent CT. No significant pneumothorax is identified. The left lung is well aerated.

IMPRESSION: Continued contusion along the right. No visible pneumothorax.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/19/16 0750
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/19/16 1345

CC:

Transcribed Date / Time: 01/19/16 0811
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1345

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth: [redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-CT / CT Thoracic Spine wo Cont Cmp

HISTORY: Fell from roof.

Spiral acquisition of the thoracic spine was obtained, and sagittal and coronal and 3D images were created in addition to axial images.

FINDINGS: Vertebral body height is maintained. Intervertebral disk space height is maintained. The multiple rib fractures on the right are again noted, in part where they are visualized.

IMPRESSION: Rib fractures noted on the right. No vertebral body fracture appreciated.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1423
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/19/16 1344

CC:

Transcribed Date / Time: 01/18/16 1430
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1344

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-CT / CT Lumbar Spine wo Cont Cmp

CT OF THE LUMBAR SPINE

HISTORY: Fell from roof.

Spiral acquisition of the lumbar spine was obtained. Sagittal, coronal and 3D reconstructions were created in addition to axial images.

FINDINGS: Vertebral body height is maintained. Intervertebral disk space height is maintained. No gross fracture, subluxation or dislocation is identified.

IMPRESSION: Unremarkable CT of the lumbar spine.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1424
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/19/16 1344

CC:

Transcribed Date / Time: 01/18/16 1430
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1344

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-CT / CT ED Chest Abd Pelvis w Cont

CT OF THE CHEST, ABDOMEN AND PELVIS

HISTORY: Trauma. Fell from roof.

Spiral acquisition of the chest, abdomen and pelvis was obtained from the apex of the lungs through the symphysis pubis following administration of intravenous contrast without adverse reaction.

FINDINGS: An area of consolidative change is seen in the right upper lobe as well as some in the right lower lobe. Some hypoventilatory changes are noted in the left lung. Subcutaneous emphysema is identified on the right adjacent to the ribs. Fractures in the 1st rib anteriorly and 2nd rib anteriorly as well as the 3rd, 4th, 5th and 6th ribs posteriorly and the 6th and 7th ribs laterally are noted.

The liver is of a homogeneous attenuation without discrete focal abnormality. The gallbladder is well distended.

The spleen and pancreas within normal limits.

The kidneys demonstrate symmetrical bilateral attenuation. No hydronephrosis or renal calculi are identified.

The mesentery and bowel loops are unremarkable without dilated loops of large or small bowel.

Edema near the anterosuperior iliac spine on the right is identified as well as along the right flank.

A very minute pneumothorax is minimally seen. In fact, it is so small that it was seen better on the thinner cervical spine CT images.

IMPRESSION: Multiple rib fractures in the left upper hemithorax, the majority posteriorly, but anterior ones in the 1st and 2nd ribs. Parenchymal contusion in the

CC:

Transcribed Date / Time: 01/18/16 1301
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1344

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance: 600 SELF PAY
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date:01/18/16
Status:ADM IN
Location:4TH

Type / Exam

Imaging-CT / CT ED Chest Abd Pelvis w Cont

right upper lobe. Some contusion and atelectasis in the right lower lobe, atelectasis in the left lower lobe. A very minute pneumothorax of approximately 1 to 2% on the right. Subcutaneous emphysema. The abdominal structures appear grossly intact.

** REPORT SIGNATURE ON FILE 01/19/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1254
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/19/16 1344

CC:

Transcribed Date / Time: 01/18/16 1301
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/19/16 1344

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth: [redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-CT / CT Cervical Spine wo Cont Cmp

CT OF THE CERVICAL SPINE

HISTORY: Fell from roof.

Spiral acquisition of the cervical spine was obtained. Sagittal, coronal and 3D reconstructions were created in addition to axial images.

FINDINGS: Vertebral body height and alignment is maintained. No fracture, subluxation or dislocation is identified.

There are fractures though in the 2nd, 3rd and 4th rib on the right posteriorly. Fracture through the 1st rib is seen anteriorly at the costal cartilage junction.

There is perhaps a very tiny amount of gas in the pleural space.

IMPRESSION: No acute bony injury in the cervical spine is identified; however, the 2nd through 4th posterior right ribs have fractures within them and there is a tiny amount of gas compatible with a 1% or less pneumothorax on the right.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1239
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/18/16 1313

CC:

Transcribed Date / Time: 01/18/16 1248
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1313

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth[redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-CT / CT Head wo Cont

HEAD CT

HISTORY: Trauma. Fell from roof top.

Multiple axial images of the head were obtained from the base of the skull through the vertex without administering intravenous contrast.

FINDINGS: The intracranial contents are unremarkable without evidence of hemorrhage, infarct, mass effect, or edema.

IMPRESSION: Unremarkable head CT.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1233
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/18/16 1313

CC:

Transcribed Date / Time: 01/18/16 1246
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1313

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-Xray / XR Hand Left AP and Lateral

HAND AP AND LATERAL

INDICATION: Trauma, fall.

TECHNIQUE: AP and lateral views of the left hand.

FINDINGS: There is a comminuted fracture of the distal radius as well as an ulnar styloid fracture. Hand itself appears intact.

IMPRESSION:
1. Intact hand.
2. Radial and ulnar fractures.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/18/16 1153
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/18/16 1252

CC:

Transcribed Date / Time: 01/18/16 1203
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1252

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth[redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-Xray / XR Chest Portable

PORTABLE CHEST

INDICATIONS: Trauma, fall.

COMPARISON: None.

FINDINGS: There are minimally displaced fractures of the 6th and 7th right ribs laterally. There is a questionable small amount of subcu emphysema. A pneumothorax is not identified. The lung volumes are slightly decreased with some generalized hypoventilatory changes. There are no significant pleural fluid collections. Cardiac silhouette is borderline, likely accentuated by the low lung volumes.

IMPRESSION:
1. Minimally displaced right lateral 6th and 7th rib fractures.
2. Questionable small amount of subcu emphysema; however, no pneumothorax identified.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/18/16 1152
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/18/16 1252

CC:

Transcribed Date / Time: 01/18/16 1203
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1252

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-Xray / XR Wrist Left 2 Views

LEFT WRIST

INDICATION: Trauma.

TECHNIQUE: AP, oblique and lateral radiographs of the left wrist.

FINDINGS: There is a comminuted fracture distal radius with intra-articular extension. There is no significant displacement of the carpus itself. There is a tiny avulsion fracture of the ulnar styloid as well.

IMPRESSION: Comminuted distal radial fracture with intra-articular extension as well as ulnar styloid fracture.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: RONALD ROBINSON, MD
Dictated Date and Time: 01/18/16 1138
<Electronically signed by RONALD ROBINSON, MD>
E-Sign Date and Time: 01/18/16 1252

CC:

Transcribed Date / Time: 01/18/16 1148
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1252

Beaufort Memorial Hospital
Imaging Services
955 Ribaut Road
Beaufort, South Carolina 29902
(843) 522-5130

Patient Name:CEDENO,FRANCISCO
Date of Birth:[redacted]
Age:37
Sex:M
Primary Insurance:
Physician:Luke D Baxley MD

Account Number:H02630200
Unit Number:D328633
Exam Date: 01/18/16
Status:REG ER
Location:ED

Type / Exam

Imaging-Xray / XR Pelvis

PELVIS

HISTORY: Trauma, fall.

Single AP radiograph of pelvis demonstrates bones to be intact without fracture, subluxation, or dislocation.

IMPRESSION: Unremarkable pelvis.

** REPORT SIGNATURE ON FILE 01/18/16 **
Reported By: William A. Jackson, MD
Dictated Date and Time: 01/18/16 1138
<Electronically signed by William A. Jackson, MD>
E-Sign Date and Time: 01/18/16 1313

CC:

Transcribed Date / Time: 01/18/16 1147
Transcriptionist: Meridian Health Speechmotion
Printed Date / Time: 01/18/16 1313

Beaufort Memorial HOSPITAL

H02639200
CEDENO,FRANCISCO
MR#: 0228633
Patient DOS
Sex: M Age: 37
01/18/16

AUTHORIZATION FOR TREATMENT AND RELEASE OF INFORMATION

I hereby authorize licensed professionals and their assistants to administer any tests or treatment necessary during this encounter at Beaufort Memorial Hospital (BMH). I also understand that no guarantees or assurances have been made to the results that may be obtained.

PERSONAL PROPERTY
I accept full responsibility for any personal articles that I take to my bedside/treatment area. ✓

PAYMENT AUTHORIZATION/BILLING
I hereby authorize and direct that any and all benefits/insurance proceeds to which I am entitled be paid directly to BMH and any practitioner providing care and treatment to me.

I agree to pay BMH for all charges incurred by the patient in accordance with the regular rates and terms of BMH. I understand that BMH will bill my insurance company/plan/benefit program and request that payment of authorized benefits be made to BMH on my behalf. Any uninsured or non-covered balances/charges are my responsibility.

I understand that BMH does not bill for professional fees for the Emergency Room Physician, Pathologist, Radiologist, or other treating physicians and I may receive a separate bill from their billing companies.

I authorize BMH and all clinical providers who have provided care to me, along with any billing services, collection agencies, attorneys or other agents who may work on their behalf, to contact me on my cell phone and/or home phone using automatic telephone dialing systems or other computer assisted technology.

Did you Provide BMH a copy of your insurance card today?

☐ Yes ☑ No ✓

ASSIGNMENT OF BENEFITS/RIGHTS
I hereby assign, transfer and convey to BMH and any practitioner who provides care and treatment to me, any and all rights, title and interest in the benefits payable for services rendered to me by BMH. This assignment includes, but is not limited to, the right to benefits or the right to payment for benefits. Benefits include, *but are not limited to*: (1) hospital, medical, and/or health benefits provided to me by a fully insured or self-funded employee welfare benefit plan or any group plan sponsored by my employer; (2) hospital, medical, and/or health benefits provided to me under an individual insurance policy; (3) Medicare and/or any Medicare managed care organization; (4) Medicaid and/or any Medicaid managed care organization; (5) TRICARE; (6) workers compensation; (7) PIP coverage; (8) third party liability coverage; (9) any health benefits/health care program established and/or maintained by any State and/or Federal entity; and (10) any other form of reimbursement and/or payment. I hereby warrant and represent that the benefits and/or insurance that I assign is valid and in effect and that I have the right to make this assignment. In the event that my policy and/or plan contains an anti-assignment provision, I agree to cooperate fully with BMH in order to effect payment on my account. ✓

DESIGNATION OF AUTHORIZED REPRESENTATIVE/ATTORNEY IN FACT TO APPEAL
I designate BMH as my authorized representative/attorney in fact and authorize BMH to act on my behalf to: (1) request and receive a copy of the summary plan description and/or policy of insurance; (2) pursue a benefit claim; (3) appeal an adverse benefit determination; (4) seek an administrative review of a disputed claim; and/or (5) file a legal/equitable action to recover benefits due under my employee welfare benefit plan and/or policy of insurance. If I am covered under a policy/ plan pursuant to the Federal Employees Health Benefits Act, I authorize BMH to submit a request for reconsideration to the policy/plan and to request a review by the Office of Personnel Management. In the event that I am a member/enrollee of a Medicaid managed care program, I hereby authorize BMH to act on my behalf to: (1) file a grievance and/or appeal; and (2) request a State Fair Hearing. ✓

21

REQUEST FOR RESTRICTION AND USE DISCLOSURE

I understand that I have the right under federal and state law to request that my personal health information for this visit be confidential and not forwarded to any third party for any purpose. Furthermore, I understand that this request must be submitted separately as Request for Restriction and Use Disclosure available in the Health Information Services Department and upon request. All services rendered today will be cash only and must be paid in full at the time services are rendered to consider this request if payment may be affected. I understand that upon completion of the request, I will be informed if BMH declines this matter through written notification. BMH reserves the right to decline/terminate the request. Any changes to the request will be sent via a written notification to the affected party.

I understand that my patient information will be released as needed for my treatment, payment and operations unless otherwise specified above. (Regulatory agencies i.e. Joint Commission, Medicare, DHEC & CDC to fulfill Public Health Requirement for purposes of preventing or controlling disease, obligations under the HITECH ACT, etc.) I consent to appropriate tests for the presence of infections, such as, but not limited to Hepatitis and Acquired Immune Deficiency Syndrome for the protection of others and I authorize the drawing of blood or other body fluids for this purpose. HIV testing will be done only on an as needed basis following employee exposure to a patient's blood, body fluids and/or mucous membranes.

With my consent my name and location in the BMH system will be listed and will only be given out to individuals who ask for me by name. This list may also be used for the delivery of flowers, cards, to make reminder phone calls, etc. In accordance with HIPAA privacy rules, I may refuse to be listed in the system directory, which means my presence at BMH will not be acknowledged. I understand that photographs may be taken of me or the named patient in connection with the medical and other services, which I the patient will receive at BMH.

I give BMH permission to release my patient health information to my Primary Care Physician or to any Physician who is involved in my treatment or care through the electronic health information network.
☑ Yes ☐ No

I wish to designate a family member or other individual with whom the provider may discuss my medical condition.
☑ Yes ☐ No If yes, individual named: _____

I wish to have my name listed in the system directory?
☑ Yes ☐ No

I understand that my health information will be available in the BMH Patient Portal and BMH will utilize my email address for purpose of participation.
Email: _____

ADVANCE DIRECTIVES

I understand that I have the right to formulate Advance Directives and appoint a surrogate to make health care decisions on my behalf to the extent permitted by law. I understand that when I provide BMH with a copy of my Advance Directive they will honor it.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

I acknowledge and agree that I have been offered a copy of BMH's Notice of Privacy Practices. I understand that there may be circumstances under which information about me may be disclosed or reported to organizations by regulatory compliance.

I have reviewed the Authorization for Treatment and Release of Information and have been provided with the opportunity to ask questions. I understand and agree to the above information as indicated by the authorized signature below.

Patient Signature: _____ Date/Time: _____

Legal Representative: Cristina Cruz Relationship: _____

Witness: _____ Date/Time: _____

H02630200
CEDENO,FRANCISCO
MPI: 0328633 Sex: M Age: 31
DOB: [redacted]
01/18/16

AUTH (10/2014)

Beaufort Memorial HOSPITAL

CONSENT TO OPERATION, ANESTHETIC AND OTHER MEDICAL SERVICES

1. I authorize the performance upon Cedeno, francisco (Myself or name of patient) of the following

Operation/ procedure open reduction internal fixation of left wrist

(State nature and extent of operation/ procedure to be performed)

under the direction of Dr. Stoddard and/ or such assistants as may be selected by him/her to perform such operation/procedure:

2. I recognize that during the course of the operation, additional different approaches or services than the procedure listed above maybe necessary. I authorize and request that the above named surgeons and/or associates, partners, assistants or designees perform such procedures if in his/her professional judgment it is necessary and in my best interest.

3. I understand the above named procedure(s) may require that I undergo some form of anesthesia; I consent to the administration of such anesthetics as may be considered necessary or advisable by the responsible anesthesia provider participating in my care.

4. I consent to the photographing or videotaping or other observation of the operation or procedures to be performed; including appropriate positions of my body, for medical scientific or educational purposes.

5. I also understand that medical, nursing and allied health students/trainees maybe present during the procedure and they observe or assist in my care, under the direction of my surgeon and other hospital staff members.

6. I consent to the presence of sales/clinical representatives during the procedure. I understand that sales/clinical representatives do not participate in the procedure.

7. I consent to the appropriate disposal (by hospital authority) of any tissue or members which may be removed during the course of the surgical procedure.

8. My physician, Dr. Stoddard, has explained to me the nature, purpose and possible consequences of the operative procedure that is being performed. He/she has also discussed possible alternative methods of treatment, the risks involved with this procedure and the possibility of complications that may occur. No one has made or given me a guarantee or assurance regarding the results of the operative procedure.

9. I, THE UNDERSIGNED, HAVE HAD THIS FORM EXPLAINED TO ME AND FULLY UNDERSTAND THE CONTENTS OF THE AUTHORIZATION.

SIGNED X Francisco Cedeno R Date/Time: 01-20-16
(Patient or Authorization Person)

Date/Time:
(Relationship to Patient)

WITNESS [illegible] WITNESS 1/20/16 1100
(Witness to signature or phone consent) (Witness to signature or phone consent)

I HAVE EXPLAINED THE RISK, BENEFITS, POTENTIAL COMPLICATIONS, AND ALTERNATIVES OF THE TREATMENT TO THE PATIENT OR LEGAL REPRESENTATIVE AND HAVE ANSWERED ALL QUESTIONS TO THE PATIENT'S SATISFACTION, AND HE/SHE HAS GRANTED CONSENT TO PROCEED.

Physician Signature Date/ Time 1/20/16 1100

H02630200
CEDENO, FRANCISCO
MR#: D328633 Sex: M Age: 037
Patient DOB: [redacted]

Ramirez -APA-37
Mansker, Deanna MD 01/18/2016

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

Patient Interval History/HPI
Date of progress note:
01/21/16

Narrative:
No acute events overnight. Patient ready for d/c. Pain well controlled.

Objective

- Exam
Vital Signs and I&O:

	01/21/16 06:59	01/22/16 06:59
Intake Total	800	240
Output Total	0	
Balance	800	240
Intake:		
Oral	0	240
Primary IV	800	
Output:		
Urine, Voided	0	
Estimated Blood Loss	0	
Other:		
# Voids		1
Voiding Method		Urinal
Urine Consistency		Clear
Urine Color		Pale
Urine Odor		None
# Bowel Movements		0

	Temp	Pulse	Resp	BP	Pulse Ox
01/21/16 11:14	98.7 F	72	18	153/85 H	96
01/21/16 11:00			18		
01/21/16 10:00			19		95
01/21/16 08:55		82	18		95

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

01/21/16 07:22	97.7 F	69	18	110/70	95
01/21/16 07:00	97.7 F	69	18	110/70	95
01/21/16 04:27			16		93
01/21/16 03:54	98.4 F	64	18	133/89	96
01/21/16 03:27			16		
01/20/16 23:18		71	16		94
01/20/16 22:59	99.8 F H	72	18	124/81	94
01/20/16 20:38	99.4 F	89	15	135/90	96
01/20/16 19:53			16		96
01/20/16 19:46			18		97
01/20/16 18:53			18		
01/20/16 18:15	97.3 F L	98	18	144/84 H	96
01/20/16 17:21	97.9 F	71		148/90 H	96
01/20/16 17:12	97.9 F	71	18	148/90 H	96
01/20/16 17:05				142/92 H	
01/20/16 17:00		66	11 L	138/92 H	96
01/20/16 16:55		76	13	144/80 H	
01/20/16 16:50		64		119/70	97
01/20/16 16:45		67	15	119/81	
01/20/16 16:40				145/83 H	
01/20/16 16:35		65		139/88	
01/20/16 16:30		66		144/86 H	95
01/20/16 16:25		63		136/90	100
01/20/16 16:20		61		133/80	100
01/20/16 16:15		65	10 L	136/77	97
01/20/16 16:12		68	13	136/77	
01/20/16 16:10		67		136/85	95

General: Alert, Oriented X 3
Lungs: Normal respiratory effort
Cardiovascular: Regular rate, rhythm
Gastrointestinal (Abdomen): Soft, Non tender, Non-distended
Skin: Temperature warm
Labs:

01/19/16 05:18

9.3	13.4 / 40.6	138

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date: 01/21/16

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

Assessment and Plan
(1) Pneumothorax
Status: Acute

Assessment & Plan:
POD 1 s/p ORIF left wrist
Regular diet
OOB, ambulation
IS
D/C home

Dictated By: Deanna Mansker, MD
Dictated Date and Time: 01/21/16 1605
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/21/16 1605
Dictating Provider E-Sign: <Electronically signed by Deanna Mansker, MD>
Dictating Provider E-Sign Date and Time: 01/21/16 1606

Report Number: 0121-0267

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Orthopedic Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Patient Interval History/HPI
Date of progress note:
01/21/16

Narrative:
Doing well postop day 1. X-ray looks good neurovascular status is intact minimal pain cast is well applied

Objective

- Exam
Vital Signs and I&O:

	01/20/16 18:59	01/21/16 06:59	01/21/16 18:59
Intake:			
Oral	0		
Primary IV	800		
Output:			
Urine, Voided	0		
Estimated Blood Loss	0		
Other:			
# Voids			1
Voiding Method			Urinal
Urine Consistency			Clear
Urine Color			Pale
Urine Odor			None
# Bowel Movements			0

	Temp	Pulse	Resp	BP	Pulse Ox
01/21/16 11:14	98.7 F	72	18	153/85 H	96
01/21/16 11:00			18		
01/21/16 10:00			19		95
01/21/16 08:55		82	18		95
01/21/16 07:22	97.7 F	69	18	110/70	95
01/21/16 07:00	97.7 F	69	18	110/70	95

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Orthopedic Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/21/16 04:27			16		93
01/21/16 03:54	98.4 F	64	18	133/89	96
01/21/16 03:27			16		

Labs:

01/19/16 05:18

9.3	13.4	138
	40.6	

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

Assessment/Plan
(1) Fracture of distal radius and ulna
Current Visit: Yes **Status:** Acute **Code:** S52.509A

Assessment and Plan:
Doing well postop day 1 okay for discharge from orthopedic standpoint should follow-up in my office next week routine cast precautions were given

Dictated By: LELAND STODDARD, MD
Dictated Date and Time: 01/21/16 1237
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/21/16 1237
Dictating Provider E-Sign: <Electronically signed by LELAND STODDARD, MD>
Dictating Provider E-Sign Date and Time: 01/21/16 1238

Report Number: 0121-0153

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Patient Interval History/HPI
Date of progress note:
01/20/16

Narrative:
No acute events ovemight. Pain controlled. No shortness of breath.

Objective

- Exam
Vital Signs and I&O:

	01/20/16 06:59	01/21/16 06:59
Intake Total	2210	800
Output Total	0	0
Balance	2210	800
Intake:		
Oral	240	0
Primary IV	1970	800
Sodium Chloride 0.45% with 20 KCl 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195703	1970	
Output:		
Urine, Voided	0	0
Estimated Blood Loss		0
Other:		
# Voids	1	
Voiding Method	Toilet	

	Temp	Pulse	Resp	BP	Pulse Ox
01/20/16 19:46			18		97
01/20/16 18:53			18		
01/20/16 18:15	97.3 F L	98	18	144/84 H	96
01/20/16 17:12	97.9 F	71	18	148/90 H	96

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/20/16 17:05				142/92 H	
01/20/16 17:00		66	11 L	138/92 H	96
01/20/16 16:55		76	13	144/80 H	
01/20/16 16:50		64		119/70	97
01/20/16 16:45		67	15	119/81	
01/20/16 16:40				145/83 H	
01/20/16 16:35		65		139/88	
01/20/16 16:30		66		144/86 H	95
01/20/16 16:25		63		136/90	100
01/20/16 16:20		61		133/80	100
01/20/16 16:15		65	10 L	136/77	97
01/20/16 16:12		68	13	136/77	
01/20/16 16:10		67		136/85	95
01/20/16 16:05		86	16	137/85	95
01/20/16 16:02		87	23 H	137/85	98
01/20/16 16:00		64		144/77 H	98
01/20/16 15:55		68	21 H	144/91 H	100
01/20/16 15:50		70		146/88 H	100
01/20/16 15:45	98.9 F	68	18	146/88 H	100
01/20/16 14:17	100.1 F H	69	17	142/72 H	99
01/20/16 13:01			18		
01/20/16 11:47	98.1 F	66	18	120/72	96
01/20/16 10:00		70	16		97
01/20/16 07:22	98.4 F	70	18	124/78	97
01/20/16 04:42			16		
01/20/16 03:42			17		
01/20/16 03:38	97.9 F	57 L	17	132/82	95
01/20/16 00:32	97.4 F L	79	17	149/85 H	97
01/19/16 22:00		86	18		95
01/19/16 21:25			18		

General: Alert, Oriented X 3
Lungs: Normal respiratory effort
Cardiovascular: Regular rate, rhythm
Gastrointestinal (Abdomen): Soft, Non tender, Non-distended
Skin: Temperature warm
Labs:

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

9.3	13.4 / 40.6	138

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

Assessment and Plan
(1) Pneumothorax
Current Visit: Yes **Status:** Acute

Assessment & Plan:
To OR today with Dr. Stoddard
Will d/c home when stable per Stoddard
Regular diet
OOB, ambulation
IS

Dictated By: Deanna Mansker, MD
Dictated Date and Time: 01/20/16 2109
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/20/16 2109
Dictating Provider E-Sign: <Electronically signed by Deanna Mansker, MD>
Dictating Provider E-Sign Date and Time: 01/20/16 2110

Report Number: 0120-0362

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Orthopedic Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Patient Interval History/HPI
Date of progress note:
01/19/16

Narrative:
CT scan of the wrist suggest that surgery would be the better choice there is impaction and comminution of the articular surface. I have discussed the proposed surgery in detail with the patient including risks and alternatives. Specific risks of infection, nerve damage with sensitive scar numbness in the hand, and possible need for plate removal in the future is discussed. Alternative of no surgery is discussed and understood the risks and alternatives and agreed to proceed we will schedule this for tomorrow if medically stable

Objective

- Exam
Vital Signs and I&O:

	01/18/16 18:59	01/19/16 06:59	01/19/16 18:59
Intake:			
Oral		120	120
Primary IV		1111	1200
Potassium Chloride 40 MEQ In 0.45% Sodium Chloride 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195700		1111	
Sodium Chloride 0.45% with 20 KCl 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195703			1200
Other:			
# Voids		2	
Voiding Method		Urinal	
Weight (kg)	86.7 kg		

	Temp	Pulse	Resp	BP	Pulse Ox
01/19/16 17:10			18		

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

Orthopedic Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/19/16 16:13	98.2 F	71	20	127/70	100
01/19/16 14:14			18		
01/19/16 11:30	98.1 F	63	18	134/77	100
01/19/16 10:00			22 H		100
01/19/16 08:51		67	16		99
01/19/16 07:20	98.5 F	69	18	139/92 H	100

Neurological: No sensory deficits, No motor loss
Labs:

01/19/16 05:18

9.3	13.4	138
	40.6	

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

Assessment/Plan
Assessment and Plan:
Plan ORIF in the morning

Dictated By: LELAND STODDARD, MD
Dictated Date and Time: 01/19/16 1812
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/19/16 1812
Dictating Provider E-Sign: <Electronically signed by LELAND STODDARD, MD>
Dictating Provider E-Sign Date and Time: 01/19/16 1813

Report Number: 0119-0319

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: LELAND STODDARD, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Patient Interval History/HPI
Date of progress note:
01/19/16

Narrative:
Stable overnight. Continue to complain of LUE pain, but controlled. No shortness of breath.

Objective

- Exam
Vital Signs and I&O:

	01/19/16 06:59	01/20/16 06:59
Intake Total	1231	120
Balance	1231	120
Intake:		
Oral	120	120
Primary IV	1111	
Potassium Chloride 40 MEQ In 0.45% Sodium Chloride 1,000 ML @ 100 mls/hr IV ASDIR SCH Rx#:002195700	1111	
Other:		
# Voids	2	
Voiding Method	Urinal	
Weight (kg)	86.7 kg	

	Temp	Pulse	Resp	BP	Pulse Ox
01/19/16 08:51		67	16		99
01/19/16 07:20	98.5 F	69	18	139/92 H	100
01/19/16 03:20	98.2 F	74	15	156/87 H	100
01/19/16 03:19	98.2 F	90	16	156/87 H	100
01/18/16 23:59	98.3 F	77	16	132/80	100
01/18/16 20:45		77	16		100
01/18/16 20:42			18		100

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/18/16 18:27			17		100
01/18/16 17:46	99.5 F	77	17	137/84	100

General: Alert, Oriented X 3
Lungs: Normal respiratory effort, Clear to auscultation
Cardiovascular: Regular rate, rhythm
Gastrointestinal (Abdomen): Soft, Non tender, Non-distended
Skin: Temperature warm
Labs:

01/19/16 05:18

9.3	13.4	138
	40.6	

01/19/16 05:18

136	102	13	112
3.9	26	0.69	

01/19/16 05:18: WBC 9.3, RBC 4.59, Hgb 13.4, Hct 40.6, MCV 88.5, MCH 29.3, Corrected MCHC 33.1, RDW 13.6, Plt Count 138, Gran # 6.40, Add Manual Diff Auto, Seg Neutrophils % 68.3, Lymphocytes 22.9, Lymphocytes # 2.10, Monocytes 8.1, Monocytes # 0.80, Eosinophils 0.2, Eosinophils # 0.00, Basophils 0.5, Basophils # 0.00, Sodium 136, Potassium 3.9, Chloride 102, Carbon Dioxide 26, Anion Gap 8, BUN 13, Creatinine 0.69, Estimated GFR > 90, Glucose 112, Calcium 9.0

Assessment and Plan
(1) Pneumothorax
Current Visit: Yes **Status:** Acute

Assessment & Plan:
Will recheck CXR this am. No need for chest tube.
Continue pain control.
Dr. Stoddard has been consulted for L radius fx. Likely will require surgical intervention. Will await further plans.

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

General Surgery Progress Note

Patient Name: CEDENO,FRANCISCO
Date of Birth[redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Regular diet
OOB, ambulation
IS

Dictated By: Deanna Mansker, MD
Dictated Date and Time: 01/19/16 1016
Transcribed Electronically: Physician Documentation
Transcribed Electronically Date and Time: 01/19/16 1016
Dictating Provider E-Sign: <Electronically signed by Deanna Mansker, MD>
Dictating Provider E-Sign Date and Time: 01/19/16 1040

Report Number: 0119-0131

Co-Sign Physician E-Sign:
Cos-Sign Date and Time:

CC: Deanna Mansker, MD

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, SC 29902
(843)522-5101

MedHost Charge Summary

Patient Name: CEDENO,FRANCISCO
Date of Birth[redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

ED Service Charges Summary

Pts	Category
2	Triage
4	Vital Signs
20	Labs
20	Imaging
40	Care of Pt w/ CV Risk
20	IV Start
100	Mgmt of Pt w/ Immobility R/T Fx or Dislocation
20	Ortho
65	Cardiac Monitor
20	Pulse Ox Continuous
65	Oxygen
200	Admit
2	Discharge Instructions
20	Meds Mgmt

598 Total

Service Level
Level V 3400450642

ED Service Charges Details
Category: Triage (Once); Subtotal: 2
01/18/16 11:28 {Triage completed.} ; Points: 2
01/18/16 11:19 Presenting complaint: Patient states: HERE BY EMS DUE TO 15' FALL FROM A ROOF. STATES HE LOST HIS BALANCE AND PER BYSTANDERS THE PT. FELL ONTO ROOFING NAILS ON HIS FEET.
STATES SEVERAL MINUTES OF POSITIVE LOC. OBVIOUS FX. TO L WRIST. CO PAIN TO THE CHEST, L WRIST, NECK AND R FEMUR/PELVIS AREA. HE IS ALERT AND ORIENTED UPON ARRIVAL TO ER. STATES PAIN PRESENT WITH DEEP RESP. OBVIOUSLY PAINFUL. EMS GAVE 50 MCG OF FENTANYL IVP PRIOR TO
ARRIVAL. PT. REMAINS PAINFUL. LUNGS ARE CLEAR BUT RESP ARE PRESENT BILATERALLY. DR. BAXLEY AT BEDSIDE. PT. ALSO HAS ABRASION TO R FLANK/MID THORACIC WALL. NS IV TO R HAND BY EMS WITH 18 JELCO. ; Points: 2
Category: Vital Signs (Per Set of 4 = 2 pts); Subtotal: 4
Vital Signs; Points: 9
Category: Labs (Once); Subtotal: 20
01/18/16 11:29 Lab Sent PT ; Points: 20
01/18/16 11:29 Lab Sent PTT ; Points: 20
01/18/16 11:29 Lab Sent Metabolic Panel ; Points: 20
01/18/16 11:29 Lab Sent CBC w/diff ; Points: 20
01/18/16 11:39 Labs drawn. {by ED staff}. Bedside cardiac profile performed by nurse. Sent

Beaufort Memorial Hospital

MedHost Charge Summary
EMERGENCY DEPARTMENT
RECORD

Patient name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

per order to lab. EPOC Metabolic Panel Completed Portable x-ray done. EKG done: (by EKG Tech) T&C drawn. ; Points: 20
01/18/16 11:39 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EPOC Metabolic Panel Completed Portable x-ray done. EKG done: (by EKG Tech) T&C drawn. ; Points: 20
01/18/16 13:22 Lab Sent UA ; Points: 20
01/18/16 11:37 Trauma Interventions: IV inserted, 18 gauge in right antecubital area and blood collected. Placed by nurse. ; Points: 20
01/18/16 11:37 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EKG done: ; Points: 20
01/18/16 11:37 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EKG done: ; Points: 20
Category: Imaging (Once); Subtotal: 20
01/18/16 11:29 Rad Sent Wrist Left 3 Views ; Points: 20
01/18/16 11:29 Rad Sent Hand, Left 3 Views XRAY ; Points: 20
01/18/16 11:29 Rad Sent Pelvis XRAY ; Points: 20
01/18/16 11:39 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EPOC Metabolic Panel Completed Portable x-ray done. EKG done: (by EKG Tech) T&C drawn. ; Points: 20
01/18/16 12:06 Rad Sent Chest Portable XRAY ; Points: 20
01/18/16 12:06 Rad Sent CT Chest--Abd--Pelvis w Contrast ; Points: 20
01/18/16 12:06 Rad Sent CT Cervical Spine wo Contrast/Complete ; Points: 20
01/18/16 12:06 Rad Sent CT Head wo Contrast ; Points: 20
Category: Care of Pt w/ CV Risk (sum); Subtotal: 40
01/18/16 11:39 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EPOC Metabolic Panel Completed Portable x-ray done. EKG done: (by EKG Tech) T&C drawn. ; Points: 20
01/18/16 11:37 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. EKG done: ; Points: 20
Category: IV Start (sum); Subtotal: 20
01/18/16 13:49 Inserted peripheral IV: 18 gauge in right antecubital area BY NURSE IN ED WHEN PT ARRIVED ; Points: 20
Category: Mgmt of Pt w/ Immobility R/T Fx or Dislocation (Once); Subtotal: 100
01/18/16 15:49 Assist provider with fracture care Set up for procedure. of left wrist Fracture is closed. Obvious deformity is not noted. Circulation, motor and sensation is intact. Reduction was not performed. Immoblized with preformed splint, Post immobilization, circulation, motor and sensation remain intact. Patient tolerated well. Performed by Luke Baxley MD ; Points: 100
Category: Ortho (Once); Subtotal: 20
01/18/16 15:49 Assist provider with fracture care Set up for procedure. of left wrist Fracture is closed. Obvious deformity is not noted. Circulation, motor and sensation is intact. Reduction was not performed. Immoblized with preformed splint, Post immobilization, circulation, motor and sensation remain intact. Patient tolerated well. Performed by Luke Baxley MD ; Points: 20
Category: Cardiac Monitor (Once); Subtotal: 65
01/18/16 11:28 Cardiovascular: Reports shortness of breath Capillary refill < 3 seconds in bilateral Edema is absent. Pulses are all present. Rhythm is sinus bradycardia Without ectopy ; Points: 65

Beaufort Memorial Hospital

MedHost Charge Summary
EMERGENCY DEPARTMENT
RECORD

Patient name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/18/16 13:45 Cardiovascular: Pulses are palpable in right dorsalis pedis artery and left dorsalis pedis artery Heart tones S1 S2 present Rhythm is sinus rhythm Without ectopy ; Points: 65
01/18/16 11:37 Patient placed on Cardiac Monitor. NIBP on. Pulse ox on. ; Points: 65
Category: Pulse Ox Continuous (Once); Subtotal: 20
01/18/16 11:37 Patient placed on Cardiac Monitor. NIBP on. Pulse ox on. ; Points: 20
Category: Oxygen (Once); Subtotal: 65
01/18/16 15:28 {Oxygen} Oxygen administration via non-rebreather mask @ 15L/min ; Points: 65
Category: Admit (Once); Subtotal: 200
01/18/16 15:09 {Decision to Hospitalize by Provider.} ; Points: 200
01/18/16 17:19 Admitted/Report Called to Medical bed accompanied by tech, with oxygen, via stretcher, with chart, Report called to Tosha, RN ; Points: 200
Category: Discharge Instructions (Once); Subtotal: 2
01/18/16 17:19 Instructions given to Admitted Patient Instructed on admission procedures Demonstrated understanding of instructions, ; Points: 2
Category: Meds Mgmt (Once); Subtotal: 20
01/18 11:34 IVP - morphine 10 mg IVP in right hand; Points: 20
01/18 11:34 IVP - Zofran 8 mg IVP in right hand; Points: 20
01/18 13:37 IVP - HYDROmorphone 1 mg IVP in right hand; Points: 20

IV Infusion Codes

1 3400450624: Initial Med Injection Morphine
2 3400450625: IVP Subsequent New Med Injections Ondansetron, Hydromorphone

ED Procedure Codes
1 - 88888888 Fracture care

ED Supply Codes
4300075087 X 1 Oxygen administration via non-rebreather mask @ 15L/min

****

Transcribed Electronically by: MedHost EDIS

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

MedHost Provider Documentation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

HPI:
01/18
11:37 This 37 yrs old Male presents to ER via EMS with complaints of Fall Injury, Trauma Complaint. ldb
11:37 Details of fall: The patient fell FELL 15 FEET FROM A ROOF, LANDING ON THE GROUND, FEET FIRST, ldb
LOSS OF CONCIOUSNESS NOTED FOR SEVERAL MINUTES. AWOKE WITH COMPLAINTS OF MIDTHORACIC BACK PAIN
WITH SHORTNESS OF BREATH, AS WELL AS LEFT WRIST AND HAND PAIN, RIGHT HIP PAIN.

Historical:
- Allergies: No Known Allergies;
- Home Meds:
1. None
- PMHx: None;
- PSHx: None;
- Code Status:: Full code.
- The history from nurses notes was reviewed: and I agree with what is documented.
- Travel History: : Patient has not traveled to an Ebola Virus Disease (EVD) affected area within the past 21 days. Patient does not have a fever. No known exposure, EVD is not suspected. EVD not suspected.
- Immunization history: Last tetanus immunization: unknown Last tetanus immunization: unknown Flu vaccine is not up to date.
- Med list source: : Patient is NOT taking any medications.
- Social history: Smoking status: Patient uses tobacco products, current some day smoker. Ethnicity: Hispanic or Latino No barriers to communication noted, The patient speaks fluent English, Speaks appropriately for age, Their native language is Spanish, The patient lives with family, with spouse, Lives with family with spouse Speaks fluent English. Native language is Spanish Uses tobacco products: OCCASIONALLY. Denies using street drugs, alcohol, Patient/guardian denies using street drugs, IV drugs, The patient works as a ROOFER.
- Family history: No immediate family members are acutely ill.

ROS:
11:38 All other systems are negative. Constitutional: Negative for fever. Cardiovascular: Positive for chest pain, Negative for edema, orthopnea. Respiratory: Positive for shortness of breath, Negative for cough. Abdomen/GI: Negative for abdominal pain, nausea, vomiting, diarrhea. MS/extremity: Positive for pain, tenderness, of the left wrist. All others as in HPI. ldb

Exam:
11:39 Constitutional: The patient appears alert, awake, uncomfortable. ldb
11:39 Head/face: Basilar skull fracture findings: the patient does not have obvious signs of a basilar skull fracture, no Battle signs, no hemotympanum, no nasal drainage, no racoon eyes.
11:39 Neck: External neck is normal, no swelling, no tenderness, C-spine: C-collar placed PTA, Back board PTA

CC:

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

MedHost Provider Documentation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

11:39 Musculoskeletal/extremity: ROM: FULL ROM OF ALL MAJOR JOINTS OF THE LOWER EXTREMITIES WITHOUT
SIGNIFICANT PAIN. PT REPORTS SORENESS WITH RIGHT HIP FLEXION, TENDERNESS AND DEFORMITY OF
THE LEFT WRIST CONSISTENT WITH CLOSED FRACTURE.
11:39 Musculoskeletal/extremity: Circulation is intact in all extremities. Pulses: are normal with no appreciated deficits.
11:39 Neuro: Orientation: is normal, Cranial nerves: grossly normal, CN II- XII are normal as tested, extraocular movements are intact, Motor: is normal, moves all fours, strength is 5/5 in all extremities, Sensation: is normal.

Vital Signs:
11:21 BP 158 / 97; Pulse 57; Resp 20; Pulse Ox 97% ; sep
11:41 BP 139 / 83 (auto/); Resp 16 S; Temp 97.9(O); Weight 77.11 kg / 170 lbs; Height 5 ft. 10 in. (177.80 cm); Pain 7/10; mlt1
11:53 Pulse 61 MON; Pulse Ox 96% ; mlt1
13:00 BP 157 / 91 RA Supine (auto/reg); Pulse 71; Resp 16; Pulse Ox 97% on R/A; mlt1
13:01 BP 157 / 91 (auto/); cnc1
13:01 Pulse 74 MON; Pulse Ox 96% ; cnc1
13:35 BP 143 / 73 (auto/); cnc1
13:35 Pulse 68 MON; Pulse Ox 95% ; cnc1
13:57 Pulse 70 MON; Pulse Ox 95% ; cnc1
14:00 BP 129 / 69 (auto/); cnc1
14:30 BP 125 / 76 (auto/); cnc1
14:30 Pulse 80 MON; Pulse Ox 94% ; cnc1
15:00 BP 134 / 76 (auto/); cnc1
15:00 Pulse 79 MON; Pulse Ox 95% ; cnc1
15:29 Pulse 87 MON; Pulse Ox 97% ; cnc1
15:30 BP 148 / 85 (auto/); cnc1
15:59 Pulse 78 MON; Pulse Ox 99% ; cnc1
16:00 BP 145 / 77 (auto/); cnc1
16:30 BP 146 / 78 (auto/); cnc1
16:30 Pulse 76 MON; Pulse Ox 100% ; cnc1
17:00 BP 142 / 73 (auto/); cnc1
17:00 Pulse 72 MON; Pulse Ox 100% ; cnc1
11:41 Body Mass Index 24.39 (77.11 kg, 177.80 cm) mlt1

Glasgow Coma Score:
11:37 Eye Response: spontaneous(4). Verbal Response: oriented(5). Motor Response: obeys commands(6). das
Total: 15.
13:48 Eye Response: spontaneous(4). Verbal Response: oriented(5). Motor Response: obeys commands(6). cnc1
Total: 15.

Trauma Score (Adult):
11:37 Eye Response: spontaneous(1); Verbal Response: oriented(1); Motor Response: obeys commands(2); das
Systolic BP: > 89 mm Hg(4); Respiratory Rate: 10 to 29 per min(4); Glasgow Score: 15; Trauma Score: 12

CC:

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

MedHost Provider Documentation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

MDM:
11:19 Patient medically screened. ldb
15:07 Data reviewed: vital signs, nurses notes. ldb
15:08 Counseling: I had a detailed discussion with the patient and/or guardian regarding the need for further work-up and treatment in the hospital, the historical points, exam findings, and any diagnostic results supporting the discharge/admit diagnosis, lab results, radiology results. ldb

01/18
11:21 Order name: CBC w/diff; Complete Time: 12:16 ldb
01/18
11:21 Order name: Metabolic Panel; Complete Time: 12:16 ldb
01/18
11:21 Order name: PTT; Complete Time: 12:16 ldb
01/18
11:21 Order name: PT; Complete Time: 12:16 ldb
01/18
11:21 Order name: UA; Complete Time: 13:40 ldb
01/18
11:38 Order name: POCCARD2; Complete Time: 12:16 EDMS
01/18
11:21 Order name: CT Head wo Contrast; Complete Time: 13:40 ldb
01/18
11:21 Order name: CT Cervical Spine wo Contrast/Complete; Complete Time: 13:40 ldb
01/18
11:21 Order name: CT Chest--Abd--Pelvis w Contrast ldb
01/18
11:21 Order name: Wrist Left 3 Views; Complete Time: 12:16 ldb
01/18
11:21 Order name: Hand, Left 3 Views XRAY; Complete Time: 12:16 ldb
01/18
11:21 Order name: Pelvis XRAY; Complete Time: 13:40 ldb
01/18
11:43 Order name: Chest Portable XRAY; Complete Time: 13:40 ch2
01/18
11:57 Order name: POCEPOC; Complete Time: 12:16 EDMS
01/18
11:21 Order name: POC CKMB; Complete Time: 11:29 ldb
01/18
11:21 Order name: POC Troponin; Complete Time: 11:29 ldb
01/18
11:57 Order name: WRL; Complete Time: 13:40 EDMS
01/18
12:12 Order name: HANDL2; Complete Time: 13:40 EDMS
01/18
13:45 Order name: CT Thoracic Spine wo Contrast/Complete ldb
01/18
13:45 Order name: CT Lumbar Spine wo Contrast/Complete ldb

CC:

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, South Carolina 29902

MedHost Provider Documentation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

01/18
14:59 Order name: Consult Orders-Thomas, Nancy, PA-C (General Surgery); Complete Time: 15:08 ldb
01/18
15:07 Order name: SPLINT.: SUGAR TONG, LEFT WRIST; Complete Time: 15:50 ldb
01/18
15:08 Order name: OXYGEN @ 15 LITERS VIA NRB; Complete Time: 15:28 ldb
01/18
16:13 Order name: CHPAL EDMS

Dispensed Medications:
11:34 Drug: morphine 10 mg [morphine 10 mg/mL injection syringe (1 mL)] Route: IVP; Site: right hand;mlt1
11:40 Follow up: Response: Pain is decreased das
11:34 Drug: Zofran 8 mg [Zofran 2 mg/mL intravenous solution (4 mL)] Route: IVP; Site: right hand; mlt1
11:40 Follow up: Response: Medication effective for treatment das
13:37 Drug: HYDROmorphone 1 mg [hydromorphone 2 mg/mL injection solution (0.5 mL)] Route: IVP; Site: mlt1 right hand;
16:26 Follow up: Response: Pain is decreased cnc1

Disposition:
01/18/16 15:09 Hospitalization ordered by Mansker, Deanna for . Preliminary diagnosis are Multiple Rib Closed Fractures, Pneumothorax - trace, Distal Radius Fracture.
- Bed requested for 4th Floor.
- Status is . cnc1
- Condition is Stable.
- Problem is new.
- Symptoms have improved.

Signatures:

Dispatcher MedHost	EDMS
Sanders, DeeAnn, RN	RN das
Baxley, Luke, MD	MD ldb
Evegan, Tricia, RN	RN tle
Trask, Marcellene, RN	RN mlt1
Crosby, Christina, RN	RN cnc1

****

Supervising Physician: Luke Baxley, MD Transcriptionist: MedHost EDIS

This Document has been reviewed
Supervising Physician E-Sign Date and Time: 01/20/16 0554
Supervising Physician E-Sign:

CC:

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, SC 29902
(843)522-5101

MedHost Nurse Documentation

Patient Name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Presentation:
01/18
11:19 Presenting complaint: Patient states: HERE BY EMS DUE TO 15' FALL FROM A ROOF. STATES HE LOST das
HIS BALANCE AND PER BYSTANDERS THE PT. FELL ONTO ROOFING NAILS ON HIS FEET. STATES SEVERAL
MINUTES OF POSITIVE LOC. OBVIOUS FX. TO L WRIST. CO PAIN TO THE CHEST, L WRIST, NECK AND R
FEMUR/PELVIS AREA. HE IS ALERT AND ORIENTED UPON ARRIVAL TO ER. STATES PAIN PRESENT WITH DEEP
RESP. OBVIOUSLY PAINFUL. EMS GAVE 50 MCG OF FENTANYL IVP PRIOR TO ARRIVAL. PT. REMAINS
PAINFUL. LUNGS ARE CLEAR BUT RESP ARE PRESENT BILATERALLY. DR. BAXLEY AT BEDSIDE. PT. ALSO HAS
ABRASION TO R FLANK/MID THORACIC WALL. NS IV TO R HAND BY EMS WITH 18 JELCO. Care prior to arrival: See EMS report. Cervical collar in place. Placed on backboard. Splint applied.
Mechanism of Injury: Fall from roof approximately 15 feet. Trauma event details: The patient did lose consciousness. Injury occurred in the county of Beaufort Injury occurred AT WORK ON SOMEONE'S HOME. Injury occurred January 18, 2016 Injury occurred at 10:15. Activity prior to arrival: loss of consciousness.
11:19 Acuity: Level 3 das
11:19 Method Of Arrival: EMS das

Triage Assessment:
17:19 General assessment: Appears see initial trauma triage. cnc1

Trauma Activation:
Physician: Emergency Physician; Name: BAXLEY; Notified At: 2016/01/18 10:26; Arrived At:
Physician: Surgeon; Name: ; Notified At: 2016/01/18 10:26; Arrived At:
Physician: Orthopedic Surgeon; Name: ; Notified At: 2016/01/18 10:26; Arrived At:
Physician: Radiologist; Name: ; Notified At: 2016/01/18 10:26; Arrived At:
Physician: Anesthesia; Name: ; Notified At: 2016/01/18 10:26; Arrived At:

Historical:
- Allergies: No Known Allergies;
- Home Meds:
  1. None
- PMHx: None;
- PSHx: None;
- Code Status:: Full code.
- The history from nurses notes was reviewed: and I agree with what is documented.
- Travel History: : Patient has not traveled to an Ebola Virus Disease (EVD) affected area within the past 21 days. Patient does not have a fever. No known exposure, EVD is not suspected. EVD not suspected.

Beaufort Memorial Hospital

MedHost Nurse Documentation

Patient name: CEDENO,FRANCISCO
Date of Birth[redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

- Immunization history: Last tetanus immunization: unknown Last tetanus immunization: unknown Flu vaccine is not up to date.
- Med list source: : Patient is NOT taking any medications.
- Social history: Smoking status: Patient uses tobacco products, current some day smoker. Ethnicity: Hispanic or Latino No barriers to communication noted, The patient speaks fluent English, Speaks appropriately for age, Their native language is Spanish, The patient lives with family, with spouse, Lives with family with spouse Speaks fluent English. Native language is Spanish Uses tobacco products: OCCASIONALLY. Denies using street drugs, alcohol, Patient/guardian denies using street drugs, IV drugs, The patient works as a ROOFER.
- Family history: No immediate family members are acutely ill.

Screening:

11:37 Abuse screen: Denies threats or abuse. Nutritional screening: No deficits noted. Tuberculosis screening: No symptoms or risk factors identified. das

13:51 Fall Risk Fall in past 12 months (25 points). Total Morse Fall Scale indicates Low Risk Score (25-44 pts). Fall prevention measures have been instituted. Side Rails Up X 2 Placed close to Nursing Station Frequent Obs/Assesments occuring Family Present and informed to notify staff if they need to leave bedside As available Patient and Family Educated on Fall Prevention Program and strategies. Swallow Screen, This test is not applicable to the Patient's Chief Complaint, Presentation or Evaluation. cnc1

Assessment:

11:28 Pain: Complains of pain in back and chest Pain currently is 10 out of 10 on a pain scale. At worst was 10 out of 10 on a pain scale. Quality of pain is described as aching, sharp, Pain began suddenly, Is continuous Noted to be grimacing, guarding, moaning, Current management is with Morphine, EMS GAVE 50 MCG FENTANYL PRIOR TO ARRIVAL. General assessment: Appears distressed, appears ill, uncomfortable, Behavior is cooperative, pleasant, anxious, restless. Neuro: Level of Consciousness is awake, alert, Oriented to person, place, time, Grips are equal bilaterally Moves all extremities. in bilateral. EENT: Eyes no drainage noted. Cardiovascular: Reports shortness of breath Capillary refill < 3 seconds in bilateral Edema is absent. Pulses are all present. Rhythm is sinus bradycardia Without ectopy. Respiratory: Reports shortness of breath at rest Airway is patent Trachea midline Respiratory effort is labored, Breath sounds are clear bilaterally. the patient has moderate shortness of breath. GI: No deficits noted. GU: No deficits noted. Musculoskeletal: Circulation, motion, and sensation intact Range of motion limited in right hip Bony deformity noted of left wrist. Injury Description: This injury is descriptive of a closed injury that involves a crush, sprain, blunt, or possible fracture. is sustained to R SIDE, CHEST, L WRIST, L HIP/PELVIS was sustained 30-60 minutes ago. das

13:45 General assessment: Appears in no apparent distress, well nourished, well groomed. Neuro: Level of Consciousness is awake, alert, obeys commands, Oriented to person, place, time, Speech is normal. Cardiovascular: Pulses are palpable in right dorsalis pedis artery and left dorsalis pedis artery Heart tones S1 S2 present Rhythm is sinus rhythm Without ectopy. Respiratory: Airway is patent Respiratory effort is even, unlabored, Respiratory pattern is regular, symmetrical, Breath sounds are clear bilaterally. Derm: Skin is intact. Musculoskeletal: Reports pain in left hip, right hip, left hand, anterior aspect of right shoulder, posterior aspect of right shoulder, anterior aspect of left shoulder, dorsal aspect of left forearm, left wrist, posterior aspect of left shoulder and palmar aspect of left forearm. cnc1

Beaufort Memorial Hospital

MedHost Nurse Documentation

Patient name: CEDENO,FRANCISCO
Date of Birth: [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Vital Signs:
11:21 BP 158 / 97; Pulse 57; Resp 20; Pulse Ox 97% ; sep
11:41 BP 139 / 83 (auto/); Resp 16 S; Temp 97.9(O); Weight 77.11 kg / 170 lbs; Height 5 ft. 10 in. (177.80 cm); Pain 7/10; mlt1
11:53 Pulse 61 MON; Pulse Ox 96% ; mlt1
13:00 BP 157 / 91 RA Supine (auto/reg); Pulse 71; Resp 16; Pulse Ox 97% on R/A; mlt1
13:01 BP 157 / 91 (auto/); cnc1
13:01 Pulse 74 MON; Pulse Ox 96% ; cnc1
13:35 BP 143 / 73 (auto/); cnc1
13:35 Pulse 68 MON; Pulse Ox 95% ; cnc1
13:57 Pulse 70 MON; Pulse Ox 95% ; cnc1
14:00 BP 129 / 69 (auto/); cnc1
14:30 BP 125 / 76 (auto/); cnc1
14:30 Pulse 80 MON; Pulse Ox 94% ; cnc1
15:00 BP 134 / 76 (auto/); cnc1
15:00 Pulse 79 MON; Pulse Ox 95% ; cnc1
15:29 Pulse 87 MON; Pulse Ox 97% ; cnc1
15:30 BP 148 / 85 (auto/); cnc1
15:59 Pulse 78 MON; Pulse Ox 99% ; cnc1
16:00 BP 145 / 77 (auto/); cnc1
16:30 BP 146 / 78 (auto/); cnc1
16:30 Pulse 76 MON; Pulse Ox 100% ; cnc1
17:00 BP 142 / 73 (auto/); cnc1
17:00 Pulse 72 MON; Pulse Ox 100% ; cnc1
11:41 Body Mass Index 24.39 (77.11 kg, 177.80 cm) mlt1

Glasgow Coma Score:
11:37 Eye Response: spontaneous(4). Verbal Response: oriented(5). Motor Response: obeys commands(6). Total: 15. das
13:48 Eye Response: spontaneous(4). Verbal Response: oriented(5). Motor Response: obeys commands(6). Total: 15. cnc1

Trauma Score (Adult):
11:37 Eye Response: spontaneous(1); Verbal Response: oriented(1); Motor Response: obeys commands(2); Systolic BP: > 89 mm Hg(4); Respiratory Rate: 10 to 29 per min(4); Glasgow Score: 15; Trauma Score: 12 das

ED Course:
11:18 Patient arrived in ED. das
11:28 Triage completed. das
11:29 PT Sent. mlt1
11:29 PTT Sent. mlt1
11:29 Metabolic Panel Sent. mlt1
11:29 CBC w/diff Sent. mlt1
11:29 Wrist Left 3 Views Sent. mlt1
11:29 Hand, Left 3 Views XRAY Sent. mlt1
11:29 Pelvis XRAY Sent. mlt1
11:37 Patient has correct arm band on for positive identification. Placed in gown. Bed in low position. Call light in reach. Side rails up X2. Trauma Interventions: IV Inserted, 18 gauge in right antecubital area and blood collected. Placed by nurse. Labs drawn. (by ED staff). das

Beaufort Memorial Hospital

MedHost Nurse Documentation

Patient name: CEDENO,FRANCISCO
Date of Birth[redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Bedside cardiac profile performed by nurse. Sent per order to lab. EKG done:. Patient placed on Cardiac Monitor. NIBP on. Pulse ox on.
11:39 Labs drawn. (by ED staff). Bedside cardiac profile performed by nurse. Sent per order to lab. das
EPOC Metabolic Panel Completed Portable x-ray done. EKG done: (by EKG Tech) T&C drawn.
12:06 Chest Portable XRAY Sent. mlt1
12:06 CT Chest--Abd--Pelvis w Contrast Sent. mlt1
12:06 CT Cervical Spine wo Contrast/Complete Sent. mlt1
12:06 CT Head wo Contrast Sent. mlt1
13:22 UA Sent. ch2
13:40 Primary Nurse role handed off by Millard, Brooke, RN krk
13:48 Maintain EMS- IV. 18 gauge in right hand. cnc1
13:48 Family accompanied patient Family WIFE AT BEDSIDE. cnc1
13:49 Inserted peripheral IV: 18 gauge in right antecubital area BY NURSE IN ED WHEN PT ARRIVED. cnc1
13:51 Warm blanket given. cnc1
13:51 Report received from Marcellene Trask RN. cnc1
15:28 C-Collar removed by provider, after exam, after x-ray, after CT, neuro exam repeated. cnc1
15:28 Oxygen administration via non-rebreather mask @ 15L/min. cnc1
15:49 Assist provider with fracture care Set up for procedure. of left wrist Fracture is closed. ch2
Obvious deformity is not noted. Circulation, motor and sensation is intact. Reduction was not performed. Immoblized with preformed splint, Post immobilization, circulation, motor and sensation remain intact. Patient tolerated well. Performed by Luke Baxley MD.
16:45 Called and spoke to Deeanna and reminded her that the nurse needed to be sent down for bedside cnc1
report on the patient.
17:05 Attempted to call report, awaiting nurse to call this rn back. cnc1

Administered Medications:
11:34 Drug: morphine 10 mg [morphine 10 mg/mL injection syringe (1 mL)] Route: IVP; Site: right hand;mlt1
11:40 Follow up: Response: Pain is decreased das
11:34 Drug: Zofran 8 mg [Zofran 2 mg/mL intravenous solution (4 mL)] Route: IVP; Site: right hand; mlt1
11:40 Follow up: Response: Medication effective for treatment das
13:37 Drug: HYDROmorphone 1 mg [hydromorphone 2 mg/mL injection solution (0.5 mL)] Route: IVP; Site: mlt1
right hand;
16:26 Follow up: Response: Pain is decreased cnc1

Outcome:
15:09 Decision to Hospitalize by Provider. ldb
17:19 Admitted/Report Called to Medical bed accompanied by tech, with oxygen, via stretcher, with cnc1
chart, Report called to Tosha, RN
17:19 Condition: stable
17:19 Instructions given to Admitted Patient Instructed on admission procedures Demonstrated understanding of instructions.
17:19 Discharge Assessment: Patient awake, alert and oriented x 3. No cognitive and/or functional deficits noted. Patient verbalized understanding of disposition instructions.
17:26 Patient left the ED. cnc1

Signatures:
Sanders, DeeAnn, RN RN das
Kremer, Kevin, RN RN krk
Baxley, Luke, MD MD ldb

Beaufort Memorial Hospital

MedHost Nurse Documentation

Patient name: CEDENO,FRANCISCO
Date of Birth [redacted]
Admit Date: 01/18/16
Attending Doctor: Deanna Mansker, MD

Account Number: H02630200
Unit Number: D328633
Discharge Date:

Trask, Marcellene, RN	RN mlt1
Haley, Chris, ERT	ERT ch2
Crosby, Christina, RN	RN cnc1
Padgett, Shelby, ERT	ERT sep

Corrections: (The following items were deleted from the chart)
12:01 11:41 BP 139 / 83 Auto; Resp 16bpm; Spontaneous; Pain 7/10; mlt1 mlt1
12:04 11:41 BP 139 / 83 Auto; Resp 16bpm; Spontaneous; 77.11 kg; Height 5 ft. 10 in.; BMI: 24.3; mlt1
Pain 7/10; mlt1
17:12 17:11 General assessment: Appears cnc1 cnc1
17:26 17:19 Admitted/Report Called to Medical bed with Transporter with oxygen, via stretcher, with cnc1
chart, Report called to Tosha, RN cnc1

****

Transcribed Electronically by: MedHost EDIS

Beaufort Memorial Hospital 955 Ribaut Road Beaufort, SC 29902	**CEDENO,FRANCISCO** 37 M [redacted] Thomas,Nancy E PA	D328633 H02630200 REG ER Emergency Department: -
Admit Orders	6011-816115023200	Active

5 ft 10 in 1.78 m 169 lb 15.622 oz 77.1 kg 1.95 m²

Allergies: No Known Allergies

Adverse Reactions:

Service Designation (ADMIT) Routine **Start:** 01/18/16 16:06

Primary Diagnosis Multiple rib fractures

Admitting Physician Dr Deanna Hansker MD
Attending Physician Dr Deanna Hansker MD
Admit Date 01/18/16
Admit Time 16:06

Status Admit to Inpatient
I expect my patient to be in the hospital as a patient for at least 2 midnights

Location Requested 4th

Ordered By: Thomas,Nancy E PA **Entered By:** Thomas,Nancy E PA at 01/18/16 16:06 on DRNTHOMAS

Beaufort Memorial Hospital

Emergency Department - Medication Reconciliation Form

Chief Complaint: Fall Injury, Trauma Complaint
Allergies: No Known Allergies

History: None
Home Medications:

Home Medication	Dose	Frequency	Last Dose	Ordered on Admit
None				Yes No

Dispensed Medications:

Time	Drug & Dose *Dispensable & Quantity*	Volume	Route	Rate	Infused Over	Site	Delivery	Staff
01/18 11:34	Zofran 8 mg *Zofran 2 mg/mL intravenous solution (4 mL)*		IVP			right hand		mlt1
11:40	Follow up: Response: Medication effective for treatment							das
11:34	morphine 10 mg *morphine 10 mg/mL injection syringe (1 mL)*		IVP			right hand		mlt1
11:40	Follow up: Response: Pain is decreased							das
13:37	HYDROmorphone 1 mg *hydromorphone 2 mg/mL injection solution (0.5 mL)*		IVP			right hand		mlt1

New Medications:

Prescription	Custom Text	Continue
(Nothing entered)		

Additional Medication: _____

Additional Medication: _____

Name: Francisco Cedeno
Age: 37 yrs DOB [redacted]
Arr. Date: 01/18/2016 Arr. Time: 11:13
Account#: H02630200 MRN: D328633
Sex: Male
Bed 21
Private MD:
Height: 5ft. 10in. Weight: 77.11Kg

Beaufo Memorial
HOSPITAL

Anesthesia Pre and Post Op Orders v1

Diagnosis:_____
Allergies: Update Allergies w Reactions: NKA

Anesthesia Pre-Op Orders

☑ IV Access Peripheral _____
☒ Start all IV's with Lidocaine 1% skin wheal and perform FS blood sugar on all diabetics
IV Fluids ☐ LR ☐ NS Amount: 1000 Rate: 100
☐ Hetastarch 6% ☐ Preload with LR 1000 ml's IV ☐ Other IV Fluids:_____ Amount:_____ Rate:_____

Pre-op Medications
☐ Hold beta blocker for possible anticipated blood pressure and heart rate responses to anesthetic.
☑ famotidine (Pepcid) 20 mg IV ☐ glycopyrrolate (Robinul) 0.2 mg IV ☐ Alka Seltzer Gold 2 tablets PO in 20 mls water
☐ Ondansetron (Zofran) __mg IV ☐ metoclopramide (Reglan) 10 mg IV ☐ midazolam (Versed) ___mg IV

Laboratory
☐ CBC W/Auto Diff – Stat ☐ Prothrombin Time – PT/INR – Stat ☐ Partial Thromboplast Time–PTT–Stat ☐ Type & Screen
☐ Metabolic Panel (Basic) ☐ Glucose (Fasting) ☐ Potassium ☐ Crossmatch ___Units ☐ Calcium (Total)
☐ Urine Pregnancy Test – Stat – any female between menarche and menopause unless they have had a hysterectomy

Radiology ☐ Chest Portable – Reason for exam:_____
Cardiology ☐ Electrocardiogram – Reason for exam:_____
Respiratory ☐ O2 Oxygen Via Nasal Cannula ____lpm ☐ ABG – Blood Gas Arterial
RT Periop Nebulizer Treatment ☐ Albuterol ☐ Racemic Epinephrine ☐ Xylocaine 2%

Other Orders: _____

Physician Signature: [signature] Date: 1/20/2016 Time: 1410
noted DThomas RN 1-20-16

Anesthesia Post Op Orders

Pain Medication (Adult)
☐ Acetaminophen 1 gm IV over 15 minutes
☐ oxyCODONE – acetaminophen 5 mg–325 mg tab (Percocet 5) 1 tablet PO PRN pain x 1 dose, may repeat x 1 if pain persist
☐ ketoralac (Toradol) intravenously _____mg per physician
☐ morphine _____mg IV PRN pain every ____minutes up to a maximum of ____mg
☐ fentaNYL (Sublimaze)_____mcg IV PRN pain every ____minutes up to a maximum of _____mcg
☒ HYDROmorphone (Dilaudid) 0.5 mg IV PRN pain every 10 minutes up to a maximum of 2 mg for VAS pain ≥5/10

Antiemetic Medication (Adult)
☐ ondansetron (Zofran) 4 mg IV PRN nausea/vomiting – May repeat one dose in 20 minutes if nausea remains unresolved
☐ droperidol (Inaspine) 0.625 mg IV PRN nausea/vomiting – May repeat one dose in 20 minutes if nausea remains unresolved

Hypertension Medication (Adult)
☐ labetalol (Normodyne, Trandate) ____mg IV for SBP>180 or DBP>90 – May repeat dose every 15 minutes up to a total of 20 mg
HOLD FOR HR LESS THAN 60
☐ hydrALAZINE (Apresoline)___ mg IV for SBP>180 or DBP>90 – May repeat dose once in 15 minutes if hypertension still unresolved

Radiology ☐ Chest Portable – Reason for exam:_____

Respiratory O2 Oxygen
☐ Nasal Cannula ___lpm ☐ Blow by 98% ☐ Non Rebreather ☐ Face Tent ☐ BIPAP Respiratory ☐ CPAP Respiratory

Additional Orders – All orders to be discontinued when patient is discharged from PACU/SDS/OB Recovery

☐ Discontinue all orders – OB patient's recovery period is complete
Postpartum Recovering Nurse's Signature:_____ Date:_____ Time:_____
☐ _____
☐ _____

Physician Signature: [signature] Date: 1/20/2016 Time: 1410

SCAN By 1/20/16 1728

H02630200
CEDENO, FRANCISCO
MR#: D328633 Sex: M Age: 037
Patient DOB: [redacted]

ORDAPREOO (Rev. 10/2012) Ramirez -AMA-06 Mercer, Deanna MD 01/18/2016

Beaufort Memorial Hospital
955 Ribaut Road
Beaufort, SC 29902

Admission Order Medication Profile

Page: 1
Date: 01/19/16 05:50
User: O'Sullivan,Kaitlin E

Patient: CEDENO,FRANCISCO
Location: 4TH
Physician: Deanna Mansker MD
Diagnosis: MULTIPLE RIB FRACTURES
Allergy/AdvReac: No Known Allergies

Room: 405-1
Admit Date: 01/18/16

Acct: H02630200
MRN: D328633
DOB: 07/24/1978

Sex: 37 M
Ht: 5 ft 10 in
Wt: 86.70 kg

Home Medications

Drug	Last Taken	Last Dose	Continue/Discontinue/Hold
1 [No Reported Home Medications]	Unknown		☐ Continue ☐ Discontinue ☐ Hold
0 ea MISC ASDIR			

Physician Signature: _____ Date/Time _____

Nurse Signature: _____ Date/Time _____

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
Name: FRANCISCO CEDENO
Location: 4TH Floor (Surgical)
Primary Provider: Mansker,Deanna MD

Hoja de acuse de recibo de las instrucciones para el paciente

Nombre del paciente: FRANCISCO CEDENO

Nombre del tutor:

El paciente, o el tutor, o ambos, arriba nombrados, han recibido las siguientes instrucciones:

How to Take Care of Your Cast, DI for Open Reduction Internal Fixation Surgery

en esta fecha: 01/21/16 - 15:10

I have received a copy of my home medications list. I understand by signing this document I verify that I, or my caregiver, have reviewed this list with my nurse and have been educated on any changes. I understand it is recommended to carry an updated list at all times for emergencies and medical appointments. It is important to keep prescriptions up to date including changes in dose, stop meds, and new meds. My home medication list is available in my electronic medical record and may be obtained by calling Beaufort Memorial Hospital H.I.S at 843-522-5137. Smoking remains the #1 cause of preventable diseases and deaths in the USA. If you smoke, please make the decision to quit. Quitting can lead to a healthier, longer life and improved breathing. All BMH patients receive a smoking cessation resource card with the admission packet during registration. The resource card contains valuable information for help with quitting.

He leído las instrucciones que me dieron mis proveedores de atención, y las entiendo.

FRANCISCO CEDENO

Nombre del paciente (en letra de imprenta)

Francisco Cedeño R — 01-21-16

Firma del paciente (o del tutor) — Fecha

[illegible] RN 1/21/16 1530

Firma del proveedor de atención/enfermera titulada/médico — Fecha

Beaufort Memorial Hospital

Department of Anesthesiology

ANESTHETIC CARE RECORD

MR Number: D328633
Patient Name: CEDENO, FRANCISCO
Acct#: H02630200
DOB: [redacted] Age: 37 yrs - Male
WT: 86.7 kg ASA: 1 OR: BMH-OR4

DOS: 01/20/2016 Original (01/20/2016 17:10)

Diagnosis(es): FX LT WRIST

Procedure(s): Orif wrist/distal radius[ORIFW];

See Surgeon's note in the medical record for additional information.

Surgeon(s): STODDARD, LELAND;

Time Tracking:

Anes Start:	14:18	Anes Finish:	15:49
Pt In Room:	14:29	Pt Out Of Rm:	15:43
Inc / Proc Start:	15:00	Proc Stop:	15:32
Total Anes Time:	1 hrs 31 min	Total OR Time:	1 hrs 20 min

Breaks:

Time In	Time Out	Person

Preoperative Systems Check:
Essential and Supplemental Checks Performed

Intraoperative Management:

Anesthetic Techniques:
General Anesthesia (Adequate Preoxygenation; IV Induction; Smooth Induction);

Special Techniques:
None

Airway Management:
moderate mask; LMA(4);

Routine Monitoring:
O2 analyzer; pulse oximeter; capnometer; NIBP; R Arm; ECG; ST analysis;

Monitoring Comments:

Invasive Monitoring & IV Access:
No invasive monitoring performed.
IV Access: Right Hand (18 gauge);

Other Monitoring:
None

Special Equipment:
None

Other Management:
Position: supine position;
Arms: left arm board; right arm board; all pressure points padded;
Eye Care: taped;
Thermal Care: routine body warming;
Other: N/A

Medication Therapy:

acetaminophen	1000 mg IV	cefazolin	1 gm IV
fentanyl	50 mcg IV	midazolam	2 mg IV

Fluids In:

Lactated Ringers	750 ml

Fluids Out:

Estimated Blood Loss	
Urine Output	
Urine Output Not Measured	

Medication Administration Detail:

Time	Medication	Dose	Route	Comments
01/20/2016 14:15	fentanyl	25 mcg	IV	
01/20/2016 14:15	midazolam	1 mg	IV	
01/20/2016 14:30	fentanyl	25 mcg	IV	
01/20/2016 14:30	midazolam	1 mg	IV	
01/20/2016 15:05	acetaminophen	1000 mg	IV	

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SCIP Data:

Notification Responses:
N/A

Antibiotic Administration Detail:

Time	Antibiotic	Dose	Route	Comments
01/20/2016 14:15	cefazolin	1 gm	IV	

Timed Events / Comments:

Event Time	Event Comment
01/20/2016 14:25	MDA PRESENT IN OR
01/20/2016 14:55	TOURNIQUET UP 275MMHG01/20/2016 14:58 -
01/20/2016 15:25	01/20/2016 15:29 - TOURNIQUET DOWN
	TTT = 31 MIN

Case Comments:

PTS CHARTS REVIEWED ASA CONFIRMED WITH MDA PT RE-EVAULATED PRIOR TO INDUCTIONMDA PRESENT PRO2 PER MASK INDUCTION SMOOTH LMA # 4 PLACED ENCO2 PRESENT - (Humbracht, Greg)

TIMEOUT DONE BY CIRCULATOR PRIOR TO INCISION WITH ALL IN ROOM PARTICIPATING - (Humbracht, Greg)

Attending Immediate Pre-Operative Note:
See Medical Record

Attending Intraoperative Note:
I reviewed patient prior to induction. I was present for induction and available for all aspects of the case. I was present or immediately available for emergence. - (Spearman, William)

Postoperative Note / Future Recommendations:
Stable in PACU.

Attending Signatures:

W Spearman, MD

Electronically signed by: Spearman, William - 8435217219
(01/20/2016 14:18 - 01/20/2016 15:49)

Immediate Post Anesthetic Note:
The patient's emergence was smooth. He was taken to the PACU. He was transported awake. His condition was stable. Patient was breathing spontaneously during transport via mask. He was received oxygen via mask or nasal canula in the PACU. He had a patent airway with adequate respiration. He was able to move extremities. He had no complaints. The following PACU vital signs were taken: HR = 68 BP = 146 / 88 Sat = 100% RR = 10 Temp = 37.2°. Report Given.

Resident/Fellow/CRNA/SRNA Signatures:

Electronically signed by: Humbracht, Greg - CRNA -
(01/20/2016 14:18 - 01/20/2016 15:15)

Electronically signed by: Crowther, Cindy - CRNA -
(01/20/2016 15:15 - 01/20/2016 15:49)

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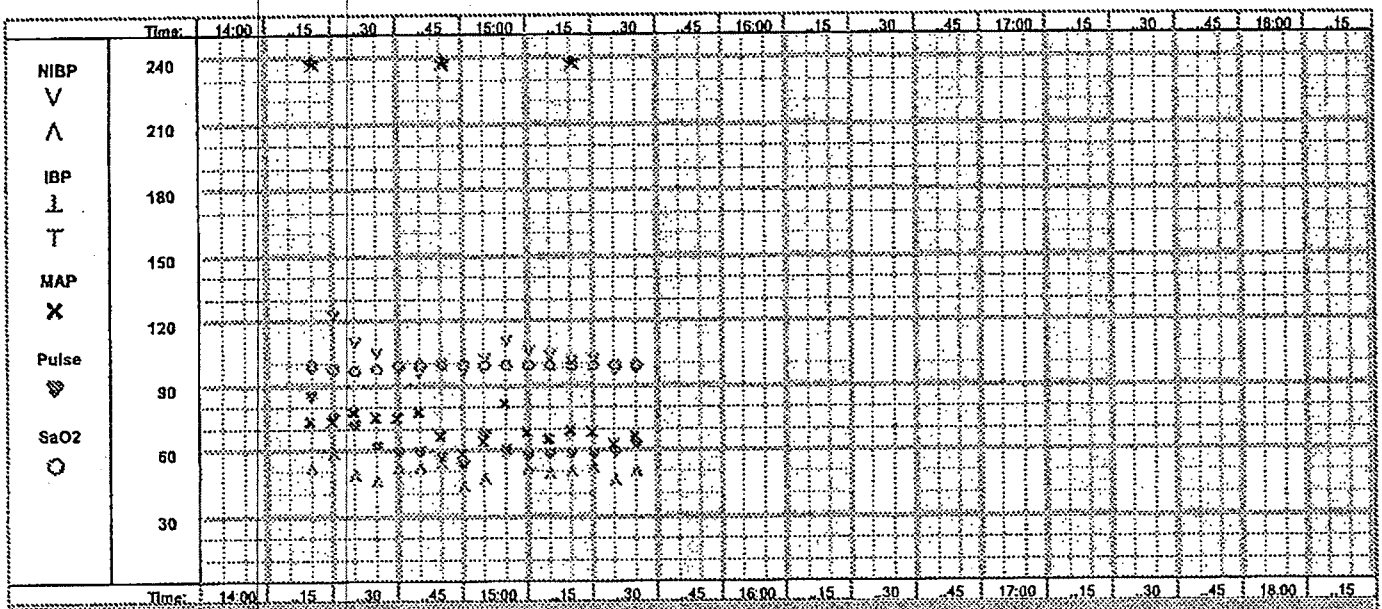

Time:	14:00	15	30	45	15:00	15	30	45	16:00	15	30	45	17:00	15	30	45	18:00	15
Anes																		
O2 (l/m)		1	1	1	1	1	1											
Air (l/m)			1	1	1	1	1											
Mode		Spont	Spont/Ass	Spont/Ass	Spont/Ass	Spont/Ass	Spont/Ass											
EKG		SR	SR	SR	SR	SR	SR											
ST_II				0.19	0.32	0.45	0.56											
FIO2		100	100	100	60	60	100											
EtCO2		39	0	0	42	47	36											
SEVin				2.03	2.03	1.73	0											
SEVout				1.62	1.71	1.31	0.2											
Temp1		97	97	97	97	97	97											
BIS			93	94	95	95	0											
Gas																		
FICO2		0	0	0	0.13	0.13	0.12											
Gas																		
FeN2O		0	0	0	0	0	0											
FiN2O		0	0	0	0	0	0											
Rsp_m		12	12	11	11	13	10											
Drugs - IV																		
acetaminophen (mg)					1000													
cefazolin (gm)		1																
fentanyl (mcg)		25	25															
midazolam (mg)		1	1															
Fluids In																		
LR (ml)		250/250	250/400	500/500	1000/500	1000/750	500/750											

Additional Non-Grid Vital Signs Documented:

Time	Group	Vital Name	Value
01/20/2016 14:25	Gas	EtCO2	30
01/20/2016 14:25	Gas	FeN2O	0
01/20/2016 14:25	Gas	FiCO2	0
01/20/2016 14:25	Gas	FiN2O	0
01/20/2016 14:25	Gas	FiO2	100
01/20/2016 14:35	Gas	EtCO2	0
01/20/2016 14:35	Gas	FeN2O	0
01/20/2016 14:35	Gas	FiCO2	0
01/20/2016 14:35	Gas	FiN2O	0
01/20/2016 14:35	Gas	FiO2	100
01/20/2016 14:40	Gas	EtCO2	0
01/20/2016 14:40	Gas	FeN2O	0
01/20/2016 14:40	Gas	FiCO2	0
01/20/2016 14:40	Gas	FiN2O	0
01/20/2016 14:40	Gas	FiO2	99
01/20/2016 14:50	Gas	EtCO2	0
01/20/2016 14:50	Gas	FeN2O	0
01/20/2016 14:50	Gas	FiCO2	0
01/20/2016 14:50	Gas	FiN2O	0
01/20/2016 14:50	Gas	FiO2	100
01/20/2016 14:55	Anes	SEVin	2.32
01/20/2016 14:55	Anes	SEVout	1.62
01/20/2016 14:55	Gas	EtCO2	52
01/20/2016 14:55	Gas	FeN2O	0
01/20/2016 14:55	Gas	FiCO2	0
01/20/2016 14:55	Gas	FiN2O	0
01/20/2016 14:55	Gas	FiO2	62
01/20/2016 14:55	Vital	BIS	29
01/20/2016 14:55	Vital	ST_II	0.32
01/20/2016 15:05	Anes	SEVin	2.03
01/20/2016 15:05	Anes	SEVout	1.71
01/20/2016 15:05	Gas	EtCO2	42
01/20/2016 15:05	Gas	FeN2O	0
01/20/2016 15:05	Gas	FiCO2	0.13
01/20/2016 15:05	Gas	FiN2O	0
01/20/2016 15:05	Gas	FiO2	60
01/20/2016 15:05	Vital	BIS	29
01/20/2016 15:05	Vital	ST_II	0.48
01/20/2016 15:10	Anes	SEVin	2.25
01/20/2016 15:10	Anes	SEVout	1.71
01/20/2016 15:10	Gas	EtCO2	47

Time	Group	Vital Name	Value
01/20/2016 15:10	Gas	FeN2O	0
01/20/2016 15:10	Gas	FiCO2	0.15
01/20/2016 15:10	Gas	FiN2O	0
01/20/2016 15:10	Gas	FiO2	62
01/20/2016 15:10	Vital	BIS	28
01/20/2016 15:10	Vital	ST_II	0.48
01/20/2016 15:20	Anes	SEVin	2.31
01/20/2016 15:20	Anes	SEVout	1.76
01/20/2016 15:20	Gas	EtCO2	49
01/20/2016 15:20	Gas	FeN2O	0
01/20/2016 15:20	Gas	FiCO2	0.13
01/20/2016 15:20	Gas	FiN2O	0
01/20/2016 15:20	Gas	FiO2	62
01/20/2016 15:20	Vital	BIS	29
01/20/2016 15:20	Vital	ST_II	0.48
01/20/2016 15:25	Anes	SEVin	1.79
01/20/2016 15:25	Anes	SEVout	1.51
01/20/2016 15:25	Gas	EtCO2	47
01/20/2016 15:25	Gas	FeN2O	0
01/20/2016 15:25	Gas	FiCO2	0.15
01/20/2016 15:25	Gas	FiN2O	0
01/20/2016 15:25	Gas	FiO2	62
01/20/2016 15:25	Vital	BIS	32
01/20/2016 15:25	Vital	ST_II	0.56
01/20/2016 15:35	Anes	SEVin	0.58
01/20/2016 15:35	Anes	SEVout	0.72
01/20/2016 15:35	Gas	EtCO2	46
01/20/2016 15:35	Gas	FeN2O	0
01/20/2016 15:35	Gas	FiCO2	0.14
01/20/2016 15:35	Gas	FiN2O	0
01/20/2016 15:35	Gas	FiO2	63
01/20/2016 15:35	Vital	BIS	36
01/20/2016 15:35	Vital	ST_II	0.72
01/20/2016 15:40	Anes	SEVin	0
01/20/2016 15:40	Anes	SEVout	0.2
01/20/2016 15:40	Gas	EtCO2	39
01/20/2016 15:40	Gas	FeN2O	0
01/20/2016 15:40	Gas	FiCO2	0.12
01/20/2016 15:40	Gas	FiN2O	0
01/20/2016 15:40	Gas	FiO2	103
01/20/2016 15:40	Vital	BIS	0

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PREANESTHETIC ASSESSMENT

Stoddard 1400 Pm Hos

Proposed Procedure: (L) ORIF WRIST | DOS | Age 37 | Vitals: Ht 70 Wt 86.7 (kgs) BMI 0 27.67 | P 67 R BP 139/92 O2

Diagnosis: (L) wrist Fx 2° to Fall From Ht | ☐ Poor Historian / Unable to Comm. ☐ Interpreter # ____ | ☐ Ind / Fam Hx of Anes Complications

Previous Surgeries: Ø | ☐ PONV

Allergies: No Known Allergies (No Known Allergies) () | ☐ None

SYSTEM	WNL	COMMENTS / EXAM	DIAGNOSTIC STUDIES
RESPIRATORY ☐ Asthma ☐ Prod Cough ☐ Other ☐ Bronchitis ☐ Chronic Cough ☐ CPAP ☐ TB ☐ SOB ☐ Recent URI ☐ Pneumonia ☐ COPD/Emph ☐ OSA	☐	☒ Current Smoker ☐ Hx of smk Amt 1 Pack/wk per ____ Yrs	☒ EKG 1/19/16 SB: HR=54 NSSTTWA' ☒ Chest X-Ray 1/19/16 No Pneumothorax Plate in (L) Minor Fissure
CARDIOVASCULAR ☐ Ex Intolerance ☐ HTN ____ Yrs ☐ Hyperlipidemia ☐ DVT ☐ Hx of MI ☐ CAD ☐ Valvular Disease ☐ Unstable Angina ☐ Palpitations ☐ CHF ☐ Murmur ☐ Pacemaker ☐ PVD ☐ Gout ☐ AICD	☐		☐ ECHO ☐ Stress Test
HEPATIC/GASTROINTESTINAL ☐ Diverticulitis ☐ Cirrhosis ☐ Other ☐ Hepatitis ☐ Jaundice ☐ Morb Obesity ☐ Hernia ☐ Reflux Ds ☐ Crohns ☐ N/V ☐ Ulcers Ds ☐ IBS	☐	☒ ETOH Occ ☐ Illicit Drugs ☐ Bowel Prep NPO Since: ____	☐ Cath
NEURO/MUSCULOSKELETAL ☐ R Arthritis ☐ Seizures ☐ Other ☐ O Arthritis ☐ Syncope ☐ Lupus ☐ Stroke/TIA ☐ Paralysis ☐ Chr Pain ☐ Dementia ☐ Parkinson's ☐ Back Prob ☐ Headaches ☐ Muscle Wk ☐ Sarcoidosis ☐ Hx/ Head Inj ☐ Neuromsc Ds ☐ Paresthesia	☐	Fell 16 Feet off a Roof. 1/18 - Rt Rib Fx - Anterior 1st & 2nd, Posterior 3rd, 4th, 5th & 6th, & Lateral 6th & 7th. May have some Lobe Rt Px but difficult to tell from Notes	**LABORATORY STUDIES** HGB 13.4 01/19/16 HCT 40.6 01/19/16 PLT 138 01/19/16 WBC 9.3 1/19/16 Na 136 01/19/16 K+ 3.9 01/19/16 CL 102 01/19/16 CO2 26 01/19/16 CRE 0.69 01/19/16 BUN 13 01/19/1 GLU 112 01/19/16
RENAL/ENDOCRINE ☐ DM ☐ Thyroid Disease ☐ Other ☐ UTI/Recent ☐ Goiter ☐ Renal Stones ☐ Acute Kid Fail ☐ Chronic Kid Ds ☐ Incont ☐ Prostate Prob ☐ AV-Shunt ☐ MH	☐	☐ Dialysis	Preg test ☐ pos ☐ neg ☐ Urinalysis ☐ UA CX PTT 21.8 01/19/16 PT 13.1 01/18/16 INR 1.02 01/18/16 OTH
OTHER ☐ Anemia ☐ Cancer ☐ Other ☐ Clotting Disorders ☐ Sickle Cell D. ☐ Pregnancy ☐ Hemophilia ☐ Sickle Cell T. ☐ HO Hearing ☐ PE ☐ + HIV ☐ Blind ☐ Prev Transfusion ☐ STD's ☐ MRSA ☐ Implanted Dev ☐ Jehovah Wit ☐ VRE ☐ Port-A-Cath ☐ Develop Del ☐ Hx of prematurity ☐ Snores ☐ Recent steroids ☐ Mental Impairement ☐ Apnic Spells	☐	☒ Airway Class 1-2 ☐ Glasses or Contacts: ____ ☐ Hx of difficult airway ☐ TMJ Click ☐ Decreased CROM ☐ Edentulous Small Mouth ☐ Decrease M to H distance Poor Dentition ☐ Chipped ☐ Loose ☐ Crown ☐ Bridge ☐ Dentures ☐ Upper ☐ Lower ☐ Partial	

Anesthesia Provider: [redacted] Date: 1/19/16 Time: 1746 Comments: Chest Reviewed

Pre anesthesia assessments includes review of above medical information.

ANESTHESIA EVALUATION / PRE-OP COMMENTS

Mental Status: ☒ Awake ☐ Asleep ☐ Calm ☐ Confused ☐ Apprehensive ☐ Uncooperative ☐ Unresponsive

ANESTHESIA PLAN, RISKS, BENEFITS, & ALTERNATIVE DISCUSSED AND ACCEPTED BY ☒ PATIENT ☐ FAMILY ☐ REDISCUSSED ____

☐ GETA ☒ GA/LMA ☐ GA/LOC ☐ MAC ☐ SAB ☐ EPIDURAL ☐ TLC ☐ A-LINE ☒ POST-OP PAIN BLOCK ☐ BLOCK ____

ASA PS 1 2 3 4 5 E

CRNA/MDA [redacted] DATE 1/20/2016 TIME 1410

☑ Concurrent Anes Assessment Evaluation

H02630200
CEDENO,FRANCISCO
MR#: D328633 Sex: M Age: 37
Patient DOB: [redacted]

Ramirez LAPA-72 DMANSKER

PREASSESS (Rev. 04/2011)

Beaufort Memorial HOSPITAL

Current Medications

1 [No Reported Home

1/20/2016
1405

☐ **ANESTHESIA**
☐ **POST-OP PREGIONAL PAIN CONTROL**

☐ BLOCK FOR POST-OP PAIN RELIEF PER SURGEON AND PT REQUEST

☐ FEMORAL
☐ INTERSCALENE
☐ POPLITEAL
☐ TIMEOUT
☐ SITE PREPPED
☐ PT POSITION_____
☐ SKIN WHEAL W/LOCAL
☐ ATTEMPTS X _____
☐ ULTRASOUND
☐ NEEDLE_____
☐ EPIDURAL _____
☐ AXILLARY
☐ OTHER _____
☐ L ☐ R
☐ STIMULATOR
☐ DRUGS _____
☐ ADDITIONAL REMARKS_____
☐ DISCONTINUOUS TIME: START _____ STOP_____

POST ANESTHESIA EVALUATION:

RESPIRATORY FUNCTION: ☐ RATE, SAT 02 ADEQUATE OR _____
CARDIOVASCULAR FUNCTION: ☐ HR, BP STABLE OR_____
MENTAL STATUS: ☐ BASELINE OR_____
TEMPERATURE: ☐ WITHIN NORMAL LIMITS OR_____
PAIN CONTROL: ☐ ADEQUATE OR_____
POST OP HYDRATION: ☐ ADEQUATE OR _____
NAUSEA/VOMITING:_____

DATE/TIME:_____ **MD/CRNA SIGNATURE:**_____

H02630200
CEDENO,FRAN, ISCO
MR#: D328633 Sex: M Age: 37
Patient DOB: [redacted]

ANESHOMEMED (Created 08/2011) DMANSKER 01/18/16

Ramirez -APA-73

Beaufort Memorial HOSPITAL

Case Record #: 59148

Printed: 02/08/2016 12:46:07

Account #: H02630200 MRN: D328633
Name: CEDENO, FRANCISCO
DOB: [redacted] Gender: M Age: 37
Surg Date: 01/20/2016 OR #: OPERATING ROOM 4

Surgeon(s): STODDARD, LELAND , MD
Assistant(s):
Procedure(s): ORIF WRIST LEFT

Anesthesiologist(s): SPEARMAN, WILLIAM , MDA

OPERATING ROOM RECORD

CASE TIMES

Patient in Room: 14:23 *Anesthesia Start:* 14:23 *Surgeon In Room:* 14:45 *Proc Start Time:* 15:00

Transports According to Individual Needs (I 118): Y *Time Out for Procedure Verification:* 14:59
Transport to OR Via: Stretcher *Neutral Zone Established:* Y *TAT:* To Follow Case Same

Patient Level of Consciousness: Awake
Oriented X 3

Case Cancelled: N *Cancel Reason:*

Procedure #2: N/A *Procedure #3:* N/A
Procedure #2 Start Time: *Procedure #3 Start Time:*
Procedure #2 End Time: *Procedure #3 End Time:* *Time Family Notifed:* ATTEMPTED @ 1504

Preop Diagnosis: LEFT WRIST FRACTURE

STAFF

Staff	*Role*	*Time In*	*Time Out*	*CRNA*	*CRNA Role*
Utsey,Lanie R.	Circulating Nurse			Humbracht,Gregory P.	CRNA
Carpenter,Kentura S.	Scrub Technician			CROWTHER, CINDY S., CRNA	CRNA Relief
ROGERS,LYNN H.,RN, CNOR	Relief Circulator	14:50			
Mcleod,Walker W.	Second Relief Scrub Technician	15:00			

Observer / Other
DAVE EDMUNDS, BIOMET REP

Anesthesia Type
General Laryngeal Mask Airway

Xray: Y *Xray Type* Fluoro Ortho *Xray Operator* C. WENRICH *Contrast Medium* Not Applicable

Non-Physician Asst LIKA SCHROCK *Time In* *Time Out*

Cell Saver: N/A *Operator* *Spinal Cord Monitor:* N/A *Operator*

COUNTS

Performs Required Counts (193): Y

Initial Count	*RN*	*Scrub*	*Sponges*	*Sharps*	*Instruments*
	Utsey,Lanie R.	Carpenter,Kentura S.	Y	Y	N/A

Count Type	*Sponges*	*Sharps*	*Instruments*	*RN*	*Scrub*
FINAL COUNT	CORRECT	CORRECT	Non Applicable	ROGERS,LYNN H.,RN, CNOR	Mcleod,Walker W.

Surgeon Notified of Counts: Y *Closing Count Begun:* Y
If Counts Incorrect, Xray Taken: *XRay Results:* *XRay Read By:*

POSITIONING DEVICES

Positions the Patient (196): Y *Applies Safety Devices (111):* Y

Beaufort Memorial HOSPITAL

Case Record #: 59148

Printed: 02/08/2016 12:46:07

Account #: H02630200 MRN: D328633
Name: CEDENO, FRANCISCO
DOB: [redacted] Gender: M Age: 37
Surg Date: 01/20/2016 OR #: OPERATING ROOM 4

Surgeon(s): STODDARD, LELAND , MD Procedure(s): ORIF WRIST LEFT
Assistant(s):

Anesthesiologist(s): SPEARMAN, WILLIAM , MDA

Surgical Table	*Patient Position*
Regular Table	Supine

Positioning Aids	*Site*	*Lat*	*Comments*	*Other*
Padded Arm Board	Arm	Right		
Egg Crate	Arm	Right		
Safety Strap	Arm	Right		
Hand Table	Arm	Left		
Safety Strap	Thigh	Bilateral		
Pillow	Knee	Bilateral	UNDERNEATH	
Egg Crate	Heels	Bilateral		

TEDS: N/A *Sequential Pump:* Y
TEDS Type: *Sequential Pump:*

SKIN PREP

Performs Skin Preparations (I94): Y *Classifies Surgical Wound (I22):* Y *Wound Class:* Clean

Skin Prep	*Site*	*Laterality*	*Prepped By*
Duraprep	HAND	Left	
Duraprep	Arm	Left	

Hair Removed: N/A *Method* *Site* *Laterality* *Hair Removed By*

Implements Aseptic Technique (I70): Y

CATHETER / DRAINS

Urinary Catheters: N/A *Urinary Catheter* *Size/French* *Balloon cc* *Catheter Status* *Inserted By*

Drains: N/A *Type* *Size* *Drain Site* *Laterality*

ELECTRICAL SURGICAL DEVICES

Implements Protective Measures to Prevent Injury Due to Electrical Sources (I72): Y

Electrical Surgical Unit	*Pad Site*	*Cut*	*Coagulation*	*Bipolar Current*
FORCE FX C 11830	Right Lat.Thigh			0

Additional Electrosurgical Equipment Used: N/A *ESU* *Pad Site* *Setting*

Tourniquet Used:	*Unit Used*	*Site*	*Placed By*	*mmgHg*	*Time Up*	*Time Down*
Y	STRYKER (277237)	Left Arm		250.00	14:58	

IRRIGATIONS AND MEDICATIONS

Irrigations:	*Solutions*	*Additives*	*Quantity Used*
Y	NORMAL SALINE 1000ML BOTTLE	NOT APPLICABLE	1

Hysteroscopy Irrigation In: *Other Additives:*
Hysteroscopy Irrigation Deficit: *Administers Prescribed Medications and Solutions (I8):* Y

Beaufort Memorial HOSPITAL

Case Record #: 59148

Printed: 02/08/2016 12:46:07

Account #: H02630200 MRN: D328633
Name: CEDENO, FRANCISCO
DOB: [redacted] Gender: M Age: 37
Surg Date: 01/20/2016 OR #: OPERATING ROOM 4

Surgeon(s): STODDARD, LELAND , MD Procedure(s): ORIF WRIST LEFT
Assistant(s):

Anesthesiologist(s): SPEARMAN, WILLIAM , MDA

Medications	*Comments*	*Other Meds:*
Bupivacaine MPF 0.5%/10ml SDV	20 ML TO FIELD- 7ML INJECTED	

PATHOLOGY SPECIMENS

Manages Specimen Handling and Disposition (I84): N/A *Chain of Custody Initiated:* N/A

Collection Time	*Specimen*	*Disposition of Specimen*	*Fresh Frozen*

Microbiology: N/A

Collection Time	*Type*	*Site*

FLASH STERILIZATION RECORD

Autoclave: N/A

Autoclave Contents	*Autoclave ID*	*Load Number*	*Cycle*

Steris: N/A

Steris Contents	*Serial Number*	*Load Number*

DRESSINGS / CASTS / PACKS / SUMMARY

Dressing: Y *Dressing Applications*
Xeroform 1x8
4X4 Sponges
Cast Padding/Soft Roll 4 Inch
Fiberglass Cast 3 Inch
Sling Medium Arm

Packing: N/A *Packing Type*

Postop Diagnosis: SAME AS PRE-OP

Proc Start Time:	15:00	*Proc End Time:*	15:32	*CASE SUMMARY*	
Surgeon In Room:	14:45	*Surgeon Out Room:*	15:35	*Airway:*	Nonnal Airway
Patient in Room:	14:23	*Patient Out of Room:*	15:43	*Level of Consciousness:*	Arousable
Anesthesia Start:	14:23	*Anesthesia End:*	15:43	*Estimated Blood Loss:*	NONE

Report Given To: DEEMS, TOM
Transferred To: PACU *Other:*
Transferred By: Stretcher *Other:*

PNDS

Evaluates for signs and symptoms of physical injury to skin and tissue (I152):	Y
Evaluates for signs and symptoms of skin and tissure injury as a result of transfer to transport (I42):	Y
Evaluates for signs and symptoms of injury as a result of positioning (I38):	Y
Administers care to wound sites (I4):	Y
Administers care to invasive device site (I3):	N/A
Maintains patient confidentiality (I151):	Y

IMPLANT / EXPLANT

Beaufort Memorial HOSPITAL

Case Record #: 59148

Printed: 02/08/2016 12:46:07

Account #: H02630200 MRN: D328633
Name: CEDENO, FRANCISCO
DOB: [redacted] Gender: M Age: 37
Surg Date: 01/20/2016 OR #: OPERATING ROOM 4

Surgeon(s): STODDARD, LELAND , MD
Assistant(s):

Procedure(s): ORIF WRIST LEFT

Anesthesiologist(s): SPEARMAN, WILLIAM , MDA

Item Description	Mfg	Catalog / Model/Serial#	Lot #	Expiration Date
SCREW LOCKIN 2.7x20m 131227120	BIOMET TR			
SCREW LOCKIN 2.7x22m 131227122	BIOMET TR			
SCREW LOCKIN 2.7x16 131227116	BIOMET TR			
SCREW LOCKIN 2.7x24 131227124	BIOMET TR			
SCREW N/LOCK 2.7X20 131227220	BIOMET TR			
SCREW L/P NON-LOCK 131227218	BIOMET TR			
PLATE L-DVR NARROW 131821050	BIOMET TR			

UNIVERSAL PROTOCOL

Patient Verification Confirmed By: Patient *Other:*
Latex Allery: *Verifies Allergies:* Y

Two Pt. Identities Checked: Y
Verifies Operative Procedure, Surgical Site, and Laterality (I143): Y
Verifies Consent for Planned Procedure (I124): Y
Assesses Readiness to Learn (I136): Y
Explains Expected Sequence of Events (I56): Y
Ensures Continuity of Care (I27): Y
Implements Measures to Provide Psychological Support (I147): Y
Verifies Presence of Prosthetics or Corrective Devices (I127): Y
Identifies and Reports Philosophical, Cultural, and Spiritual Beliefs and Values (I57): Y
Implements Protective Measures prior to Operative or Invasive Procedure (I138): Y

OPERATING ROOM COMMENTS

Additional Comments: PATIENT VERIFIES ID, PROCEDURE, AND OPERATIVE SITE; SITE MARKED BY DR. STODDARD; NPO; DENIES ALLERGIES. PATIENT POSITION APPROVED BY SURGEON.

EDUCATIONAL RECORD

Preferred Learning Method - Patient: HEARING *Fixed Learning Barriers:*
Preferred Learning Method - Family: HEARING

Education Medications:	Readiness:	Learner:	Method:	Response:
Skills and Procedures:				
OR SEQUENCE OF EVENTS	READY TO LEARN	PATIENT	ONE ON ONE	VERBALIZES UNDERSTANDING INTERESTED IN RECEI
Safety:				
TRANSFER TO AND FROM OR SAFETY STRAP	READY TO LEARN	PATIENT	ONE ON ONE	VERBALIZES UNDERSTANDING INTERESTED IN RECEI
Other:				

CREDENO, FRANCISCO ID: 0005528633 18-Jan-2016 11:27:20 BEAUFORT MEMORIAL HOSPITAL

[redacted]
Male

Room: 25
Loc: 1

Vent. rate 54 bpm
PR interval 148 ms
QRS duration 108 ms
QT/QTc 438/415 ms
P-R-T axes 51 59 50

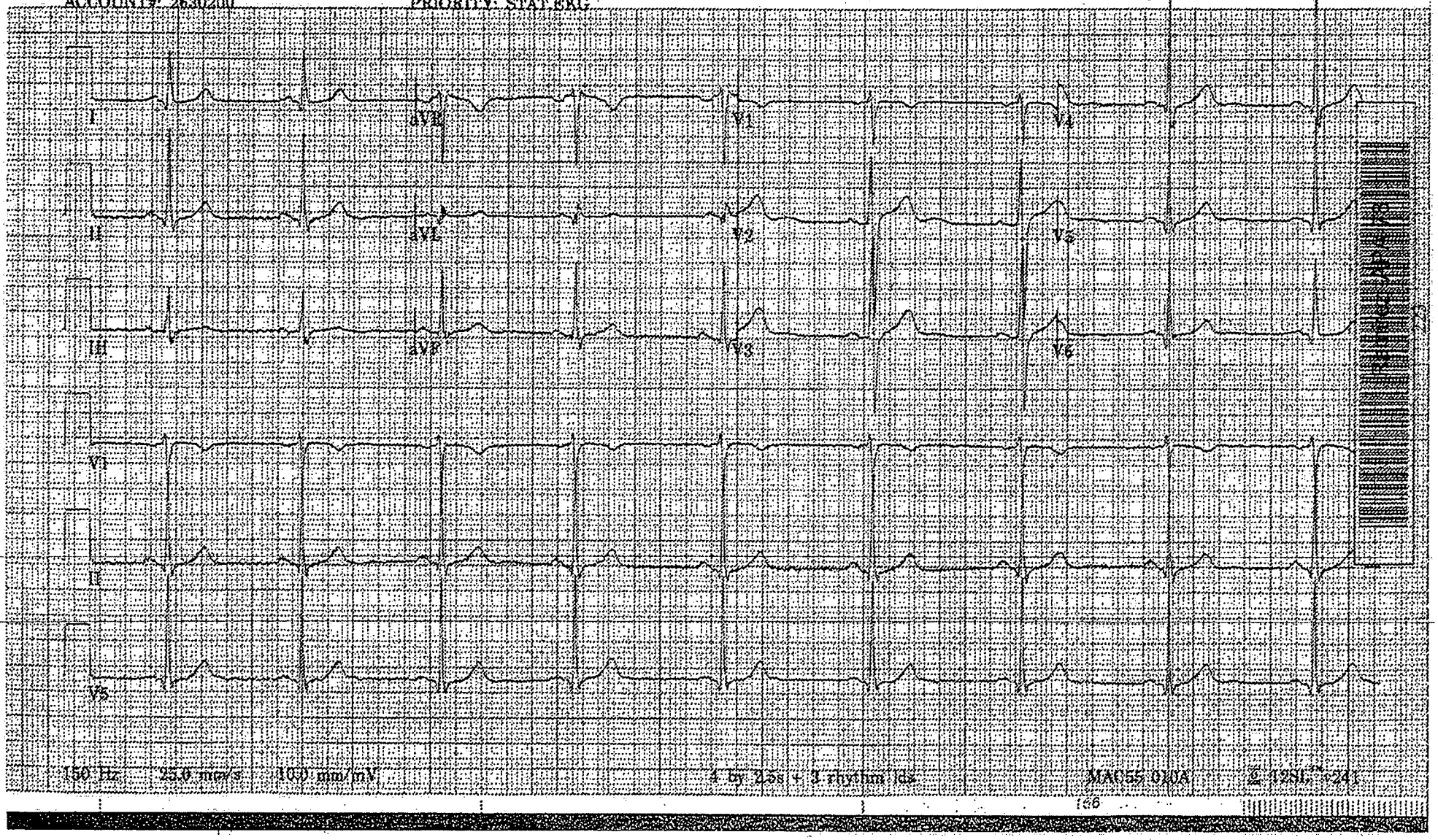
Sinus bradycardia
Otherwise normal ECG

[redacted]
Technician: 11
Test ind: FALL INJURY/CP

Referred by: L.BAXLEY

Unconfirmed

ACCOUNT#: 2630200 PRIORITY: STAT EKG



CEDENO, FRANCISCO ID: 000328633 18-Jan-2016 11:27:20 BEAUFORT MEMORIAL HOSPITAL

[redacted]
Male

Room: 25
Loc: 1

Vent. rate 54 bpm
PR interval 148 ms
QRS duration 108 ms
QT/QTc 438/415 ms
P-R-T axes 51 59 50

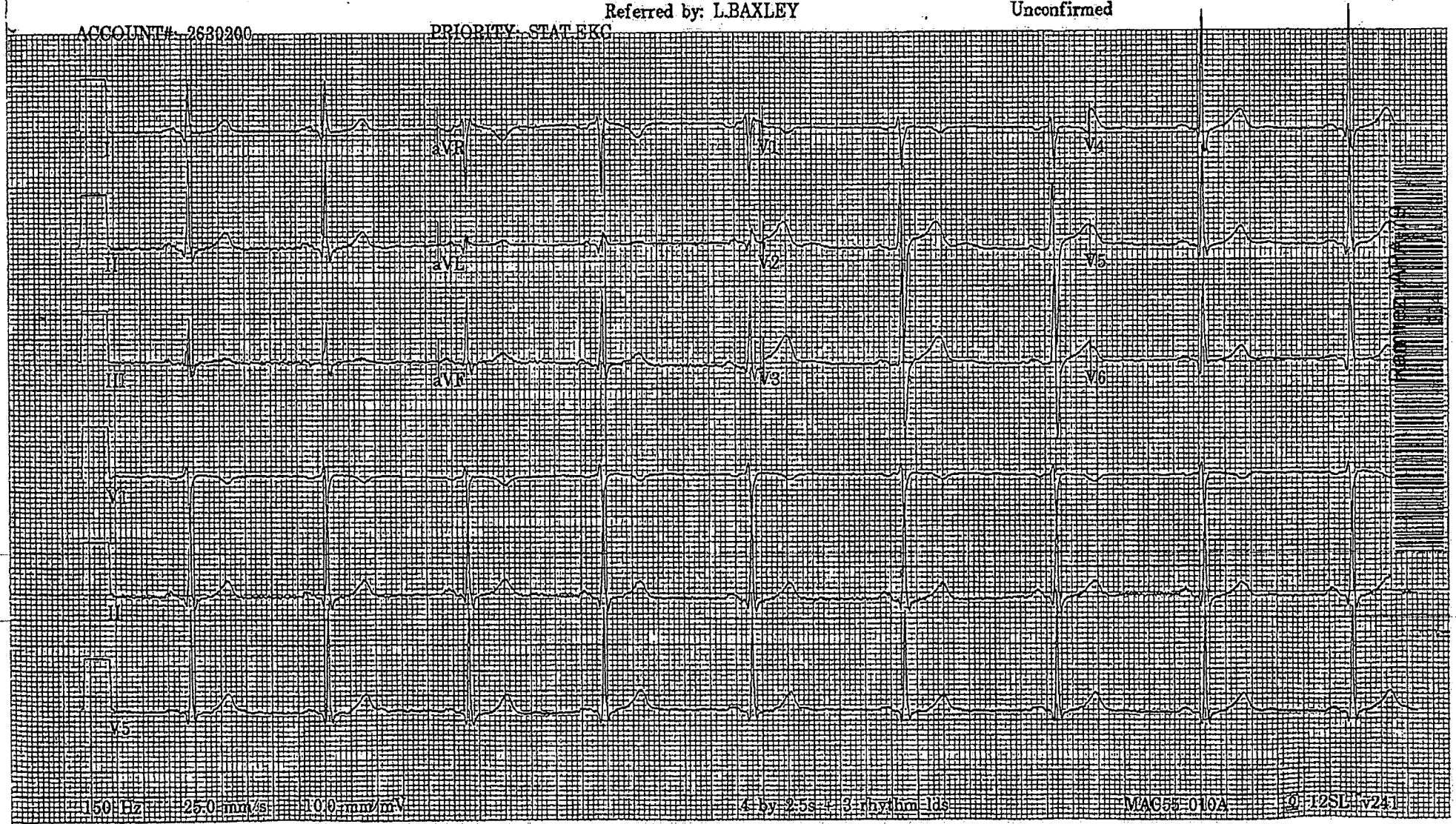
Sinus bradycardia
Otherwise normal ECG

[redacted]
Technician: 11
Test ind: FALL INJURY/CP

Referred by: L.BAXLEY

Unconfirmed

ACCOUNT#: 2630200 PRIORITY: STAT EKG

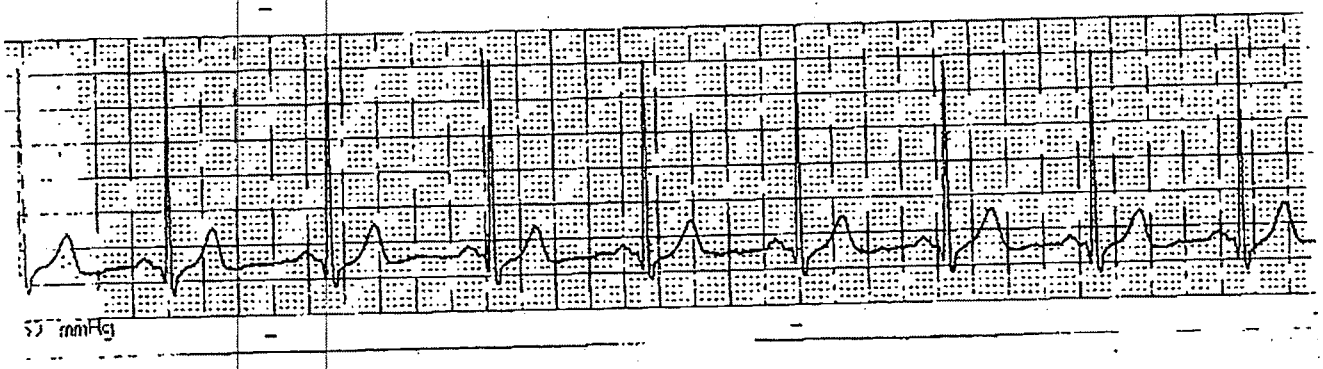


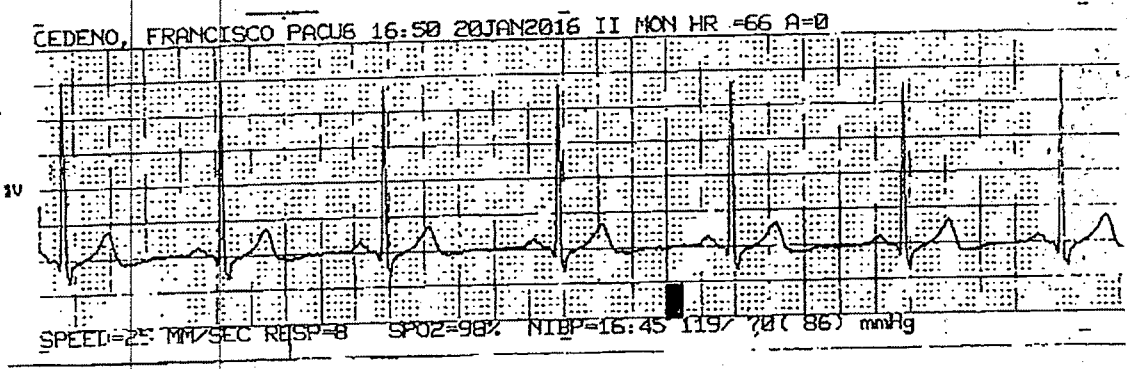
Beaufort Memorial
HOSPITAL

RHYTHM STRIPS

Date:

Location:





H02630200
CEDENO, FRANCISCO
MR#: D328633 Sex: M Age: 037
Patient DO[redacted]

RHYSTRIPS (Created MM/YYYY) (Rev. 01/2011)

Mansker, Deanna MD 01/18/2016

CAREStream Ramirez -APA-80

CEDENO, FRANCISCO ID:000328633 18-JAN-2016 11:27:20 BEAUFORT MEMORIAL HOSPITAL-ED ROUTINE RECORD

[redacted]
Male

Room:25
Loc:1

Vent. rate	54	BPM
PR interval	148	ms
QRS duration	108	ms
QT/QTc	438/415	ms
P-R-T axes	51 59	50

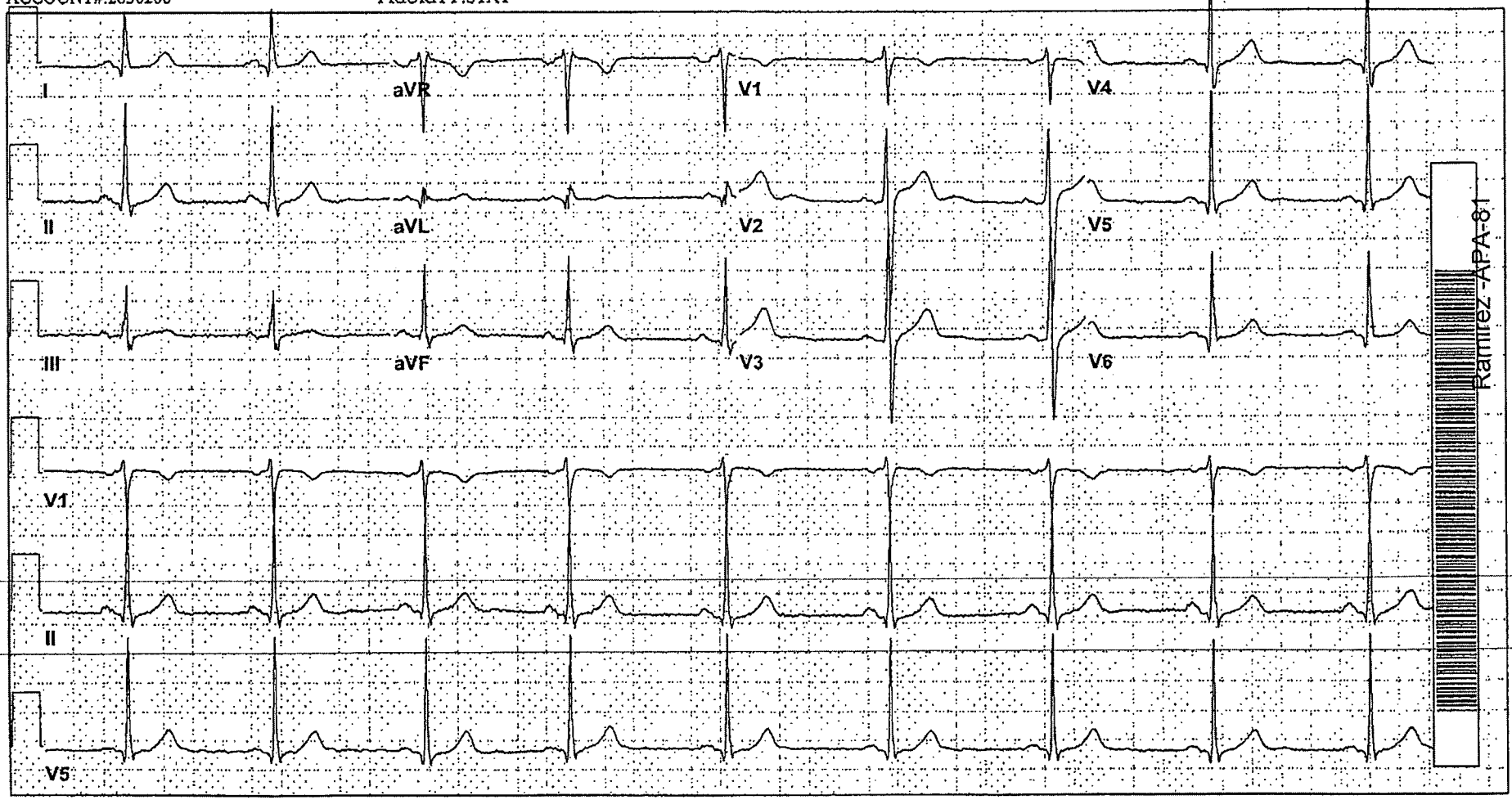
Sinus bradycardia
Otherwise normal ECG
No previous ECGs available
Computer generated interpretation. See ER physician dictation in med record for dicatated interpretation

Technician:CORTEZ LAKE
Test ind:FALL INJURY/CP

Referred by: L.BAXLEY

Confirmed By: SYSTEM CONFIRMATION

ACCOUNT#:2630200 PRIORITY:STAT



226

25mm/s 10mm/mV 150Hz 8.0.1 12SL 241 CID: 2

EID:129 EDT: 12:01 18-JAN-2016 ORDER:

Summary Discharge Report

RUN DATE: 01/22/16
RUN TIME: 0323

BATCH # 857945

USER:
Richard E Cole

RUN DATE: 01/22/16
RUN TIME: 0323

Beaufort Memorial Hosp LAB *Live*
Summary Discharge Report

LOCATION

PATIENT: CEDENO,FRANCISCO ACCT: H02630200 | LOC: 4TH U: D328633
AGE/SX: 37/M ROOM: 413 REG: 01/18/16
REG DR: Deanna Hansker, MD STATUS: DIS IN BED: 1 DIS: 01/21/16

Test	Day	Date	Time	Result	Reference	Units
=> Myo (POC)	1	JAN 18	1136	> 500.0(a) H	(0.0-170)	ng/mL
=> Trop (POC)	1	JAN 18	1136	< 0.05(b)	(0.0-0.4)	ng/mL
=> CK-MB (POC)	1	JAN 18	1136	6.8(c)	(0.0-8.0)	ng/mL
=> Na+ (POC)	1	JAN 18	1143	137	(136-145)	mmol/L
=> K+ (POC)	1	JAN 18	1143	2.8 L	(3.5-5.3)	mmol/L
=> Cl- (POC)	1	JAN 18	1143	105.0	(98-109)	mmol/L
=> Ca (Ion.) (POC)	1	JAN 18	1143	1.12 L	(1.15-1.33)	mmol/L
=> Glucose (POC)	1	JAN 18	1143	146 H	(70-118)	mg/dL
=> Creat (POC)	1	JAN 18	1143	0.85	(0.50-1.30)	mg/dL
=> Lactate (POC)	1	JAN 18	1143	3.4 H	(0.5-2.2)	mmol/L
=> Hematocrit(POC)	1	JAN 18	1143	46	(31-46)	%
=> Hemoglobin(POC)	1	JAN 18	1143	15.5	(11.0-15.5)	g/dL
=> GLUCOSE	1	JAN 18	1126	153 H	(70-118)	mg/dL
=> GLUCOSE	2	JAN 19	0518	112	(70-118)	mg/dL
=> BUN	1	JAN 18	1126	11	(5-26)	mg/dL
=> BUN	2	JAN 19	0518	13	(5-26)	mg/dL
=> CREAT(S)	1	JAN 18	1126	0.70	(0.50-1.30)	mg/dL
=> CREAT(S)	2	JAN 19	0518	0.69	(0.50-1.30)	mg/dL
=> eGFR*	1	JAN 18	1126	> 90(d)	(>or=90)	mL/min
=> eGFR*	2	JAN 19	0518	> 90(d)	(>or=90)	mL/min
=> SODIUM	1	JAN 18	1126	135 L	(136-145)	mmol/L
=> SODIUM	2	JAN 19	0518	136	(136-145)	mmol/L

NOTES: (a) This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.

(b) Diagnostic cutoff for the BIOSITE Triage AMI is 0.4 ng/mL. Troponin (POC) values >0.05 ng/mL, but <0.4 ng/mL aid in the risk stratification of patients with unstable angina or non-ST segment elevation acute coronary artery syndromes.

This Point of Care (POC) assay is performed on a BIOSITE TRIAGE Meter.

(c) This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.

(d) ****GFR Categories in CKD****

GFR Category	eGFR(mL/min/1.73m2)	Description
G1	>or= 90	Normal or High
G2	60-89	Mildly decreased
G3(a,b)	30-59	Moderately decreased
G4	15-29	Severely decreased
G5	< 15	Kidney failure

This calculation uses IDMS-referenced creatinine to calculate eGFR with the CKD-EPI equation for ages >or= 18.
Reference: Kidney International Supplements (2013)3,5-14

LOCATION

Patient: CEDENO,FRANCISCO H02630200 (Continued)

Test	Day	Date	Time	Result	Reference	Units
=> POTASSIUM	1	JAN 18	1126	2.8 L	(3.5-5.3)	mmol/L
=> POTASSIUM	2	JAN 19	0518	3.9	(3.5-5.3)	mmol/L
=> CHLORIDE	1	JAN 18	1126	102	(98-109)	mmol/L
=> CHLORIDE	2	JAN 19	0518	102	(98-109)	mmol/L
=> CO2	1	JAN 18	1126	24	(21-31)	mmol/L
=> CO2	2	JAN 19	0518	26	(21-31)	mmol/L
=> CALCIUM	1	JAN 18	1126	8.6	(8.5-10.8)	mg/dL
=> CALCIUM	2	JAN 19	0518	9.0	(8.5-10.8)	mg/dL
=> Anion Gap	1	JAN 18	1126	9		
=> Anion Gap	2	JAN 19	0518	8		
=> AST	1	JAN 18	1126	114 H	(10-42)	IU/L
=> ALT	1	JAN 18	1126	115 H	(10-60)	IU/L
=> ALP	1	JAN 18	1126	58	(32-100)	IU/L
=> TOTAL PROTEIN	1	JAN 18	1126	6.8	(6.2-8.1)	g/dL
=> ALBUMIN	1	JAN 18	1126	4.3	(3.4-4.9)	g/dL
=> T.BILIRUBIN	1	JAN 18	1126	0.9	(0.2-1.0)	mg/dL
=> WBC	1	JAN 18	1126	9.8	(3.0-11.6)	K/uL
=> WBC	2	JAN 19	0518	9.3	(3.0-11.6)	K/uL
=> RBC	1	JAN 18	1126	5.05	(3.6-5.9)	M/uL
=> RBC	2	JAN 19	0518	4.59	(3.6-5.9)	M/uL
=> Hgb	1	JAN 18	1126	15.0	(11.0-17.0)	g/dL
=> Hgb	2	JAN 19	0518	13.4	(11.0-17.0)	g/dL
=> Hct	1	JAN 18	1126	44.2	(31.0-51.0)	%
=> Hct	2	JAN 19	0518	40.6	(31.0-51.0)	%
=> MCV	1	JAN 18	1126	87.6	(76-99)	fL
=> MCV	2	JAN 19	0518	88.5	(76-99)	fL
=> MCH	1	JAN 18	1126	29.7	(25-35)	pg
=> MCH	2	JAN 19	0518	29.3	(25-35)	pg
=> MCHC	1	JAN 18	1126	33.9	(33-35)	g/dL
=> MCHC	2	JAN 19	0518	33.1	(33-35)	g/dL
=> RDW	1	JAN 18	1126	13.2	(12.5-18.5)	%
=> RDW	2	JAN 19	0518	13.6	(12.5-18.5)	%
=> PLT	1	JAN 18	1126	210	(130-400)	K/uL
=> PLT	2	JAN 19	0518	138	(130-400)	K/uL
=> MANUAL/AUTO DIF	1	JAN 18	1126	AUTO		
=> MANUAL/AUTO DIF	2	JAN 19	0518	AUTO		
=> NEUTROPHILS	1	JAN 18	1126	50.8	(35.0-80.0)	%
=> NEUTROPHILS	2	JAN 19	0518	68.3	(35.0-80.0)	%
=> LYMPHOCYTES	1	JAN 18	1126	44.0	(12.0-50.0)	%
=> LYMPHOCYTES	2	JAN 19	0518	22.9	(12.0-50.0)	%
=> MONOCYTES	1	JAN 18	1126	3.4	(2.0-13.0)	%
=> MONOCYTES	2	JAN 19	0518	8.1	(2.0-13.0)	%
=> EOSINOPHIL	1	JAN 18	1126	1.2	(0-5.0)	%
=> EOSINOPHIL	2	JAN 19	0518	0.2	(0-5.0)	%
=> BASOPHIL	1	JAN 18	1126	0.6	(0-2.0)	%
=> BASOPHIL	2	JAN 19	0518	0.5	(0-2.0)	%
=> NEUTROPHIL #	1	JAN 18	1126	5.00	(1.05-9.28)	K/uL
=> NEUTROPHIL #	2	JAN 19	0518	6.40	(1.05-9.28)	K/uL
=> LYMPHOCYTE #	1	JAN 18	1126	4.30	(0.36-5.8)	K/uL

LOCATION

Patient: CEDENO,FRANCISCO H02630200 (Continued)

Test	Day	Date	Time	Result	Reference	Units
=> LYMPHOCYTE #	2	JAN 19	0518	2.10	(0.36-5.8)	K/uL
=> MONOCYTE #	1	JAN 18	1126	0.30	(0.06-1.5)	K/uL
=> MONOCYTE #	2	JAN 19	0518	0.80	(0.06-1.5)	K/uL
=> EOSINOPHIL #	1	JAN 18	1126	0.10	(0-0.6)	K/uL
=> EOSINOPHIL #	2	JAN 19	0518	0.00	(0-0.6)	K/uL
=> BASOPHIL #	1	JAN 18	1126	0.10(e)	(0-0.2)	K/uL
=> BASOPHIL #	2	JAN 19	0518	0.00(f)	(0-0.2)	K/uL
=> APPEARANCE	1	JAN 18	1323	(g)	(CLEAR)	
=> COLOR	1	JAN 18	1323	Straw		
=> GLUCOSE (URINE)	1	JAN 18	1323	NEGATIVE	(NEG)	mg/dL
=> BILIRUBIN	1	JAN 18	1323	NEGATIVE	(NEG)	
=> KETONES	1	JAN 18	1323	NEGATIVE	(NEG)	mg/dL
=> SPEC. GRAVITY	1	JAN 18	1323	1.032 H	(1.003-1.030)	
=> BLOOD	1	JAN 18	1323	LARGE H	(NEG)	
=> pH	1	JAN 18	1323	5	(4.6 - 8.0)	pH
=> PROTEIN	1	JAN 18	1323	30 H	(NEG)	mg/dL
=> UROBILINOGEN	1	JAN 18	1323	NEGATIVE	(Neg - 1.0)	mg/dL
=> NITRITE	1	JAN 18	1323	NEGATIVE	(NEG)	
=> LEUK ESTERASE	1	JAN 18	1323	NEGATIVE	(NEG)	
=> RBC	1	JAN 18	1323	>50 H	(0-2)	/HPF
=> WBC	1	JAN 18	1323	6-10	(0-2)	/HPF
=> BACTERIA	1	JAN 18	1323	NONE SEEN	(NONE SEEN)	
=> YEAST, BUDDING	1	JAN 18	1323	1+ H	(NEGATIVE)	
=> SQ.EPITH.CELLS	1	JAN 18	1323	1+ H	(NEG - 1+)	HPF
=> MUCOUS	1	JAN 18	1323	1+ H	(NOT PRESENT)	LPF
=> PROTIME	1	JAN 18	1126	13.1	(12.1-14.8)	sec
=> INR VALUE	1	JAN 18	1126	1.02(h)		
=> APTT	1	JAN 18	1126	21.8(i) L	(23.0-35.4)	sec

NOTES: (e) ** Symbol "#" represents ABSOLUTE VALUES **
(f) ** Symbol "#" represents ABSOLUTE VALUES **
(g) Slightly-Cloudy
(h) THE INR THERAPEUTIC RANGE (2-3) IS INTENDED FOR PATIENTS ON LONG TERM COUMADIN (WARFARIN) THERAPY AND WILL DEPEND ON THE CLINICAL DISORDER BEING TREATED.
(i) RESULTS VERIFIED BY REPEAT ANALYSIS.
FIBRINOGEN SCREENED 240. TUBE CHECKED NO CLOTS.
See also (j)
(j) ********** MEDICAL ALERT **********
For safe and effective coagulation dosing with heparin, please review the heparin dosing protocols effective 4.25.07. The recommended APTT therapeutic range for the treatment of DVT or PE is 64-101 seconds, and for Cardiac/Thrombolytic therapy is 45-64 seconds.
****

CEDENO,FRANCISCO
Fac: Beaufort Memorial Hospital Loc:4TH Floor (Surgical) Bed:413-1
37 M [redacted] Med Rec Num:D328633 Visit:H02630200

User Key

Monogram	Mnemonic	Name	Provider Type
	AGARRICK	Garrick,Amanda K	Respiratory Therapist
	BKG DAEMON	Daemon,Background	
	LSTODDARD	STODDARD,LELAND C	Active
CMW	CWILLIAMS	Williams,Crystal M	Registered Nurse
DK	DKELLEY	Kelley,David	
EHJ	DHJARRETT	Hitch-Jarrett,Deborah E	Registered Nurse
EWL	ELADSON	Ladson,Elnora W	Certified Nursing Assistant
GWS	GSMITH2	Smith,Gilbert W	Respiratory Therapist
JND	JDELUCIA	DeLucia,Jillian N	Certified Nursing Assistant
KEY	KYOUNG	Young,Kelly E	Registered Nurse
KNM	KMCTAGGAR	McTaggart,Kaitlyn N	Nurse Intern
KRG	KRILEY	Riley-Graham,Kimberly A	Certified Nursing Assistant
LAN	LNEESE	Neese,Laura A	Certified Nursing Assistant
LLD	LDUNLOP	Dunlop,Linda L	Certified Nursing Assistant
LMB	LBOLLOCK	Bollock,Lisa M	Respiratory Therapist
LRB	LBAIR	Bair,Lakeesha R	Certified Nursing Assistant
LRK	LKERFOOT	Kerfoot,Lesa R	Registered Nurse
MCP	MPROUD	Proud,Morgan C	Certified Nursing Assistant
NET	NTHOMAS	Thomas,Nancy E PA	Physician Assistant
NMH	NHYDE	Hyde,Natesha M	Registered Nurse
PNW	PWALKER	Walker,Patrice N	Certified Nursing Assistant
SDB	SBECKER	Becker,Sandra D	Respiratory Therapist
SDP	SPELLETIER	Pelletier,Samantha D	Registered Nurse
STS	SSHAMSIDD	Shamsiddin,Shafeequah T	Respiratory Therapist
TD	TDEEMS	Deems,Thomas E	Registered Nurse
TH	THIGHTOWE	Hightower,Tomeka	Care Coordination
TLD	TDANDRIDG	Dandridge,Tammy L	Respiratory Therapist
TLK	TKELLEY	Kelley,Tara L	Respiratory Therapist
VEC	VCRAIG	Craig,Victoria E	Registered Nurse
VF	VFLOWERS	Flowers,Victoria	Registered Nurse
WAS	WSINGLETO2	Singleton,Wallis A	Registered Nurse

Printed on 01/22/16 02:32
This Is part of the legal Record

Patient Health Summary

Compile Date: 01/21/16 15:10 EST

Patient Name	Address/Phone	Sex	Marital Status	Date of Birth	Medical Record #
FRANCISCO CEDENO	90 DILLON RD HILTON HEAD ISLAND, SC 29926 843-682-3963	M	MARRIED	[redacted]	D328633

Pregnant	Language	Ethnicity	Race	Additional Races	Religion
N/A	Spanish	Hispanic/Latino	HISPANIC	None Recorded	Catholic

Support

Next of Kin	Relationship	Address	Phone Number
CHRISTINA CRUZ	Spouse	90 DILLON RD HILTON HEAD ISLAND, SC 29926	843-682-3963

Encounters

Encounter	Location	Register/Admit
Adm Inpatient	Beaufort Memorial Hospital	01/18/16 16:06

Care Team Providers

Care Team Provider Name	Role	Phone	Provider Type
Dr Luke D Baxley	Emergency Provider	843-522-5101	Associate Staff
Dr Deanna Mansker MD	Admit Provider	524-8171	Provisional
Dr Deanna Mansker MD	Attending Provider	524-8171	Provisional
LELAND C STODDARD	Other Provider	843-522-7100	Active

Insurance Providers

Payer Name	Group #	Policy #	Subscriber	Relationship	Address/ Phone
600 SELF PAY			FRANCISCO CEDENO	Self	90 DILLON RD HILTON HEAD ISLAND, SC 29926 843-682-3963
WORKMENS COMPENSATION		7PJUB-2E24569-A-15	FRANCISCO CEDENO	Self	90 DILLON RD HILTON HEAD ISLAND,

					SC 29926 843-682-3963

Guarantor Information

Guarantor Name	Address	Phone
CEDENO,FRANCISCO	90 DILLON RD HILTON HEAD ISLAND, SC 29926	843-682-3963

Allergies, Adverse Reactions, Alerts

Allergen	Type	Severity	Reaction	Last Updated
No Known Allergies	Allergy			01/18/16

Problems

Active Problems	Diagnosis Date
Fracture of distal radius and ulna	Not Recorded
Pneumothorax	Not Recorded

Medications

Medication	Dose	Route	Directions	Days	Qty
OxyCODONE HCl [Roxicodone] 5 MG Tablet	10 Milligram	Oral	every 4 hours as needed as needed for Pain Scale 5-6 (Moderate Pain)		40
OxyCODONE HCl [Roxicodone] 5 MG Tablet	5 Milligram	Oral	every 4 hours as needed as needed for Pain Scale 1-4 (Mild Pain)		40
Docusate Sodium [Colace] 100 MG Cap	100 Milligram	Oral	twice a day		30
Ibuprofen [Motrin] 800 MG Tablet	800 Milligram	Oral	every 8 hours		60
1 [No Reported Home Medications]	0 Each	Miscellaneous	as directed		

Advanced Directives

Directive	Response	Recorded Date/Time
Advance Directives	No	01/18/16 18:06

Immunizations

No Immunizations Recorded

Vital Signs

Vital Sign	Result	Reference	Recorded Date/Time
Temp	98.7 F	97.6 F-99.6 F	01/21/16 11:14 EST
Pulse	72 BPM	60-100	01/21/16 11:14 EST
Resp	18 RPM	12-20	01/21/16 11:14 EST
BP	153/85	100/65-140/90	01/21/16 11:14 EST
O2 Sat (%)	96 %	90-100	01/21/16 11:14 EST

Measurement	Result	Reference	Recorded Date/Time
Height	5 ft 10 in		01/18/16 18:28
Weight	86.7 kg		01/18/16 18:28
BMI	27.4		01/18/16 18:28

Encounter Diagnoses

Diagnosis	Diagnosis Date
Fracture of distal end of radius and ulna	Not Recorded
Pneumothorax	Not Recorded

Procedures

No Procedures Recorded

Lab Results

Test Name	Result/Comment	Unit	Reference	Date/ Time
White Blood Count	9.3	K/uL	3.0-11.6	01/19/16 05:18 EST
Red Blood Count	4.59	M/uL	3.6-5.9	01/19/16 05:18 EST
Hemoglobin	13.4	g/dL	11.0-17.0	01/19/16 05:18 EST
Bedside Hemoglobin	15.5	g/dL	11.0-15.5	01/18/16 11:43 EST
Hematocrit	40.6	%	31.0-51.0	01/19/16 05:18 EST
Bedside Hematocrit	46	%	31-46	01/18/16 11:43 EST
Mean Corpuscular Volume	88.5	fL	76-99	01/19/16 05:18 EST

Mean Corpuscular Hemoglobin	29.3	pg	25-35	01/19/16 05:18 EST
Corrected MCHC	33.1	g/dL	33-35	01/19/16 05:18 EST
Red Cell Distribution Width	13.6	%	12.5-18.5	01/19/16 05:18 EST
Platelet Count	138	K/uL	130-400	01/19/16 05:18 EST
Granulocytes #	6.40	K/uL	1.05-9.28	01/19/16 05:18 EST
Add Manual Differential	Auto			01/19/16 05:18 EST
Segmented Neutrophils %	68.3	%	35.0-80.0	01/19/16 05:18 EST
Lymphocytes	22.9	%	12.0-50.0	01/19/16 05:18 EST
Lymphocytes #	2.10	K/uL	0.36-5.8	01/19/16 05:18 EST
Monocytes	8.1	%	2.0-13.0	01/19/16 05:18 EST
Monocytes #	0.80	K/uL	0.06-1.5	01/19/16 05:18 EST
Eosinophils	0.2	%	0-5.0	01/19/16 05:18 EST
Eosinophils #	0.00	K/uL	0-0.6	01/19/16 05:18 EST
Basophils	0.5	%	0-2.0	01/19/16 05:18 EST
Basophils #	0.00 ** Symbol "#" represents ABSOLUTE VALUES **	K/uL	0-0.2	01/19/16 05:18 EST
Prothrombin Time with INR	13.1	sec	12.1-14.8	01/18/16 11:26 EST

INR International Normalized Ratio	1.02 THE INR THERAPEUTIC RANGE (2-3) IS INTENDED FOR PATIENTS ON LONG TERM COUMADIN (WARFARIN) THERAPY AND WILL DEPEND ON THE CLINICAL DISORDER BEING TREATED.			01/18/16 11:26 EST
Activated Partial Thromboplast Time	21.8 L RESULTS VERIFIED BY REPEAT ANALYSIS. FIBRINOGEN SCREENED 240. TUBE CHECKED NO CLOTS. ********** ** MEDICAL ALERT *** ********** For safe and effective coagulation dosing with heparin, please review the heparin dosing protocols effective 4.25.07. The recommended APTT therapeutic range for the treatment of DVT or PE is 64-101 seconds, and for Cardiac/Thrombolytic therapy is 45-64 seconds. ********** ********** **********	sec	23.0-35.4	01/18/16 11:26 EST
Bedside Sodium	137	mmol/L	136-145	01/18/16 11:43 EST
Sodium Level	136	mmol/L	136-145	01/19/16 05:18 EST
Bedside Potassium	2.8 L	mmol/L	3.5-5.3	01/18/16 11:43 EST
Potassium Level	3.9	mmol/L	3.5-5.3	01/19/16 05:18 EST
Bedside Chloride	105.0	mmol/L	98-109	01/18/16 11:43 EST
Chloride Level	102	mmol/L	98-109	01/19/16 05:18 EST
Carbon Dioxide Level	26	mmol/L	21-31	01/19/16 05:18 EST
Anion Gap	8			01/19/16 05:18 EST
Blood Urea Nitrogen	13	mg/dL	5-26	01/19/16 05:18 EST

Creatinine	0.69	mg/dL	0.50-1.30	01/19/16 05:18 EST
Bedside Creatinine	0.85	mg/dL	0.50-1.30	01/18/16 11:43 EST
Estimat Glomerular Filtration Rate	> 90 ****GFR Categories in CKD**** GFR Category eGFR(mL/min/1.73m2) Description G1 >or= 90 Normal or High G2 60-89 Mildly decreased G3(a,b) 30-59 Moderately decreased G4 15-29 Severely decreased G5 < 15 Kidney failure This calculation uses IDMS-referenced creatinine to calculate eGFR with the CKD-EPI equation for ages >or= 18. Reference: Kidney International Supplements (2013)3,5-14 --- --- ---	mL/ min	>or=90	01/19/16 05:18 EST
Glucose Level	112	mg/dL	70-118	01/19/16 05:18 EST
Bedside Glucose	146 H	mg/dL	70-118	01/18/16 11:43 EST
Bedside Lactic Acid	3.4 H	mmol/ L	0.5-2.2	01/18/16 11:43 EST
Calcium Level	9.0	mg/dL	8.5-10.8	01/19/16 05:18 EST
Bedside Ionized Calcium (Meas)	1.12 L	mmol/ L	1.15-1.33	01/18/16 11:43 EST
Total Bilirubin	0.9	mg/dL	0.2-1.0	01/18/16 11:26 EST
Aspartate Amino Transf (AST/SGOT)	114 H	IU/L	10-42	01/18/16 11:26 EST
Alanine Aminotransferase (ALT/SGPT)	115 H	IU/L	10-60	01/18/16 11:26 EST

Alkaline Phosphatase	58	IU/L	32-100	01/18/16 11:26 EST
Bedside Creatine Kinase MB	6.8 This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-8.0	01/18/16 11:36 EST
Bedside Myoglobin	> 500.0 H This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-170	01/18/16 11:36 EST
Bedside Troponin I	< 0.05 Diagnostic cutoff for the BIOSITE Triage AMI is 0.4 ng/mL. Troponin (POC) values >0.05 ng/mL, but <0.4 ng/mL aid in the risk stratification of patients with unstable angina or non-ST segment elevation acute coronary artery syndromes. This Point of Care (POC) assay is performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-0.4	01/18/16 11:36 EST
Total Protein	6.8	g/dL	6.2-8.1	01/18/16 11:26 EST
Albumin	4.3	g/dL	3.4-4.9	01/18/16 11:26 EST
Urine Color	Straw			01/18/16 13:23 EST
Urine Appearance	Slightly-cloudy		CLEAR	01/18/16 13:23 EST
Urine pH	5	pH	4.6 - 8.0	01/18/16 13:23 EST
Urine Specific Gravity	1.032 H		1.003-1.030	01/18/16 13:23 EST
Urine Protein	30 H	mg/dL	NEG	01/18/16 13:23 EST
Urine Ketones	Negative	mg/dL	NEG	01/18/16 13:23 EST
Urine Blood	Large H		NEG	01/18/16 13:23 EST

Urine Nitrite	Negative		NEG	01/18/16 13:23 EST
Urine Bilirubin	Negative		NEG	01/18/16 13:23 EST
Urine Urobilinogen	Negative	mg/dL	Neg - 1.0	01/18/16 13:23 EST
Urine Leukocyte Esterase	Negative		NEG	01/18/16 13:23 EST
Urine RBC	>50 H	/HPF	0-2	01/18/16 13:23 EST
Urine WBC	6-10	/HPF	0-2	01/18/16 13:23 EST
Urine Squamous Epithelial Cells	1+ H	HPF	NEG - 1+	01/18/16 13:23 EST
Urine Bacteria	None seen		NONE SEEN	01/18/16 13:23 EST
Urine Mucus	1+ H	LPF	NOT PRESENT	01/18/16 13:23 EST
Urine Yeast	1+ H		NEGATIVE	01/18/16 13:23 EST
Urine Glucose	Negative	mg/dL	NEG	01/18/16 13:23 EST

Micro Results

No Micro Results Recorded

Radiology Procedures

Category	Procedure	Date/Time	Status
Imaging-Ct	CT Head wo Cont	01/18/16 11:21	Completed
Imaging-Ct	CT Cervical Spine wo Cont Cmp	01/18/16 11:21	Completed
Imaging-Ct	CT ED Chest Abd Pelvis w Cont	01/18/16 11:21	Completed
Imaging-Xray	XR Pelvis	01/18/16 11:21	Completed
Imaging-Xray	XR Hand Left AP and Lateral	01/18/16 11:22	Completed
Imaging-Xray	XR Wrist Left 2 Views	01/18/16 11:22	Completed
Imaging-Xray	XR Chest Portable	01/18/16 11:43	Completed
Imaging-Ct	CT Thoracic Spine wo Cont Cmp	01/18/16 13:45	Completed
Imaging-Ct	CT Lumbar Spine wo Cont Cmp	01/18/16 13:45	Completed
Imaging-Ct	CT Wrist L wo Cont	01/18/16 19:16	Completed
Imaging-Xray	XR Chest Portable	01/18/16 16:12	Completed

Imaging-Xray	XR Chest Portable	01/19/16 07:25	Completed
Imaging-Xray	XR Fluoro less than 60min	01/20/16 15:28	Completed
Imaging-Xray	XR Wrist Left 3 or > Views	01/20/16 17:12	Completed

Social History

History	Response	Recorded Date/Time
Drug Use	None	01/18/16 18:06
Alcohol Use	Social	01/18/16 18:06
Type Of Alcohol Consumed:	Beer	01/18/16 18:06
Frequency of Alcohol Use	Occasional	01/18/16 18:06
Type of Tobacco Used	Cigarettes	01/18/16 18:06
If Current or Former Smoker, How Much Tobacco	1 to 2 cigarettes	01/18/16 18:06
Smoking Status	Former Smoker	01/18/16 18:06
Smoking Stop Date	01/02/16	01/18/16 18:06

Cognitive Status

Cognitive Observation	Response	Recorded Date/Time
Level of Consciousness	Arousable	01/20/16 15:45

Functional Status

Functional Observation	Response	Recorded Date/Time
Fixed Learning Barriers	None	01/21/16 03:28
Assistive Device Type	None	01/18/16 18:06

Family History

History	Response	Recorded Date/Time
Hx Known Family Medical Problems	No	01/18/16 18:06

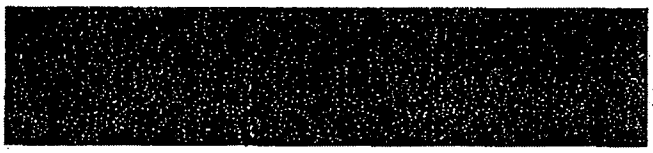
Discharge Care Plan

Reason for Visit	MULTIPLE RIB FRACTURES
Instructions/Education Provided	How to Take Care of Your Cast DI for Open Reduction Internal Fixation Surgery
Prescriptions	see Medication section
Referrals	STODDARD,LELAND C, MD [Active] -

Additional Instructions/ Education	Discharge Diet:Regular Diet Activity:Ad lib. No deep sea diving or flying for 6 weeks Special Discharge Instructions: Call for temp >102, redness, bleeding, swelling, excessive pain, shortness of breath, questions/concerns Follow Up Appointment: Stoddard 2 weeks

Report(s)

No Reports Entered



Beaufort Memorial
HOSPITAL

AUTHORIZATION FOR TREATMENT AND RELEASE OF INFORMATION

I hereby authorize licensed professionals and their assistants to administer any tests or treatment necessary during this encounter at Beaufort Memorial Hospital (BMH). I also understand that no guarantees or assurances have been made to the results that may be obtained.

PERSONAL PROPERTY
I accept full responsibility for any personal articles that I take to my bedside/treatment area. FCR

PAYMENT AUTHORIZATION/BILLING
I hereby authorize and direct that any and all benefits/insurance proceeds to which I am entitled be paid directly to BMH and any practitioner providing care and treatment to me.

I agree to pay BMH for all charges incurred by the patient in accordance with the regular rates and terms of BMH. I understand that BMH will bill my insurance company/plan/benefit program and request that payment of authorized benefits be made to BMH on my behalf. Any uninsured or non-covered balances/charges are my responsibility.

I understand that BMH does not bill for professional fees for the Emergency Room Physician, Pathologist, Radiologist, or other treating physicians and I may receive a separate bill from their billing companies.

I authorize BMH and all clinical providers who have provided care to me, along with any billing services, collection agencies, attorneys or other agents who may work on their behalf, to contact me on my cell phone and/or home phone using automatic telephone dialing systems or other computer assisted technology.

Did you Provide BMH a copy of your insurance card today?

☐ Yes ☒ No FCR

ASSIGNMENT OF BENEFITS/RIGHTS
I hereby assign, transfer and convey to BMH and any practitioner who provides care and treatment to me, any and all rights, title and interest in the benefits payable for services rendered to me by BMH. This assignment includes, but is not limited to, the right to benefits or the right to payment for benefits. Benefits include, ***but are not limited to***: (1) hospital, medical, and/or health benefits provided to me by a fully insured or self-funded employee welfare benefit plan or any group plan sponsored by my employer; (2) hospital, medical, and/or health benefits provided to me under an individual insurance policy; (3) Medicare and/or any Medicare managed care organization; (4) Medicaid and/or any Medicaid managed care organization; (5) TRICARE; (6) workers compensation; (7) PIP coverage; (8) third party liability coverage; (9) any health benefits/health care program established and/or maintained by any State and/or Federal entity; and (10) any other form of reimbursement and/or payment. I hereby warrant and represent that the benefits and/or insurance that I assign is valid and in effect and that I have the right to make this assignment. In the event that my policy and/or plan contains an anti-assignment provision, I agree to cooperate fully with BMH in order to effect payment on my account. FCR

DESIGNATION OF AUTHORIZED REPRESENTATIVE/ATTORNEY IN FACT TO APPEAL
I designate BMH as my authorized representative/attorney in fact and authorize BMH to act on my behalf to: (1) request and receive a copy of the summary plan description and/or policy of insurance; (2) pursue a benefit claim; (3) appeal an adverse benefit determination; (4) seek an administrative review of a disputed claim; and/or (5) file a legal/equitable action to recover benefits due under my employee welfare benefit plan and/or policy of insurance. If I am covered under a policy/ plan pursuant to the Federal Employees Health Benefits Act, I authorize BMH to submit a request for reconsideration to the policy/plan and to request a review by the Office of Personnel Management. In the event that I am a member/enrollee of a Medicaid managed care program, I hereby authorize BMH to act on my behalf to: (1) file a grievance and/or appeal; and (2) request a State Fair Hearing. FCR

H02640030
CEDENO,FRANCISCO
MR#: 0329633 Sex: M Age: 37
Patient DOB: [redacted]
LELAND STODDARD, MD 02/04/16

AUTH (10/2014)

REQUEST FOR RESTRICTION AND USE DISCLOSURE

I understand that I have the right under federal and state law to request that my personal health information for this visit be confidential and not forwarded to any third party for any purpose. Furthermore, I understand that this request must be submitted separately as Request for Restriction and Use Disclosure available in the Health Information Services Department and upon request. All services rendered today will be cash only and must be paid in full at the time services are rendered to consider this request if payment may be affected. I understand that upon completion of the request, I will be informed if BMH declines this matter through written notification. BMH reserves the right to decline/terminate the request. Any changes to the request will be sent via a written notification to the affected party.

I understand that my patient information will be released as needed for my treatment, payment and operations unless otherwise specified above. (Regulatory agencies i.e. Joint Commission, Medicare, DHEC & CDC to fulfill Public Health Requirement for purposes of preventing or controlling disease, obligations under the HiTECH ACT, etc.) I consent to appropriate tests for the presence of infections, such as, but not limited to Hepatitis and Acquired Immune Deficiency Syndrome for the protection of others and I authorize the drawing of blood or other body fluids for this purpose. HIV testing will be done only on an as needed basis following employee exposure to a patient's blood, body fluids and/or mucous membranes.

With my consent my name and location in the BMH system will be listed and will only be given out to individuals who ask for me by name. This list may also be used for the delivery of flowers, cards, to make reminder phone calls, etc. In accordance with HIPAA privacy rules, I may refuse to be listed in the system directory, which means my presence at BMH will not be acknowledged. I understand that photographs may be taken of me or the named patient in connection with the medical and other services, which I the patient will receive at BMH.

I give BMH permission to release my patient health information to my Primary Care Physician or to any Physician who is involved in my treatment or care through the electronic health information network.

☒ Yes ☐ No

I wish to designate a family member or other individual with whom the provider may discuss my medical condition.

☐ Yes ☒ No **If yes, individual named:** _____

I wish to have my name listed in the system directory?

☐ Yes ☒ No

I understand that my health information will be available in the BMH Patient Portal and BMH will utilize my email address for purpose of participation.

Email: Cedano FCR @ hot mail .com

FCR

ADVANCE DIRECTIVES

I understand that I have the right to formulate Advance Directives and appoint a surrogate to make health care decisions on my behalf to the extent permitted by law. I understand that when I provide BMH with a copy of my Advance Directive they will honor it.

FC

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

I acknowledge and agree that I have been offered a copy of BMH's Notice of Privacy Practices. I understand that there may be circumstances under which information about me may be disclosed or reported to organizations by regulatory compliance.

FC

I have reviewed the Authorization for Treatment and Release of Information and have been provided with the opportunity to ask questions. I understand and agree to the above information as indicated by the authorized signature below.

Patient Signature: Francisco Cedeno R. **Date/Time:** 02-04-16-

Legal Representative: _____ **Relationship:** _____

Witness: EC **Time:** 2/4/16

H02640030
CEDENO,FRANCISCO Sex: M Age: 37
MR#: D328533
Patient DO[redacted] 02/04/16
LELAND STODDARD, MD

AUTH (10/2014)

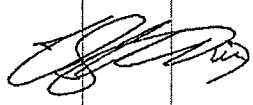
Beaufort Memorial Orthopedic Specialists
300 MIDTOWN DRIVE
BEAUFORT, SC 29906-5200
Phone: (843) 522-7100
Fax: (843) 322-3234

03/25/2016

To Whom It May Concern:

FRANCISCO CEDENO was a patient in the Beaufort Memorial Orthopedic Specialists practice on 03/25/2016. FRANCISCO may return to work/school with the following restrictions: Light Duty

If you have further questions regarding this patient's health status, please contact us at (843) 522-7100.



Leland Stoddard MD

Beaufort Memorial HOSPITAL

DukeMedicine AFFILIATE
IN HEART AND CANCER

Statement Date: 02/11/16

THIS BILL REPRESENTS HOSPITAL CHARGES ONLY. YOU MAY RECEIVE ADDITIONAL BILLS RELATED TO YOUR VISIT.

ACCOUNT HOLDER

Francisco Cedeno
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926-3792

MEMO: THANK YOU FOR CHOOSING BEAUFORT MEMORIAL HOSPITAL. YOUR REMAINING BALANCE ON THIS ACCOUNT IS NOW DUE IN FULL. PLEASE REMIT PAYMENT IN FULL AT THIS TIME.

PATIENT NAME	ACCOUNT NUMBER	PATIENT TYPE	DATE OF SERVICE	DUE DATE	PAGE
Francisco Cedeno	H02640030	OUTPATIENT	02/04/16	03/03/2016	1 of 2

Date	Transaction	Amount
02/09/16	Final Bill	289.0(
02/09/16	ADJ SELF PAY	-115.6(
	Billed charges to date:	289.0(
	Receipts to date:	0.0(
	Adjustments to date:	115.6(
	Refunds to date:	0.0(
	Total due:	173.4(
	Please Pay This Amount:	$173.4(

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Call Toll-Free 877-242-0981 to discuss payment arrangements. Let us prove how committed we are to working with you!

Pay by mail to:
Beaufort Memorial Hospital
Client ID: 900003
PO Box 100169
Columbia, SC 29202-3169

You can now pay online at:
WWW.BMHSC.ORG
or scan the QR code from your smart phone.

Office Hours:
Monday - Friday
8:00 a.m. to 5:00 p.m. ET

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Beaufort Memorial HOSPITAL
P.O. BOX 1085
BEAUFORT, SC 29901-1085

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IN HEART AND CANCER

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IF PAYING BY CREDIT CARD, FILL OUT BELOW.

☐ VISA ☐ MasterCard ☐ Discover ☐ American Express

CARD NUMBER	CCV# (ON BACK OF CARD)
SIGNATURE	EXP. DATE

STATEMENT DATE	ACCOUNT NUMBER
02/11/16	H02640030
PATIENT NAME: Francisco Cedeno	AMOUNT PAID $

Please write your account number on your check.

Francisco Cedeno
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926-3792

Beaufort Memorial Hospital
Client ID: 900003
PO Box 100169
Columbia, SC 29202-3169

Ramirez -APA-101

BEAUFORT MEMORIAL PHYSICIANS
CLIENT 900011 PO BOX 100106
COLUMBIA, SC 29202-3106
PERSONAL & CONFIDENTIAL

ADDRESS SERVICE REQUESTED

006334
0202

58601.co1 1003 2258601
Stmt Date: 03/28/2016

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☐ MASTERCARD ☐ VISA ☐ DISCOVER ☐ AMEX

CARD NUMBER | VERIFICATION #

CARDHOLDER NAME | EXP. DATE

SIGNATURE

ACCOUNT NUMBER	DUE DATE	Amount Due	AMOUNT PAID
537080	04/12/2016	$1,192.00	

NEW! Pay online now at www.PayMyDoctor.com. Free, Secure, Easy. "Clie
ID : 58601.co1"

FRANCISCO CEDENO
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926-3792

BEAUFORT MEMORIAL PHYSICIANS
CLIENT 900011 PO BOX 100106
COLUMBIA, SC 29202-3106

☐ Please check box if above address is incorrect or insurance information has changed, and indicate change(s) on reverse side.

TO ENSURE PROPER CREDIT, DETACH AND RETURN TOP PORTION IN THE ENCLOSED ENVELOPE.

655088B

Page	Statement Date	Due Date	Office Phone Number	Account #	Patient Balance
1 of 1	03/28/2016	04/12/2016	(843) 522-7095	537080	$1,192.00

Date	Visit Detail	Explanation of Activity	Charges & Debits	Insurance Pending	Payments & Credits	Patient Balance
Patient: FRANCISCO CEDENO						
		Balance Forward	$855.00			
		Balance Forward Total				$855.0
Provider: Sloddard, Leland						
Voucher: 7324770						
02/04/2016	99024	Postop Follow-Up Visit	$0.00			
02/04/2016	73110	X-Ray Exam Of Wrist	$133.00			
02/04/2016	73080	X-Ray Exam Of Elbow	$70.00			
		Visit Total				$203.0
Voucher: 7392380						
02/26/2016	99213	Office/Outpatient Visit	$134.00			
		Visit Total				$134.0

000006171-A

MESSAGE
Your account is seriously past due. Please call to make payment arrangements.

BEAUFORT MEMORIAL PHYSICIANS
CLIENT 900011 PO BOX 100106
COLUMBIA, SC 29202-3106

Ramirez -APA-102

Account Number	537080
Billing Inquiries	(843) 522-7095
Total Balance	$1,192.00
Ins Pending	$0.00
Amount Due	$1,192.00

2738-ALLST7-126352-1134840470-P; 5458811-1-458; 37212095-2; 1

DJO GLOBAL

PO Box 660117
Dallas, TX 75266-0117
(888) 225-4398

Save a stamp! Pay this bill online at:
www.PayforHealth.com/DJO
Statement ID: [redacted]
Password: [redacted]

Or, Scan to Pay

☐ MasterCard ☐ VISA ☐ DISCOVER ☐ AMEX

CARD NUMBER	EXP. DATE (MM/YY)
SIGNATURE	AMOUNT PAID

STATEMENT DATE	PAY THIS AMOUNT	ACCT #
03/23/16	$67.71	670997Q

FRANCISCO CEDENO
90 DILLON RD APT D1
HILTON HEAD IS, SC 29926-3792

4979

DJO, LLC - Office Care Patient Receivables
PO Box 660117
Dallas, TX 75266-0117

0006709970 03232016 0000006771 7

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PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

STATEMENT

PRESCRIBING PHYSICIAN: Leland Stoddard

Date of Service	Billing Code/HCPC Product Description	Charges	Adjustments	Insurance Payments	Patient Payments	Balance Due
02/26/16	L3908 S62.102A COCK-UP WRIST BRACE	$67.71	$.00	$.00	$.00	$67.71

During a recent visit to your physician on the date mentioned above, you were prescribed the product(s) indicated next to the dat of service, to assist in your recovery. During your visit you signed a DJO Global Patient Product Agreement Form, either electronically or on paper. DJO Global has billed your insurance provider and/or Medicare based on the information provided by you and your physician at the time of service, and the balance indicated is now your responsibility.

You can pay your bill online at: www.payforhealth.com/DJO using the statement ID and password above or by scanning the QR box which will link you to our payment portal. You may also make a payment by phone using our automated prompts or by speaking with a customer service representative by calling 888-225-4398. If you are making a payment by mail please use the above coupon and enclosed return envelope.

Please Pay This Amount	$67.71

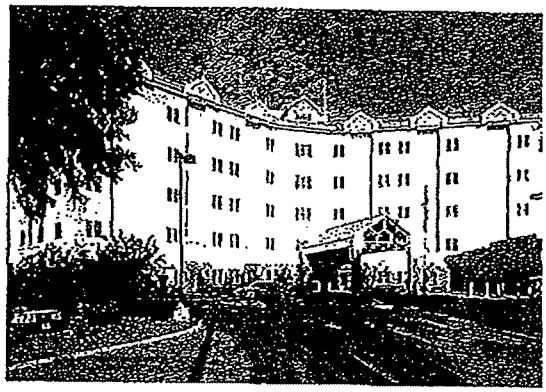
** Payment due upon receipt - Thank You **
For any clarification please call 1-888-225-4398 Mon - Fri 9am to 8pm EST

PROCARE AIROAST Ramirez -APA-103 DONJOY

81085071

Beaufort Memorial HOSPITAL

DukeMedicine AFFILIATE IN HEART AND CANCER



Statement Date: 03/10/16

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ACCOUNT HOLDER

Francisco Cedeno
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926-3792

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PATIENT NAME	ACCOUNT NUMBER	PATIENT TYPE	DATE OF SERVICE	DUE DATE	PAGE
Francisco Cedeno	H02640030	OUTPATIENT	02/04/16	03/31/2016	1 of 2

Date	Transaction	Amount
02/11/16	Balance Forward	173
	Billed charges to date:	289
	Receipts to date:	(
	Adjustments to date:	116
	Refunds to date:	(
	Total due:	173
	Please Pay This Amount:	$173

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☐ VISA ☐ MasterCard ☐ Discover ☐ American Express

CARD NUMBER | CCV# (ON BACK OF CARD)

SIGNATURE | EXP. DATE

STATEMENT DATE	ACCOUNT NUMBER
03/10/16	H02640030
PATIENT NAME: Francisco Cedeno	AMOUNT PAID $

Please write your account number on your check.

Francisco Cedeno
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926-3792

Beaufort Memorial Hospital
Client ID: 900003
PO Box 100169
Columbia, SC 29202-3169

Ramirez -APA-104

RSI2/STATE1/ 692007128162 0000585/0003 249

Medical Questionnaire for Worker's Compensation Claim

To: Dr. Leland Stoddard, physician for Franscisco Cedano Ramirez

From: Joseph DuBois, attorney for Franscisco Cedano Ramirez

Pursuant to Francisco Cedano Ramirez's worker's compensation claim arising from his fall from a roof on January 18, 2016, request is hereby made to respond to the following:

1. Which body parts were injured as a result of Francisco's fall from a roof on January 18, 2016?

Patient injured his chest wall, lungs, neck, bilateral upper extremities, his back.

2. Please list the diagnoses of such injuries.

1. Right Pneumothorax
2. Intraarticular distal radial fracture and ulna fracture of left wrist
3. Neck pain
4. Left and right shoulder impingement
5. Back pain
6. Right wrist sprain
7. Multiple rib fractures
8. herniated C4-C5, C6-C7, T2-T3, L4-L5, L5-S1

3. Are these opinions to a reasonable degree of medical certainty?

Yes.

Leland Stoddard, M.D.
Lowcountry Medical Group

6/27, 2016
Beaufort, South Carolina

BEFORE THE SOUTH CAROLINA
WORKERS' COMPENSATION COMMISSION

FRANCISCO CEDANO RAMIREZ,
Employee,
vs. WCC NO. 1600686

MAY RIVER ROOFING, INC.,
Employer,

and

AMERICAN ZURICH INSURANCE COMPANY,
Insurer.

DEPOSITION OF: FRANCISCO CEDANO RAMIREZ

DATE: April 26, 2016

TIME: 2:10 p.m.

LOCATION: Naert & DuBois, LLC
22 New Orleans Road, Suite 1
Hilton Head, SC

TAKEN BY: Counsel for the Employer/Insurer

REPORTED BY: TRISHA M. THOMAS

INTERPRETED BY: JASON ALFONSO

A. WILLIAM ROBERTS, JR. & ASSOCIATES
Fast, Accurate & Friendly

Charleston, SC (843) 722-8414
Hilton Head, SC (843) 785-3263
Myrtle Beach, SC (843) 839-3376
Columbia, SC (803) 731-5224
Greenville, SC (864) 234-7030
Charlotte, NC (704) 573-3919

APPEARANCES OF COUNSEL:

ATTORNEYS FOR FRANCISCO CEDANO RAMIREZ:
NAERT & DUBOIS, LLC
BY: JOSEPH DUBOIS
22 New Orleans Road, Suite 1
Hilton Head, SC 29928
(843) 686-5500
Joe@lowcountrylegal.com

ATTORNEYS FOR MAY RIVER ROOFING, INC. AND AMERICAN ZURICH INSURANCE COMPANY:
HEDRICK, GARDNER, KINCHELOE & GAROFALO, LLP
BY: DEWANA F. LOOPER
1301 Gervais Street, Suite 1900
Columbia, SC 29201
(803) 727-1200
Dlooper@hedrickgardner.com

ALSO PRESENT: Leslie Sandoval

(INDEX AT REAR OF TRANSCRIPT)

(Mr. Jason Alfonso, interpreter, was placed under oath by the court reporter.)

FRANCISCO CEDANO RAMIREZ

being first duly sworn through the interpreter, testified as follows:

EXAMINATION

BY MS. LOOPER:

Q. My name is Dewana Looper, and I'm here on behalf May River Roofing and their insurance company, which is American Zurich. Travelers is the third-party administrator.

The purpose of this deposition is for me to learn more information about your claim. If at any point during the course of the deposition you need to take a break for any reason, stop and let me know.

A. That's fine.

Q. All right. As we go through I'm going to be asking you questions. I am not trying to trick you or confuse you in any way. If you don't understand a question the way it's asked, stop me and ask me to rephrase it. In the event you answer a question I've asked I'm going to assume two things: One, you answered it truthfully, and, two, you understand the question.

A. That's fine.

Q. All right. And are you under the influence of any pain medications, drugs, or alcohol today that would make it difficult for you to participate in the deposition?

A. No. Nothing.

Q. All right. Will you state your full name for the record?

A. Francisco Cedano -- with a C -- Ramirez.

Q. All right. And will you state your address, please?

A. 90 Dillon Road, Apartment D1.

Q. Okay. Where is that?

A. Hilton Head, South Carolina.

Q. How long have you lived there?

A. I've lived in -- I can't remember exactly where I lived in Dillon, but I think I've -- I lived in those apartments for -- for about three years already.

Q. Who lives with you?

A. My wife and kids.

Q. What's your wife's name?

A. Cristina Cruz Guerrero.

Q. Does she spell it with a C-H or a K?

A. Only with a C, C-R.

Q. Okay. All right. And how old are your kids?

A. The older one is 12 -- the older one is 12, the next one is ten, and then the other one is five and then the other one is three.

No. I'm sorry. The oldest one is 14.

Q. All right. And are all four of those children with Cristina Cruz Guerrero?

A. Yes.

Q. Does anybody other than your wife and kids depend on you for financial support?

A. My mother and my father.

Q. Do they live with you or you send money to them?

A. I send them money.

Q. Okay. What are their names, and where are they?

A. They live in Mexico. My mom name is Columba Ramirez, and my father name is Ignacio Cedano.

Q. How long have you been in the United States?

A. Approximately 20 years. I don't remember.

Page 6

Q. And of that roughly 20 years how long have you been in South Carolina?
A. I only lived in Houston, Texas, for six months and then the rest of it I've lived here in South Carolina.
Q. All right. And are you here on a work visa?
A. No.
Q. All right. Did you complete -- or how far did you go in school?
A. I finished secondary.
Q. In Mexico?
A. Yes.
Q. And what's your date of birth?
A. [redacted]78.
Q. Since you've been living in South Carolina have you been convicted of a crime?
A. No.
Q. Other than the workers' compensation claim that we're here for today, have you ever filed a workers' comp claim?
A. No. I've done a claim before, but it was for a car that was damaged.
Q. As part of a motor vehicle accident?
A. No.

Page 7

Q. All right. Explain to me what happened and what the basis for the claim was.
A. The car was scratched all the way around.
Q. How?
A. I went to a dance; and when I left, it was all scratched up outside.
Q. Have you ever had a personal injury claim arising out of either, like, a motor vehicle accident or a slip and fall?
A. No.
Q. Does your wife work?
A. No. She has a part-time cleaning villas but only during tourist time.
Q. Who do you work for?
A. I work for the May River Roofing Company.
Q. Do you have your own business?
A. Yes.
Q. All right. What's the name of that business?
A. Cedano Roofing.
Q. How long have you had that company?
A. I don't remember if it was three or four years. I'm not sure.

Page 8

Q. Are you registered with the secretary of state's office?
A. I don't remember.
Q. Do you file tax returns for Cedano Roofing?
A. Yes.
Q. And has he done that -- have you done that every year that the company's been in business?
A. Yes.
Q. Do you have anyone that works for you?
A. I have one person that occasionally works with me.
Q. What's his or her name?
A. I contract one person, but it's not always the same person. And it's not all the time.
Q. And what dictates whether you contract with somebody or not?
A. When -- when the job is really big.
Q. All right. And you said earlier that you do work for May River Roofing. Do you do work for any other companies?
A. No.
Q. Do you ever contract directly with individuals or companies to do work on your own?

Page 9

THE INTERPRETER: I'm sorry. Could you repeat that?
MS. LOOPER: No. That's fine.
BY MS. LOOPER:
Q. Do you ever contract with other companies or with individuals to do jobs on your own?
A. No.
Q. So all the work that you do comes from May River?
A. Yes.
Q. And how long has that been the case?
A. Excuse me?
Q. How long have you done work exclusively for May River?
A. Two years.
Q. Prior to opening your own company, who did you work for?
A. Before my own company?
Q. Yes.
A. I worked for Pana Roofing.
Q. How long?
A. I don't remember exactly, but approximately nine years.
Q. Have you been in the roofing business

Page 10

since you moved to South Carolina?
A. No.
Q. What other types of work have you done?
A. I've done yard work and also a helper installing floors.
Q. And why did you own -- why did you open your own company?
A. I don't remember.
Q. But you opened it about three or four years ago; is that right?
A. Yes, yes.
Q. All right. Do you have your own truck?
A. Yes.
Q. How about equipment?
A. Yes.
Q. When you go to complete a roofing job, do you take your own hammers?
A. Yes.
Q. Nails?
A. No.
Q. Okay. What equipment do you provide?
A. I provide a compressor, a roofing gun, a tool pouch, the vehicle, ladders, and things like razors.
Q. All right. If you were completing a

Page 11

job for May River, what would they provide for you?
A. Dumpster and materials.
Q. Okay. And by materials you mean shingles?
A. Yeah. Like shingles, paper, plastic caps, flashing.
Q. When you complete a job for May River, how are you paid?
A. They pay me for the contracted price for the house. They pay me a check.
Q. How is the contracted price agreed on?
A. The price is taking consideration according to the pitch of the house, the elevation, how tall it is. All that comes into factor when it comes to the -- pricing a house.
Q. If May River contacts you about doing a job, do you go out and look at it and give them a bid for how much it's going to cost?
A. No.
Q. Okay. So how does it work?
A. I just get a text message to where the job is going to be. I show up, and I do it.
Q. Okay. Do you know how much you're going to get paid before you go?
A. No.

Page 12

Q. Okay. So I don't understand how come -- how it's decided how much you get paid. Can you give me more details?
A. Well, before I go to a job I approximately know how much it's going to be because I charge per case that we install. So I'll know how much I'll get paid per case, and I'll know how much per case we install on that job.
Sometimes we have extra repairs that we have to do, but I don't really know completely the entire price 'cause there's extra things sometimes we have to do, but generally, approximately, I know what it is.
Q. Okay. How is the price per case negotiated?
A. Like how or how much?
Q. How.
A. The company already has pretty much an established price for each -- for each case, so we already know going in -- before how much it's going to be.
MS. LOOPER: We'll talk after.
BY MS. LOOPER:
Q. All right. And if there are repairs that need to be done once you get out to a job, how

Page 13

are those priced out?
A. I approximately give them how many hours I put into that extra, and that's -- and then that's what I -- I get paid for.
Q. Okay. Is there a set hourly rate, or you just give them the number?
A. It's a fixed price.
Q. Okay. And how much is that?
A. Twenty-five an hour.
Q. And is that something that you negotiated with May River Roofing?
A. Yes.
Q. All right. And who at May River Roofing did you talk to about what your hourly rate for repairs would be?
A. Antonio Sandoval.
Q. And I believe you testified earlier that you've been working with May River for about two years. How did you start working with them?
A. I was working for Pana Roofing. I was left without work, so then I approached May River for work, and they did, and that's how I started working for them.
Q. Okay. And did they ask you for a certificate of workers' compensation insurance?

Page 14

A. Yes.
Q. All right. And did you go buy workers' compensation insurance?
A. Yes.
Q. All right. And what agency did you use to purchase that?
A. An agency called PCL.
Q. All right. And when you went in and met with the insurance agent at PCL, did they explain to you what you were buying, what type of insurance you were buying?
A. I didn't ask for any information.
Q. All right. Tell me what you asked them for when you went in.
A. I don't remember.
Q. And did you tell them you needed workers' comp insurance?
A. I told them I was opening my own business, and I asked them what kind of insurance I needed.
Q. Okay. And did they tell you?
A. When I went to the company, they said I needed liability and workmen's comp; so when I went to the company, I asked them for liability and workmen's comp.

Page 15

Q. All right. And my understanding is that you purchased a policy through that agency; is that correct?
A. PCL?
Q. Yes.
A. Yes.
Q. Okay. And you paid premiums for that insurance, correct?
A. Yes.
Q. Okay. And you did not purchase workers' compensation insurance to cover yourself, correct?
A. No.
Q. All right. And do you consider yourself an independent contractor or subcontractor for May River Roofing?
A. I didn't understand the question.
Q. Okay. You own your own business, correct?
A. Yes.
Q. All right. And it's called Cedano Roofing, correct?
A. Correct.
Q. All right. And you file tax returns for that business?

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A. Yes.
Q. Okay. And you purchased insurance for that business?
A. Yes.
Q. Okay. So why have you filed a workers' comp claim against May River?
A. My insurance doesn't cover me.
Q. Okay. Did the insurance agent explain to you what it would cost to cover yourself on your insurance?
A. No.
Q. So why don't you have insurance covering yourself?
A. Honestly, I don't know.
Q. All right. But you admit giving a certificate of insurance to May River Roofing covering your company?
MR. DUBOIS: Objection.
Please answer.
THE WITNESS: Can you repeat the question, please?
BY MS. LOOPER:
Q. Sure. All right. We'll break it down. You admitted that you purchased insurance for Cedano Roofing, right?

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A. Yes.
Q. Okay. And did your agent provide you with a certificate of insurance showing that you had insurance coverage?
A. Yes.
Q. Okay. And did you give that piece of paper to someone at May River Roofing?
MR. DUBOIS: Objection.
I may make an objection, and that's primarily for the record. You can still answer though. Okay?
THE WITNESS: Okay.
BY MS. LOOPER:
Q. Okay. So did you give the certificate of insurance to May River?
A. Yes.
Q. Okay. And who did you give it to?
A. I don't remember if it was to my boss or the secretary.
Q. All right. When you say your boss, will you identify who you consider that to be?
A. Antonio Sandoval.
Q. How many jobs did you complete for May River Roofing in the past year?
A. I don't have a quantity.

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Q. Okay. All right. So there's 52 weeks in a year. How many weeks did you work for May River Roofing?
A. We only rest on holidays, and the rest of the days we work.
Q. Okay. How much money did you earn from May River Roofing last year?
A. I don't remember.
Q. Okay. But you can provide me with a copy of your tax returns, right?
A. Yes.
Q. All right. And do you have your own insurance on your vehicle?
A. Yes.
Q. All right. And when you complete a job that requires more than just you, a job that's too big for you to do alone, do you pay the worker that you bring?
A. I pay them.
Q. All right. And when you need somebody to help you on the job, do you go out and find that person, or does May River provide them to you?
A. I look for them.
Q. All right. Do you have any kind of logos on your -- like do you wear -- scratch that.

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Let me start over.
Do you wear a uniform to work?
A. My shirts with May River logo.
Q. T-shirts?
A. Yeah, T-shirts.
Q. And you wear a May River Roofing T-shirt to every job site?
A. Yes.
Q. And when you have a helper, do you have them wear a May River Roofing shirt?
A. Yes.
Q. All right. So tell me what happened to you.
A. I was preparing to go to work. A person showed up. I don't know who that person was. It could have been the owner of the house. I don't really know who it was, but that person told me that a piece of tape was left on the metal -- a metal drip, so I decided to climb up and remove that -- that tape.
And as I was up there I was in a corner, and I -- I must have stepped wrong or slipped wrong, and I fell. I fell backwards, and at the moment that I fell backwards I don't remember anything. The only thing I remember is

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the -- the ambulance cutting my -- my clothes.
Q. Was anybody else with you on the job site?
A. Yeah. There was someone else.
Q. Okay. What's that person's name?
A. I don't remember their name.
Q. All right. Who was he working for?
A. He was helping me.
Q. So you hired the guy, but you don't remember his name?
A. No.
Q. Do you know who called the ambulance?
A. No.
In the job site there was carpenters there, and I'm assuming that they are the ones that called.
Q. All right. And why were you on this job site?
A. The job was done by another -- by somebody else, but it could not be completed, so they assigned me to complete the job.
Q. And when you say they, who do you mean?
A. Other people that work for May River Roofing.
Q. All right. And what were your

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injuries?
A. At the time of the accident I fell unconscious. I don't remember much. I broke -- I broke my hand. I had problems with my shoulders. I had three broken ribs. I injured my hip, my neck, my back, and lately I've been forgetting things.
Q. All right. Let me go back through and make sure I've got everything. All right. So you say you were knocked unconscious?
A. Yes.
Q. All right. You hurt both shoulders?
A. Yes.
Q. All right. You broke your hand. Which side?
A. The left side.
Q. Okay. You hurt your hip. Which hip?
A. This side. I don't know what side you call it.
MR. DUBOIS: Witness is pointing to his right hip.
BY MS. LOOPER:
Q. All right. You said your neck?
A. Yes.
Q. All right. Your back?

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A. Yes.
Q. Where on your back?
MR. DUBOIS: Witness is indicating his upper back.
THE WITNESS: The top part. I don't know what it's called. Up there.
BY MS. LOOPER:
Q. Between your shoulder blades?
A. Yes.
Q. All right. And you said you've been forgetting things?
A. Yeah. I've been forgetting things like, for example, like my wife will say something like, oh, you don't -- you don't remember that happening; and for as much I want to try to remember, I just don't remember.
Q. Okay. And you're saying that you never had any trouble like that before this fall?
A. No.
Q. Okay. Had you ever had any prior issues with your -- either of your shoulders?
A. No.
Q. Okay. How about your left hand?
A. No.
Q. How about your right hip?

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A. No.
Q. How about your neck?
A. No.
Q. Okay. How about your upper back?
A. No.
Q. Okay. Do you have any prior health problems?
A. What do you mean, previous?
Q. Before this fall.
A. No.
Q. Ever had any surgeries?
A. Before?
Q. Yes.
A. No.
Q. Okay. Have you ever had any broken bones?
A. No.
Q. Were you taking any medications?
A. No.
Q. Okay. Are you taking any medications now?
A. No.
Q. All right. Are you back at work now?
A. Yes.
Q. How long have you been back to work?

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A. The paper -- the doctor gave me a paper to return to work, but I can't remember exactly when.
Q. Have you been back to work since the doctor told you you could?
A. He ordered me to only do, like, light things. I can't lift anything heavy because of my ribs.
Q. Are you still under restrictions from the doctor?
A. Yes.
Q. When's the last time you went?
A. Approximately three weeks ago.
Q. All right. What doctor did you see?
A. I don't remember his name.
Q. Where was he at?
A. Beaufort. It was the doctor that was referred to me from the hospital.
Q. All right. Did you go to the hospital in an ambulance?
A. Yes.
Q. That was Beaufort EMS?
A. I don't know.
Q. Okay. And you were treated at Beaufort Memorial Hospital?

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A. Yes.
Q. All right. Have you done any physical therapy?
A. Yes.
Q. What's the name of the provider that you saw?
A. Bluffton, Select Therapy.
Q. All right. When you go in to see the orthopedic doctor, are you still going to the hospital, or are you going to a private practice?
A. I go to a private office.
Q. Okay. Do you know the name of the practice?
A. No.
Q. And you don't know the doctor's name?
A. Dr. -- no.
Q. How many times have you seen the doctor?
A. Three times. And within next the week I have another visit.
Q. Okay. And has he spoken to you about when he thinks you'll be completely released from care?
A. No.
Q. Okay. I believe you told me that

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you're working light duty now; is that right?
A. Yes.
Q. All right. And who are you doing that work for?
A. For May River Roofing.
Q. Okay. And are you earning the same amount now that you were earning before the fall?
A. No.
Q. Okay. What's the difference?
A. There's not that much difference.
Q. And are you still completing roofing jobs?
A. Yes.
Q. And you're able to do that within your light duty restrictions?
A. I have a brother that's helping me.
Q. What's your brother's name?
A. Enrique Cedano.
Q. Has Enrique ever worked with you before this fall?
A. No.
Q. And what does Enrique usually do for a living?
A. He came from Mexico, and he used to do, like, field work.

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Q. Did he come to South Carolina specifically to help you?
A. No.
MR. DUBOIS: Do you mind if we take a short, five-minute break?
MS. LOOPER: No.
MR. DUBOIS: Let's take five.
(A recess transpired.)
BY MS. LOOPER:
Q. All right, Mr. Cedano. I was just speaking with your attorney about the doctors that you've seen.
A. Yes.
Q. Does the name Dr. Stoddard ring a bell to you?
A. Yes.
Q. Okay. Do you think that's the doctor that you've been seeing for your injuries related to the fall?
A. Yes.
Q. All right. Other than the ambulance, being treated at Beaufort Memorial, the treatment you've received with -- we think is Dr. Stoddard, and Select Physical Therapy, have you seen anybody else for injuries related to the fall?

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A. No.
Q. Do you have a family doctor?
A. No.
Q. Before the fall, if you were to get hurt or be sick, where would you go to seek medical treatment?
A. I almost don't ever get sick, hardly ever get sick. I have gone to the -- to the clinic that is on -- the Volunteers. I can't remember what it's called, but I rarely get sick.
Q. Okay. Where is that located?
A. Here in Hilton Head.
Q. Do you know what street it's on?
A. No.
MR. DUBOIS: I suspect the name is Volunteers in Medicine.
BY MS. LOOPER:
Q. All right. I want to go back and clarify something on how the price for each job was calculated. I'm not sure that I understood correctly. Okay. So you said that there is a set price for each square; is that right?
A. Yes.
Q. Okay. And what is that price?
A. $60.

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Q. Okay. So you get paid $60 per square?
A. Yes.
Q. Okay. And if a job is complicated or there are unexpected issues, do you ever call May River and ask them to adjust the price?
A. No.
Q. All right. And if you get to a job site and you find a repair that needs to be made, what happens?
A. I verify what kind of materials I need, I order it, and then they're sent and I do the job.
Q. You order them from who?
A. Sometimes I get them from Espy Lumber; sometimes from the shop's office.
Q. Okay. So do you provide the materials yourself to make the repairs?
A. No.
Q. Okay. If you get them from Espy Lumber, who pays for them?
A. I take it -- I order it out of May -- May Roofing's account.
THE INTERPRETER: Sorry.
BY MS. LOOPER:
Q. All right. And do you contact May River before you make a repair?

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A. Only if it's a really -- if it's, like, a big repair. If the -- if the -- if the repair is small, we just continue on doing our job; but when it's big, yes.

Q. Define big.

A. A day of work: Eight hours, six hours.

Q. Okay. Otherwise, I believe you said you just make the repair?

A. Yes.

Q. Okay. And how do you -- how do you ask May River to pay you for that work?

A. I calculate the hours, the sum of hours that I did for that job, and I -- and I send a bill for $25 an hour.

Q. All right. Do you send an invoice? Is that how it works?

A. Yes.

Q. And do you get paid weekly? Monthly? Biweekly?

A. Depends when the job is done. And then whenever it's done, the following week it's paid.

Q. And do you send an invoice for each job you complete?

A. Yes.

Q. And you're always paid by check?

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THE INTERPRETER: I couldn't hear.

BY MS. LOOPER:

Q. Are you always paid by check?

A. Yes.

Q. All right. As far as current problems, what body parts are you having problems with now?

A. I have pain in my shoulders. I have pain in my back, neck. When I stand for a long period of time, my hip -- my right hip starts hurting. Also, if I walk for more than 20 minutes, my left hip starts hurting.

Where they did my surgery, when I do PT and I have to carry something heavy, I feel like my hand is going to slip out of place.

Q. Okay. You said your back again. Are you referring to your upper back like we talked about earlier?

A. Yes.

Q. All right. And are you treating for all of those body parts with Dr. Stoddard?

A. He's only looking at the hand.

Q. Have you told him about the other issues?

A. Yes.

Q. Have you asked him for treatment for the other issues?

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A. No.

Q. Why not?

A. 'Cause the treatments, I -- I can't pay for them.

Q. But he's treating your hand, right?

A. Yes.

Q. But you haven't asked him to treat any of the other things?

A. No.

I told him about the -- about my shoulders, and he did X rays.

Q. All right. And what did he tell you about your shoulders?

A. That he didn't see any broken bone.

Q. Has he done any additional workup?

A. He did X rays to my -- to my hand to see how it was sticking together.

Q. And has he done any X rays or any testing on your -- either of your hips?

A. No.

Q. How about your upper back?

A. No.

Q. Okay. How about your neck?

A. The neck, yes.

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Q. Okay. What did he do for your neck?

A. He took -- he took X rays.

MS. LOOPER: All right. I think those are all the questions I have. Your attorney may have some questions for you.

EXAMINATION

BY MR. DUBOIS:

Q. I just have a couple of questions. Francisco, do you or did you ever have a written contract with May River for your work?

A. Contract. We have -- we have contracts on jobs that's going to last for a while, like one month, two months.

Q. How long are the jobs usually?

A. Three days, four days.

Q. Are we talking about residential roofing or commercial roofing?

A. Residential.

Q. You referred in your testimony to a case. Can you tell me what the case is? Can you describe that case?

A. Basically it's 10 square feet of shingles. In one case -- there's three bundles within one case.

Q. Is that, then, the same as like a

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square? Is that the same thing?
A. Yes.
Q. So the $60 is per square or per case?
A. Yes.
Q. Who gave you the T-shirt that said May River?
A. My boss.
Q. Okay. What's that person? Antonio?
A. Yes, Antonio.
Q. Okay. When they gave you the shirt, did they tell you that you had to wear it?
A. Yes.
Q. Okay. Do you still have the shirt?
A. Yes.
Q. Did they give you more than one?
A. Yes.
Q. Do you know how many they gave you, approximately?
A. Like 12.
Q. How did May River Roofing find out about your injury or your injuries?
A. They went to visit me at the hospital.
Q. Antonio?
A. Yes.
Q. Okay. Would you be able to do the

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roofing work now if your brother Enrique wasn't helping you?
A. No.
MR. DUBOIS: All right. That's all my questions. There may be some more follow-up questions.
MS. LOOPER: No. I'm done. Thank you.
(The witness, after having been advised of his right to read and sign this transcript, does not waive that right.)
(The deposition was concluded at 3:43 p.m.)

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SIGNATURE OF DEPONENT
DEPONENT: FRANCISCO CEDANO RAMIREZ
DEPOSITION DATE: April 26, 2016
REPORTER: TRISHA M. THOMAS
AWR JOB #: 160426tmt
CASE CAPTION: FRANCISCO CEDANO RAMIREZ vs. MAY RIVER ROOFING, INC., et al.

(Please return both Signature of Deponent pages)

I, the undersigned, FRANCISCO CEDANO RAMIREZ, do hereby certify that I have read the foregoing deposition and find it to be a true and accurate transcription of my testimony, with the following corrections, if any:

PAGE	LINE	CHANGE	REASON

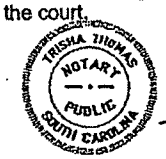
Page 37

SIGNATURE OF DEPONENT (CONTINUED)
DEPOSITION DATE: April 26, 2016
REPORTER: TRISHA M. THOMAS
AWR JOB #: 160426tmt
CASE CAPTION: FRANCISCO CEDANO RAMIREZ vs. MAY RIVER ROOFING, INC., et al.

PAGE	LINE	CHANGE	REASON

FRANCISCO CEDANO RAMIREZ, Date

I, Trisha M. Thomas, Notary Public for the State of South Carolina at Large, do hereby certify that the deponent was advised of his or her right to read and sign said deposition both verbally and in writing. If the deponent fails to execute and return foregoing Signature of Deponent pages within the thirty (30) days allowed pursuant to the Rules of Civil Procedure, the original transcript may be filed with the court.



TThomas

Trisha M. Thomas
My Commission expires
February 2018

CERTIFICATE OF REPORTER

I, Trisha M. Thomas, Court Reporter and Notary Public for the State of South Carolina at Large, do hereby certify that the foregoing transcript is a true, accurate, and complete record.

I further certify that I am neither related to nor counsel for any party to the cause pending or interested in the events thereof.

Witness my hand, I have hereunto affixed my official seal this 1st day of May, 2016, at Bluffton, Beaufort County, South Carolina.

Trisha M. Thomas,
Court Reporter
My Commission expires
February 2018

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REQUESTED INFORMATION INDEX

(No Information Requested)

EXHIBITS

(No Exhibits Proffered)

BEFORE THE SOUTH CAROLINA
WORKERS' COMPENSATION COMMISSION

FRANCISCO CEDANO RAMIREZ,
Employee,
vs. WCC NO. 1600686

MAY RIVER ROOFING, INC.,
Employer,

and

AMERICAN ZURICH INSURANCE COMPANY,
Insurer.

30(b)(6)
DEPOSITION OF: LESLIE SANDOVAL

DATE: April 26, 2016

TIME: 3:47 p.m.

LOCATION: Naert & DuBois, LLC
22 New Orleans Road, Suite 1
Hilton Head, SC

TAKEN BY: Counsel for the Employee

REPORTED BY: TRISHA M. THOMAS

A. WILLIAM ROBERTS, JR. & ASSOCIATES

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LESLIE SANDOVAL
being first duly sworn, testified as follows:
EXAMINATION
BY MR. DUBOIS:

Q. Okay. Good afternoon. Is it Ms. Sandoval?

A. Yes.

Q. Ms. Sandoval, tell me your first name, if you would.

A. Leslie, L-E-S-L-I-E.

Q. S-A-N-D-O-V-A-L?

A. Yes.

Q. Okay. My name is Joseph DuBois. I am Francisco's attorney in this workers' comp claim. You're here today to give a deposition. I believe we asked for the -- a deposition of May River Roofing, and I believe you probably were nominated to come and speak on behalf of the company --

A. Yes.

Q. -- so I thank you for being here to give your testimony.

Before I begin the examination, let me go over the rules about depositions. It's a question-and-answer process.

A. Okay.

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Q. I know you sat through Francisco's, but I want to still go over the rules. It's a question-and-answer process. I'll be asking you questions, and I ask that you give verbal answers. And it's sworn testimony, so I ask that the answers be truthful, but I ask that they verbal because they're making a transcript of the proceedings, and that way we'll know what you're saying.

If you answer with hand gestures or head nods or nonverbal responses, it's very hard to record those, so I'd just ask that you answer with a yes or no or a true or a false and then we'll know exactly how you're responding.

A. Okay.

Q. If you need to take a break -- and I don't expect we'll be here for very long, but just let me know, and we can take a break.

If you don't understand any of questions, just say so, and I'll rephrase my questions.

A. Okay.

Q. I'm not trying to trick you or anything like that. I just want to ask you questions that you understand so you can respond.

If we do take breaks or even if we don't, you're here to testify in your own behalf. You can't consult Ms. Looper or another attorney, so just do the best you can.

A. Okay.

Q. There may be objections. As I objected to some of the question, Ms. Looper may object, and that's fine. Typically, though, you'll still have to answer the question. Okay?

Do you have any questions for me about those basic instructions?

A. No.

Q. Okay. Have you ever given a deposition before?

A. No.

Q. Okay. Well, congratulations.

I want to start off about what is your relationship to May River Roofing? How are you sitting here today?

A. I'm the office manager there.

Q. Okay. May River Roofing is a corporation; is that correct?

A. Correct.

Q. Are an owner of the corporation in any way?

A. No.

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Q. Okay. Do you know who owns that corporation?
A. Jose Antonio Sandoval.
Q. You guys have the same last name. What's your relationship?
A. Father.
Q. Okay. Okay. You run the office. Does he run the actual roofing work? Is that correct?
A. Yes. He meets with clients, and he supervises jobs.
Q. Okay. How long have you been the company's office manager?
A. Two years. But I've been working with May River Roofing for eight years.
Q. Okay. Have you known Francisco prior to today?
A. Since he started there.
Q. Okay. And when was that?
A. About three years ago.
Q. Okay. Is Francisco an employee of May River Roofing?
A. He's a subcontractor.
Q. Okay. It's odd that he has a shirt. Would you agree?
A. No.

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MS. LOOPER: Object to the form.
THE WITNESS: They're -- we give out a ton of shirts during the week. I want to say we give out about ten shirts a week. Sometimes we don't even meet the people that we give a shirt to. Sometimes we give them out to clients. Our landlord has a shirt, so it's --
We do make them wear shirts at the job site. Everyone that goes to the job site -- subcontractor, employee, even myself -- has to wear a shirt just because of advertisement purposes.
BY MR. DUBOIS:
Q. Do subcontractors like Francisco receive anything else other than a shirt that has May River Roofing advertising on it?
A. Yes.
Q. What?
A. Hats, sweatshirts. Once in a while, for really good guys, we -- we'll give them really expensive jackets, for construction. They do have magnets on their trucks, and I want to say that's about the only advertising that we do.
Q. Okay. Do you agree that -- scratch that. I'll ask a better question.
The testimony was that some of the

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residential jobs that Francisco has worked on are three-day jobs, short jobs.
A. Uh-huh.
Q. Is that correct?
A. Correct.
Q. Would you agree also that the jobs that Francisco works on are residential in nature?
A. Correct.
Q. Okay. Do you know the job, specific job, that Francisco was working on on the date of the injury, which was January -- let's see here -- January 18, 2016?
A. Yes.
Q. Okay. Can you tell me where that job was or what it was?
A. It was in Beaufort. It was a residential job.
Q. Okay. Do you know the address or the neighborhood even?
A. No.
Q. Okay.
A. That was a job we were subcontracted for, so --
Q. Okay. To do roofing work, I suppose?
A. Yes.

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Q. Okay. Who was the general?
A. Oh. Anchor Construction.
Q. Does May River Roofing -- scratch that. Did May River Roofing provide to Anchor Construction a certificate of workers' comp insurance?
A. Correct.
Q. It did?
A. Uh-huh.
Q. Okay. Does your office have a copy of that somewhere?
A. Yes.
Q. Okay. I'd ask you to send that to your attorney so we get that.
A. Okay.
(This page contains information to be supplied by counsel and/or the deponent.)
BY MR. DUBOIS:
Q. Bull Point?
A. Yes.
Q. You guys do work in there?
A. No.
Q. Okay. Do you remember generally what jobs May River Roofing was doing work on during January of 2016?

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A. We have a residential job every week, so I don't know. It's too many addresses to remember.
Q. Well, is there some way we could find out? I'm interested in the knowing the precise physical location of this --
A. Oh. Of Bull Point? Absolutely. I can get you that address for that project, yeah. It's the only house we've done there.
Q. In Bull Point?
A. Uh-huh.
Q. Okay. That should make it easier.
A. Yeah.
Q. Do you know how many people May River Roofing had working on this particular job at Bull Point?
A. We had a subcontractor before Cedano Roofing that we worked with and then -- he did the prep work, but he was not available to do the actual job, so Cedano Roofing did it.
Q. Do you know how many employees Cedano Roofing had working on this particular job?
A. It is my understanding that he had one. My only contact with him is just his invoice. I pay. Or the work orders that I send and then --

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yeah. That's it.
Q. But does your father supervise the actual work?
A. Once it's completed. We rarely go while he's there. We -- he's been working with us for two years --
Q. Right.
A. -- so we trust him.
Q. Okay. But that inspection at the end of the job and then you know whether the work has been performed or not?
A. Yes. He's usually not there though when it's done. Or his workers.
Q. Okay. I think the testimony was -- and I'm just -- as best I can recall -- that --
A. Uh-huh.
Q. -- that Francisco had someone working with him on the day of the accident. Would that be surprising to you?
A. No.
Q. Would that be unusual?
A. No.
Q. Okay. Who was the prep work contractor on this -- this job?
A. His --- his business is -- his name is

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really long. Jose Alberto Jimenez.
Q. Could you spell that for me?
A. J-I-M-E-N-E-Z. He has another last name, but I just can't remember.
Q. Okay. Does his company have, like, a d/b/a, or do you know?
A. Yeah. No, no. It doesn't.
Q. Okay. Okay. Did you hear the testimony that somebody from May River Roofing Company came to the hospital to visit with Francisco?
A. Yes. It is -- we have mutual friends, my family and Francisco's family. It is my understanding that one of his cousins called my dad to let him know after he was already at the hospital.
Q. Did Antonio go to the hospital?
A. Yes.
Q. Why is -- scratch that.
Okay. Are there written contracts with Cedano Roofing for these jobs?
A. Yes. In -- for big projects. That one, he signs the agreement after. It's just easier since I don't have any contact with him throughout the week, just whenever he comes and

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picks up his check.
Q. Okay. So is there a contract that was signed afterward on this Bull Point job?
A. Yeah. He signs an agreement on the bottom of the pay stub that says he has worker -- workers' comp, general liability, that he issues out a three-year warranty in case there's something wrong with the project. Usually, if it doesn't leak within the year, it won't leak ever.
Q. Okay. And he does that after the job is completed?
A. Uh-huh.
Q. Is that a yes?
A. Yes.
Q. Okay. Did he do that for this particular job, afterward?
A. Yes.
Q. Okay. The question, then, is does he provide the certificate of insurance for every job?
A. No.
Q. When does he provide that?
A. On a bimonthly basis we receive a copy from his carrier.
Q. Who is his carrier?
A. Well, PC & L.

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Q. Is it the same one that I've seen -- and I'll make photocopies if anyone wants to look.
(Off-the-record conference.)
BY MR. DUBOIS:
Q. I'll ask you more about that after we can actually look at it.
A. Okay.
Q. Does Francisco's cousin Enrique work for May River Roofing?
A. No. I've never met him.
Q. Okay.
MS. LOOPER: Just for the record, I think the testimony was it was his brother.
MR. DUBOIS: Brother. I'm sorry.
Yeah. It does say cousin.
BY MR. DUBOIS:
Q. Okay. I guess we're talking about all residential jobs, but what -- so what makes a job larger, that maybe there's a written contract at the outset, versus small? Or maybe there's not. Is there any kind of --
A. The amount of square feet.
MR. DUBOIS: Thank you.
THE WITNESS: I guess to put it into perspective, it would not take the same amount of

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time to do a two-bedroom house than it would take to do a five-bedroom house.
MR. DUBOIS: Sure, sure. Absolutely.
Let's mark this as Exhibit, I think, 1.
MS. LOOPER: Yes.
(PLF. EXH. 1, Certificate of Liability Insurance, Ramirez - APA-119, was marked for identification.)
BY MR. DUBOIS:
Q. Okay, Ms. Sandoval. You've been handed what's been marked as Exhibit No. 1. If you would, take a moment and look that over and then we'll -- I'll ask you some questions.
A. Okay.
Q. Is this a copy -- true and correct copy of the certificate of liability insurance that Francisco provided to you? And when I say you, I mean May River Roofing.
A. Yes.
Q. This was provided to me pursuant to my subpoena. Did you have a personal involvement in collecting this and providing it as the office manager?
A. I don't know, this one in particular. Sometimes we ask him to provide it for us.

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Sometimes we call the store directly or the office directly. I can't tell you.
Q. You mean a PC & L office?
A. PC & L, uh-huh.
Q. Okay. Well, as best as you can recall -- and if there's someone else that may have a different recollection, we can ask that person too, but as best you can recall when did you first receive this document in any form?
A. On the date -- since he was already working for us during that time, when it renewed, they send me a copy. So this had to be given to me on that day, the 6/2/2015.
Q. Okay. I'm sorry. I don't see 6/2/2015. Can you bring that to my attention?
A. On B.
Q. B. Okay. I see it now. Thank you.
A. No problem.
Q. Okay. The question, then, that that begs is what job was Francisco providing this certificate for on 6/2/2015?
A. It was -- if -- it was the first time that I received it. It was a renewal, so he didn't give it to me for a particular job. He just gave it to me in general. I don't even think he gave it

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to me. I think his insurance automatically send it over.
Q. Why do they do that?
A. They -- even with my insurance, if I have -- I have -- we have about ten general contractors. When we renew, our -- our insurance carrier will send out certificates to all of our certificate holders. Just like, if it was canceled, they would send them a cancellation notice. It's just standard procedure.
Q. I do agree you're listed as certificate holder on this.
A. Uh-huh.
Q. And when I say you, I mean your company.
A. Yes.
Q. But it seems like -- it just seems like this would have been provided -- by my estimation, if the Bull Point job started in January -- six, eight months earlier. Would you agree with that?
A. We also had certificates --
MS. LOOPER: Object to the form.
THE WITNESS: -- sent out in December --
BY MR. DUBOIS:

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Q. First --
A. Yes.
Q. -- do you agree with that?
A. Yes.
Q. Okay. Now please explain.
A. I can check on the dates. I wasn't prepared for that question, but I am almost a hundred percent sure that we have a certificate that was sent out in December. We had an audit in December, so we asked for new certificates, so it would have been a month before Bull Point.
Q. Well, this one says that Francisco was excluded from coverage. Do you agree there?
A. I don't know where it says that.
Q. The same part B, same part as the date, to the left. Do you see the portion on the --
A. Officer excluded?
Q. Any proprietor, slash, partner, slash, executive officer, member excluded. And then do you see the big Y?
A. Yeah. I see that.
Q. Okay. Is this substantially the same as the other ones that you seem to recall?
A. It's the same. I -- to be honest, I don't know a lot about insurances, so I just

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receive the paper and I put it in a file. It's a requirement for our insurance, so I make sure that we have it.
Q. Sure.
A. I'm not an expert, certainly.
Q. Oh, absolutely. I guess I just -- the question is did May River Roofing know upon the receipt of this document, or whatever similar version it was, that -- that Francisco was excluded from coverage?
A. I would have been the one that received it. And the way it usually works is I receive it. I check the dates. I check that we're on there. I file it. I mean, I -- like I said, I don't know a whole lot about insurances, so just --
Q. Sure.
A. I know what my insurance requires me to know. That's about it.
Q. Yeah. Well --
A. Yeah. Know more about roofing than I do about insurance policies.
Q. I think your attorney may be subpoenaing an insurance person. Maybe that'll help.
But my question is did May River

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Roofing know that Francisco was excluded from his own coverage when he started working there?
A. I wasn't aware.
Q. Did anyone else look? I mean --
A. I would be the only one that receives this. That's why they sent me over, 'cause I would be the only one that receives this.
Q. Sure. Does May River Roofing have the opportunity to -- if he's a subcontractor -- hire him for any particular job or choose not to?
A. We don't -- we choose not to.
Q. Why not?
A. It's just -- I do the hiring as well. It's just too tedious. Like I was telling -- well, I'll just tell you, so -- roofers are very unstable. We tried to hire somebody this Friday, actually. They never showed up Monday. We gave him T-shirts. We were really excited he was going to come. He won't even answer the phone.
For that reason we decided to stop hiring directly and just subcontract all of our labor. It's just better because when they own their own business they're more dedicated to it. If they try and work with us directly, they don't care.

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When I tell you we spend -- we give out ten T-shirts a day -- week. That's very minimal. We usually give out more. We've tried giving out incentives. They just don't stay, so we made the decision not to hire anyone directly anymore.
Q. Okay. So as a business decision, it was decided to make relationships with people like Francisco as independent contractors rather than employees; is that correct?
A. Yes. They take better care of their business, so it's just better.
Q. Sure. Well, I --
A. It makes sense.
Q. -- I understand that.
A. Yeah.
Q. Are you confident that during this job at Bull Point --
A. Uh-huh.
Q. -- that Francisco's company -- it was a sole apprenticeship -- that his company was a subcontractor of May River?
A. Yes. A hundred percent.
Q. Is it clear that he was at the time of the injury working in that regard as a subcontractor for May River? Is that --

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A. Correct.
Q. Okay. Francisco testified that he contacted somebody from May River when his employment with Pana Roofing ended. Do you know that to be true?
A. Yes. I was an intern at the time there, and I'm the one that changed a whole lot of things that has happened there. But when he came in, we had other subcontractors. I do recall that my dad didn't want to -- well, Antonio didn't want to hire him because he was Pana roofer -- Pana Roofing's subcontractor.
We just don't like conflict with other roofing companies. We tend to just mind our own business.
When he came to us, we hired him on a -- not hired him. I guess we worked with him on a trial basis. We only used him whenever we had a whole bunch of work where our other subcontractors couldn't do the job. So if our subcontractors that we had at the time could do it, they would it; and if we had an extra amount of work, then we'd give him a call. But for a long time he just worked off and on.
Q. How about now?

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A. Now, he's -- we keep him busy. We don't have any kind of agreement where it says that they can't work anywhere else because we figured out that doesn't work.
Q. Like a noncompete?
A. If anything, they feel -- they feel like they have to do it even more, so we -- they're free to do whatever they want, but we keep them busy. That's our only way to keep them around.
Q. Sure.
A. So -- so we do keep him busy.
Q. So there's no written contract -- I think what's called a noncompete -- with his company; is that correct?
A. Exactly. And I feel like, if anything, we encouraged him to grow. Unfortunately, he has not been able to do it, but my dad started as a subcontractor for someone else. So if they're good roofers, then we want them to grow.
Q. Okay. Well, is Francisco, to your knowledge, a good roofer?
A. Yes.
Q. Okay. Okay. Do you agree about the $60 price per case or per square?
A. Per square. Uh-huh. That was a

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mistranslation. A square.
Q. Okay. And a square is a 10-by-10 square --
A. Ten square feet, yes.
Q. And do you agree about the $25 per hour repair charges that he occasionally undertakes?
A. No.
Q. Tell me the difference. What do you think?
A. I think that was also a mistranslation. I don't know where he gets the $25 per hour. My guess is -- and this is my guess -- is -- I am Francisco. My guess is what he said was that he estimates about twenty-four -- five dollars per hour and that he sends us the number.
What I see -- I do the paychecks as well or the -- I don't know what to call them. But I do his check, and whenever I get his invoice it just says 380 or 480. I've never seen a per hour cost, and I would be the only one to deal it, so I can tell you I don't know where $25 per hour came from.
Q. Okay.
A. Yeah. And I'll send out the e-mails to you guys so you'll see that nowhere in there it

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says $25 per hour.
Q. Well, I'm just --
A. They always send to me.
Q. You, I guess, are the person that approves it or declines it. Am I right? Am I right?
A. Yes and no. If I see that we charge $560 for a job and he's charging me 720, I'll tell Jose or Antonio, hey, this is this amount and we charged this amount, can you talk to him. And they'll discuss it.
Francisco and I don't really discuss that kind of pricing. He has a standard amount. Or he'll send me the invoice, and if I see that relative to the cost that we charge it's fair, then we'll --
Q. Approve it?
A. Approve it, yeah. Or I'll approve it, yeah.
Q. Sure. And do you have -- and maybe you've had an opportunity to review this. Maybe not. But I get to ask, so I'll ask.
A. Uh-huh.
Q. Do you have any idea how much money May River Roofing paid Cedano Roofing in 2015, for

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example?
A. I don't recall, but I know it was within the six-figure number, yeah.
Q. Okay. And of that, presumably some portion went to Francisco as a person that works for Cedano Roofing. Would you agree, probably?
A. Yes.
Q. Okay. Okay. The part about Espy Lumber, do you agree that Francisco has liberty to charge materials for jobs to the Espy Lumber account that it holds?
A. All of our subcontractor do, even subcontractors that don't really work with us on a regular basis. There's carpenters that have probably worked with us once or twice, and they'll call -- they'll go to Espy. Espy will call us and tell us so and so is here; do you approve. And we'll approve.
Most of the times I already have a heads-up that they're going over there, so I know to authorize it. But they'll call me to verify that Cedano Roofing is there.
Q. Do you know -- just give us a list of examples, if you could name some, of what types of materials Cedano Roofing gets from Espy Lumber on

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May River's account.
A. If it would be for a repair, which is usually what it would be for, it would be a piece of plywood. It would be something small. Piece of plywood, maybe some caulking. Just stuff that's required for that particular project.
Q. Okay. And do you agree that May River Roofing provides the roofing shingles for these residential projects?
A. Yes. We provide all the materials for all of our subcontractors.
Q. Okay. And how about tools? I think testimony was that some tools came from Francisco.
A. All tools are from Francisco.
Q. Okay. Even nails?
A. Nails wouldn't be considered a -- technically, we provide everything that we charge the owner for.
Q. Okay.
A. So when I estimate the job, I'll come up with a list of squares, a list of nails, a list of felt paper, just all the stuff that we need to do for that particular project. Sometimes there's stuff left over, and I never see it. They just kind of toss it out.

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So everything that I charge the homeowner for in the itemized estimate, then we provide. If it's something that -- let's say a caulk line to measure the roof or a ladder or his -- his harness, then they'll -- they'll provide all of that.
Q. Okay. Let's talk about the work itself.
A. Uh-huh.
Q. Is Francisco instructed as to when these projects need to begin in the morning or --
A. No. Like, for example, today, we weren't aware that -- I mean, we knew because of our conversations with our attorney that he would be here.
Q. I don't want to hear about those.
A. No.
Q. They're protected.
A. No, no, no. But he -- we didn't know that he wasn't going to be working today, so he took the day off. It's not like with a general job that you have to call in, hey, I can't be there that day or where you have to give a ten-day notice or something like that.
He -- he determines when he's in or out

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of the job. If his son has a soccer game or a soccer tournament, then he'll leave and, you know, he'll do whatever he needs to do. He's basically on his own time.
Q. Okay. Well, is there a deadline for these jobs? I mean, do you tell Francisco --
A. No.
Q. -- for example, you have to have this job done --
A. We -- we have a general idea of when the project's going to be over.
Right now he's working on a house, and I know that's going to take three to four days, so he might be done Wednesday but -- like today he took off, so I know he also might be done Thursday. So his next job, I'll schedule it for Friday just to be on the safe side.
And if he does finish Wednesday and he has Thursday available, our policy is to keep them busy so they won't go, you know, work for someone else, so I'll find out, like, oh, maybe this repair can be done or maybe he forgot to do this here or my dad will go and inspect the job and maybe he didn't do something correctly, so we'll send him back to finish -- to fix what he needed to fix,

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but, you know, I just keep the three- to four-day policy, depending on the amount of squares, so --

Q. Okay.

A. I work on that schedule.

Q. Okay. Is there any way to know more about this specific job from May River Roofing's office documents? Is there more of a description?

A. I can give you the amount of squares and stuff like that?

Q. Yeah. That kind of information. And I can I send another subpoena, but my general question is is there more to do with how many people were working, if -- and I think you've said May River Roofing wasn't the general. They were a sub of the general.

A. Uh-huh.

Q. So how many subs might have been under May River Roofing. That's sort of like a project file. Does May River have, like, a project file for this?

A. We don't. We run a ton of projects. I guess not in a week, but in a yearly basis it accumulates, so usually what we do is I'll get the in -- we have a big folder when we're doing a project, so it'll have a picture of the house.

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It'll have who is doing the house, the list of materials that I came up with, any permits.

That house, we didn't do the permit because we were subcontractor, but usually when we're doing the house directly we'll have the permits there and --

But once a project's over we'll pull out the invoice. We'll write Cedano Roofing did the job. Once I pay him, I stamp it paid. Once I get paid, I file it. And that's all I'll have for that project because we have so many of them.

Q. Okay.

A. Yeah. So all I have right now is the invoice with his name. And he had just started working there, so I don't believe that he finished everything.

Q. Okay. He had just started?

A. I can go back and check.

Yeah. I think that was his first or second day there.

Q. Okay.

A. Uh-huh.

MR. DUBOIS: Let's take a very short break, if we will, and I shouldn't have too many more questions.

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THE WITNESS: Okay.

(A recess transpired.)

BY MR. DUBOIS:

Q. Okay. Ms. Sandoval --

A. Uh-huh.

Q. -- I have the date of the accident that we're here about today as being 1/18/16.

A. Uh-huh.

Q. Does that sound correct to you?

A. Yes.

Q. My goodness. I think I found the address in the EMS records as being 78 Tomotley Barony Road. Does that sound --

A. Tomotley Barony Road is correct. I don't know if it was 78 or 79. I can double check on that number.

Q. Okay. And then I guess from one of the documents that there were provided to me during the subpoena response there's some sort of a $1500 payment indicated, 1/26/16, and it says bill number 78 Tomotley.

A. Uh-huh.

Q. Is that associated with this project, to your knowledge?

A. Correct, yes.

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Q. Okay. One of the other documents that was provided was a W-9 tax form that indicates Francisco Cedano has an employer identification number of [redacted] Is that something you that required of Francisco?

A. Yes.

Q. Okay. For what purpose?

A. 'Cause he's self-employed. If he would have been one of our -- if he would have been employed by us, then I would have given him a W-4, but since he was going to be self-employed and own his own business, then we gave him a W-9 to fill out. I give him a 1099 at the end of the year.

Q. Okay. There's signatures on a page, and I'll reference -- if you want to following along, it's APA-120. There's some initials of signatures. Looks like TASA or JASA. Do you know who that might be?

A. JASA, that's Jose Antonio Sandoval.

Q. Okay. The reason I ask, the last A, do you know what that stands for?

A. Alanis. That's his second last name.

Q. Okay.

THE REPORTER: What is it?

THE WITNESS: Alanis. JASA, Jose

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Antonio Sandoval Alanis, A-L-A-N-I-S.
BY MR. DUBOIS:
Q. Okay. There's four contractors listed, and I just want to list them. Maybe you can just help me identify them.
A. Uh-huh.
Q. Francisco Cedano, that's the claimant.
A. Uh-huh.
Q. Jose Jimenez?
A. That's who I mentioned before.
Q. Okay. Anthony -- looks like Hayes? Hag?
A. Hega. He was employed by us before.
Q. Okay. He's listed as a contractor though.
A. Yeah. He --
Q. Was he both?
A. He did it by mistake, and I didn't want to edit anything out, so I just go ahead and send it like it was.
Q. Okay.
A. But we know what it said when he signed it. There was a stack of papers that I went over with them, and we put them to the side, and he picked up something that he wasn't supposed to pick

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up, but he does that all the -- well, he used to do that all the time.
Q. Okay. And then Sandoval something and the initials look to be RSA. Do you know who that might be?
A. Raul Sandoval.
Q. Okay. Another roofer for May River?
A. Uh-huh. Yeah.
Q. Okay. All right. Did May River Roofing ever receive records from Beaufort Memorial Hospital?
A. No.
Q. Okay. It looks like Beaufort Memorial Hospital issued activity restrictions or additional instructions to Francisco on January 18, 2016 --
A. Okay.
Q. -- that said no deep sea diving or flying for six weeks. Have you ever heard of this?
A. No.
Q. And then it refers Francisco Cedano to Leland Stoddard. That's the doctor's first name. Is May River aware of that?
A. No.
Q. Okay.
MS. LOOPER: Off the record for just a

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second.
(Off-the-record conference.)
BY MR. DUBOIS:
Q. And prescribed Francisco oxycodone, ibuprofen, and docusate sodium. May River aware of those --
A. No.
Q. -- medications?
And apparently put Francisco in a cast. Was the company aware of that?
A. I saw the cast.
Q. Okay. And describes a fracture of distal radius and ulna as well as something called pneumothorax. Are you aware of that?
A. No.
Q. Has May River Roofing provided to Francisco any temporary disability compensation since the accident?
A. No.
Q. All right. Is there any particular reason?
A. He's not our employee. If anything, I'm not -- yeah. No. I just don't know what we would or --
Q. Sure.

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A. Oh. We did give him -- and this wasn't so much our company. The guys collect copper, and we ask them to bring it back so -- and this was just nice. It had nothing to do with the company, but our guys -- all the subcontractors collect the copper that they remove from the roof, and that is there in case somebody gets hurt. Like we're not thinking anything big like that.
We tell them to, like, use a harness, and, if anything, I buy them online and I'm like, hey you want a harness. Like we don't make any profit off that. We just tell them, like, they're there. They're available. You don't even have to go anywhere else. They're here.
So -- so we did not foresee any activity like this 'cause we tell them 24/7 be safe, but we collect that just in case they have a cut, or one time we had a guy, like, got dust in his eye and had to go get his eyes cleansed. For small stuff like that we collect the copper. We went and sold it, and we gave Francisco the money that we had off all the copper that we had accumulated, but that was just to be nice 'cause we appreciate him as subcontractor.
Q. Sure.

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A. Yeah.
Q. Do you know the -- do you remember the amount?
A. It was $2,000.
Q. Okay.
A. Yeah. And we did it front of all the other subcontractors. We had a cookout once he recovered, and he came and we -- you know, my dad explained to the guys that that's why it was important to bring the copper back, that we understood they could keep it or, like, do whatever they wanted to do with it, but it was nice to have it there just in case any of them got hurt. It was to help them out.
Q. Okay.
A. Yeah.
Q. When did -- and these are your words. They're not mine, I assure you. But when did Francisco recover?
A. I don't remember. I know he came -- he came, like -- to be honest, I don't remember. I want to say a couple weeks, but I don't know.
Q. Okay.
A. Yeah.
Q. Well --

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A. Not recover completely but was walking.
Q. Well, here's the problem. It looks like somebody attempted -- I'm looking at APA-106. And I'm glad to show you a copy of it.
A. Yeah.
MR. DUBOIS: And maybe we can just mark it. Do you need a copy? Do you know?
MS. LOOPER: No. I've got a copy.
MR. DUBOIS: Let's mark this as Exhibit No. 2.
(PLF. EXH. 2, Payment record, Ramirez - APA - 106, was marked for identification.)
BY MR. DUBOIS:
Q. So we're handing you what's been marked as Exhibit No. 2.
A. Uh-huh.
Q. Just take a moment, if you would, and look over that document.
A. Okay.
Q. Have you had a chance to look that over?
A. Yes.
Q. Okay. That was a document that we were looking at earlier, but I want you to actually really closely look at it, if you would.

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A. Okay.
Q. It looks to me to be some sort of a paycheck stub or pay stub or check stub.
A. Correct.
Q. Do you agree with that?
A. Uh-huh.
Q. And it looks to be identifying the Tomotley payment, $1500, and it looks to be dated January 26. Do you agree there?
A. Correct.
Q. And so that would be eight days after the fall --
A. Yes.
Q. -- by my calculations.
A. Yes.
Q. Do you agree there?
A. Uh-huh.
Q. And in order for Francisco to receive this payment for the work that he had done as an independent contractor --
A. Okay.
Q. -- it looks like somebody attempted to get him to sign away his rights to bring a claim in order to get paid.
A. Oh, no.

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Q. Do you see that?
A. This is something that he -- he was made aware of when we hired him. Before it used to be a longer contract, and we have copies of the other contract. He was made aware that he had to sign contracts per job, and in order to accommodate him -- 'cause he lives in Hilton Head, and our office is in Bluffton.
So in order to accommodate him and make life easier on him and a lot of other subcontractors, we allow them to sign after the fact instead of before the fact because otherwise he will have to drive out to Bluffton, sign the agreement, then drive back to Hilton Head and do the job. Or drive out to Bluffton, sign the agreement, then drive out to Beaufort, which we rarely do work in Beaufort, but let's say that was the case in this scenario. He would have wasted half his day running errands, you know, trying to sign this.
So in order to make their life easier, which I had explained before, we allowed them to sign the -- the agreement afterwards, just to let it go.
And at the same time they have to

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provide a three-year warranty, which was a separate contract, so we just merged them together to make things easier and keep less paperwork.

Q. I mean, is this the -- when you say agreement, is this what we're looking at --

A. Yes.

Q. -- or is there something more?

A. Before it used to be longer. When -- once we decided to make it one thing it became the small thing, but before it used to be like a page-long agreement.

Q. Okay. So this is the agreement for the subcontract on Tomotley --

A. Yeah.

Q. -- what you call Tomotley; is that correct?

A. Yeah.

Q. What's been marked as Exhibit No. 2, but it's also marked, if you look at the bottom, as APA -- what number is it?

A. 106.

Q. 106. So what exactly are we agreeing to here? Let's go through line by line.

A. He --

Q. By signing this I agree --

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A. Uh-huh.

Q. -- that May River Roofing, Incorporated has paid me in full for the project(s) stated.

A. Okay.

Q. Is that what Francisco is signing?

A. Yes.

Q. Okay. And sometimes he's asked to sign these before the job is done; is that correct?

A. No. Like I said, we merged two documents together. Before there was a thing where it said how much he was going to be paid, which was a pain because, like he mentioned, there are times when he has to do repairs, so we had go back and edit the document or, like, write on the side.

So that -- that was -- it wasn't a very effective way of doing it, but before we had an agreement for the project, let's say, this -- he's going to do 56 squares. Let's say it's times $2. So we're going to pay him $112 for this project, right, and that during this project he had to have workers' comp and general liability.

Well, it was very inefficient because whenever -- and we do the same agreement for big projects, which is still very inefficient, but we had to just do it because it's a longer project,

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but --

So we allowed for him to -- we allowed for everyone to merge the two things, so paid in full, have my workers' comp, and three-year warranty, to avoid all the paperwork and to avoid him having to make a stop at office all the time because it was just bad for them, mostly.

Q. Okay. I understand all of that.

A. Uh-huh.

Q. I guess I just want to know if we can just maybe list, like, what are the things that are being agreed to with this contract?

A. That he had workers' comp.

Q. Okay.

A. Right.

Q. Would you agree he did?

A. And general liability.

Yeah.

Q. Let's go through. Do you agree he had that?

A. Yes.

Q. Okay.

A. That he --

Q. General liability. Would you agree he also had that?

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A. Yes.

Q. Okay.

A. That he signs for three years, the guarantee, and that he was paid in full.

Q. Did he do the guarantee? Did he warrant the work for three years?

A. Yes.

Q. Okay. What else?

A. And that he was paid in full, which we did pay him in full.

Q. Okay. And we can't tell -- but maybe we can. Is 3440 the entire payment for this project?

A. No. That's why it's highlighted.

Q. Okay.

A. And it's just the 1500.

Q. Okay. So that's the entirety of the payment for this project --

A. Yes.

Q. -- or could there have been partial payments?

A. No. That was it.

Q. Okay. Okay. What about the part about waiving claims? Tell me about that. As you can imagine, that really concerns me.

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A. Okay. Because there's been times when -- and it hasn't happened to us, but we -- we just tend to stay very on the safe side. We like to do things right; and, unfortunately, we know there's people who don't like to do things right.

Q. Sure.

A. So there's -- we've heard of people who get paid and then -- or get paid under the table or -- just craziness -- and then they come back and they say, oh, well, I've never been paid for this 'cause you don't have a check to prove it or, you know, it was supposed to be more. So we make sure that we let them know you've been paid in full and you can't come back and say we haven't paid you in full because we just paid you in full.

Q. Okay.

A. Uh-huh.

Q. Does that refer, then, to payment claims or nonpayment --

A. Yeah. Payment claims. Yeah.

Q. Okay. Not necessary workers' comp claims?

A. Well, I mean, he wouldn't do workers' comp claim because he's a subcontractor. At least that's my understanding.

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Q. Well, I assure you he has.

A. That's my understanding.

Q. Yes. Okay. And the guarantee, is this the issue of written guarantee, or how do we know --

A. That's just -- that's the guarantee, that by signing that he guarantees that he's going to come back if there's any problems.

Q. Okay.

A. Which the guys are so nice, usually they don't need that, but that's just --

Q. They just take care of it?

A. -- to be safe.

Yeah.

Q. Okay. I think part of the issue is -- are you familiar with the term called a change order?

A. No.

Q. Is that something you're familiar with?

A. No.

Q. Well, in a typical arm's length construction project, if you need to change what's being done, you just do a change order, and everybody writes it down and agrees to it.

A. Oh, okay. That type of change order.

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Yeah.

Q. Does this relationship between May River and Francisco ever involve change orders?

A. No. Like I said, just having to do paperwork would be so tedious for the guys. For me, I don't care. I sit there all day long, so they can come and sign papers all day long. I'm still there, you know --

Q. Right.

A. -- whether they're going there or not. But for the guys it would be very inefficient, especially for somebody like Cedano who has his own business, you know, for him to have to take time out of his day to drive out there to sign a change order or for him to, like, have to come up with the paperwork to, like, send me a change order.

You know, it's already very time consuming for him to send me the invoice to begin with, you know, and so -- and he's getting paid for that. Just imagine, if he wasn't getting paid, then he would never get anything done.

Q. Right.

A. Yeah.

MR. DUBOIS: All right. I think that's all my questions. Ms. Looper may have some

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questions.

MS. LOOPER: I've got just a couple, Leslie.

THE WITNESS: Okay.

EXAMINATION

BY MS. LOOPER:

Q. When you or when May River negotiates its price per square with the contractors, do different subcontractors get paid different prices?

A. Yes. And Francisco actually gets paid more than other contractors, one, because he works more often with us and we want to keep him working with us -- 'cause he's free to go with anyone, so we definitely don't want him going with someone else -- and, two, because he asked for more money. He -- one of the conversations that we had with him was the fact that his insurance was really expensive and he wasn't making any money and blah, blah, blah, so we raised his pay because he used to be $55 before. And for a lot of the other people who come and kind of fill in the gaps of stuff that Francisco either doesn't want to do or can't do, then we pay them less. And Francisco gets paid more so we can keep him.

Q. Okay. So he specifically negotiated

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for that pay increase, correct?
A. Yeah. Uh-huh.
Q. All right. And I believe that there may have been a misunderstanding with regards to how the squares, slash, cases were priced out. Just for the record, will you explain to us how that works?
A. Okay. So I'll measure the roof. I'll come up with the amount of squares. I'll deliver the amount of squares. Depending on the amount of squares that Francisco installs, then he'll send me the invoice for -- you know, he'll send me I install -- well, he won't say I installed, but he'll put 66 squares, and so we'll pay him the 66 squares that he claims to have been -- that -- to have done.

There's times when I'll send 66 squares, but we don't go and -- he doesn't have a supervisor, so we don't have anyone from our company watching everything that he does, so if he only installs 64 squares and he sends the invoice for 66 squares, he gets paid the 66 squares that he said he installed.
Q. Okay. And depending on the complexity of the job or if issues come up, is there any

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change -- ever any change to how much you pay per square?
A. There's changes almost 99 percent of the time, and that's why I was saying it would be very inconvenient and nothing would ever get done if change orders were to be done.

Unfortunately, he'll replace three sheets of plywood, and he's already negotiated the fact that he gets paid $20 per piece of plywood, so he'll send me I -- in the invoice -- I changed three pieces of plywood.

Or if it's a chimney repair and let's say it was a very complicated chimney repair, he'll send me like, oh, it was $400. Usually I'll just approve it if it's nothing too crazy, like I said, depending on what I'm going to charge the owner. And a lot of times I charge depending on what he charges me, so let's say he had a chimney repair and he charged me $400 and I spent $300 in labor, then I'll add our percentage profit and I'll charge the owner on that 'cause it was a change order.

And for -- for our clients, since they are -- they want to know the price, then I'll price it out to them. I'll give them a price range. When Cedano sends me his invoice -- which is why it

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takes so long to pay him, the whole week thing, because once he sends me his invoice, I'll send it out to the owners telling them, like, hey, it was this much. And then if they say no, then I might have to go back to Cedano and tell him, like, hey, this is too much, you know. You've got to explain to me why or you've got to send me more pictures why or you've got to cut down on your price 'cause it's too much, like any other vendor, and then -- so we'll negotiate like that.

The other thing is, if the house is really steep, 99 percent of the time Cedano Roofing will come back and say, oh, it was really steep. I need to get paid more. Or if it's really high, he's one of the main ones to be like, oh, hey, it was really high. I need to get paid more.

So we have a base price but then it could fluctuate depending on what he actually does, and that's why change orders would be almost impossible because -- they are technically impossible because nothing would get done 'cause we have so many change orders.
Q. But he negotiates with May River --
A. Yes.
Q. -- about how much he's paid, correct?

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A. Yes.
Q. Okay. And as far as materials, you provide those to every job site?
A. Yep. Even -- let's say if it's a carpenter or if it's a painter, whoever it is, we provide our materials. They provide the labor and their insurance and their vans and everything.
Q. Okay. And how about equipment?
A. They provide their equipment as well.

MS. LOOPER: Okay. That's it for me.

EXAMINATION

BY MR. DUBOIS:
Q. I'll just follow up on one issue. So it seems now that -- after Ms. Looper's questions it seems like there are change orders between May River and the owner --
A. Yeah.
Q. -- of the project from time to time; is that correct?
A. After the project has been completed -- we give them a heads-up. Cedano doesn't always -- in our estimate it says if -- our estimate to the owner. If a sheet of plywood has to be replaced, it's going to be $55, right? Obviously there's no way for us to know how many sheets of plywood we

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have to change because the shingles have to be taken down first.

It would be a lie to, like, take off the -- tell the owner something that's not true or charge for them for something that we don't know it's going to be there or not. So we tell them it's going to be $55. Or if your skylights need to be repaired, it will be between $1200 or about $1200.

And so our estimates have lines, but if it's something like a chimney that we weren't foreseeing, he'll call us and say, hey, the chimney's bad. Right? I'll call the owner and tell them, hey, your chimney is bad. It's going to be between a thousand dollars and $1500. And once Francisco sends me his voice and once I see how much the cost of materials is, then I'll go ahead and charge the owner. But Francisco won't send me his invoice until the project is completed, and so he --

Q. But the work's already been done at that point?

A. Yeah. But the owner -- we're a referral business only, and that's why I was telling you, like, the shirts and the magnets on

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the trucks are our only advertising, so if a client goes out and sees the guys working on -- on the roof with our shirts and they'll call us and -- or if they -- they're referred to us, then they'll call us.

So our clients -- we're not the cheapest roofer, so our clients trust us, and if we tell them, hey, it's going to be between this and that and Cedano gives me a price, our clients trust that we did the work. Cedano sends pictures also. It's not like we trust him blindly or our clients are dumb.

Q. Right.

A. So we'll send the clients pictures. Our clients trust that we did the work, and even though we're charging them -- we're giving them the final number after the work's completed, I can't think of a time that our client has been like, oh, I'm not going to pay it, you know. Most -- we have really good connections with our clients, and they're okay with us charging that. We don't rip people off. Yeah.

Q. I understand.

A. Yeah.

Q. In no way am I accusing you of that.

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A. No. It's just -- it is weird 'cause usually --

Q. But I am very concerned about that there are contracts post facto, and that's a Latin word, but what it means is after the fact.

A. I understand. Yeah.

Q. And I'm very concerned for Francisco -- I'm not as concerned with the owners. They're not my clients.

A. Yeah.

Q. But Francisco is my client, and so what it seems to me is that you've set up a system where Francisco does work and later on there's some contract for that work. Would you agree that's sort of what you set up?

MS. LOOPER: Object to the form.

THE WITNESS: I wouldn't say -- I wouldn't agree with the fact that it's weird. I think it's just the industry that we're in.

Unfortunately, it's very hard for us to tell him, oh, we're going to give you $1500 for this house because it wouldn't be fair, mostly to him, because if something comes up, he -- he would be fresh out of luck because he has to do a repair and he already signed a contract saying this is

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what I'm going to do, right?

Or if he says -- signs a contract saying it's 60 squares and 50 squares showed up and we tell him there's 60 and our vendor -- which has happened before. Our vendor says we shipped out 60, and Francisco says, well, I'm ten short and then later on we discover -- months after when they do the inventory -- that our vendor only sent out 50 squares and we already paid Francisco for the ten extra squares because we trusted Francisco, you know, so if -- if would have been like, no, sorry, Francisco. Our vendor says 60 squares. We're -- you're ten squares short. You already signed a contract, so you're fresh out of luck 'cause you signed, you know.

So we -- we don't like to do that because roofers are so hard to find. You know, we honestly do value our workers, and I can't tell you that enough. Like we would never rip Francisco or Cedano off, and that is mostly for his protection because if he signs a contract ahead of time, you know --

And he's never been -- well, I want to think that he's never been in a situation where he's been paid and hasn't been paid -- happy with

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what he's been paid. Like I've mentioned before, we pay him more than we pay other roofers, and he's not our cheapest roofer. I would say that he's one of the best companies that we work with.
BY MR. DUBOIS:
Q. I'm very glad to hear that. I'm sure roofers are a very unique group of people. I have no doubt. I do represent a lot of different roofers, but I don't understand why, again -- and I don't mean to keep asking the same question. I just -- I don't understand why there can't be a contract. The work is done according to the contract. If anything is different than what's spelled out in the contract, there's a change order, and then whatever is different is done or not done or changed.
A. We used to do that before. Like I said, it was just very time consuming.
MS. LOOPER: Joe, I kind of feel like we've asked and -- we've beaten a dead horse on that.
MR. DUBOIS: Yeah. This will be the last --
THE WITNESS: Yeah.
MR. DUBOIS: I just really want to

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know.
THE WITNESS: And -- and if anything, he charges -- I'll y'all the e-mails. And he charges us what he wants to charge us or the amount of squares or the amount of repairs that he's done, and we trust him. If anything, I feel like it's kind of silly on our side because he might be charging us for something extra --
BY MR. DUBOIS:
Q. Well --
A. -- but most of the times he just sends his invoice, and we pay him. You know, there's very few times where we question him.
Q. I know, but do you trust him because he's really an employee? That's what my question really is.
A. No. We trust him because he's with -- been with us for two years. We have --
Q. But when you say been with us, what do you mean? He's been --
A. We've been working with us -- he's been working with us for two years.
Q. Okay.
A. And obviously he's never given us any reason, as a subcontractor, to doubt him. There's

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been other subcontractors that have came in and probably subcontractors that worked for us for a longer time that we question every little thing that they did, and it wasn't a good thing, you know, and -- but we just had to babysit them.
And I guess that's one of the reasons why he gets paid more, because we don't have to babysit him. We just contract him just kind of like you contract your -- well, I don't know if you have a landscaper, but, like, we contract our landscaper, and he comes and mows the grass and cuts the -- and cuts the bushes and does whatever he needs to do, and we pay him monthly, and we trust him that he's doing what he needs to be doing, so we don't have to babysit him.
Same thing with Cedano. Like we pay him what he negotiated what he wants to get paid or what we think is fair also 'cause we're not dumb, but we pay him what he needs to get paid, and we trust him. You know, we don't feel like we have to babysit him.
There are contractors who need to be babysat, and at one point as a contractor we've had to babysit him just to -- 'cause we didn't know him, but now that we worked with him long enough we

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trust that he's doing the right thing. He messes up once in a while, and my dad does inspect what he does after the fact, but overall, you know, we don't have major problems with him.
Q. Okay.
A. Yeah.
MR. DUBOIS: Thank you for your testimony. That should be all my questions. There may be another round.
MS. LOOPER: I'm done.
(The witness, after having been advised of her right to read and sign this transcript, does not waive that right.)
(The deposition was concluded at 4:55 p.m.)

SIGNATURE OF DEPONENT
DEPONENT: LESLIE SANDOVAL
DEPOSITION DATE: April 26, 2016
REPORTER: TRISHA M. THOMAS
AWR JOB #: 160426tmt
CASE CAPTION: FRANCISCO CEDANO RAMIREZ vs. MAY RIVER ROOFING, INC., et al.

(Please return both Signature of Deponent pages)

I, the undersigned, LESLIE SANDOVAL, do hereby certify that I have read the foregoing deposition and find it to be a true and accurate transcription of my testimony, with the following corrections, if any:

PAGE	LINE	CHANGE	REASON

SIGNATURE OF DEPONENT (CONTINUED)
DEPOSITION DATE: April 26, 2016
REPORTER: TRISHA M. THOMAS
AWR JOB #: 160426tmt
CASE CAPTION: FRANCISCO CEDANO RAMIREZ vs. MAY RIVER ROOFING, INC., et al.

PAGE	LINE	CHANGE	REASON

LESLIE SANDOVAL, Date

I, Trisha M. Thomas, Notary Public for the State of South Carolina at Large, do hereby certify that the deponent was advised of his or her right to read and sign said deposition both verbally and in writing. If the deponent fails to execute and return foregoing Signature of Deponent pages within the thirty (30) days allowed pursuant to the Rules of Civil Procedure, the original transcript may be filed with the court.

TRISHA THOMAS NOTARY PUBLIC SOUTH CAROLINA

TThomas

Trisha M. Thomas
My Commission expires
February 2018

CERTIFICATE OF REPORTER

I, Trisha M. Thomas, Court Reporter and Notary Public for the State of South Carolina at Large, do hereby certify that the foregoing transcript is a true, accurate, and complete record.

I further certify that I am neither related to nor counsel for any party to the cause pending or interested in the events thereof.

Witness my hand, I have hereunto affixed my official seal this 1st day of May, 2016, at Hardeeville, Jasper County, South Carolina.

TRISHA THOMAS NOTARY PUBLIC SOUTH CAROLINA

TThomas

Trisha M. Thomas,
Court Reporter
My Commission expires
February 2018

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HEDRICK GARDNER
HEDRICK GARDNER KINCHELOE & GAROFALO LLP
ATTORNEYS AT LAW
CHARLOTTE • RALEIGH • WILMINGTON • COLUMBIA

July 27, 2016

Joseph DuBois
Naert & DuBois, LLC
P.O. Box 7228
Hilton Head Island, SC 29938

Reply to:
DEWANA F. LOOPER
Partner
P.O. Box 11267
Columbia, SC 29211
Direct: (803) 727-1212
Fax: (803) 727-1259
Email: dlooper@hedrickgardner.com

RE: Francisco C. Ramirez v. Francisco C. Ramirez
WCC File No: 1608257
Claim No: E7Q3034
Our File No: 00082L.00540

Dear Joe:

I hope this letter finds you well. Pursuant to your subpoena, enclosed please find a copy of the workers' compensation policy responsive to that request

If you have questions about any of this, please let me know. Thank you.

Sincerely

for Dewana F. Looper

DFL/cmh
Enclosure(s)

cc: Brenda Strong (via US Mail)

TRAVELERS

Report Claims Immediately by Calling*
1-800-832-7839
Speak directly with a claim professional
24 hours a day, 365 days a year

*Unless Your Policy Requires **Written** Notice or Reporting

WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

A Custom Insurance Policy Prepared for:

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

TRAVELERS

WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

RENEWAL OF (7PJUB-2E24569-A-14)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

NCCI CO CODE: 13579

1.

INSURED:

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

PRODUCER:

P C AND L AGENCY INC
PO BOX 80607
CHARLESTON SC 29416-0607

Insured is AN INDIVIDUAL

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from 06-02-15 to 06-02-16 12:01 A.M. at the insured's mailing address.

3. A. **WORKERS COMPENSATION INSURANCE:** Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:

SC

B. **EMPLOYERS LIABILITY INSURANCE:** Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident:	$	100000 Each Accident
Bodily Injury by Disease:	$	500000 Policy Limit
Bodily Injury by Disease:	$	100000 Each Employee

C. **OTHER STATES INSURANCE:** Part Three of the policy applies to the states, if any, listed here:

COVERAGE EXCLUDED - REFER TO RESIDUAL MARKET LIMITED OTHER STATES INSURANCE ENDORSEMENT WC 00 03 26

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS - EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made ANNUALLY.

DATE OF ISSUE: 05-18-15 WC ST ASSIGN: SC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

CLASSIFICATION SCHEDULE:

CLASSIFICATIONS	CODE NO	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM

SEE EXTENSION OF INFORMATION PAGE - SCHEDULE(S)

SIC-CODE: 1761 NAICS: 238160

		STANDARD
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM	$	1020
PREMIUM DISCOUNT		NONE
0900-39 EXPENSE CONSTANT		230
TERRORISM		NONE
CAT (OTHER THAN CERT ACTS OF TERRORISM)		NONE
TOTAL ESTIMATED PREMIUM		1250
DEPOSIT AMOUNT DUE		1250MP

A/R (WCIP) #

Minimum Premium: $ 1250

ST ASSIGN: SC

DATE OF ISSUE: 05-18-15 WC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

EXTENSION OF INFO PAGE-SCHEDULE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

13579-SC

INSURED'S NAME: CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING

CLASSIFICATION	CODE	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM
LOCATION 001 01				
FEIN [redacted] ENTITY CD 001				
CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING				
90 DILLON RD APT D1 HILTON HEAD ISLAND, SC 29926-3792 SIC CODE: 1761 NAICS: 238160				
ROOFING - ALL KINDS & DRIVERS	5551	IF ANY	52.16	

EXPERIENCE MODIFICATION: NONE	MODIFIED PREMIUM	$ NONE
	ADD FOR POLICY MINIMUM	1020
	TOTAL ESTIMATED ANNUAL STANDARD PREMIUM	1020
	EXPENSE CONSTANT(0900)	230
	0.0200 TERRORISM (9740)	INCL
0.0100 CAT(OTHER THAN CERT	ACTS OF TERRORISM) 9741	INCL
	TOTAL ESTIMATED PREMIUM	1250
	DEPOSIT AMOUNT DUE	1250

DATE OF ISSUE: 05-18-15 WC ST ASSIGN: SC SCHEDULE NO: 1 OF LAST

TRAVELERS

WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

LISTING OF ENDORSEMENTS
EXTENSION OF INFO PAGE

We agree that the following listed endorsements form a part of this policy on its effective date.

WC 00 00 01 A - 001	INFORMATION PAGE
WC 00 00 01 A - 001	INFORMATION PAGE 2
WC 00 00 01 A - 001	EXTENSION OF INFORMATION PAGE - SCHEDULE
WC 00 00 01 A - 001	ENDORSEMENT LISTING
WC 00 03 26 A - 001	LIMITED OTHER STATES INSURANCE END
WC 00 04 14 00 - 001	NOTIFICATION OF CHANGE IN OWNERSHIP ENDT
WC 00 04 17 B - 001	ASSIGNED RISK LSRP NOTIFICATION END
WC 00 04 22 B - 001	TERRORISM RISK INS PROG REAUTH ACT ENDT
WC 00 04 21 D - 001	CATASTROPHE (O/T CERT ACTS OF TERR) ENDT
WC 00 04 19 00 - 001	PREMIUM DUE DATE ENDORSEMENT

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

The Travelers Insurance Companies

(Each a Stock Insurance Company)
Hartford, Connecticut

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

In return for the payment of the premium and subject to all terms of this policy, we agree with you as follows:

GENERAL SECTION

A. The Policy

This policy includes at its effective date the Information Page and all endorsements and schedules listed there. It is a contract of insurance between you (the employer named in Item 1 of the Information Page) and us (the insurer named on the Information Page). The only agreements relating to this insurance are stated in this policy. The terms of this policy may not be changed or waived except by endorsement issued by us to be part of this policy.

B. Who is Insured

You are insured if you are an employer named in Item 1 of the Information Page. If that employer is a partnership, and if you are one of its partners, you are insured, but only in your capacity as an employer of the partnership's employees.

C. Workers Compensation Law

Workers Compensation Law means the workers or workmen's compensation law and occupational disease law of each state or territory named in Item 3.A. of the Information Page. It includes any amendments to that law which are in effect during the policy period. It does not include any federal workers or workmen's compensation law, any federal occupational disease law or the provisions of any law that provide nonoccupational disability benefits.

D. State

State means any state of the United States of America, and the District of Columbia.

E. Locations

This policy covers all of your workplaces listed in Items 1 or 4 of the Information Page; and it covers all other workplaces in Item 3.A. states unless you have other insurance or are self-insured for such workplaces.

PART ONE
WORKERS COMPENSATION INSURANCE

A. How This Insurance Applies

This workers compensation insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

1. Bodily injury by accident must occur during the policy period.
2. Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.

B. We Will Pay

We will pay promptly when due the benefits required of you by the workers compensation law.

C. We Will Defend

We have the right and duty to defend at our expense any claim, proceeding or suit against you for benefits payable by this insurance. We have the right to investigate and settle these claims, proceedings or suits.

We have no duty to defend a claim, proceeding or suit that is not covered by this insurance.

D. We Will Also Pay

We will also pay these costs, in addition to other amounts payable under this insurance, as part of any claim, proceeding or suit we defend:

1. reasonable expenses incurred at our request, but not loss of earnings;
2. premiums for bonds to release attachments and for appeal bonds in bond amounts up to the amount payable under this insurance;
3. litigation costs taxed against you;
4. interest on a judgment as required by law until we offer the amount due under this insurance; and
5. expenses we incur.

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E. Other Insurance

We will not pay more than our share of benefits and costs covered by this insurance and other insurance or self-insurance. Subject to any limits of liability that may apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance will be equal until the loss is paid.

F. Payments You Must Make

You are responsible for any payments in excess of the benefits regularly provided by the workers compensation law including those required because:

1. of your serious and willful misconduct;
2. you knowingly employ an employee in violation of law;
3. you fail to comply with a health or safety law or regulation; or
4. you discharge, coerce or otherwise discriminate against any employee in violation of the workers compensation law.

If we make any payments in excess of the benefits regularly provided by the workers compensation law on your behalf, you will reimburse us promptly.

G. Recovery From Others

We have your rights, and the rights of persons entitled to the benefits of this insurance, to recover our payments from anyone liable for the injury. You will do everything necessary to protect those rights for us and to help us enforce them.

H. Statutory Provisions

These statements apply where they are required by law.

1. As between an injured worker and us, we have notice of the injury when you have notice.
2. Your default or the bankruptcy or insolvency of you or your estate will not relieve us of our duties under this insurance after an injury occurs.
3. We are directly and primarily liable to any person entitled to the benefits payable by this insurance. Those persons may enforce our duties; so may an agency authorized by law. Enforcement may be against us or against you and us.
4. Jurisdiction over you is jurisdiction over us for purposes of the workers compensation law. We are bound by decisions against you under that law, subject to the provisions of this policy that are not in conflict with that law.
5. This insurance conforms to the parts of the workers compensation law that apply to:
   a. benefits payable by this insurance;
   b. special taxes, payments into security or other special funds, and assessments payable by us under that law.
6. Terms of this insurance that conflict with the workers compensation law are changed by this statement to conform to that law.

Nothing in these paragraphs relieves you of your duties under this policy.

PART TWO
EMPLOYERS LIABILITY INSURANCE

A. How This Insurance Applies

This employers liability insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

1. The bodily injury must arise out of and in the course of the injured employee's employment by you.
2. The employment must be necessary or incidental to your work in a state or territory listed in Item 3.A. of the Information Page.
3. Bodily injury by accident must occur during the policy period.
4. Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.
5. If you are sued, the original suit and any related legal actions for damages for bodily injury by accident or by disease must be brought in the United States of America, its territories or possessions, or Canada.

B. We Will Pay

We will pay all sums that you legally must pay as damages because of bodily injury to your employees, provided the bodily injury is covered by this Employers Liability Insurance.

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The damages we will pay, where recovery is permitted by law, include damages:

1. For which you are liable to a third party by reason of a claim or suit against you by that third party to recover the damages claimed against such third party as a result of injury to your employee;
2. For care and loss of services; and
3. For consequential bodily injury to a spouse, child, parent, brother or sister of the injured employee; provided that these damages are the direct consequence of bodily injury that arises out of and in the course of the injured employee's employment by you; and
4. Because of bodily injury to your employee that arises out of and in the course of employment, claimed against you in a capacity other than as employer.

C. Exclusions

This insurance does not cover:

1. Liability assumed under a contract. This exclusion does not apply to a warranty that your work will be done in a workmanlike manner;
2. Punitive or exemplary damages because of bodily injury to an employee employed in violation of law;
3. Bodily injury to an employee while employed in violation of law with your actual knowledge or the actual knowledge of any of your executive officers;
4. Any obligation imposed by a workers compensation, occupational disease, unemployment compensation, or disability benefits law, or any similar law;
5. Bodily injury intentionally caused or aggravated by you;
6. Bodily injury occurring outside the United States of America, its territories or possessions, and Canada. This exclusion does not apply to bodily injury to a citizen or resident of the United States of America or Canada who is temporarily outside these countries;
7. Damages arising out of coercion, criticism, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination against or termination of any employee, or any personnel practices, policies, acts or omissions;
8. Bodily injury to any person in work subject to the Longshore and Harbor Workers' Compensation Act (33 U.S.C. Sections 901 et seq.), the Nonappropriated Fund Instrumentalities Act (5 U.S.C. Sections 8171 et seq.), the Outer Continental Shelf Lands Act (43 U.S.C. Sections 1331 et seq.), the Defense Base Act (42 U.S.C. Sections 1651–1654), the Federal Mine Safety and Health Act (30 U.S.C. Sections 801 et seq. and 901–944), any other federal workers or workmen's compensation law or other federal occupational disease law, or any amendments to these laws;
9. Bodily injury to any person in work subject to the Federal Employers' Liability Act (45 U.S.C. Sections 51 et seq.), any other federal laws obligating an employer to pay damages to an employee due to bodily injury arising out of or in the course of employment, or any amendments to those laws;
10. Bodily injury to a master or member of the crew of any vessel, and does not cover punitive damages related to your duty or obligation to provide transportation, wages, maintenance, and cure under any applicable maritime law;
11. Fines or penalties imposed for violation of federal or state law; and
12. Damages payable under the Migrant and Seasonal Agricultural Worker Protection Act (29 U.S.C. Sections 1801 et seq.) and under any other federal law awarding damages for violation of those laws or regulations issued thereunder, and any amendments to those laws.

D. We Will Defend

We have the right and duty to defend, at our expense, any claim, proceeding or suit against you for damages payable by this insurance. We have the right to investigate and settle these claims, proceedings and suits.

We have no duty to defend a claim, proceeding or suit that is not covered by this insurance. We have no duty to defend or continue defending after we have paid our applicable limit of liability under this insurance.

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E. We Will Also Pay

We will also pay these costs, in addition to other amounts payable under this insurance, as part of any claim, proceeding, or suit we defend:

1. Reasonable expenses incurred at our request, but not loss of earnings;
2. Premiums for bonds to release attachments and for appeal bonds in bond amounts up to the limit of our liability under this insurance;
3. Litigation costs taxed against you;
4. Interest on a judgment as required by law until we offer the amount due under this insurance; and
5. Expenses we incur.

F. Other Insurance

We will not pay more than our share of damages and costs covered by this insurance and other insurance or self-insurance. Subject to any limits of liability that apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance and self-insurance will be equal until the loss is paid.

G. Limits of Liability

Our liability to pay for damages is limited. Our limits of liability are shown in Item 3.B. of the Information Page. They apply as explained below.

1. Bodily Injury by Accident. The limit shown for "bodily injury by accident – each accident" is the most we will pay for all damages covered by this insurance because of bodily injury to one or more employees in any one accident.

   A disease is not bodily injury by accident unless it results directly from bodily injury by accident.

2. Bodily Injury by Disease. The limit shown for "bodily injury by disease – policy limit" is the most we will pay for all damages covered by this insurance and arising out of bodily injury by disease, regardless of the number of employees who sustain bodily injury by disease. The limit shown for "bodily injury by disease – each employee" is the most we will pay for all damages because of bodily injury by disease to any one employee.

   Bodily injury by disease does not include disease that results directly from a bodily injury by accident.

3. We will not pay any claims for damages after we have paid the applicable limit of our liability under this insurance.

H. Recovery From Others

We have your rights to recover our payment from anyone liable for an injury covered by this insurance. You will do everything necessary to protect those rights for us and to help us enforce them.

I. Actions Against Us

There will be no right of action against us under this insurance unless:

1. You have complied with all the terms of this policy; and
2. The amount you owe has been determined with our consent or by actual trial and final judgment.

This insurance does not give anyone the right to add us as a defendant in an action against you to determine your liability. The bankruptcy or insolvency of you or your estate will not relieve us of our obligations under this Part.

PART THREE
OTHER STATES INSURANCE

A. How This Insurance Applies

1. This other states insurance applies only if one or more states are shown in Item 3.C. of the Information Page.
2. If you begin work in any one of those states after the effective date of this policy and are not insured or are not self-insured for such work, all provisions of the policy will apply as though that state were listed in Item 3.A. of the Information Page.
3. We will reimburse you for the benefits required by the workers compensation law of that state if we are not permitted to pay the benefits directly to persons entitled to them.
4. If you have work on the effective date of this policy in any state not listed in Item 3.A. of the Information Page, coverage will not be afforded for that state unless we are notified within thirty days.

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B. Notice

Tell us at once if you begin work in any state listed in Item 3.C. of the Information Page.

PART FOUR
YOUR DUTIES IF INJURY OCCURS

Tell us at once if injury occurs that may be covered by this policy. Your other duties are listed here.

1. Provide for immediate medical and other services required by the workers compensation law.
2. Give us or our agent the names and addresses of the injured persons and of witnesses, and other information we may need.
3. Promptly give us all notices, demands and legal papers related to the injury, claim, proceeding or suit.
4. Cooperate with us and assist us, as we may request, in the investigation, settlement or defense of any claim, proceeding or suit.
5. Do nothing after an injury occurs that would interfere with our right to recover from others.
6. Do not voluntarily make payments, assume obligations or incur expenses, except at your own cost.

PART FIVE
PREMIUM

A. Our Manuals

All premium for this policy will be determined by our manuals of rules, rates, rating plans and classifications. We may change our manuals and apply the changes to this policy if authorized by law or a governmental agency regulating this insurance.

B. Classifications

Item 4 of the Information Page shows the rate and premium basis for certain business or work classifications. These classifications were assigned based on an estimate of the exposures you would have during the policy period. If your actual exposures are not properly described by those classifications, we will assign proper classifications, rates and premium basis by endorsement to this policy.

C. Remuneration

Premium for each work classification is determined by multiplying a rate times a premium basis. Remuneration is the most common premium basis. This premium basis includes payroll and all other remuneration paid or payable during the policy period for the services of:

1. all your officers and employees engaged in work covered by this policy; and
2. all other persons engaged in work that could make us liable under Part One (Workers Compensation Insurance) of this policy. If you do not have payroll records for these persons, the contract price for their services and materials may be used as the premium basis. This paragraph 2 will not apply if you give us proof that the employers of these persons lawfully secured their workers compensation obligations.

D. Premium Payments

You will pay all premium when due. You will pay the premium even if part or all of a workers compensation law is not valid.

E. Final Premium

The premium shown on the Information Page, schedules, and endorsements is an estimate. The final premium will be determined after this policy ends by using the actual, not the estimated, premium basis and the proper classifications and rates that lawfully apply to the business and work covered by this policy. If the final premium is more than the premium you paid to us, you must pay us the balance. If it is less, we will refund the balance to you. The final premium will not be less than the highest minimum premium for the classifications covered by this policy.

If this policy is canceled, final premium will be determined in the following way unless our manuals provide otherwise:

1. If we cancel, final premium will be calculated pro rata based on the time this policy was in force. Final premium will not be less than the pro rata share of the minimum premium.
2. If you cancel, final premium will be more than pro rata; it will be based on the time this policy was in force, and increased by our short-rate cancelation table and procedure. Final premium will not be less than the minimum premium.

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F. Records

You will keep records of information needed to compute premium. You will provide us with copies of those records when we ask for them.

G. Audit

You will let us examine and audit all your records that relate to this policy. These records include ledgers, journals, registers, vouchers, contracts, tax reports, payroll and disbursement records, and programs for storing and retrieving data. We may conduct the audits during regular business hours during the policy period and within three years after the policy period ends. Information developed by audit will be used to determine final premium. Insurance rate service organizations have the same rights we have under this provision.

PART SIX
CONDITIONS

A. Inspection

We have the right, but are not obliged to inspect your workplaces at any time. Our inspections are not safety inspections. They relate only to the insurability of the workplaces and the premiums to be charged. We may give you reports on the conditions we find. We may also recommend changes. While they may help reduce losses, we do not undertake to perform the duty of any person to provide for the health or safety of your employees or the public. We do not warrant that your workplaces are safe or healthful or that they comply with laws, regulations, codes or standards. Insurance rate service organizations have the same rights we have under this provision.

B. Long Term Policy

If the policy period is longer than one year and sixteen days, all provisions of this policy will apply as though a new policy were issued on each annual anniversary that this policy is in force.

C. Transfer of Your Rights and Duties

Your rights or duties under this policy may not be transferred without our written consent.

If you die and we receive notice within thirty days after your death, we will cover your legal representative as insured.

D. Cancelation

1. You may cancel this policy. You must mail or deliver advance written notice to us stating when the cancelation is to take effect.
2. We may cancel this policy. We must mail or deliver to you not less than ten days advance written notice stating when the cancelation is to take effect. Mailing that notice to you at your mailing address shown in Item 1 of the Information Page will be sufficient to prove notice.
3. The policy period will end on the day and hour stated in the cancelation notice.
4. Any of these provisions that conflict with a law that controls the cancelation of the insurance in this policy is changed by this statement to comply with the law.

E. Sole Representative

The insured first named in Item 1 of the Information Page will act on behalf of all insureds to change this policy, receive return premium, and give or receive notice of cancelation.

IN WITNESS WHEREOF, the company has caused this policy to be signed by its President and Secretary at Hartford, Connecticut and countersigned on the Information page by a duly authorized agent of the company.

Wendy C. Skyn
Secretary

Brian MacLean
President

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 26 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

RESIDUAL MARKET
LIMITED OTHER STATES INSURANCE ENDORSEMENT

"Part Three – Other States Insurance" of the policy is replaced by the following:

PART THREE OTHER STATES INSURANCE

A. How This Insurance Applies

1. We will pay promptly when due the benefits required of you by the workers compensation law of any state not listed in Item 3.A. of the Information Page if all of the following conditions are met:
   a. The employee claiming benefits was either hired under a contract of employment made in a state listed in Item 3.A. of the Information Page or was, at the time of injury, principally employed in a state listed in Item 3.A. of the Information Page; and
   b. The employee claiming benefits is not claiming benefits in a state where, at the time of injury, (i) you have other workers compensation insurance coverage, or (ii) you were, by virtue of the nature of your operations in that state, required by that state's law to have obtained separate workers compensation insurance coverage, or (iii) you are an authorized self-insurer or participant in a self-insured group plan; and
   c. The duration of the work being performed by the employee claiming benefits in the state for which that employee is claiming benefits is temporary.
2. If we are not permitted to pay the benefits directly to persons entitled to them and all of the above conditions are met, we will reimburse you for the benefits required to be paid.
3. This insurance does not apply to fines or penalties arising out of your failure to comply with the requirements of the workers compensation law.

IMPORTANT NOTICE!

If you hire any employees outside those states listed in Item 3.A. on the Information Page or begin operations in any such state, you should do whatever may be required under that state's law, as this endorsement does not satisfy the requirements of that state's workers compensation law.

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 14 (00)

POLICY NUMBER: (7PJUB-2E24569-A-15)

NOTIFICATION OF CHANGE IN OWNERSHIP ENDORSEMENT

Experience rating is mandatory for all eligible insureds. The experience rating modification factor, if any, applicable to this policy, may change if there is a change in your ownership or in that of one or more of the entities eligible to be combined with you for experience rating purposes. Change in ownership includes sales, purchases, other transfers, mergers, consolidations, dissolutions, formations of a new entity and other changes provided for in the applicable experience rating plan manual.

You must report any change in ownership to us in writing within 90 days of such change. Failure to report such changes within this period may result in revision of the experience rating modification factor used to determine your premium.

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER: (7PJUB-2E24569-A-15)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

ASSIGNED RISK LOSS SENSITIVE RATING PLAN NOTIFICATION ENDORSEMENT

A. LSRP Mandatory Assigned Risk Retrospective Rating Plan

This endorsement is to advise you that, during the term of this policy or upon renewal, you may become subject to the mandatory assigned risk Loss Sensitive Rating Plan (LSRP), which is a retrospective rating plan that may adjust the cost of your workers compensation and employers liability insurance policy. This endorsement must be attached to all assigned risk policies, including policies for professional employer organization (PEO) and temporary arrangements, regardless of LSRP standard premium size in states that have approved the LSRP. In the event that you meet or exceed the eligibility requirements of LSRP, an LSRP contingent deposit equal to 20% of LSRP standard premium is required.

B. Eligibility

1. Your insurance is written under a Workers Compensation Insurance Plan (WCIP) in a state that has approved LSRP.
2. a. LSRP will apply to an individual assigned risk policy if the standard premium meets or exceeds the amount noted in the Schedule, in accordance with NCCI's ***Basic Manual***.
   b. It may not always be possible for a single carrier to provide coverage for all requested states; additional policies issued by more than one carrier may be necessary.
   c. WCIP policies issued in non-LSRP-approved jurisdictions are not subject to LSRP and are not combinable with WCIP policies in LSRP-approved jurisdictions for eligibility purposes.
   d. LSRP eligibility may be impacted by ownership or combinability status in accordance with NCCI's ***Experience Rating Plan Manual***.
3. LSRP standard premium is defined in accordance with NCCI's ***Basic Manual***.

C. Deposit/Initial Premium and LSRP Contingency Deposit

1. Deposit or initial premium is paid on all new and renewal WCIP policies, including LSRP policies, in accordance with NCCI's ***Basic Manual***. It is paid to us in addition to the LSRP contingency deposit, which secures all new and renewal LSRP policies as detailed in the LSRP rules.
2. The LSRP contingency deposit paid to us serves as collateral for premium that may be due to us as a result of losses incurred during the policy term.
3. At policy inception, the LSRP contingency deposit is calculated by multiplying the LSRP standard premium by 20%. If WCIP policies are combined for LSRP purposes, the LSRP contingency deposit is calculated by multiplying the combined LSRP standard premium for all policies by 20%.

D. Impact of Changes in LSRP Standard Premium

1. For all policies except for professional employer organizations (PEOs) and temporary arrangements, LSRP may be applied to a policy, or an LSRP policy may be converted to a guaranteed cost policy:

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a. If the LSRP standard premium decreases during the first 120 days, and falls below the LSRP eligibility threshold, your policy will be converted to a guaranteed cost policy, retroactive to policy inception, and your LSRP contingency deposit will be returned.

b. If the LSRP standard premium increases during the first 120 days, and meets the LSRP eligibility threshold, LSRP will be applied retroactively to policy inception and the 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

c. If the LSRP standard premium decreases after the first 120 days and falls below the LSRP eligibility threshold, the LSRP continues to be applied to your policy(ies).

d. If the LSRP standard premium increases after the first 120 days, and meets the LSRP eligibility threshold, your policy(ies) will remain a guaranteed cost policy(ies) and the LSRP is applied at renewal, subject to meeting the eligibility requirements on the renewal policy(ies).

2. For all PEO and temporary arrangement WCIP policies, if the LSRP standard premium meets or exceeds the eligibility threshold at any time, LSRP is applied retroactively to policy inception. The 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

E. Evasion of LSRP

1. If you take actions for the purpose of avoiding the application of LSRP, or for otherwise legitimate business reasons that nonetheless result in the improper calculation and/or application of LSRP, regardless of intent, any action that results in the miscalculation and/or misapplication of LSRP determined in accordance with the LSRP rules is prohibited. These actions include, but are not limited to:

- Misrepresentation and/or miscalculation of payroll at application, audit, or renewal
- Failure to report changes in ownership or ownership information according to the WCIP and NCCI's ***Experience Rating Plan Manual***
- Violation of any of the terms and conditions under the policy for which this insurance was issued
- Failure to allow us and/or the Plan Administrator and/or rating organization reasonable access to your facilities or files and records for audit or inspection
- Failure to disclose to us and/or the Plan Administrator and/or rating organization the full nature and scope of your exposure or business operations

2. In such circumstances, we and/or the Plan Administrator and/or rating organization may obtain any information that indicates evasion or improper calculation or application of LSRP due to actions including, but not limited to, those listed above. We and/or the Plan Administrator and/or rating organization will act to ensure the proper calculation and application of LSRP to inception of all current and preceding WCIP policies impacted by these actions.

This endorsement applies in the states listed in the Schedule below.

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER: (7PJUB-2E24569-A-15)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Schedule

State	Premium Eligibility
ALABAMA	$250,000
ARIZONA	$250,000
CONNECTICUT	$250,000
DISTRICT OF COLUMBIA	$250,000
GEORGIA	$250,000
IDAHO	$250,000
ILLINOIS	$250,000
INDIANA	$250,000
KANSAS	$250,000
NEW HAMPSHIRE	$250,000
NEVADA	$250,000
NORTH CAROLINA	$250,000
OREGON	$250,000
SOUTH CAROLINA	$250,000
SOUTH DAKOTA	$250,000
VERMONT	$250,000
WEST VIRGINIA	$250,000

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (B)

POLICY NUMBER: (7PJUB-2E24569-A-15)

TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2015. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act .If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto, including any amendments resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2015.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States as meeting all of the following requirements:

a. The act is an act of terrorism.

b. The act is violent or dangerous to human life, property or infrastructure.

c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.

d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2015, and ending on December 31, 2020, an amount equal to 20% of our direct earned premiums, during the immediately preceding calendar year.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed $100,000,000,000 in a calendar year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds $100,000,000,000; and for aggregate Insured Losses up to $100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

Policyholder Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed:

   a. $100,000,000, with respect to such Insured Losses occurring in calendar year 2015, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.

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TRAVELERS

WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (B)

POLICY NUMBER: (7PJUB-2E24569-A-15)

b. $120,000,000, with respect to such Insured Losses occurring in calendar year 2016, the United States Government would pay 84% of our Insured Losses that exceed our Insurer Deductible.

c. $140,000,000, with respect to such Insured Losses occurring in calendar year 2017, the United States Government would pay 83% of our Insured Losses that exceed our Insurer Deductible.

d. $160,000,000, with respect to such Insured Losses occurring in calendar year 2018, the United States Government would pay 82% of our Insured Losses that exceed our Insurer Deductible.

e. $180,000,000, with respect to such Insured Losses occurring in calendar year 2019, the United States Government would pay 81% of our Insured Losses that exceed our Insurer Deductible.

f. $200,000,000, with respect to such Insured Losses occurring in calendar year 2020, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible.

2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed $100,000,000,000.

3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.

Insured Premium $

Insurance Company Countersigned by _____

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC Page 2 of 2

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 21 (D)

POLICY NUMBER: (7PJUB-2E24569-A-15)

CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (other than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 B), attached to this policy.

For purposes of this endorsement, the following definitions apply:

- Catastrophe (other than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of $50 million.
- Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.
- Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all of the following criteria:
  a. It is an act that is violent or dangerous to human life, property, or infrastructure;
  b. The act results in damage within the United States, or outside of the United States in the case of the premises of United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
  c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium $

Insurance Company Countersigned by _____

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC Page 1 of 1

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 19 (00)

POLICY NUMBER: (7PJUB-2E24569-A-15)

PREMIUM DUE DATE ENDORSEMENT

This endorsement is used to amend:

Section D. of Part Five of the policy is replaced by this provision.

PART FIVE

PREMIUM

D. **Premium** is amended to read:

You will pay all premium when due. You will pay the premium even if part or all of a workers compensation law is not valid. **The due date for audit and retrospective premiums is the date of the billing.**

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
PC & L Agency, Inc.
P.O. Box 80607
Charleston SC 29416

CONTACT NAME: Isabelle Diaz
PHONE (A/C, No, Ext): (843)763-1709 FAX (A/C, No): (843)763-1710
E-MAIL ADDRESS: isabelle@pclagencyinc.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Arch Specialty Ins Co	
INSURER B: Travelers Property Casualty Co	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Francisco Cedeno Ramirez, DBA: Cedeno Roofing &
90 Dillon Road
Apt D-1
Hilton Head SC 29926

COVERAGES CERTIFICATE NUMBER: 15/16 JUNE 15 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			AGL0013092-01	5/30/2015	5/30/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			7TUUB-2E24569-A-15	6/2/2015	6/2/2016	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) [X] N/A						E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

mayriverroofinginc@hotmail

May River Roofing, Inc.
P.O. Box 341
Bluffton, SC 29910

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRF

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HEDRICK GARDNER
HEDRICK GARDNER KINCHELOE & GAROFALO LLP
ATTORNEYS AT LAW
CHARLOTTE • RALEIGH • WILMINGTON • COLUMBIA

April 11, 2016

Michael Bennett
Naert & DuBois
Post Office Box 7228
Hilton Head Island, SC 29928

Reply to:
DEWANA F. LOOPER
Partner
P.O. Box 11267[I]Columbia, SC 29211
Direct: (803) 727-1212
Fax: (803) 727-1259
Email: dlooper@hedrickgardner.com

RE: Francisco Cedano Ramirez v. May River Roofing, inc.
WCC File No: 1600686
Claim No: 026-CB-E5V8210-F
Our File No: 00082L.00515

Dear Michael:

I hope this letter finds you well. Please accept this letter as the response to your subpoena to May River Roofing, Inc. dated March 10, 2016 and your subpoena to American Zurich Insurance Company dated March 17, 2016. I am lodging a general objection to your subpoenas to the extent they seek information protected by either the work product doctrine and/or attorney-client privilege. I have withheld a few emails that are protected by one or both of those doctrines. If you'd like to discuss those emails further, give me a call. Additionally, it is our position Claimant was not an employee of May River Roofing, Inc. but was a sub-contractor, and therefore May River Roofing did not maintain a personnel file.

If you have questions about any of this, please let me know. I look forward to working with you again.

Sincerely

Michele B. Hattaway for

Dewana F. Looper

DFL/cmh
cc: Leslie Sandoval (via email)
Brenda Strong (via email)

MAY RIVER ROOFING, INC.

8768

Cadeno Roofing and Woodcare Company

01/26/16 1,500.00

01/26/16 Bill #78 tomotley 1,940.00

01/26/16 Bill #26 Stoney C

By signing this I agree that May River Roofing, Inc. has paid me in full for the project(s)stated. Furthermore, by signing this I acknowledge, that I was insured during the duration of the project(s) and I wave and release any present or future claims. Further more by signing this I guarantee my workmanship for 3 years.

Subcontractor Signature

Wachovia

3,440.00

OMEGA GRAPHICS & PRINT, LLC 843-342-6750 (866)971-0836 5/2009

Ramirez -APA-158

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	03/23/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	03/23/12	Residential /0 Foreman Hill Rd	Contract Labor	-450.00
TOTAL				-450.00
Bill Pmt -Check	04/06/12	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	04/06/12	Residential /0 Foreman Hill Rd	Contract Labor	-510.00
TOTAL				-510.00
Bill Pmt -Check	04/25/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	04/25/12	4 Hamilton Remodeling & Construct	Contract Labor	-5,010.00
TOTAL				-5,010.00
Bill Pmt -Check	05/23/12	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	05/23/12	Residential:183 Gascoigne Bluff Rd.	Contract Labor	-3,680.00
TOTAL				-3,680.00
Bill Pmt -Check	05/24/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	05/24/12	Residential:183 Gascoigne Bluff Rd.	Contract Labor	-300.00
TOTAL				-300.00
Bill Pmt -Check	06/11/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/11/12	Residential:248 Moss Creek Dr.	Contract Labor	-1,325.00
TOTAL				-1,325.00
Bill Pmt -Check	07/02/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/07/12	Residential:5 Honey Hill Ct	Contract Labor	-1,760.00
TOTAL				-1,760.00
Bill Pmt -Check	07/31/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/31/12	CLARCUT CONSTRUCTION,IN	Contract Labor	-1,100.00
TOTAL				-1,100.00
Bill Pmt -Check	10/17/12	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/17/12	Residential:1 Ensis Rd.	Contract Labor	-2,436.00
TOTAL				-2,436.00
Bill Pmt -Check	12/26/12	Cedeno Roofing and Woodcare Co ..	Wachovia	
Bill	12/20/12		Contract Labor	-180.00
Bill	12/06/12		Contract Labor	-300.00
Bill	12/26/12	Advantage Building Corp :131 Dun ..	Contract Labor	-1,770.00
Bill	12/20/12		Contract Labor	-100.00
TOTAL				-2,350.00
Bill Pmt -Check	01/16/13	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	01/10/13		Contract Labor	-2,500.00
TOTAL				-2,500.00
Bill Pmt -Check	01/25/13	Cedeno Roofing and Woodcare Co..	Wachovia	
Bill	01/25/13		Contract Labor	-990.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
TOTAL				-293.00
Bill Pmt -Check	02/04/13	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	02/04/13		Contract Labor	-200.00
Bill	02/04/13		Contract Labor	-150.00
Bill	02/04/13		Contract Labor	-100.00
Bill	02/04/13		Contract Labor	-400.00
Bill	02/04/13		Contract Labor	-50.00
Bill	02/04/13		Contract Labor	-250.00
TOTAL				-1,150.00
Bill Pmt -Check	06/28/13	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/27/13	Residential 32 South Beach Ln	Contract Labor	-4,710.00
TOTAL				-4,710.00
Bill Pmt -Check	11/22/13	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/22/13	Advantage Building Corp :12 Mezzo	Contract Labor	800.00
TOTAL				800.00
Bill Pmt -Check	12/13/13	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/13/13	Residential 21 Sams Point Ln	Contract Labor	-3,001.45
TOTAL				-3,001.45
Bill Pmt -Check	12/18/13	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/18/13	WEST WIND CONSTRUCTION 15	Contract Labor	-697.00
TOTAL				-697.00
Bill Pmt -Check	06/06/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	06/06/14	Residential 1 Pandergrass Ct	Contract Labor	-2,688.00
TOTAL				-2,688.00
Bill Pmt -Check	06/09/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	06/09/14	Residential 1 Pandergrass Ct	Contract Labor	-2,688.00
TOTAL				-2,688.00
Bill Pmt -Check	06/19/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/19/14	Residential 19 Arthur Hills	Contract Labor	-4,530.00
TOTAL				-4,530.00
Bill Pmt -Check	06/24/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/24/14	Residential 38 Bayard Cove Rd.	Contract Labor	-3,255.00
TOTAL				-3,255.00
Bill Pmt -Check	07/17/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	07/17/14	Dave Rofak 6 Delta Ln	Contract Labor	-4,230.00
TOTAL				-4,230.00
Bill Pmt -Check	07/24/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/24/14	Residential 4 McGuire Ct.	Contract Labor	-97.75
		Residential 4 McGuire Ct	Contract Labor	-194.51
		Residential 4 McGuire Ct	Contract Labor	-3,102.38
		Residential 1 McGuire Ct	Contract Labor	-38.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

	Type	Date	Name	Account	Paid Amount
			Residential 4 McGuire Ct.	Contract Labor	-48.63
			Residential 4 McGuire Ct.	Contract Labor	-38.90
			Residential 4 McGuire Ct	Contract Labor	-19.45
TOTAL					-3,540.00
Bill Pmt	Check	07/31/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill		07/31/14	Residential 6 Pheasant Run	Contract Labor	-3,403.00
TOTAL					-3,403.00
Bill Pmt	Check	08/08/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill		08/08/14	Total Design Enterprises 8 Bluff Pl.	Contract Labor	-1,952.00
TOTAL					-1,952.00
Bill Pmt	-Check	08/14/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill		08/14/14	3 shingles	Contract Labor	-3,767.00
TOTAL					-3,767.00
Bill Pmt	Check	08/21/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill		08/21/14	Residential 64 Wheat Field Ct.	Contract Labor	-126.00
Bill		08/21/14	Residential 10 Cedarwood Pl.	Contract Labor	-3,847.00
Bill		08/21/14	Residential 275 Greenwood Dr.	Contract Labor	-1,300.00
TOTAL					-5,273.00
Bill Pmt	-Check	08/28/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill		08/28/14		Contract Labor	-60.00
Bill		08/28/14	Residential 67 Club Course Dr.	Contract Labor	-3,505.00
Bill		08/28/14	Residential 13 River Bend Dr	Contract Labor	-450.00
TOTAL					-4,015.00
Bill Pmt	Check	09/02/14	Cedeno Roofing and Woodcare Co.	Wachovia	
Bill		09/02/14	Residential 7 Wag Shell Ln.	Contract Labor	-510.00
Bill		09/02/14	Residential 9 Walker Ln	Contract Labor	-2,830.00
TOTAL					-3,340.00
Bill Pmt	-Check	09/11/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill		09/11/14	Residential 213 Greenwood Dr.	Contract Labor	-3,770.00
TOTAL					-3,770.00
Bill Pmt	-Check	09/18/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill		09/18/14	Residential 7 Rainbow Ln.	Contract Labor	-3,770.00
Bill		09/18/14	Residential 47 Hunt Away	Contract Labor	-1,890.00
TOTAL					-5,660.00
Bill Pmt	-Check	09/30/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill		09/30/14	Residential 58 Crooked Pond Rd	Contract Labor	-3,005.00
TOTAL					-3,005.00
Bill Pmt	-Check	10/07/14	Cedeno Roofing and Woodcare Co.	Wachovia	
Bill		10/07/14	Residential 3 Bahama	Contract Labor	-3,520.00
TOTAL					-3,520.00
Bill Pmt	Check	10/09/14	Cedeno Roofing and Woodcare Co	Wachovia	

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill	10/09/14	Residential 1 Hickory Knoll Pl	Contract Labor	-2,050.00
Bill	10/09/14	Collins Group Realty 9 Cypress M	Contract Labor	-2,717.00
TOTAL				-4,767.00
Bill Pmt -Check	10/17/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/17/14	Resort Quest 23 Red Cardinal	Contract Labor	-3,305.00
TOTAL				-3,305.00
Bill Pmt -Check	10/23/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	10/23/14	Residential 6 Gadsden St	Contract Labor	-2,820.00
TOTAL				-2,820.00
Bill Pmt -Check	10/23/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/23/14	Residential 18 Bridle Fern	Contract Labor	-2,891.00
TOTAL				-2,891.00
Bill Pmt -Check	10/30/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/30/14	Residential 5 & 7 Land's End	Contract Labor	-3,000.00
TOTAL				-3,000.00
Bill Pmt -Check	11/05/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/05/14	Residential 5 & 7 Land's End	Contract Labor	-1,354.51
Bill	11/05/14	Residential 5 & 7 Land's End	Contract Labor	-2,940.00
TOTAL				-4,294.51
Bill Pmt -Check	11/05/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/05/14	Residential 5 & 7 Land's End	Contract Labor	-500.00
TOTAL				-500.00
Bill Pmt -Check	11/13/14	Cedeno Roofing and Woodcare Co.	Wachovia	
Bill	11/13/14	Residential 5 & 7 Land's End	Contract Labor	-350.00
Bill	11/17/14	Residential 194 Sumter Square	Contract Labor	-2,222.00
Bill	11/13/14		Contract Labor	-405.49
Bill	11/12/14	Anchor Quest 5 Mckeown Ln.	Contract Labor	-490.00
TOTAL				-3,467.49
Bill Pmt -Check	11/20/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/20/14	Residential 37 Stonegate Dr.	Contract Labor	-3,278.00
TOTAL				-3,278.00
Bill Pmt -Check	11/26/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	11/26/14	Residential 2 Orkla Pl	Contract Labor	-3,250.00
TOTAL				-3,250.00
Bill Pmt -Check	12/04/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	12/04/14		Contract Labor	-1,930.00
TOTAL				-1,930.00
Bill Pmt -Check	12/11/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/11/14	While You're Away Home Care:11	Contract Labor	-3,635.00
TOTAL				-3,635.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	12/15/14	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/15/14	22 S Beach Ln.	Contract Labor	-3,620.00
Bill	12/15/14	Residential 11 Junkel	Contract Labor	-1,685.00
TOTAL				-5,705.00
Bill Pmt -Check	12/24/14	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	12/24/14	Residential 25 Rusty Rail Ln	Contract Labor	-2,530.00
Bill	12/24/14	Residential 6 Anglers Pond Ct.	Contract Labor	-3,285.00
TOTAL				-5,815.00
Bill Pmt -Check	01/16/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	01/13/15	Residential 145 Harbour Passage	Contract Labor	-2,590.00
TOTAL				-2,590.00
Bill Pmt -Check	01/27/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	01/22/15	Residential 128,130,132 Crossbo...	Contract Labor	-140.00
		Residential 128,130,132 Crossbo...	Contract Labor	-20.00
		Residential 128,130,132 Crossbo...	Contract Labor	-160.00
		Residential 128,130,132 Crossbo...	Contract Labor	-3,770.30
TOTAL				-4,090.30
Bill Pmt -Check	01/27/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	01/27/15	Residential 6 Cherry Hill Lane	Contract Labor	-2,750.00
		Residential 6 Cherry Hill Lane	Contract Labor	-30.00
		Residential 6 Cherry Hill Lane	Contract Labor	-20.00
		Residential 6 Cherry Hill Lane	Contract Labor	-150.00
TOTAL				-2,950.00
Bill Pmt -Check	02/06/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	02/06/15	Westwind Owners Association, Inc...	Contract Labor	-1,102.00
Bill	02/06/15	Westwind Owners Association, Inc.	Contract Labor	-210.00
Bill	02/06/15	Westwind Owners Association, Inc.	Contract Labor	-50.00
		Westwind Owners Association, Inc.	Contract Labor	-1,265.00
		Westwind Owners Association, Inc	Contract Labor	-100.00
TOTAL				-2,807.00
Bill Pmt -Check	02/13/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	02/13/15	Residential 356 Fort Howell Dr.	Contract Labor	-75.00
		Residential 356 Fort Howell Dr.	Contract Labor	-30.00
		Residential 356 Fort Howell Dr.	Contract Labor	-1,706.00
		Residential 356 Fort Howell Dr.	Contract Labor	-100.00
Bill	02/13/15	Paragon Construction,Inc.:7 South...	Contract Labor	-1,260.00
Bill	02/13/15	Residential 356 Fort Howell Dr.	Contract Labor	-20.00
TOTAL				-3,281.00
Bill Pmt -Check	02/19/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	02/19/15	Esposito Construction 5 Bow Ct.	Contract Labor	-40.00
		Esposito Construction 5 Bow Ct.	Contract Labor	-55.00
		Esposito Construction 5 Bow Ct.	Contract Labor	-80.00
Bill	02/19/15	Paragon Construction,Inc.:7 South...	Contract Labor	-700.00
Bill	02/19/15	Esposito Construction 5 Bow Ct.	Contract Labor	-3,951.00
		Esposito Construction 5 Bow Ct.	Contract Labor	-20.00
		Esposito Construction 5 Bow Ct.	Contract Labor	-60.00
TOTAL				-4,406.00
Bill Pmt -Check	02/24/15	Cedeno Roofing and Woodcare Co...	Wachovia	

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill	07/24/15	Residential 20 Port Tack	Contract Labor	-81.12
		Residential 20 Port Tack	Contract Labor	-202.79
		Residential 26 Port Tack	Contract Labor	-3,122.97
Bill	02/24/15	Residential 356 Fort Howell Dr.	Contract Labor	-150.00
Bill	02/24/15	Residential 5 Anglers Pond Ct	Contract Labor	-100.00
Bill	02/24/15	Residential 26 Port Tack	Contract Labor	-32.45
Bill	07/24/15	Residential 5 Anglers Pond Ct.	Contract Labor	-70.00
		Residential 5 Anglers Pond Ct	Contract Labor	-30.00
		Residential 5 Anglers Pond Ct	Contract Labor	-75.00
		Residential 5 Anglers Pond Ct.	Contract Labor	-100.00
Bill	02/24/15	Residential 26 Port Tack	Contract Labor	48.67
TOTAL				-3,993.00
Bill Pmt -Check	03/05/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	03/02/15	Residential 26 Port Tack	Contract Labor	-400.00
		Residential 20 Port Tack	Contract Labor	-2,640.00
		Residential 26 Port Tack	Contract Labor	-1,300.00
			Contract Labor	-28.00
		Residential 20 Port Tack	Contract Labor	-100.00
		Residential 26 Port Tack	Contract Labor	-70.00
TOTAL				-4,538.00
Bill Pmt -Check	03/12/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	03/12/15	Residential 10 High Bush	Contract Labor	-2,424.00
		Residential 19 High Bush	Contract Labor	-255.00
		Residential 10 High Bush	Contract Labor	-100.00
		Residential 19 High Bush	Contract Labor	-30.00
		Residential 19 High Bush	Contract Labor	-100.00
			Contract Labor	-65.00
TOTAL				-7,974.00
Bill Pmt -Check	03/19/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	03/19/15	Residential 20 Madrigals E	Contract Labor	-100.00
		Residential 20 Madrigals E	Contract Labor	-5.00
		Residential 20 Madrigals E	Contract Labor	-40.00
		Residential 20 Madrigals E	Contract Labor	-70.00
		Residential 20 Madrigals E	Contract Labor	-3,666.00
		Residential 20 Madrigals E	Contract Labor	-45.00
TOTAL				-3,926.00
Bill Pmt -Check	03/26/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	03/26/15	Residential 5 Stillwater Ct	Contract Labor	-50.00
		Residential 5 Stillwater Ct.	Contract Labor	-30.00
		Residential 5 Stillwater Ct	Contract Labor	-5.00
		Residential 5 Stillwater Ct.	Contract Labor	-2,755.00
		Residential 5 Stillwater Ct	Contract Labor	-400.00
		Residential 5 Stillwater Ct	Contract Labor	-160.00
TOTAL				-2,900.00
Bill Pmt -Check	04/02/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	04/02/15	Residential 5 Stillwater Ct	Contract Labor	-377.00
Bill	04/02/15	Residential 5 Stillwater Ct.	Contract Labor	-32.00
		Residential 5 Stillwater Ct.	Contract Labor	-100.00
		Residential 4 Land's End	Contract Labor	-1,632.00
Bill	04/07/15	Residential 4 Land's End	Contract Labor	-3,800.00
Bill	04/02/15	Residential 6 Stillwater Ct.	Contract Labor	-180.00
TOTAL				-6,121.00
Bill Pmt -Check	04/10/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	04/10/15	Residential 83 Peninsula Dr	Contract Labor	-60.00
		Residential 83 Peninsula Dr.	Contract Labor	-50.00
Bill	04/10/15	Residential 83 Peninsula Dr.	Contract Labor	-60.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill	04/10/15	Residential 31 Cotesworth Pl.	Contract Labor	-80.00
Bill	04/10/15	Residential 03 Peninsula Dr.	Contract Labor	-2,805.00
		Residential 83 Peninsula Dr.	Contract Labor	-20.00
		Residential 83 Peninsula Dr.	Contract Labor	-100.00
Bill	04/10/15	Residential 18 Stonegate Dr.	Contract Labor	-150.00
Bill	04/10/15	Paragon Construction,Inc.:10 Mea	Contract Labor	-180.00
Bill	04/10/15		Contract Labor	-80.00
Bill	04/10/15	Residential 17 Dawson Way	Contract Labor	-1,200.00
Bill	04/10/15	Residential 83 Peninsula Dr.	Contract Labor	-20.00
TOTAL				-4,605.00
Bill Pmt -Check	04/10/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	04/16/15	Residential 36 Sherman Dr.	Contract Labor	-3,267.00
TOTAL				-3,267.00
Bill Pmt -Check	04/23/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	04/13/15	Paragon Construction,Inc .2 Wilare...	Contract Labor	-100.00
Bill	04/13/15	Advantage Building Corp :12 Wood ...	Contract Labor	-80.00
		Advantage Building Corp :12 Wood ...	Contract Labor	-50.00
Bill	04/13/15	Residential 20 Sandfiddler Rd.	Contract Labor	-850.00
Bill	04/13/15	Advantage Building Corp :12 Wood ...	Contract Labor	-80.00
Bill	04/13/15	Residential 79 Oyster Reef	Contract Labor	-380.00
Bill	04/13/15	Advantage Building Corp :12 Wood ...	Contract Labor	-2,713.15
		Advantage Building Corp.:12 Wood ...	Contract Labor	-30.00
TOTAL				-4,283.15
Bill Pmt -Check	05/01/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	05/01/15	Carson Realty 20 Gloucester Rd	Contract Labor	-2,250.00
TOTAL				-2,250.00
Bill Pmt -Check	05/06/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	03/31/15	Advantage Building Corp :12 Wood ...	Contract Labor	-280.00
Bill	03/31/15	Dana Hudak :15 Club Course Dr.	Contract Labor	-4,230.00
TOTAL				-4,510.00
Bill Pmt -Check	05/14/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	05/14/15	Residential 4 Hollybury Ln.	Contract Labor	-150.00
Bill	05/14/15	Advantage Building Corp :12 Wood ...	Contract Labor	-260.00
Bill	05/14/15	Residential 47 Heal Away	Contract Labor	-480.00
Bill	05/14/15	Residential 13 Wexford on the Green	Contract Labor	-1,375.00
Bill	05/14/15	Residential 80 Jo Sail Ct	Contract Labor	-1,110.00
TOTAL				-3,695.00
Bill Pmt -Check	05/22/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	05/22/15	Carolina Realty Group,4 Greenwoo ...	Contract Labor	-710.00
Bill	05/22/15	Residential 6 New Hall	Contract Labor	-680.00
Bill	05/22/15	Residential 6 New Hall	Contract Labor	60.00
Bill	05/22/15	Residential 2 Ayalea St	Contract Labor	-2,245.00
Bill	05/27/15	Residential 22 Arthur Hills	Contract Labor	-2,954.00
TOTAL				-6,649.00
Bill Pmt -Check	05/29/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	05/29/15	Residential 26 Sea Lane	Contract Labor	-26.58
		Residential 26 Sea Lane	Contract Labor	88.60
		Residential 26 Sea Lane	Contract Labor	-124.04
		Residential 26 Sea Lane	Contract Labor	-44.30
Bill	05/29/15	Residential 26 Sea Lane	Contract Labor	-400.00
Bill	05/29/15	Residential 110 Crossing Blvd	Contract Labor	-100.00
Bill	05/29/15	Residential 8 Bowin Circle	Contract Labor	-250.00
Bill	05/29/15	Residential 26 Sea Lane	Contract Labor	26.58

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
		Residential 26 Sea Lane	Contract Labor	-2,874.08
		Residential 26 Sea Lane	Contract Labor	-17.72
		Residential:26 Sea Lane	Contract Labor	-88.60
		Residential 26 Sea Lane	Contract Labor	88.60
TOTAL				-4,130.00
Bill Pmt -Check	06/05/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/05/15	Residential 62 Honey Locust Circle	Contract Labor	-3,588.00
TOTAL				-3,588.00
Bill Pmt -Check	06/12/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	06/12/15	Residential 79 S. Shore Cir	Contract Labor	-4,168.00
Bill	06/12/15	Residential 140 N Sea Pines Dr.	Contract Labor	-4,330.00
TOTAL				-8,498.00
Bill Pmt -Check	06/19/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	06/19/15	Paragon Construction,Inc. 20 Wate	Contract Labor	3,596.00
Bill	06/19/15	Paragon Construction,Inc 20 Wate	Contract Labor	-1,200.00
Bill	06/19/15		Contract Labor	-146.00
TOTAL				-5,242.00
Bill Pmt -Check	06/25/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	06/26/15	Residential 3 Sylan	Contract Labor	-3,243.00
TOTAL				-3,243.00
Bill Pmt -Check	07/01/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/01/15	Residential 41 Victory Point Dr.	Contract Labor	-3,721.00
Bill	07/01/15	Advantage Building Corp :7 Charlo	Contract Labor	-700.00
TOTAL				-4,421.00
Bill Pmt -Check	07/10/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/10/15	Esposito Construction:Benkel Resi	Contract Labor	6,300.00
TOTAL				-6,300.00
Bill Pmt -Check	07/16/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/16/15	Residential 4 Sedge Fern	Contract Labor	-2,247.00
Bill	07/16/15	Residential 4 Sedge Fern	Contract Labor	-4,295.00
TOTAL				-6,542.00
Bill Pmt -Check	07/23/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	07/23/15	Advantage Building Corp :20 Big W	Contract Labor	-100.00
Bill	07/23/15	Residential 36 4th Ave	Contract Labor	-90.00
Bill	07/23/15	Carolina Realty Group:// Leaming	Contract Labor	-150.00
Bill	07/23/15	Residential:38 Bear Creek Dr	Contract Labor	-300.00
Bill	07/23/15	Residential:14 Dahlgren Ln.	Contract Labor	-280.00
Bill	07/23/15	Gast Custom Homes and Remodeli	Contract Labor	-1,850.00
TOTAL				-2,830.00
Bill Pmt -Check	07/31/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	07/31/15	Residential St. Francis Catholic Se	Contract Labor	-7,452.00
TOTAL				-7,452.00
Bill Pmt -Check	08/07/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	08/07/15	Residential St. Francis Catholic Se	Contract Labor	-7,071.00

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May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
TOTAL				-7,071.00
Bill Pmt -Check	08/14/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	08/14/15	Residential:St. Francis Catholic So...	Contract Labor	-1,333.00
Bill	08/14/15	Residential:35 Old Fort Dr.	Contract Labor	-3,277.00
TOTAL				-4,610.00
Bill Pmt -Check	08/21/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	08/18/15	Residential:/8 Kingston Downs	Contract Labor	-3,625.00
Bill	08/21/15	Charles I Roth 65 Henry Hoover Cir.	Contract Labor	-2,168.00
TOTAL				-5,793.00
Bill Pmt -Check	09/2/15	Cedano Roofing and Woodcare Co ...	Wachovia	
Bill	09/26/15	Residential:50 Lands End Rd.	Contract Labor	-4,953.95
TOTAL				-4,953.95
Bill Pmt -Check	09/04/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	09/03/15	Residential:48 Lands End Rd.	Contract Labor	-5,000.00
Bill	09/03/15	Residential:48 Land's End Rd	Contract Labor	-189.00
TOTAL				-5,189.00
Bill Pmt -Check	09/11/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	09/11/15	Residential:56 Crossbow dr.	Contract Labor	-40.00
Bill	09/11/15	Palmetto Sands Vacation Rentals ...	Contract Labor	-350.00
Bill	09/11/15	Coal Custom Homes and Remodel...	Contract Labor	-2,613.00
Bill	09/11/15	Residential:12 Pandarus Way	Contract Labor	-2,243.00
Bill	09/11/15	Residential: 12 Midnight Dr.	Contract Labor	-40.00
Bill	09/11/15	Palmetto Sands Vacation Rentals ...	Contract Labor	-50.00
Bill	09/11/15	Residential:11 Spartina Point Dr.	Contract Labor	-305.00
Bill	09/11/15	Resort Rentals of Hilton Head Islan...	Contract Labor	-50.00
Bill	09/11/15	Residential:13 Brasstock Cove	Contract Labor	-340.00
TOTAL				-6,031.00
Bill Pmt -Check	09/18/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	09/18/15	Residential:2 Tumbridge Dr.	Contract Labor	-4,940.00
TOTAL				-4,940.00
Bill Pmt -Check	09/24/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	09/24/15	Residential:6 Deadeye Ln.	Contract Labor	-450.00
Bill	09/24/15	Residential:8 Stoney Creek Rd	Contract Labor	-180.00
Bill	09/24/15	Seedy Property Management:10 C ...	Contract Labor	-180.00
Bill	09/24/15	Residential:12 Stanford Ln.	Contract Labor	-3,546.00
Bill	09/24/15	Residential:23 Redstart Path	Contract Labor	-280.00
Bill	09/24/15	Residential:40 Monticello Dr.	Contract Labor	-160.00
TOTAL				-4,796.00
Bill Pmt -Check	10/02/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	10/02/15	Residential: 12 Midnight	Contract Labor	-5,810.00
TOTAL				-5,810.00
Bill Pmt -Check	10/07/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/07/15	Residential:53 Lawton Rd	Contract Labor	-180.00
Bill	10/07/15	Residential:8 Stoney Creek Rd.	Contract Labor	-250.00
Bill	10/07/15	Charles I Roth 5 Delder Ln.	Contract Labor	-1,564.00
TOTAL				-1,994.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	10/16/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	10/15/15	Advantage Building Corp 33 Rhoad	Contract Labor	-600.00
Bill	10/15/15	Jacoby & Sons 290 Fort Howell	Contract Labor	-2,207.00
TOTAL				-2,807.00
Bill Pmt -Check	10/16/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	10/16/15	Residential 37 Old Fort Dr	Contract Labor	-200.00
Bill	10/16/15	Gaal Custom Homes and Remodels ...	Contract Labor	-460.00
Bill	10/16/15	Resort Rentals of Hilton Head Islan...	Contract Labor	-150.00
TOTAL				-810.00
Bill Pmt -Check	10/23/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	10/23/15	Residential 27 Mises Rd.	Contract Labor	-2,640.00
TOTAL				-2,640.00
Bill Pmt -Check	10/23/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	10/23/15	Residential 8 Ends Rd.	Contract Labor	-3,260.00
TOTAL				-3,260.00
Bill Pmt -Check	10/28/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	10/28/15	Paragon Construction,Inc 20 Wide ...	Contract Labor	-10,000.00
TOTAL				-10,000.00
Bill Pmt -Check	11/06/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/06/15	Paragon Construction,Inc 20 Wide...	Contract Labor	-10,000.00
TOTAL				-10,000.00
Bill Pmt -Check	11/20/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	11/20/15	Residential 75 Oak Tree Dr.	Contract Labor	-1,980.00
TOTAL				-1,980.00
Bill Pmt -Check	11/25/15	Cedeno Roofing and Woodcare Co ...	Wachovia	
Bill	11/25/15	Residential 50 Sedge Fern	Contract Labor	4,350.00
TOTAL				-4,350.00
Bill Pmt -Check	12/04/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/03/15	Paragon Construction,Inc 20 Wide ...	Contract Labor	-5,000.00
TOTAL				-5,000.00
Bill Pmt -Check	12/12/15	Cedeno Roofing and Woodcare Co...	Wachovia	
Bill	12/12/15	Paragon Construction,Inc 20 Wide ...	Contract Labor	-2,000.00
TOTAL				-2,000.00
Bill Pmt -Check	12/18/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/18/15	Paragon Construction,Inc 20 Wide...	Contract Labor	-2,400.00
TOTAL				-2,400.00
Bill Pmt -Check	12/24/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/24/15	Paragon Construction,Inc 20 Wide ...	Contract Labor	-3,400.00
Bill	12/24/15		Contract Labor	-2,015.00

May River Roofing, Inc.
Check Payments Included on Forms 1099-MISC
January 2012 through December 2015

Type	Date	Name	Account	Paid Amount
TOTAL				-5,415.00
Bill Pmt -Check	12/28/15	Cedeno Roofing and Woodcare Co	Wachovia	
Bill	12/28/15	Advantage Building Corp :14 Spaul	Contract Labor	-4,200.00
TOTAL				-4,200.00

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 4.

Name (as shown on your income tax return)
Francisco Cedano

Business name/disregarded entity name, if different from above
Cedano Roofing Builders

Check appropriate box for federal tax classification:
[X] Individual/sole proprietor [ ] C Corporation [ ] S Corporation [ ] Partnership [ ] Trust/estate

[ ] Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

[ ] Exempt payee

[ ] Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
90 Dillon Rd APT K2

Requester's name and address (optional)

City, state, and ZIP code
Hilton Head SC 29926

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number
[redacted]

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here | Signature of U.S. person ▶ Francisco Cedano | Date ▶ 04-06-12

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
PC & L Agency, Inc.
P.O. Box 80607
Charleston SC 29416

CONTACT NAME: Isabelle Diaz
PHONE (A/C, No, Ext): (843)761-1709 FAX (A/C, No): (843)763-1710
E-MAIL ADDRESS: isabelle@pclagencyinc.com

INSURER(S) AFFORDING COVERAGE — NAIC #
INSURER A: Arch Specialty Ins Co
INSURER B: Travelers Property Casualty Co
INSURER C:
INSURER D:
INSURER E:
INSURER F:

INSURED
Francisco Cedeno Ramirez, DBA: Cedeno Roofing &
90 Dillon Road
Apt D-1
Hilton Head SC 29926

COVERAGES — CERTIFICATE NUMBER: 15/16 JUNE 15 — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER			AFL0013892-01	5/30/2015	5/30/2016	EACH OCCURRENCE $ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) $ 100,000 MED EXP (Any one person) $ 10,000 PERSONAL & ADV INJURY $ 1,000,000 GENERAL AGGREGATE $ 2,000,000 PRODUCTS - COMP/OP AGG $ 2,000,000 $
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) $ BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE (Per accident) $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE $ AGGREGATE $ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		7PJUB-2E24569-A-15	6/2/2015	6/2/2016	X PER STATUTE OTH-ER E.L. EACH ACCIDENT $ 100,000 E.L. DISEASE - EA EMPLOYEE $ 100,000 E.L. DISEASE - POLICY LIMIT $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

mayriverroofinginc@hotmail

May River Roofing, Inc.
P.O. Box 341
Bluffton, SC 29910

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRF

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I hereby acknowledge that I have received, read, and understand the Fall Protection for the Roofing Employee booklet. Furthermore, by signing bellow I acknowledge that I am responsible for the following:

1. Making sure all of your employees know that you and not May River Roofing, Inc employ them.
2. Following all of Osha regulations.
3. Providing a copy of the Fall Protection for the Roofing Employee booklet to all of your employees.

Contractor Name	Contractor Signature	Date	Supervisor Initials
Francisco Cadena	Francisco Cadena	12-20-15	TA-SA
Jose Jimenez	Jose	12-30-15	TA-SA
Anthony Hays	Anthony Hays	12-30-15	TA-SA
Eduardo Ruiz	R.A.	01-10-16	TA-SA

From: **francisco cedeno** (cedenofcr@hotmail.com)
Sent: Wed 3/09/16 5:24 PM
To: Antonio Sandoval (mayriverroofinginc@hotmail.com); cedenofcr@hotmail.com (cedenofcr@hotmail.com)

8 attachments

20160308_134947_resized.jpg (264.3 KB) ;
20160308_131928_resized.jpg (333.5 KB) ;
20160308_125051_resized.jpg (419.8 KB) ;
20160308_101711_resized.jpg (446.3 KB) ;
20160308_101710_resized.jpg (472.0 KB) ;
20160307_172232_resized.jpg (544.5 KB) ;
20160307_172237_resized.jpg (465.6 KB) ;
20160308_101707_resized.jpg (433.9 KB)

Re-seal exposed nails
Valley repair 4 bl
Clean dry vent
$ 380

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
Name: FRANCISCO CEDENO
Location: 4TH Floor (Surgical)
Primary Provider: Mansker,Deanna MD

Patient Visit Information

Patient Instructions Reviewed

DI for Open Reduction Internal Fixation Surgery
How to Take Care of Your Cast

received 01/21/16 15:10

Activity Restrictions or Additional Instructions

Discharge Diet:Regular Diet

Activity:Ad lib. No deep sea diving or flying for 6 weeks

Special Discharge Instructions:
Call for temp >102, redness, bleeding, swelling, excessive pain, shortness of breath, questions/concerns

Follow Up Appointment:
Stoddard 2 weeks

Follow-up

CEDENO,FRANCISCO has been referred to the following clinics/specialists for follow-up care:

STODDARD,LELAND C, MD
300 MIDTOWN DR
BEAUFORT, SC 29906
843-522-7100

. Call and schedule an appointment in 2 weeks

New Prescriptions and Instructions from this Visit

(See detailed Home Medication List for all medications)

1. OxyCODONE HCl[Roxicodone]
   10 mg oral every 4 hours as needed as needed #40 tablet
   5 mg Tablet

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
Name: FRANCISCO CEDENO
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Primary Provider: Mansker,Deanna MD

Refills: 0

2. OxyCODONE HCl[Roxicodone]
   5 mg oral every 4 hours as needed as needed #40 tablet
   5 mg Tablet
   Refills: 0
3. Docusate Sodium[Colace]
   100 mg oral twice a day #30 cap
   100 mg Cap
   Refills: 0
4. Ibuprofen [Motrin]
   800 mg oral every 8 hours #60 tablet
   800 mg Tablet
   Refills: 0

Beaufort Memorial Hospital | Home Medication List | Page: 1
Date: 01/21/16 15:10
User: Kerfoot,Lesa R

Patient: FRANCISCO CEDENO
Medical Record Num: D328633
Account Number: H02630200

Please review the sections of this medication list carefully, and if you have any questions regarding your medications, contact your primary care physician.

New Medications (4)
These are new medications to start taking at home

1. OxyCODONE HCl [Roxicodone]
   Deanna Mansker, MD
   10 mg oral every 4 hours as needed as needed
   Last Taken: 01/21/16 03:27 10 mg
   PRN Reason: Pain Scale 5-6 (Moderate Pain)

2. OxyCODONE HCl [Roxicodone]
   Deanna Mansker, MD
   5 mg oral every 4 hours as needed as needed
   Last Taken: 01/21/16 10:00 5 mg
   PRN Reason: Pain Scale 1-4 (Mild Pain)

3. Docusate Sodium [Colace]
   Deanna Mansker, MD
   100 mg oral twice a day
   Last Taken: 01/21/16 10:00 100 mg

4. Ibuprofen [Motrin]
   Deanna Mansker, MD
   800 mg oral every 8 hours
   Last Taken: 01/21/16 05:07 800 mg

Current medications to discuss with your primary care Provider (1)

5. 1 [No Reported Home Medications]
   0 ea miscellaneous as directed
   Last Taken: Unknown

Beaufort Memorial Hospital 955 Ribaut Road Beaufort, SC 29902	Physician Discharge Instruct	Page: 1 Date: 01/21/16 15:10

CEDENO,FRANCISCO
Fac: Beaufort Memorial Hospital Loc:4TH Floor (Surgical) Bed:413-1
37 M 07/24/1978 Med Rec Num:D328633 Visit:H02630200
Attending:Deanna Mansker MD Reg Date:01/18/16
Reason:MULTIPLE RIB FRACTURES

Discharge Diet	Regular Diet
Discharge Activity	Ad lib. No deep sea diving or flying for 6 weeks
Discharge Wound Instructions	
Special Discharge Instructions	Call for temp >102, redness, bleeding, swelling, excessive pain, shortness of breath, questions/ concerns
Follow up appointment	Stoddard 2 weeks

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
Name: FRANCISCO CEDENO
Location: 4TH Floor (Surgical)
Primary Provider: Mansker,Deanna MD

How to Take Care of Your Cast

Las escayolas y tablillas se colocan para proteger los huesos y ligamentos mientras sanan. Las escayolas están hechas de yeso o fibra de vidrio y cubren su miembro herido completamente. Las tablillas proveen algo de apoyo, pero no son tan limitantes. Para que su escayola o tablilla trabaje apropiadamente es importante que usted siga las instrucciones de su doctor y le permita saber acerca de cualquier problema de inmediato.

Qué Necesitará Usted

- Hielo en una bolsa impermeable o paquetes de hielo para reducir la hinchazón
- Una protección de plástico con doble cubierta para proteger su escayola cuando se bañe

Pasos a Seguir

- Espere hasta que su escayola esté seca completamente antes de moverse. Generalmente, esto dura aproximadamente 15 minutos, pero puede llevarse una hora para las escayolas de fibra de vidrio y varios días hasta que las escayolas de yeso estén lo suficientemente duras para que pueda caminar con ellas.
- Para prevenir la hinchazón, especialmente durante los primeros 2-3 días, deberá descansar con su escayola apoyada hacia arriba a una altura más alta a la de su corazón y aplique hielo en ella (asegúrese de mantener su escayola seca). Generalmente es buena idea elevar la escayola cuando descanse.
- Con frecuencia, mueva suavemente sus dedos de las manos o de los pies de su brazo o pierna lastimados y revíselos de cualquier cambio en el color o hinchazón.
- Después de los primeros dos o tres días su doctor podría requerir verlo de nuevo para verificar qué tan bien le queda su escayola. Las escayolas pueden volverse demasiado ajustadas a causa de la hinchazón o demasiado holgadas mientras la hinchazón disminuye.
- Use una cubierta doble de plástico para proteger su escayola cuando se bañe. Se podría utilizar una bolsa para basura grande.
- Mantenga su escayola limpia y seca. No rasgue su escayola o ponga objetos en ella. No deje que la suciedad, arena o polvo entre en su escayola.

Preguntas Comunes

Pregunta: ¿Qué puedo hacer acerca de la comezón debajo de la escayola?

Respuesta: No coloque nada debajo de su escayola. Intente dar pequeños golpecitos en el lugar de la comezón o soplar aire en la escayola con un secadora, pero SÓLO en el ajuste de aire frío. Si la comezón continúa siendo un problema hable con su doctor.

Pregunta: ¿Qué deberé hacer si mi escayola se moja? ¿Qué pasará?

Respuesta: Si su escayola aún se siente mojada durante 4 ó 5 horas, usted deberá llamar a su doctor. El agua causa que las escayolas de yeso se rompan y las escayolas de fibra de vidrio huelan mal ya que crecen bacterias en el interior del relleno.

Llame a Su Doctor

Consulte a su doctor si en cualquier momento usted:

- Tiene hinchazón, decoloración, enfriamiento, entumecimiento u hormigueo debajo de su escayola (en sus dedos de las manos o de los pies)
- Dolor, ardor o punzadas excesivas debajo su escayola
- Tiene pérdida de la sensación o movimiento en sus dedos de las manos o de los pies
- Siente que su escayola se ha vuelto demasiado ajustada o demasiado holgada
- Nota un mal olor que provenga de su escayola, secreción o manchas rojas o secas en su piel
- Nota que su escayola tiene grietas o manchas suaves en ella o se daña de alguna manera

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
Name: FRANCISCO CEDENO
Location: 4TH Floor (Surgical)
Primary Provider: Mansker,Deanna MD

Discharge Instructions for Open Reduction Internal Fixation Surgery

Le acaban de realizar una cirugía de reducción abierta y fijación interna para reparar el hueso fracturado. La recuperación de esta cirugía depende del hueso implicado. Puede tomar entre varias semanas y varios meses. Siga estos pasos para lograr una recuperación satisfactoria en su casa.

Qué necesitará

Junto con los medicamentos, es posible que necesite los siguientes elementos:

- Suministros de vendas
- Dispositivos para la movilidad (p. ej., muletas, andador, silla de ruedas)
- Férula

Pasos a seguir

Cuidado en el hogar

Según el hueso que se fracturó, es posible que le den el alta con un yeso, una férula u otro dispositivo. Puede haberse colocado una venda sobre la incisión. Su médico le dará instrucciones especiales según la cirugía.

Es importante que:

- Mantenga el área de la incisión limpia y seca.
- Lávese las manos antes de cambiar la curación. Siga las instrucciones del médico sobre la frecuencia con que debe cambiar la venda.
- Consulte a su médico para saber cuándo puede ducharse.

Dieta

Para estimular la consolidación de los huesos, asegúrese de comer una dieta saludable rica en calcio, proteínas, vitaminas y minerales. Para prevenir la constipación, coma una dieta rica en granos enteros y beba gran cantidad de líquidos.

Actividad física

Le mostrarán cómo moverse después de la cirugía. Es posible que necesite muletas o un andador. Para mantener el hueso en su lugar después de la cirugía puede colocarse un yeso o una férula. La mayoría de los pacientes trabajan con un fisioterapeuta para recuperar la fuerza muscular y la amplitud de movimiento. Un fisioterapeuta también puede ayudarle a aprender cómo caminar, acostarse y levantarse de la cama después de la cirugía.

Asegúrese de hacer lo siguiente:

- Pregunte a su médico cuándo podrá regresar a trabajar.
- No conduzca a menos que su médico lo autorice a hacerlo.
- Pregunte qué tipo de ejercicio y qué cantidad puede hacer una vez que el hueso se haya consolidado.

Medicamentos

Su médico le recetará un analgésico o le recomendará un analgésico de venta libre. Es recomendable realizar algunas sesiones de fisioterapia si siente dolor con el movimiento. También podría tener que tomar un antibiótico para prevenir infecciones.

Cuando tome medicamentos, es importante que:

- Tome sus medicamentos como se le indique. No cambie la cantidad ni el horario.
- No deje de tomarlo sin hablar con su médico al respecto.
- No comparta los medicamentos.
- Conozca cuáles son los resultados y efectos secundarios que podría padecer. Infórmelos a su médico.
- Algunos medicamentos pueden ser peligrosos cuando se mezclan. Hable con un médico o farmacéutico si usted está tomando más de un medicamento. Esto incluye medicamentos de venta libre y hierbas o suplementos dietéticos.
- Planee con anticipación sus reabastecimientos para que no se quede sin existencias.

Si debió dejar de tomar medicamentos antes de la cirugía, pregunte al médico cuándo puede reanudar el tratamiento. Los medicamentos que suelen interrumpirse

incluyen:

- Medicamentos antiinflamatorios (p. ej., aspirina)
- Anticoagulantes, como clopidogrel (Plavix) o warfarina (Coumadin)

Cambios en el estilo de vida

Usted y su médico planearán los cambios de estilo de vida que lo ayudarán a recuperarse. Algunas medidas que debe tener en mente incluyen:

- Consiga que alguien lo ayude en el hogar mientras se recupera.
- Según el hueso que se operó, puede ser recomendable realizar ciertas modificaciones en su casa:
  - Si le cuesta subir las escaleras, tenga en cuenta la posibilidad de colocar una cama en la planta baja.
  - Utilice una silla en la ducha si le realizaron la cirugía en la pierna o el pie.
  - Quite los obstáculos como cables flojos, alfombras y alambres de los lugares por donde camina.
  - Hable con el fisioterapeuta o el terapeuta ocupacional para obtener otras ideas específicas para su cirugía.

- Controle regularmente la sensibilidad y la apariencia del brazo o la pierna afectada.
- Eleve el miembro afectado por sobre el nivel del corazón para disminuir la inflamación.

Seguimiento

El médico le pedirá que programe citas de seguimiento para controlar la consolidación del hueso. Es posible que deban realizarle una radiografía antes de la cita. Es importante que asista a todas las citas programadas.

Llame a su médico si ocurre lo siguiente

Después de salir del hospital, llame al médico en los siguientes casos:

- Signos de infección, incluso fiebre y escalofríos
- Enrojecimiento, inflamación o aumento del dolor en el miembro afectado

Beaufort Memorial HOSPITAL

Date: 01/18/16
Acct Num: H02630200
Med Rec Num: D328633
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- Gran cantidad de sangrado o cualquier secreción en el sitio de la incisión
- Pérdida de sensibilidad en el miembro afectado
- Inflamación o dolor en los músculos ubicados alrededor del hueso fracturado
- Dolor que no puede controlar con los medicamentos que se le administraron
- Necesidad constante de orinar
- Dolor o ardor al orinar
- Sangre en la orina
- Tos, falta de aire o dolor en el pecho
- Dolor de articulaciones, fatiga, rigidez, sarpullido u otros síntomas

En caso de urgencia, **llame al servicio de emergencias.**

Patient Health Summary

Compile Date: 01/21/16 15:10 EST

Patient Name	Address/Phone	Sex	Marital Status	Date of Birth	Medical Record #
FRANCISCO CEDENO	90 DILLON RD HILTON HEAD ISLAND, SC 29926 843-682-3963	M	MARRIED	[redacted] 1978	D328633

Pregnant	Language	Ethnicity	Race	Additional Races	Religion
N/A	Spanish	Hispanic/Latino	HISPANIC	None Recorded	Catholic

Support

Next of Kin	Relationship	Address	Phone Number
CHRISTINA CRUZ	Spouse	90 DILLON RD HILTON HEAD ISLAND, SC 29926	843-682-3963

Encounters

Encounter	Location	Register/Admit
Adm Inpatient	Beaufort Memorial Hospital	01/18/16 16:06

Care Team Providers

Care Team Provider Name	Role	Phone	Provider Type
Dr Luke D Baxley	Emergency Provider	843-522-5101	Associate Staff
Dr Deanna Mansker MD	Admit Provider	524-8171	Provisional
Dr Deanna Mansker MD	Attending Provider	524-8171	Provisional
LELAND C STODDARD	Other Provider	843-522-7100	Active

Insurance Providers

Payer Name	Group #	Policy #	Subscriber	Relationship	Address/ Phone
600 SELF PAY			FRANCISCO CEDENO	Self	90 DILLON RD HILTON HEAD ISLAND, SC 29926 843-682-3963
WORKMENS COMPENSATION		7PJUB-2E24569-A-15	FRANCISCO CEDENO	Self	90 DILLON RD HILTON HEAD ISLAND,

						SC 29926 843-682-3963

Guarantor Information

Guarantor Name	Address	Phone
CEDENO,FRANCISCO	90 DILLON RD HILTON HEAD ISLAND, SC 29926	843-682-3963

Allergies, Adverse Reactions, Alerts

Allergen	Type	Severity	Reaction	Last Updated
No Known Allergies	Allergy			01/18/16

Problems

Active Problems	Diagnosis Date
Fracture of distal radius and ulna	Not Recorded
Pneumothorax	Not Recorded

Medications

Medication	Dose	Route	Directions	Days	Qty
OxyCODONE HCl [Roxicodone] 5 MG Tablet	10 Milligram	Oral	every 4 hours as needed as needed for Pain Scale 5-6 (Moderate Pain)		40
OxyCODONE HCl [Roxicodone] 5 MG Tablet	5 Milligram	Oral	every 4 hours as needed as needed for Pain Scale 1-4 (Mild Pain)		40
Docusate Sodium [Colace] 100 MG Cap	100 Milligram	Oral	twice a day		30
Ibuprofen [Motrin] 800 MG Tablet	800 Milligram	Oral	every 8 hours		60
1 [No Reported Home Medications]	0 Each	Miscellaneous	as directed		

Advanced Directives

Directive	Response	Recorded Date/Time
Advance Directives	No	01/18/16 18:06

Immunizations

No Immunizations Recorded

Vital Signs

Vital Sign	Result	Reference	Recorded Date/Time
Temp	98.7 F	97.6 F-99.6 F	01/21/16 11:14 EST
Pulse	72 BPM	60-100	01/21/16 11:14 EST
Resp	18 RPM	12-20	01/21/16 11:14 EST
BP	153/85	100/65-140/90	01/21/16 11:14 EST
O2 Sat (%)	96 %	90-100	01/21/16 11:14 EST

Measurement	Result	Reference	Recorded Date/Time
Height	5 ft 10 in		01/18/16 18:28
Weight	86.7 kg		01/18/16 18:28
BMI	27.4		01/18/16 18:28

Encounter Diagnoses

Diagnosis	Diagnosis Date
Fracture of distal end of radius and ulna	Not Recorded
Pneumothorax	Not Recorded

Procedures

No Procedures Recorded

Lab Results

Test Name	Result/Comment	Unit	Reference	Date/ Time
White Blood Count	9.3	K/uL	3.0-11.6	01/19/16 05:18 EST
Red Blood Count	4.59	M/uL	3.6-5.9	01/19/16 05:18 EST
Hemoglobin	13.4	g/dL	11.0-17.0	01/19/16 05:18 EST
Bedside Hemoglobin	15.5	g/dL	11.0-15.5	01/18/16 11:43 EST
Hematocrit	40.6	%	31.0-51.0	01/19/16 05:18 EST
Bedside Hematocrit	46	%	31-46	01/18/16 11:43 EST
Mean Corpuscular Volume	88.5	fL	76-99	01/19/16 05:18 EST

Mean Corpuscular Hemoglobin	29.3	pg	25-35	01/19/16 05:18 EST
Corrected MCHC	33.1	g/dL	33-35	01/19/16 05:18 EST
Red Cell Distribution Width	13.6	%	12.5-18.5	01/19/16 05:18 EST
Platelet Count	138	K/uL	130-400	01/19/16 05:18 EST
Granulocytes #	6.40	K/uL	1.05-9.28	01/19/16 05:18 EST
Add Manual Differential	Auto			01/19/16 05:18 EST
Segmented Neutrophils %	68.3	%	35.0-80.0	01/19/16 05:18 EST
Lymphocytes	22.9	%	12.0-50.0	01/19/16 05:18 EST
Lymphocytes #	2.10	K/uL	0.36-5.8	01/19/16 05:18 EST
Monocytes	8.1	%	2.0-13.0	01/19/16 05:18 EST
Monocytes #	0.80	K/uL	0.06-1.5	01/19/16 05:18 EST
Eosinophils	0.2	%	0-5.0	01/19/16 05:18 EST
Eosinophils #	0.00	K/uL	0-0.6	01/19/16 05:18 EST
Basophils	0.5	%	0-2.0	01/19/16 05:18 EST
Basophils #	0.00 ** Symbol "#" represents ABSOLUTE VALUES **	K/uL	0-0.2	01/19/16 05:18 EST
Prothrombin Time with INR	13.1	sec	12.1-14.8	01/18/16 11:26 EST

INR International Normalized Ratio	1.02 THE INR THERAPEUTIC RANGE (2-3) IS INTENDED FOR PATIENTS ON LONG TERM COUMADIN (WARFARIN) THERAPY AND WILL DEPEND ON THE CLINICAL DISORDER BEING TREATED.			01/18/16 11:26 EST
Activated Partial Thromboplast Time	21.8 L RESULTS VERIFIED BY REPEAT ANALYSIS. FIBRINOGEN SCREENED 240. TUBE CHECKED NO CLOTS. ********** ** MEDICAL ALERT *** ********** For safe and effective coagulation dosing with heparin, please review the heparin dosing protocols effective 4.25.07. The recommended APTT therapeutic range for the treatment of DVT or PE is 64-101 seconds, and for Cardiac/Thrombolytic therapy is 45-64 seconds. ********** ********** **********	sec	23.0-35.4	01/18/16 11:26 EST
Bedside Sodium	137	mmol/L	136-145	01/18/16 11:43 EST
Sodium Level	136	mmol/L	136-145	01/19/16 05:18 EST
Bedside Potassium	2.8 L	mmol/L	3.5-5.3	01/18/16 11:43 EST
Potassium Level	3.9	mmol/L	3.5-5.3	01/19/16 05:18 EST
Bedside Chloride	105.0	mmol/L	98-109	01/18/16 11:43 EST
Chloride Level	102	mmol/L	98-109	01/19/16 05:18 EST
Carbon Dioxide Level	26	mmol/L	21-31	01/19/16 05:18 EST
Anion Gap	8			01/19/16 05:18 EST
Blood Urea Nitrogen	13	mg/dL	5-26	01/19/16 05:18 EST

Creatinine	0.69	mg/dL	0.50-1.30	01/19/16 05:18 EST
Bedside Creatinine	0.85	mg/dL	0.50-1.30	01/18/16 11:43 EST
Estimat Glomerular Filtration Rate	> 90 ****GFR Categories in CKD**** GFR Category eGFR(mL/min/1.73m2) Description G1 >or= 90 Normal or High G2 60-89 Mildly decreased G3(a,b) 30-59 Moderately decreased G4 15-29 Severely decreased G5 < 15 Kidney failure This calculation uses IDMS-referenced creatinine to calculate eGFR with the CKD-EPI equation for ages >or= 18. Reference: Kidney International Supplements (2013)3,5-14 --- --- ---	mL/min	>or=90	01/19/16 05:18 EST
Glucose Level	112	mg/dL	70-118	01/19/16 05:18 EST
Bedside Glucose	146 H	mg/dL	70-118	01/18/16 11:43 EST
Bedside Lactic Acid	3.4 H	mmol/L	0.5-2.2	01/18/16 11:43 EST
Calcium Level	9.0	mg/dL	8.5-10.8	01/19/16 05:18 EST
Bedside Ionized Calcium (Meas)	1.12 L	mmol/L	1.15-1.33	01/18/16 11:43 EST
Total Bilirubin	0.9	mg/dL	0.2-1.0	01/18/16 11:26 EST
Aspartate Amino Transf (AST/SGOT)	114 H	IU/L	10-42	01/18/16 11:26 EST
Alanine Aminotransferase (ALT/SGPT)	115 H	IU/L	10-60	01/18/16 11:26 EST

Alkaline Phosphatase	58	IU/L	32-100	01/18/16 11:26 EST
Bedside Creatine Kinase MB	6.8 This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-8.0	01/18/16 11:36 EST
Bedside Myoglobin	> 500.0 H This Point of Care (POC) assay was performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-170	01/18/16 11:36 EST
Bedside Troponin I	< 0.05 Diagnostic cutoff for the BIOSITE Triage AMI is 0.4 ng/mL. Troponin (POC) values >0.05 ng/mL, but <0.4 ng/mL aid in the risk stratification of patients with unstable angina or non-ST segment elevation acute coronary artery syndromes. This Point of Care (POC) assay is performed on a BIOSITE TRIAGE Meter.	ng/mL	0.0-0.4	01/18/16 11:36 EST
Total Protein	6.8	g/dL	6.2-8.1	01/18/16 11:26 EST
Albumin	4.3	g/dL	3.4-4.9	01/18/16 11:26 EST
Urine Color	Straw			01/18/16 13:23 EST
Urine Appearance	Slightly-cloudy		CLEAR	01/18/16 13:23 EST
Urine pH	5	pH	4.6 - 8.0	01/18/16 13:23 EST
Urine Specific Gravity	1.032 H		1.003-1.030	01/18/16 13:23 EST
Urine Protein	30 H	mg/dL	NEG	01/18/16 13:23 EST
Urine Ketones	Negative	mg/dL	NEG	01/18/16 13:23 EST
Urine Blood	Large H		NEG	01/18/16 13:23 EST

Urine Nitrite	Negative			NEG	01/18/16 13:23 EST
Urine Bilirubin	Negative			NEG	01/18/16 13:23 EST
Urine Urobilinogen	Negative		mg/dL	Neg - 1.0	01/18/16 13:23 EST
Urine Leukocyte Esterase	Negative			NEG	01/18/16 13:23 EST
Urine RBC	>50 H		/HPF	0-2	01/18/16 13:23 EST
Urine WBC	6-10		/HPF	0-2	01/18/16 13:23 EST
Urine Squamous Epithelial Cells	1+ H		HPF	NEG - 1+	01/18/16 13:23 EST
Urine Bacteria	None seen			NONE SEEN	01/18/16 13:23 EST
Urine Mucus	1+ H		LPF	NOT PRESENT	01/18/16 13:23 EST
Urine Yeast	1+ H			NEGATIVE	01/18/16 13:23 EST
Urine Glucose	Negative		mg/dL	NEG	01/18/16 13:23 EST

Micro Results

No Micro Results Recorded

Radiology Procedures

Category	Procedure	Date/Time	Status
Imaging-Ct	CT Head wo Cont	01/18/16 11:21	Completed
Imaging-Ct	CT Cervical Spine wo Cont Cmp	01/18/16 11:21	Completed
Imaging-Ct	CT ED Chest Abd Pelvis w Cont	01/18/16 11:21	Completed
Imaging-Xray	XR Pelvis	01/18/16 11:21	Completed
Imaging-Xray	XR Hand Left AP and Lateral	01/18/16 11:22	Completed
Imaging-Xray	XR Wrist Left 2 Views	01/18/16 11:22	Completed
Imaging-Xray	XR Chest Portable	01/18/16 11:43	Completed
Imaging-Ct	CT Thoracic Spine wo Cont Cmp	01/18/16 13:45	Completed
Imaging-Ct	CT Lumbar Spine wo Cont Cmp	01/18/16 13:45	Completed
Imaging-Ct	CT Wrist L wo Cont	01/18/16 19:16	Completed
Imaging-Xray	XR Chest Portable	01/18/16 16:12	Completed

Imaging-Xray	XR Chest Portable	01/19/16 07:25	Completed
Imaging-Xray	XR Fluoro less than 60min	01/20/16 15:28	Completed
Imaging-Xray	XR Wrist Left 3 or > Views	01/20/16 17:12	Completed

Social History

History	Response	Recorded Date/Time
Drug Use	None	01/18/16 18:06
Alcohol Use	Social	01/18/16 18:06
Type Of Alcohol Consumed:	Beer	01/18/16 18:06
Frequency of Alcohol Use	Occasional	01/18/16 18:06
Type of Tobacco Used	Cigarettes	01/18/16 18:06
If Current or Former Smoker, How Much Tobacco	1 to 2 cigarettes	01/18/16 18:06
Smoking Status	Former Smoker	01/18/16 18:06
Smoking Stop Date	01/02/16	01/18/16 18:06

Cognitive Status

Cognitive Observation	Response	Recorded Date/Time
Level of Consciousness	Arousable	01/20/16 15:45

Functional Status

Functional Observation	Response	Recorded Date/Time
Fixed Learning Barriers	None	01/21/16 03:28
Assistive Device Type	None	01/18/16 18:06

Family History

History	Response	Recorded Date/Time
Hx Known Family Medical Problems	No	01/18/16 18:06

Discharge Care Plan

Reason for Visit	MULTIPLE RIB FRACTURES
Instructions/Education Provided	How to Take Care of Your Cast DI for Open Reduction Internal Fixation Surgery
Prescriptions	see Medication section
Referrals	STODDARD,LELAND C, MD [Active] -

Additional Instructions/ Education	Discharge Diet:Regular Diet Activity:Ad lib. No deep sea diving or flying for 6 weeks Special Discharge Instructions: Call for temp >102, redness, bleeding, swelling, excessive pain, shortness of breath, questions/concerns Follow Up Appointment: Stoddard 2 weeks

Report(s)

No Reports Entered

ZURICH
American Zurich Insurance Co
P.O. Box 473502
Charlotte, NC 28247-3502

01/25/2016

Francisco C. Ramirez
90 Dillon Rd Apt D1
Hilton Head SC 29926

Employer:	May River Roofing, Inc.
Employee:	Francisco C. Ramirez
Claim Number:	E5V8210
Date of Injury:	01/22/2016

Dear Francisco Ramirez,

We have been notified of your workers compensation claim and are sorry to hear about your injury. I am the Claim Professional assigned to manage your claim. If we haven't already spoken, please contact me at the phone number or email address listed below. Your claim number is shown above. Please have this number available when you contact me.

Please also visit our injured worker website www.mywcinfo.com. This website contains useful information about what to expect with the workers compensation process including answers to frequently asked questions and links to information about workers compensation in your state.

Sincerely,

Barbara Hogue
Claim Professional
Direct: (704)544-3044
Office: (800)759-6194 Ext. 544-3044
Fax: (877)389-4687
Email: BHOGUE@travelers.com

ZURICH
American Zurich Insurance Co
P.O. Box 473502
Charlotte, NC 28247-3502

01/26/2016

Francisco Ramirez Cedeno
90 Dillon Rd Apt K2
Hilton Head SC 29926

Employer:	May River Roofing, Inc.
Employee:	Francisco Ramirez Cedeno
Claim Number:	E5V8210
Date of Injury:	01/22/2016

Dear Francisco Ramirez Cedeno,

We understand that you may have been injured at work, but we have been unable to reach you by telephone to discuss the details of your injury. I am the Claim Professional assigned to your claim, and need to obtain additional information from you to evaluate your case.

Please contact me at the phone number listed below as soon as possible. If we have already spoken, you may disregard this letter. Thank you in advance for your cooperation.

Sincerely,

Barbara Hogue
Claim Professional
Direct: (704)544-3044
Office: (800)759-6194 Ext. 544-3044
Fax: (877)389-4687
Email: BHOGUE@travelers.com

ZURICH
American Zurich Insurance Co
P.O. Box 473502
Charlotte, NC 28247-3502

02/18/2016

Workers' Comp Commission
1612 Marion
Columbia SC 29202

Employer:	May River Roofing, Inc.
Employee:	Francisco Ramirez Cedeno
Claim Number:	E5V8210
Date of Injury:	01/22/2016

Attn: Workers' Comp Commission

I am writing to update you on the status of your claim. As we discussed, we are unable to accept your claim for workers compensation benefits. Based on the information we have received, there is no employer/employer relationship. Mr. Cedeno is a independent contractor.

If you think the information we based our decision on is incorrect, or if you have additional information you would like me to consider, please let me know immediately.

If you have any questions, please contact me at the phone number or email address listed below.

Sincerely,

Barbara Hogue
Claim Professional
Direct: (704)544-3044
Office: (800)759-6194 Ext. 544-3044
Fax: (877)389-4687
Email: BHOGUE@travelers.com

CC: Beaufort Memorial Hospital
May River Roofing, Inc.

C23335CW

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500
P.O. BOX 1715
Columbia, South Carolina 29202-1715
(803) 737-5723

WCC File #: 1600686
Carrier File #: 026-CB-E5V8210-F
Carrier Code #:
Employer FEIN #: 201049998

Claimant's Name: Francisco Ramirez Cedeno SSN: [redacted] Employer's Name: May River Roofing, Inc.

Address: 90 Dillon Rd Apt K2 Address: Po Box 341

City: Hilton Head State: SC Zip: 29926 City: Bluffton State: SC Zip: 29910

Home Phone: (843) 682-3963 Work Phone: Insurance Carrier: American Zurich Insurance Co

Preparer's Name: Barbara Hogue Law Firm: Preparer's Phone #: (704) 544-3044

Compensation Paid:	Number of Weeks	From (m/d/yyyy)	To (m/d/yyyy)	Amount
1. Number of weeks T.T.				$
2. Number of weeks T.P.				$
3. Number of weeks P.P.				$
4. Disfigurement				$
5. Agreement and Final Release				$
Total Compensation Paid				$
6. Total Medical Benefits* Paid				$
7. Funeral Benefits				$

(X) Case Denied

Date of Injury: 01/22/2016 (m/d/yyyy)

By signing this receipt, I acknowledge that I have received the compensation shown above.

By: Certified true and correct (Claimant) By: Barbara Hogue (Employer's Representative) Date: 02/18/2016 (m/d/yyyy)

Print or type the name of the person, other than the claimant, receiving benefits and sign below.

By:

Report of additional Fees and Recoupment

A. Carrier Reimbursement by Third Party $

B. Attorney's Fee Paid by Employer $

C. Attorney's Fee Paid by Claimant (Non-contingent fees, only) $

File this form with the Claims Department according to R.67-414 and R.67-1204. A person, other than the claimant, receiving benefits should sign on the line provided. *Do not include as medical costs fees paid for expert testimony, fees for determining carrier's liability, costs of autopsy, birth and death certificates and impartial examination. Form 19 must be filed within sixteen days of final payment of compensation. Form 19 must be filed when a claim is denied.

WCC Form #19
Rev. Date 3/96

19

STATUS REPORT AND COMPENSATION RECEIPT

C22947 10/13

To: Jon Attridge [redacted]
Beaufort, S.C. [redacted]

August 30, 2015

From: Eddie Powell [redacted]
Beaufort, S.C. [redacted]

Re: Project: New Home Construction
Location: 78 Tomotley Barony Dr.
Bull Point Subdivision
Sea Brook S.C. 29940

Please find this agreement legal and binding between Jon Attridge and Eddie Powell for managing the above project.

Responsibilities:

1. Inspect project during all phases of construction through C.O.
2. I will work to get the best price for materials and qualified subcontractors. I will submit all material and subs pricing with owner for his/her approval.
3. Note: All subcontractors will have to have my approval. I will need to make sure they are insured and qualified to perform the work quoted. There are some subcontractors that have been working for me for 25 years and still in business and responsible for their work. I will be contacting some of these subs for pricing. In most trades I will get 2 quotes min. Some subs need to be paid weekly and some every 30 days. Note there are some subcontractors that are in business that are cheaper and perform substandard work. I've been in business here going on 30 years. I know most of these subs. Some of these subs are not allowed to work for my company. Again there are just a handful of these guys that cannot work on my job site.
4. Anchor Construction will schedule project.
5. All phases of construction will meet all federal, state and local building codes.
6. Anchor will schedule all inspections as needed by county.
7. Project requires dumpster and porta john. Payed for by owner.
8. I normally test concrete at time of pour by independent testing lab.
9. All compacted fill dirt will be tested for compaction density.
10. Note there may be a few things I will get an hourly guy to do. This is in lieu of a subcontractor doing it. I will do this if it is cheaper in labor but will have the same results. I will notify you about any of this as it arises during the construction process.
11. Note I use Grayco Lumber for building materials. If there is something that seems overpriced then you and I will discuss it and bring to Graycos attention. Grayco will take back any material that is defected prior to using it. My framers will cull out any bad lumber and save it for a credit from Grayco.

Owner agrees to the following:

a. Pay all material and labor invoices after Anchor Construction (Eddie) has approved for payment.
b. Be available when possible to pick up material and hardware as needed. If you are not available for material pick, then my employee will do this. If I need an extra employee to do this work for me ie; pick up material while I'm working on the job with subs then this will be billed separately to you.
c. Contact Anchor with any problems or questions.
d. Pay Eddie Powell his fee of $ 60.00 per hour. I will keep time sheets daily and turn in to owner for payment along with invoice. My hourly rate includes fuel and automobile. My time will consist of (1) hour travel time per trip from Beaufort to Bull Point. You will be billed for my time for on site, time in meetings and my time to pick up material if needed. You will be billed the same amount if it's myself or my project superintendent working on your project in lieu of myself.
   Note: This includes phone call meeting and meetings off site concerning your project.
   I will keep accurate times for all the above and include it on my billing.
e. Owner agrees to supply Builders Risk Insurance.
f. All subcontractors will have Workerscomp and General liability insurance.
g. Anchor Construction will have a blanket Workerscomp and General Liability Insurance to cover all its employees and subcontractors.
h. Anchor Construction will not be responsible for injuries to owner, owners friends and family that may occur on this project.
i. Apply for temp electric power. By Owner.
j. I will invoice you for my general liability insurance. This is billed to me from my insurance company based on the gross amount of the cost of the job.
k. I will invoice you for my yearly county license fee which is based on the cost of construction. This is billed annually to me and County fees for job cost are posted public on their county web site.
l. Owner agrees to pay all cost related to this project. Some items may get billed to me and owner agrees to pay invoice presented by me on materials and labor for your new home.

Both Contractor and Owner whose signature appear below agree to the above:

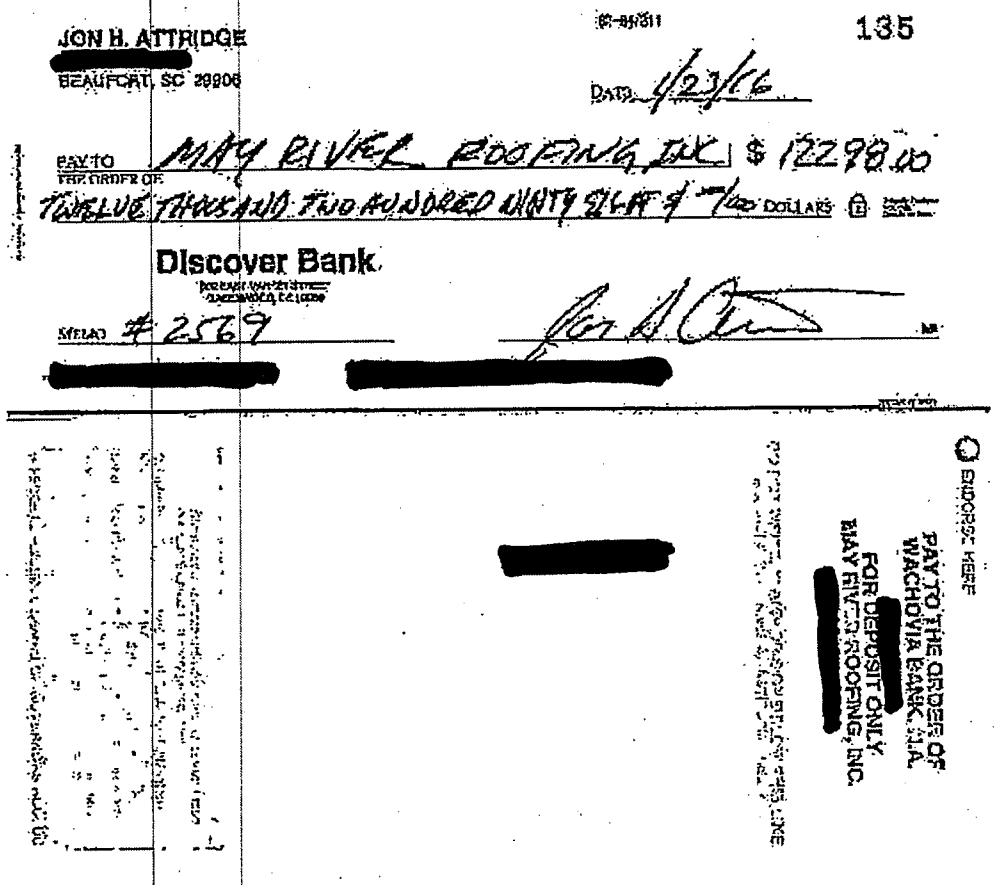
Owner _____ Date _____

Contractor _____ Date _____

DISCOVER

Check #: 135 Post Date: 02/01/2016 Amount: $ 12,298.00

Front:


JON H. ATTRIDGE
[redacted]
BEAUFORT, SC 29906

135

DATE 4/23/16

PAY TO THE ORDER OF MAY RIVER ROOFING, INC $ 12298.00

TWELVE THOUSAND TWO HUNDRED NINTY EIGHT & 00/100 DOLLARS

Discover Bank

MEMO #2569

[redacted]

ENDORSE HERE

PAY TO THE ORDER OF WACHOVIA BANK, N.A.
FOR DEPOSIT ONLY
MAY RIVER ROOFING, INC.
[redacted]

© 2016 Discover Bank, Member FDIC.

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-15)

RENEWAL OF (7PJUB 2E24569 A-14)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

NCCI CO CODE: 13579

1.

INSURED:

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926 3792

PRODUCER:

P C AND L AGENCY INC
PO BOX 80607
CHARLESTON SC 29416-0607

Insured is AN INDIVIDUAL

Other work places and identification numbers are shown in the schedule(s) attached

2. The policy period is from 06-02-15 to 06-02-16 12:01 A.M. at the insured's mailing address

3. A. WORKERS COMPENSATION INSURANCE: Part One of the policy applies to the Workers Compensation Law of the state(s) listed here.

SC

B. EMPLOYERS LIABILITY INSURANCE: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are

Bodily Injury by Accident	$	100000 Each Accident
Bodily Injury by Disease:	$	500000 Policy Limit
Bodily Injury by Disease	$	100000 Each Employee

C. OTHER STATES INSURANCE: Part Three of the policy applies to the states, if any, listed here

COVERAGE EXCLUDED - REFER TO RESIDUAL MARKET LIMITED OTHER STATES INSURANCE ENDORSEMENT WC 00 03 26

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made ANNUALLY.

DATE OF ISSUE: 06-18-15 WC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC

ST ASSIGN: SC

235KM

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER (7PJUB-2E24569-A 15)

CLASSIFICATION SCHEDULE:

CLASSIFICATIONS	CODE NO	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM

SEE EXTENSION OF INFORMATION PAGE - SCHEDULE(S)

SIC-CODE: 1761 NAICS: 238160

		STANDARD
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM	$	1020
PREMIUM DISCOUNT		NONE
0900 39 EXPENSE CONSTANT		230
TERRORISM		NONE
CAT (OTHER THAN CERT ACTS OF TERRORISM)		NONE
TOTAL ESTIMATED PREMIUM		1250
DEPOSIT AMOUNT DUE		1250MP

A/R (WCIP) #

Minimum Premium: $ 1250

ST ASSIGN: SC

DATE OF ISSUE 05-18-15 WC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER P C AND L AGENCY INC 235KM

Ramirez APA 203

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

EXTENSION OF INFO PAGE-SCHEDULE WC 00 00 01 (A)

POLICY NUMBER (7PJUB 2E24569-A 15)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

13579 SC

INSURED'S NAME: CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING

CLASSIFICATION	CODE	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM
LOCATION 001 01				
FEIN 917711920 ENTITY CD 001				
CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING				
90 DILLON RD APT D1 HILTON HEAD ISLAND, SC 29926-3792 SIC CODE: 1761 NAICS: 238160				
ROOFING - ALL KINDS & DRIVERS	5551	IF ANY	52.16	

EXPERIENCE MODIFICATION: NONE	MODIFIED PREMIUM	$ NONE
	ADD FOR POLICY MINIMUM	1020
TOTAL ESTIMATED	ANNUAL STANDARD PREMIUM	1020
	EXPENSE CONSTANT(0900)	230
	0.0200 TERRORISM (9740)	INCL
0.0100 CAT(OTHER THAN CERT	ACTS OF TERRORISM) 9741	INCL
	TOTAL ESTIMATED PREMIUM	1250
	DEPOSIT AMOUNT DUE	1250

DATE OF ISSUE: 05-18-15 WC ST ASSIGN: SC SCHEDULE NO: 1 OF LAST

GU8165

Ramirez APA 204

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 00 01 (A)

POLICY NUMBER (7PJUB-2E24569 A-15)

LISTING OF ENDORSEMENTS
EXTENSION OF INFO PAGE

We agree that the following listed endorsements form a part of this policy on its effective date

WC 00 00 01 A - 001	INFORMATION PAGE
WC 00 00 01 A - 001	INFORMATION PAGE 2
WC 00 00 01 A 001	EXTENSION OF INFORMATION PAGE SCHEDULE
WC 00 00 01 A - 001	ENDORSEMENT LISTING
WC 00 03 26 A - 001	LIMITED OTHER STATES INSURANCE END
WC 00 04 14 00 001	NOTIFICATION OF CHANGE IN OWNERSHIP ENDT
WC 00 04 17 B 001	ASSIGNED RISK LSRP NOTIFICATION END
WC 00 04 22 B - 001	TERRORISM RISK INS PROG REAUTH ACT ENDT
WC 00 04 21 D 001	CATASTROPHE (O/T CERT ACTS OF TERR) ENDT
WC 00 04 19 00 001	PREMIUM DUE DATE ENDORSEMENT

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC Page 1 of LAST

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 26 (A)

POLICY NUMBER (7PJUB 2E24569 A 15)

RESIDUAL MARKET
LIMITED OTHER STATES INSURANCE ENDORSEMENT

"Part Three – Other States Insurance" of the policy is replaced by the following.

PART THREE OTHER STATES INSURANCE

A. How This Insurance Applies

1. We will pay promptly when due the benefits required of you by the workers compensation law of any state not listed in Item 3.A. of the Information Page if all of the following conditions are met:

   a. The employee claiming benefits was either hired under a contract of employment made in a state listed in Item 3.A. of the Information Page or was, at the time of injury, principally employed in a state listed in Item 3.A. of the Information Page; and

   b. The employee claiming benefits is not claiming benefits in a state where, at the time of injury, (i) you have other workers compensation insurance coverage, or (ii) you were, by virtue of the nature of your operations in that state, required by that state's law to have obtained separate workers compensation insurance coverage, or (iii) you are an authorized self-insurer or participant in a self-insured group plan; and

   c. The duration of the work being performed by the employee claiming benefits in the state for which that employee is claiming benefits is temporary.

2. If we are not permitted to pay the benefits directly to persons entitled to them and all of the above conditions are met, we will reimburse you for the benefits required to be paid.

3. This insurance does not apply to fines or penalties arising out of your failure to comply with the requirements of the workers compensation law.

IMPORTANT NOTICE!

If you hire any employees outside those states listed in Item 3.A. on the Information Page or begin operations in any such state, you should do whatever may be required under that state's law, as this endorsement does not satisfy the requirements of that state's workers compensation law.

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

WC5067

Ramirez -APA-206

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 14 (00)

POLICY NUMBER (7PJUB 2E24569 A 15)

NOTIFICATION OF CHANGE IN OWNERSHIP ENDORSEMENT

Experience rating is mandatory for all eligible insureds The experience rating modification factor, if any, applicable to this policy may change if there is a change in your ownership or in that of one or more of the entities eligible to be combined with you for experience rating purposes. Change in ownership includes sales, purchases, other transfers, mergers, consolidations, dissolutions, formations of a new entity and other changes provided for in the applicable experience rating plan manual

You must report any change in ownership to us in writing within 90 days of such change. Failure to report such changes within this period may result in revision of the experience rating modification factor used to determine your premium

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER (7P0UB 2E24569 A 15)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

ASSIGNED RISK LOSS SENSITIVE RATING PLAN NOTIFICATION ENDORSEMENT

A. LSRP Mandatory Assigned Risk Retrospective Rating Plan

This endorsement is to advise you that, during the term of this policy or upon renewal, you may become subject to the mandatory assigned risk Loss Sensitive Rating Plan (LSRP), which is a retrospective rating plan that may adjust the cost of your workers compensation and employers liability insurance policy. This endorsement must be attached to all assigned risk policies, including policies for professional employer organization (PEO) and temporary arrangements, regardless of LSRP standard premium size in states that have approved the LSRP. In the event that you meet or exceed the eligibility requirements of LSRP, an LSRP contingent deposit equal to 20% of LSRP standard premium is required.

B. Eligibility

1. Your insurance is written under a Workers Compensation Insurance Plan (WCIP) in a state that has approved LSRP.
2. a. LSRP will apply to an individual assigned risk policy if the standard premium meets or exceeds the amount noted in the Schedule, in accordance with NCCI's ***Basic Manual***.
   b. It may not always be possible for a single carrier to provide coverage for all requested states; additional policies issued by more than one carrier may be necessary.
   c. WCIP policies issued in non-LSRP-approved jurisdictions are not subject to LSRP and are not combinable with WCIP policies in LSRP-approved jurisdictions for eligibility purposes.
   d. LSRP eligibility may be impacted by ownership or combinability status in accordance with NCCI's ***Experience Rating Plan Manual***.
3. LSRP standard premium is defined in accordance with NCCI's ***Basic Manual***.

C. Deposit/Initial Premium and LSRP Contingency Deposit

1. Deposit or initial premium is paid on all new and renewal WCIP policies, including LSRP policies, in accordance with NCCI's ***Basic Manual***. It is paid to us in addition to the LSRP contingency deposit, which secures all new and renewal LSRP policies as detailed in the LSRP rules.
2. The LSRP contingency deposit paid to us serves as collateral for premium that may be due to us as a result of losses incurred during the policy term.
3. At policy inception, the LSRP contingency deposit is calculated by multiplying the LSRP standard premium by 20%. If WCIP policies are combined for LSRP purposes, the LSRP contingency deposit is calculated by multiplying the combined LSRP standard premium for all policies by 20%.

D. Impact of Changes in LSRP Standard Premium

1. For all policies except for professional employer organizations (PEOs) and temporary arrangements, LSRP may be applied to a policy, or an LSRP policy may be converted to a guaranteed cost policy.

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a. If the LSRP standard premium decreases during the first 120 days, and falls below the LSRP eligibility threshold, your policy will be converted to a guaranteed cost policy, retroactive to policy inception and your LSRP contingency deposit will be returned.

b. If the LSRP standard premium increases during the first 120 days, and meets the LSRP eligibility threshold, LSRP will be applied retroactively to policy inception and the 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

c. If the LSRP standard premium decreases after the first 120 days and falls below the LSRP eligibility threshold, the LSRP continues to be applied to your policy(ies).

d. If the LSRP standard premium increases after the first 120 days, and meets the LSRP eligibility threshold, your policy(ies) will remain a guaranteed cost policy(ies) and the LSRP is applied at renewal, subject to meeting the eligibility requirements on the renewal policy(ies).

2. For all PEO and temporary arrangement WCIP policies, if the LSRP standard premium meets or exceeds the eligibility threshold at any time, LSRP is applied retroactively to policy inception. The 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

E. Evasion of LSRP

1. If you take actions for the purpose of avoiding the application of LSRP, or for otherwise legitimate business reasons that nonetheless result in the improper calculation and/or application of LSRP, regardless of intent, any action that results in the miscalculation and/or misapplication of LSRP determined in accordance with the LSRP rules is prohibited. These actions include, but are not limited to:

   - Misrepresentation and/or miscalculation of payroll at application, audit, or renewal.
   - Failure to report changes in ownership or ownership information according to the WCIP and NCCI's ***Experience Rating Plan Manual***.
   - Violation of any of the terms and conditions under the policy for which this insurance was issued.
   - Failure to allow us and/or the Plan Administrator and/or rating organization reasonable access to your facilities or files and records for audit or inspection.
   - Failure to disclose to us and/or the Plan Administrator and/or rating organization the full nature and scope of your exposure or business operations.

2. In such circumstances, we and/or the Plan Administrator and/or rating organization may obtain any information that indicates evasion or improper calculation or application of LSRP due to actions including, but not limited to, those listed above. We and/or the Plan Administrator and/or rating organization will act to ensure the proper calculation and application of LSRP to inception of all current and preceding WCIP policies impacted by these actions.

This endorsement applies in the states listed in the Schedule below.

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER (7PJUB-2E24569-A 15)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Schedule

State	Premium Eligibility
ALABAMA	$250,000
ARIZONA	$250,000
CONNECTICUT	$250,000
DISTRICT OF COLUMBIA	$250,000
GEORGIA	$250,000
IDAHO	$250,000
ILLINOIS	$250,000
INDIANA	$250,000
KANSAS	$250,000
NEW HAMPSHIRE	$250,000
NEVADA	$250,000
NORTH CAROLINA	$250,000
OREGON	$250,000
SOUTH CAROLINA	$250,000
SOUTH DAKOTA	$250,000
VERMONT	$250,000
WEST VIRGINIA	$250,000

DATE OF ISSUE 05 18 16 ST ASSIGN SC

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (B)

POLICY NUMBER (7PJUB-2E24569-A-15)

TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2015. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto, including any amendments resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2015.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, as meeting all of the following requirements:

a. The act is an act of terrorism.

b. The act is violent or dangerous to human life, property or infrastructure.

c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.

d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2015, and ending on December 31, 2020, an amount equal to 20% of our direct earned premiums, during the immediately preceding calendar year.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed $100,000,000,000 in a calendar year, and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds $100,000,000,000; and for aggregate Insured Losses up to $100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

Policyholder Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed:
   a. $100,000,000, with respect to such Insured Losses occurring in calendar year 2015, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.

DATE OF ISSUE: 05-18-15 ST ASSIGN. SC

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (B)

POLICY NUMBER: (7PJUB 2E24569 A 15)

b. $120,000,000, with respect to such Insured Losses occurring in calendar year 2016, the United States Government would pay 84% of our Insured Losses that exceed our Insurer Deductible

c. $140,000,000, with respect to such Insured Losses occurring in calendar year 2017, the United States Government would pay 83% of our Insured Losses that exceed our Insurer Deductible

d. $160,000,000, with respect to such Insured Losses occurring in calendar year 2018, the United States Government would pay 82% of our Insured Losses that exceed our Insurer Deductible

e. $180,000,000, with respect to such Insured Losses occurring in calendar year 2019, the United States Government would pay 81% of our Insured Losses that exceed our Insurer Deductible

f. $200,000,000, with respect to such Insured Losses occurring in calendar year 2020, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible

2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed $100,000,000,000

3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in item 4 of the Information Page or in the Schedule below

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective | Policy No | Endorsement No
Insured | | Premium $

Insurance Company | Countersigned by _____

DATE OF ISSUE: 05-18-15 ST ASSIGN: SC

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 21 (D)

POLICY NUMBER 17PJUB-2E24569 A 15)

CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (other than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 B), attached to this policy.

For purposes of this endorsement, the following definitions apply:

- Catastrophe (other than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of $50 million.
- Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.
- Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all of the following criteria:
  a. It is an act that is violent or dangerous to human life, property, or infrastructure.
  b. The act results in damage within the United States, or outside of the United States in the case of the premises of United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
  c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective _____ Policy No _____ Endorsement No _____
Insured _____ Premium $ _____

Insurance Company _____ Countersigned by _____

DATE OF ISSUE: 05-18-15 ST ASSIGN SC

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 19 (00)

POLICY NUMBER (7PJUB-2E24569-A-15)

PREMIUM DUE DATE ENDORSEMENT

This endorsement is used to amend

Section D of Part Five of the policy is replaced by this provision

PART FIVE

PREMIUM

D. Premium is amended to read

You will pay all premium when due. You will pay the premium even if part or all of a workers compensation law is not valid. The due date for audit and retrospective premiums is the date of the billing.

DATE OF ISSUE 05-18-15 ST ASSIGN SC Page 1 of 1

PREMIUM AUDIT TIPS

Please take a moment to read the following audit tips, which will help you prepare for your Workers Compensation premium audits. With proper preparation, you could save time and possibly premium dollars.

We are required to complete premium audits on your Assigned Risk Workers Compensation policy to determine your policy premium. **Your cooperation** in scheduling an appointment with our auditor, or completing and returning the Policyholder Report, is very important.

Remember! An accurate audit depends on having your records prepared for review, and making sure that a person with detailed knowledge of your business is available to answer the auditor's questions.

Become familiar with your state Workers Compensation requirements. Some of the following questions may apply to your state.

QUESTIONS COMMONLY ASKED BY CUSTOMERS	ANSWERS	PREMIUM AUDIT TIPS
What records will I need to provide for a premium audit?	We will look for payroll and disbursement journals, general ledger, cash receipt journal and checkbooks.	Maintain your records up to date during the policy term
Will I need to provide my tax records?	Yes, we will need to review your tax records, such as 941's, State Unemployment Wage reports, 1099's, 1040c (Schedule C), 1120, 1065, etc	Keep copies of filed tax forms applicable during the policy term
Are holiday, vacation, sick time wages or housing allowances included in my Workers Comp premium calculation?	Holidays, Vacation, Sick Time wages and housing allowances must be included in your premium calculation	Severance and third-party disability payments may be excluded. Maintain separate records for these payments
Are tips included in my Workers Compensation premium calculation?	Tips are excluded, provided your records separate tips from regular wages	For each employee earning tips, maintain records of tips and wages paid
Are overtime payments included in my Workers Compensation premium calculation? Note: Not applicable in the state of Nevada	Wages paid for overtime are included as payroll at the employee's regular pay rate, provided that overtime wages are recorded separately. Overtime wages that are recorded separately are included at two-thirds (2/3) of the total amount paid. (Contact your producer for your state specific guidelines.)	For each employee paid overtime, maintain record of regular wages and overtime payments.
When can an employee's payroll be split among more than one classification code?	Employee payroll is assigned to the basic classification that best describes the business of the employer. It is the overall business that is classified, not each employee or duty. However, the payroll for an employee can be split if the classification can be applied to your business (based on the Classification Rules), and you maintain a payroll breakdown for the employee by job classification. Certain job classifications cannot be split for one employee (examples: 8810, 8742, 8871, 8748)	If the conditions are met, maintain records that reflect the employee's actual time working within each job classification. Remember! Estimated or percentage allocation of payroll is not permitted. If records don't show the entire payroll applicable to each classification, the entire payroll of the individual employee must be assigned to the highest rated classification that represents any part of his/her work.

Can corporate officers be excluded from coverage?	Some states' Workers Compensation laws may permit officers to elect exclusion from Workers Comp coverage (Contact your producer for your state specific guidelines)	Send us any required exclusion forms immediately, and advise us of any new officers during the policy term
What happens if I'm a partnership and I incorporate during the policy term? (Change in legal entity or ownership)	Changing your legal entity status during the policy term may impact your coverage and/or premium under your state's Workers Compensation Law	Advise us immediately if you change your legal entity status or if the ownership of your business changes
Who is an Independent Contractor?	Generally speaking, an Independent Contractor is one who makes a business of providing a specific service for a pre-determined price, to several different customers, under his/her own terms. *	Maintain copies of contracts and invoices showing breakdown of labor and material, business cards, and certificates of Workers Compensation insurance
Will I be charged for Independent/Sub-contracted work?	You may be liable for employees of uninsured independent contractors/subcontractors We therefore may charge premium for independent/subcontracted work without valid certificates of Workers Compensation Insurance *	Obtain and maintain valid certificates of insurance showing Workers Compensation coverage for all independent/subcontracted work
What is a valid certificate of Workers Compensation insurance?	A valid certificate of insurance identifies a Workers Compensation policy which is effective during your policy period, lists the Workers Compensation carrier, policy number, and policy term, shows the independent contractor/ subcontractor as "Insured", and your company as "Certificate Holder"	Make sure the independent contractor's or subcontractor's Workers Compensation policy term is effective during the time the work was performed and paid for Obtain proof of Workers Compensation coverage for the previous or subsequent term as needed.

* Definitions and requirements may vary by state Additional tests of independent status may apply

The best time to prepare for your premium audit is now! Keeping proper records and documentation throughout the year may save you time and money.

If you have any questions about your Workers Compensation policy, please contact your Account Manager Underwriter

Información para auditoriar la prima de su póliza

Por favor tome un momento para leer lo siguiente información de como auditoriamos pólizas. De esta manera usted podría prepararse para el ajuste del seguro de Compensación para los Trabajadores. Con la preparación apropiada, usted podría ahorrar tiempo y posiblemente dinero de la prima.

Anualmente se nos requiere procesar ajustes a las pólizas de Compensacion para los Trabajadores para determinar el costo de la póliza. Es muy importante su cooperación en hacer y mantener una cita con nuestro auditor, o completar y devolver el reporte llamado Policy Holder Report.

¡Recuerde! El ajuste exacto a su póliza depende de que sus registros esten preparados para ser revisados y de asegurarse que una persona con conocimiento detallado de su negocio está disponible para contestar a las preguntas del auditor.

Debe familiarizarse con los requisitos estatales sobre el reajuste a su póliza de Compensación para los Trabajadores. Algunas de las siguientes preguntas pueden aplicar en su estado.

PREGUNTAS COMÚNMENTE DE CLIENTES	RESPUESTAS	SUGERENCIA PARA LA AUDITORÍA DE SU PÓLIZA
¿Qué registros voy a necesitar para cooperar con el auditor?	Debe presentar la nomina de pagos en efectivo y del jornal, el diario del los recibos de materiales pagados en efectivo, y los libros de sus chequeras	Mantenga y presente todos sus registros durante el término de su póliza
¿Necesito mi planilla de impuesto?	Si, necesitaremos revisar sus registros de impuestos, tales como 941's, informes del salario del desempleo del estado, 1099's, 1040c (seccion C), 1120, 1065 etc	Guarde y presente las copias de su planilla de impuesto durante el termino de la póliza
¿Son incluidos días feriados, vacaciones, salarios pagados para empleados enfermos, o gastos para provisión de vivienda en mi cálculo del reajuste a mi póliza?	Días feriados, vacaciones, salarios pagados para empleados enfermos, o gastos para provisión de vivienda deben ser incluidos en el reajuste a su póliza.	La separación y los pagos de tercera persona por inhabilidad pueden ser excluidos. Mantenga sus registros separados para estos pagos
¿Son incluidas propinas en mi cálculo del reajuste a mi póliza?	Se excluyen las propinas, si estan separadas de su nomina salarial regular.	Para cada empleado que gana propinas, mantenga registros de las propinas y el salario pagado.
¿Son incluidos horas extras (sobre tiempo) en el ajuste a mi póliza? Nota: Esto no aplica en el estado de Nevada	Horas extras o sobre tiempo se incluyen en la tarifa regular de la paga del empleado, siempre y cuando los salarios de las horas extras se reporten separado. Horas extras que sean registradas separadas seran incluidas en dos tercios (2/3) de la cantidad total pagada. (Contacte a su agente de seguro para las pautas especificas del estado.)	Para cada empleado que se le pagen horas extras or sobre tiempo, mantenga un registro de su salario y de las horas extras que se le han pagado.

¿Cuando puede el pago del empleado ser separado entre más de un codigo de clasificación?	El pago del empleado se asigna a la clasificación básica que describe el negocio del patron lo mejor posible Es el negocio total que se clasifica, no cada empleado, deber o labor. Sin embargo, el pago para un empleado puede ser separado si la clasificación le aplica a su negocio (basado en las reglas de clasificación), y si usted mantiene un registro especifico de la paga para el empleado por la clasificación de trabajo Ciertas clasificaciones de trabajo no se pueden separar para un empleado (ejemplos 8810, 8742, 8871, 8748)	Si las condiciones estan de acuerdo con las expectativas mantenga los registros de cada empleado que reflejan el tiempo que ha trabajado dentro de cada clasificación ¡Recuerde! No se permite la asignación estimada o del porcentaje de la nómina de pago Los estimados o porcentaje no demuestran la nómina de pago entera aplicable a cada clasificación, por lo tanto la nómina de pago entera del empleado individual se debe asignar a la clasificación más alta que representa cualquier parte de su trabajo
¿Pueden los oficiales corporativos excluirse de cobertura?	En algunos estados los oficiales pueden elejir la exclusión de la cobertura del seguro de Compensación para los Trabajadores (Contacte a su agente para sus pautas especificas del estado.)	Envienos cualquier formulario requerido por su estado para la exclusión, y notifiquenos de cualquier nuevo oficial durante el término de póliza
¿Qué sucede si yo tengo un socio o estoy incorporado durante el termino de la póliza? (Cambio de entidad legal o propietarios).	Cambiar el estado legal de la entidad durante el término de póliza puede afectar su cobertura y/o prima bajo la ley estatal de La Compensación para los Trabajadores	Notifiquenos inmediatamente si usted cambia el estado legal de su entidad, o si los propietarios de su negocio cambian
¿Quién es un Contratista independiente?	Generalmente hablando, un contratista independiente es uno quién hace un negocio de proveer un servicio especifico por un precio predeterminado, a varios clientes diversos, bajo su propios términos	Mantenga copias de contratos y facturas que demuestran especificamente el pago del trabajo y materiales, tarjetas de negocio y certificados del seguro de La Compensación para los Trabajadores
¿Me cobraran por el trabajo completado por contratistas independiente o sub-contratistas?	Usted puede ser responsable por los empleados or ayudantes de su contratistas o subcontratista independientes sin seguro. Por lo tanto podemos cobrar por estos contratistas independiente o subcontratistas sin certificados válidos del seguro de La Compensación para los Trabajadores	Obtenga y mantenga los certificados de seguro que demuestren la cobertura de sus contratistas independiente o subcontratistas bajo el seguro de Compensación para los Trabajadores durante el periodo contratado

¿Qué es un certificado válido del seguro de Compensación para los Trabajadores?	Un certificado de seguro de La Compensación para los Trabajadores identifica la fecha durante su período de la póliza, enumera el portador de La Compensacion de Trabajadores, número de la poliza, y tiempo que la póliza cubre, muestra el contratista como el "asegurado" (insured), y su compañía como el "sostenedor del certificado" (certificate holder)	Asegurese que el término de póliza de Compensación para los Trabajadores del contratista sea durante el tiempo que el trabajo fue realizado y pagado. Obtenga la prueba de la cobertura de La Compensación para los Trabajadores para el término anterior o subsecuente según sea necesario

*Las definiciones y los requisitos pueden variar en cada estado. Pruebas adicionales del estado para contratista independiente pueden aplicarse

¡La mejor época pare prepararse para ajustar su póliza de La Compensación para los Trabajadores es ahora! Guardar la documentación apropiada y sus registros a través del año puede ahorrarle tiempo y dinero.

Si usted tiene preguntas sobre su póliza de La Compensación para los Trabajadores, contacte a su agente de seguro

If Your Employee Is Injured At Work

Prompt reporting of work-related injuries and illnesses and the use of Travelers national Medical Network Providers can achieve better outcomes and lower your overall workers compensation claim costs!

Whenever an Employee suffers a work-related injury or illness, the Employer should

1. Seek appropriate medical care for the Employee
2. If the injury or illness is acute the Employer should always send the Employee to the nearest medical emergency department
3. If the injury or illness is not acute the Employer may suggest that the Employee seek treatment from the nearest Medical Network Provider Medical Network Providers understand work-related illnesses and injuries, are credentialed to help assure quality care and cooperate to achieve a medically appropriate return to work for the Employee Medical Network Providers (hospitals, urgent care clinics, specialists, testing therapy etc.) are available in all 50 States and the District of Columbia Even before an illness or injury occurs, it may be helpful for the Employer to build a relationship with a convenient Medical Network Clinic or Hospital that will provide initial treatment for ill or injured Employees
4. The Employee's Supervisor should gather pertinent facts about the work-related illness or injury and may use the Worksheet For Workers' Compensation Telephone Reporting provided by Travelers as a guide
5. As soon as possible, the Employer should report all work-related illnesses or injuries to Travelers by
   - using Travelers business insurance online reporting web site at travelers.com
   - dialing our toll free number, 1-800-832-7839 If needed at that time, Travelers Customer Service Representative can provide the name of a convenient Medical Network Provider Prompt reporting of work-related illnesses and injuries is key in helping to reduce total claim costs At the conclusion of the phone call, the Travelers Customer Service Representative will provide a claim number that should be retained for the Employer's reference and also provided to the ill or injured Employee

The card below contains information that may be helpful in reporting work-related illnesses and injuries to Travelers and should be kept in a convenient location for use by the Employer when needed

TRAVELERS WC Claim Reporting

- Promptly report your work-related injuries to Travelers
  - Travelers.com
  - 800-832-7839
- Learn about Travelers unique Claim Services and find a convenient medical network provider by logging on to www.travelers.com then *Select*,
  - Claim
  - Workers Compensation claim resources
  - Find a network Medical Provider

WORKERS' COMPENSATION TELEPHONE REPORTING WORKSHEET

THINGS TO REMEMBER WHEN COMPLETING THE INFORMATION BELOW

Call the Telephone Reporting Center to quickly and easily report all Workers' Compensation injuries. We will be asking you the following questions so please have the information handy. We will produce and submit the necessary state forms.

DO NOT DELAY IN CALLING IF YOU DO NOT HAVE ANSWERS TO ALL THE QUESTIONS.

ACCOUNT/ACCIDENT INFORMATION

EMPLOYEE INFORMATION

EMPLOYEE JOB INFORMATION

ACCIDENT INFORMATION

CONTINUED ON REVERSE SIDE

WUNTCD05

Ramirez -APA-221.

INJURY INFORMATION

SEE WORKERS' COMPENSATION - FIRST REPORT OF INJURY - STATE SPECIFIC QUESTIONS FOR YOUR INDIVIDUAL STATE.

CUSTOMER SPECIFIC INFORMATION

ADDITIONAL COMMENTS & INFORMATION

WORKERS' COMPENSATION – FIRST REPORT OF INJURY – STATE SPECIFIC QUESTIONS

Alabama
Employee's County
Return to work (Y/N)
At what Occupation
At what Wage $
Return to work wage is per (Day, Week or Month)
Employer's ID (U.C. Account) Number
What Specific Product(s) does the Business produce

Alaska - No Additional State Questions

Arizona
Last Day of Work after injury
Number of Days per Week Company usually Works
Department Number
If Validity of Claim is Doubted, state Reason
Has injured been employed for more than 12 months (Y/N)
Was employee on overtime when injured (Y/N)

Arkansas - No Additional State Questions

California
State Unemployment Insurance Account Number
Date employee was provided Employee Claim Form
Has your employee pre-designated a primary treating physician (Y/N)
If Yes, Primary Treating Physician:
First Name Last Name Street Address
City State Zip Phone
If No, did your employee require medical treatment (Y/N)
If Yes, Treating Physician:
First Name Last Name Phone
If No, and employee requires medical treatment in the future, you can go to our website WWW.MYWCMPINFO.COM to find a provider in the Medical Provider Network.

Colorado
Employer Federal ID Number
Does Employer have a salary continuation program (Y/N)
If Yes, is the program registered with the state (Y/N)

Connecticut - No Additional State Questions

Delaware
Employer's UC Reporting Number
Employees County
Returned to work (Y/N) If Yes, at same wage (Y/N)

District of Columbia
Employer ID Number
Returned to work (Y/N)
If Yes, at what Time AM/PM
At what Wage $ Per (Day, Week or Month)
Was injured hired in DC (Y/N)
Was employee in his/her regular occupation when injured (Y/N)
Was injured given Form #7 DCWC (Y/N)
Piece or Time Worker (piece, time or blank)

Florida - No Additional State Questions

Georgia
Wage Rate at time of injury $ Per
First Date employee failed to work a full day
Did employee work the next day (Y/N)
Return to Work Wage $
Return to work wage is per (Day, Week or Month)

Hawaii
Was employee furnished meals or lodging (Y/N)

Idaho - No Additional State Questions

Illinois
Has the injured worker signed a medical authorization (Y/N)
If yes, inform them to please fax the signed medical authorization to the med auth customer service specialist at 1-877-786-5567

Indiana - No Additional State Questions

Iowa - No Additional State Questions

Kansas
SIC Code
Was worker admitted to hospital (Y/N)
If Yes, Date of Admission
Was worker treated in emergency room only (Y/N)
Returned to work (Y/N)
If employee has returned to work, was return to light duty (Y/N)
Is further medical aid needed (Y/N)
Is compensation now being paid (Y/N)
If Yes, Date of last Initial Payment
Fatal (Y/N)
If Yes, Name and Address of Dependents

Kentucky - No Additional State Questions

Louisiana
Employer's Federal ID Number
Employer's Unemployment Insurance Reporting Number
Returned to work (Y/N)
If Yes, at same wage (Y/N)
Last Full Day Paid
If occupational disease, Date of Initial Diagnosis
Parish (county) where injury occurred

Maine
Employer's State Unemployment Insurance Account Number (UIAN)
Federal Employer Insurance Number (FEIN)

Maryland - No Additional State Questions

Massachusetts
Federal ID Number
Returned to work (Y/N)
Did employee return to his/her regular occupation (Y/N)
Describe nature of business or article manufactured (S=Service W=Wholesale R=Retail M=Manufacturer)
Date Reported as work related

Michigan
Federal ID Number

Minnesota
Date employer notified of lost time
NAICS Code Number

Mississippi - No Additional State Questions

Missouri - No Additional State Questions

Montana - No Additional State Questions

Nebraska - No Additional State Questions

Nevada
How long employed by you in Nevada Years Months
If Validity of Claim is Doubted, state Reason

New Hampshire
Federal ID Number
Was the employee injured in his/her regular occupation (Y/N)
Was injured hired in New Hampshire (Y/N)
Number of Full-Time Employees
Number of Part Time Employees
If leased or temporary worker, provide the Client's Business Name
Was accident caused by injured's failure to use safeguards or follow regulations (Y/N)
Probable Length of Disability
Returned to work (Y/N)
At what Occupation
Returned at Full Duty
Returned at Alternative/Light Duty
Initial treatment ('X' all that apply)
No medical treatment Care provided by employer only (on site) Emergency Care Hospitalized Outpatient Clinic
Office Visit Other-explain
Is there a managed care program (Y/N)

WORKERS' COMPENSATION – FIRST REPORT OF INJURY – STATE SPECIFIC QUESTIONS

If Yes, Name of Provider
Is there a written safety program in force (Y/N)
Is there an active safety committee (Y/N)
Employee's Legal First Name (please validate)

New Jersey – No Additional State Questions

New Mexico – No Additional State Questions

New York
Did you provide medical care (Y/N)
If Yes, When
Returned to work (Y/N)
If Yes, at what Weekly Wage $
Injured workers Work Week (indicate days regularly worked)
Fatal (Y/N)
If Yes, Name and Address of nearest relative
Relationship

North Carolina
Regular Wages per Day $
Average Weekly Wages with Overtime $
Returned to work (Y/N)
If Yes, at what Time AM/PM
If Yes, what Date
Return to work at what Wage $ Per (Day, Week or Month)
Return to work at what Occupation

North Dakota – No Additional State Questions

Ohio
Time Accident Reported to employer AM/PM
Has employee ever filed a previous application for this injury (Y/N)
Has employee filed any other claims with the Bureau of Industrial Commission (Y/N)
If Yes, Specify Claim Number and Body Parts
Employee's County
Current Employer's Risk Number

Oklahoma
Was employment agreement made in Oklahoma (Y/N)
SS. Number
Type of Ownership (P: Private S: State Government
C: County Government L: Local Government)

Oregon
Hospitalized overnight as inpatient of emergency room only answer No (Y/N)
Was accident caused by failure of machinery or product (Y/N)
Did someone (not worker) cause accident (Y/N)
Time worker left work AM/PM

Pennsylvania
Employee's County
Bureau Code
NAICS Code
Employer's County
Are you aware of a 'Panel of Physicians' for your Employer? (Y/N)

Rhode Island
Federal ID Number
First Full Day Lost from work
Unemployment Insurance Number
State of Hire
Was this injury previously an 'Incident Only' with no medical treatment and no lost time (Y/N)
If Yes, Date Employer first Notified of medical treatment or lost time
Category of Injury or Illness (X all that apply)
Injury Illness Occupational Disease Repetitive Trauma
Occupational Hearing Loss Unknown

South Carolina – No Additional State Questions

South Dakota
Federal ID Number
Number of employees
Body Part Injured Code (2 digits)
Cause of Injury Code (2 digits)
Nature of Injury Code (2 digits)
Was employee hired for temporary employment (Y/N)
Carrier Code

Tennessee – No Additional State Questions

Texas – No Additional State Questions

Utah – No Additional State Questions

Vermont
Federal ID Number
Was employee hired in Vermont (Y/N)
Does the employer regularly employ 10 or more employees (Y/N)
Returned to work (Y/N) If Yes, at what Weekly Wage $
Was injured paid in full for the date disability began (Y/N)
Was employee injured at his her regular occupation (Y/N)
Fatal (Y/N)
If Yes, Name Address and Relationship of Nearest Relative
Last Date Paid in Full

Virginia
Returned to work (Y/N) If Yes, at what Wage $
Federal Tax ID Number

Washington – No Additional State Questions

West Virginia
Has the employee been given 'The Employees and Physicians Report of Injury Form' (Y/N)

Wisconsin – No Additional State Questions

Wyoming – No Additional State Questions

U.S. Longshoreman (USDOL) – No Additional State Questions

TRAVELERS

WORKERS COMPENSATION TELEPHONE REPORTING

Dear Employer,

We would like to take this opportunity to remind you about our toll-free telephone reporting service to report employee injuries.

The number is 1-800-832-7839.

As you know, this service has been designed to save you time, reduce paperwork, and reduce the cost of workers compensation insurance. We hope you found this new reporting service to be beneficial by reducing your time and effort involved with the reporting of a claim.

The rising cost of workers compensation insurance is of concern to you and other employers in your state, as it is to Travelers. Travelers has made this service available so that we can better control claim costs and reduce the ever growing costs of the workers compensation system.

If you would like more information about this program or any other services available from The Travelers please contact our Service Center.

Travelers is committed to providing the highest quality of service to their customers insured through the Assigned Risk Plan and appreciates your cooperation in these efforts.

Sincerely,

The Travelers

WIAC2H95

ATTENTION

NOTICE TO POLICYHOLDERS

IF YOU HAVE EMPLOYEES WHO TRAVEL OR WORK OUT OF STATE, YOU MAY NEED ADDITIONAL WORKERS' COMPENSATION INSURANCE. CONSULT YOUR INSURANCE ADVISOR OR CARRIER PRIOR TO COMMENCEMENT OF OPERATIONS IN ANY STATE NOT LISTED ON YOUR POLICY.

WIAN8A97

TRAVELERS

PRIVACY NOTICE

THE TRAVELERS INSURANCE COMPANIES

PRIVACY POLICY

Thank you for selecting THE TRAVELERS INSURANCE COMPANIES as your workers compensation insurer At THE TRAVELERS INSURANCE COMPANIES a subsidiary of Travelers, we recognize that privacy is important to you That is why we are committed to protecting your privacy through the adoption of the following privacy principles

Collection Of Information

We collect, retain and use information about you or about participants beneficiaries or claimants under your workers compensation coverage only where we believe that it will help or is necessary to provide you products and services or otherwise conduct our business We collect nonpublic personal financial information about you, or about participants beneficiaries or claimants under your workers compensation coverage, from the following sources

- information we receive from you or through your agent or broker on applications or other forms
- information we receive from or about you in the process of adjusting claims,
- information about your other transactions, including risk control and other consulting services with us our affiliates or other third parties
- information about your coverages and loss activity with other carriers and
- information we receive from a consumer reporting agency

Such information includes identifying information such as policyholder, participant, beneficiary or claimant name address, and social security number, financial information such as income, payment history, or credit history, and, under certain circumstances, health information such as information about an illness, disability, or injury It could also include information on claims with other insurance companies and us and the condition and maintenance of your property.

Disclosure Of Information

We usually do not disclose nonpublic personal information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, without your consent However, in some circumstances we may disclose information to others without your prior authorization The most common disclosures are to the following persons,

- our affiliated property and casualty insurance companies;
- state insurance departments, for their regulation of our business,
- other government authorities,
- our agents and brokers as necessary to conduct our business,
- organizations that perform underwriting and claims investigations
- another insurance company to which you have applied for a policy or submitted a claim,
- insurance support agencies, law enforcement agencies and our reinsurers, and
- any other third party, as permitted or required by law

Most importantly, THE TRAVELERS INSURANCE COMPANIES does not and will not disclose or sell nonpublic personal information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, to anyone for marketing purposes.

Confidentiality And Security

We restrict access to nonpublic personal information about you or about participants, beneficiaries or claimants under your workers compensation coverage to those who need it to serve your insurance needs and to maintain and improve customer service. We maintain physical, electronic, and procedural safeguards that comply with federal and state laws and regulations to guard your nonpublic personal information.

Disclosure and Protection of Former Customers' Information

We may disclose all the personal information we have collected, as described above. However, even if you no longer have a customer relationship with us, we will continue to follow our privacy policies and practices to protect your information.

Changes to Privacy Policy

We may choose to modify our policy regarding the treatment of personal information at any time. Before we do so, we will notify you and provide an updated privacy notice.

IMPORTANT NOTICE – INDEPENDENT AGENT AND BROKER COMPENSATION

NO COVERAGE IS PROVIDED BY THIS NOTICE. THIS NOTICE DOES NOT AMEND ANY PROVISION OF YOUR POLICY. YOU SHOULD REVIEW YOUR ENTIRE POLICY CAREFULLY FOR COMPLETE INFORMATION ON THE COVERAGES PROVIDED AND TO DETERMINE YOUR RIGHTS AND DUTIES UNDER YOUR POLICY. PLEASE CONTACT YOUR AGENT OR BROKER IF YOU HAVE ANY QUESTIONS ABOUT THIS NOTICE OR ITS CONTENTS. IF THERE IS ANY CONFLICT BETWEEN YOUR POLICY AND THIS NOTICE, THE PROVISIONS OF YOUR POLICY PREVAIL.

For information about how Travelers compensates independent agents and brokers, please visit www.travelers.com, call our toll-free telephone number 1-866-904-8348 or request a written copy from Marketing at One Tower Square, 2GSA Hartford CT 06183

APPLICATION FOR DRUG- AND ALCOHOL-FREE WORKPLACE PREMIUM CREDIT PROGRAM

Name of Employer: _____

Date Program Implemented: _____

This form must be completed by you and returned to your carrier with a copy of applicable documentation as proof of compliance before the premium credit of 5% can be established and processed. *A program must be certified during each year the employer receives credit.* Failure to do so will remove you from eligibility for this credit.

Following are the four minimum requirements necessary for a qualified employer workplace program. Please check the items below that apply.

☐ 1. **Substance Abuse Policy Statement:**

By law, any policy must be designed to help employees who need substance abuse assistance while, at the same time, sending a clear message that the abuse of drugs and alcohol is not compatible with employment in that employer's workplace. The policy statement must evidence both the employer's respect for its employees and the employer's need to maintain a safe, productive, substance abuse free environment.

☐ 2. **Employee Notification:**

In order to protect the individual rights of each employee and to begin the employee education process necessary for a well-defined, fair managed workplace drug and alcohol abuse prevention program, each existing employee and each new employee hired after program implementation must be given a clear, concise, readable notice of the program. The program's requirements, the policy statement, and the employer's expectations under the program. Notification should be, and should remain, posted in employee common areas. In addition, each existing employee and each new employee must be given, by mail or by in person delivery, a copy of the notice. Delivery may be accomplished by inclusion of the notice within the employee's paycheck package or any similarly important to the employee correspondence or benefits delivery.

☐ 3. **Testing Procedure:**

The testing procedure must include a provision for random sampling of all persons who receive wages and compensation in any form from the employer. If a second test is administered, the testing procedure may allow for a single sample to be split for use in the first and second tests. Positive test results must be provided in writing to the employee within 24 hours of the time the employer receives the test results. Each employer must keep records of each test for up to one year.

☐ 4. **Test Results Confidentiality Protocols:**

Test results, information, interviews, reports, statements, and memorandums received by the employer must be considered confidential but may be used or referred in evidence obtained in discovery or disclosed in any civil or administrative proceeding. The burden to protect against unauthorized release is placed not only upon the employer and any laboratory, medical review officer, or rehabilitation program or their agents, but also upon the underwriting carrier. Employers, laboratories, medical review officers, carriers, drug or alcohol rehabilitation programs, and employer drug prevention programs, and their agents who receive or have access to information concerning test results, must keep all information confidential. Release of such information under any other circumstance shall be solely pursuant to a written consent form signed voluntarily by the employee tested or their designee, unless the release is completed through disclosure by an agency of the State in a civil or administrative proceeding, an order of a court of competent jurisdiction, or the determination of a professional or occupational licensing board in a related disciplinary proceeding. The consent form must contain, at a minimum:

(1) The name of the person who is authorized to obtain the information
(2) The purpose of the disclosure
(3) The precise information to be disclosed
(4) The duration of the consent, and
(5) The signature of a person authorizing release of the information.

Information or test results shall not be released for or used or admissible in any criminal proceeding against the employee.

I certify that the above information is accurate. If it is determined that there is any misrepresentation of the established drug- and alcohol-free workplace premium credit program requirements, I may be subject to an additional premium charge. This is a true and factual depiction of my current program.

Employer Name | Date | Signature[1]

Title

Notary Public's Signature | Date | Exp. of Commission

[1] Application must be signed by an officer, partner, sole proprietor, LLC member, or owner.

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Form 39-1A

W39N7E15

TRAVELERS

IMPORTANT NOTICE

Dear Producer,

Travelers has a toll-free telephone reporting system for workers compensation claims

The number is 1-800-832-7839.

Telephone reporting is a valuable aid benefiting all parties. It reduces paper-work and claims handling time. Most importantly, it allows Travelers to immediately take charge of the claim with our managed care program. Early involvement by the employer and a Travelers claims case manager, will serve to speed an injured worker's return to work and lower overall claim costs.

Your assistance in advising your insured about the value of this service in reducing claim costs will help Travelers form the essential coalition of employer, producer and servicing company.

If you would like more information about this program or any other services available from The Travelers please contact our Service Center.

Travelers is committed to providing the highest quality of service to their customers and appreciates your cooperation in these efforts.

Sincerely,

The Travelers

WIAC3H95

STATE WCIP COMMISSION SCALES

The Residual Market Workers Compensation Insurance Plans (WCIP) allow licensed producers to receive a producer fee for services provided to the employer. The producer fee is calculated using a graduated producer fee schedule that is filed by the Plan Administrator with the state regulatory authorities. The payment of producer fees varies by state. Producer feeds are typically based on the state standard premium charged and collected or total premium charged and collected.

State	Residual Market Commission Scale			
Alabama	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%	Over $100,000 @ 2%
Alaska *	First $1,000 @ 8%,	Next $9,000 @ 5%	Next $90,000 @ 3%,	Over $100,000 @ 1.5%
Arizona	Flat 5%			
Arkansas	First $1,000 @ 8%,	Next $4,000 @ 5%	Next $95,000 @ 3%,	Over $100,000 @ 2%
Connecticut	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Delaware	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
District of Columbia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Florida (FWCJUA)	First $1,000 @ 8%,	Next $4,000 @ 5%	Next $95,000 @ 3%,	Over $100,000 @ 2%
Georgia *	First $1,000 @ 8%,	Next $4,000 @ 5%	Next $95,000 @ 3%	Over $100,000 @ 2%
Idaho	First $1,000 @ 8%	Next $4,000 @ 5%	Next $95,000 @ 3%	Over $100,000 @ 2%
Illinois *	First $1,000 @ 8%	Next $4,000 @ 4%,	Next $95,000 @ 2%,	Over $100,000 @ 1%
Indiana	First $1,000 @ 8%,	Next $4,000 @ 5%	Next $95,000 @ 3%	Over $100,000 @ 2%
Iowa	First $1,000 @ 8%	Next $4,000 @ 5%	Next $95,000 @ 3%	Over $100,000 @ 2%
Kansas	First $1,000 @ 8%	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Massachusetts	First $1,000 @ 9%,	Next $4,000 @ 5%	Next $95,000 @ 4%,	Over $100,000 @ 3%
Michigan	First $5,000 @ 5%,	Next $95,000 @ 4%	Next $400,000 @ 3%,	Over $500,000 @ 2%
Missouri	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Nebraska	First $1,000 @ 8%	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Nevada	First $1,000 @ 8%	Next $4,000 @ 5%	Next $95,000 @ 3%,	Over $100,000 @ 2%
New Hampshire	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
New Jersey	First $1,000 @ 8%	Next $4,000 @ 6%,	Next $95,000 @ 4%,	Over $100,000 @ 2%
North Carolina *	Flat 5%			
Oregon	First $1,000 @ 5%,	Next $4,000 @ 3%,	Next $95,000 @ 2%,	Over $100,000 @ 1%
South Carolina	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
South Dakota	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%	Over $100,000 @ 2%
Tennessee *	Flat 5%			
Vermont	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Virginia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
West Virginia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Wisconsin *	First $10,000 @ 4%,	Over $10,000 @ 1%		

* *Total Premium Charged and Collected*

NOTE All commissions are calculated and paid based on state standard premium except where indicated. State Standard Premium generally excludes the impact of Premium Discount, Expense Constant, Terrorism, Catastrophe (other than certified acts of terrorism), and taxes and assessments in the calculation.

Total Premium Charged and Collected generally includes the impact of Premium Discount, Expense Constant, Terrorism, and Catastrophe (other than certified acts of terrorism) in the calculation.

Refer to the individual state Workers' Compensation Insurance Plan and the state's algorithm for exact definitions.

WIAM8D12

PRODUCER

IMPORTANT NOTICE FOR RESIDUAL MARKET PRODUCERS

Dear Producer,

Upon receipt of this and all future policies, you will no longer be receiving a separate policyholder copy of the policy paper. Instead, all policy paper is now being direct mailed to the policyholders. This change will result in reduced mailing expenses and more timely and efficient distribution of policy documents.

Thank you!

WIATBB10

SAFETY SERVICES

Notice to policy recipient: If you are not the person directly responsible for the accident prevention activities for your company, please direct this Safety Services notice to the person that is directly responsible for them.

SAFETY IS OUR CONCERN

Thank you for purchasing your insurance from one of the writing companies owned or managed by The Travelers Companies, Inc. We appreciate your business and welcome the opportunity to be of service.

An important part of that service concerns safety and accident prevention. Travelers Risk Control department has the experience, resources and capabilities to provide a range of safety services, including site surveys, phone consultations, as well as provide access to numerous safety-related materials.

We have experience in a variety of industries, some of which include manufacturing, wholesale and retail businesses, service organizations, technology-related business, oil and gas-based business, and the public sector.

Following are some examples of available safety services:

Accident Prevention – Our staff can help you identify present and potential hazards in your operations, premises and equipment, and recommend measures for reducing or eliminating these hazards.

Analysis of Accident Causes – Although you investigate and keep records of accidents, we are available to assist if needed.

Safety Consultations – Our Consultants can help you with special problems such as ergonomics and human factors.

Industrial Hygiene/Health Services – We have the facilities and resources to answer your questions concerning job related industrial hygiene/health issues and to measure exposure to industrial hygiene hazards.

Safety Literature and Digital Media – We can provide you with top-notch safety-related literature, CDs, DVDs and videos to assist in your loss control efforts. Also, we can direct you to several vendors who are able to provide additional safety materials, including brochures, pamphlets and digital media.

Safety Training – We offer face-to-face classroom courses, as well as distance learning programs that explore the risks our policyholders face and ways for them to control losses.

Return-To-Work Coordination – We can assist you with several aspects of the post injury management process.

Please note: For ALL loss control assistance requests, please contact your local office directly, which is listed on one of the following pages.

These services are available upon request. See the remainder of this document for the Travelers' Risk Control office nearest you. These phone numbers should not be used for questions regarding your policy or claims.

SAFETY IS YOUR CONCERN

At Travelers, we are committed to doing all we can to help protect your business. As our customer, you have access to hundreds of safety materials specific to industry, size and complexity to help control hazards and reduce risks of illness or injury – with more than 700 focusing on workers' compensation issues. Take advantage of the Risk Control website at travelers.com/riskcontrol.

> The loss of a key employee due to an injury can seriously impact your business. We can help you to understand the types of accidents that may occur in your business and the steps you can take to help prevent them.

Examples of what you will find include:

- Safety checklists, sample programs
- You will find hundreds of resources in our Education Center including schedules of live classroom sessions and online webinars – more than 90 training options for workers' compensation alone
- Alerts and newsletters that can be sent directly to you, to stay informed of the latest safety trends and regulatory topics

These resources can help you improve your workplace safety practices. We like to think of it as protection beyond the policy.

Contact Us

For more information, please visit travelers.com/riskcontrol

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Please call these numbers
FOR SAFETY SERVICES ONLY
For all other inquiries please contact your agent, underwriter or claim representative

ALABAMA
Birmingham
8820 Roebuck Gallery
Ste 201
Birmingham, AL 35244
(615) 660 6000
Claims 1 800 238 6014

ALASKA
Portland, OR
9300 SW Nimbus Place Suite 100
Lake Oswego, OR 97035
(503) 534 4276

ARIZONA
Phoenix
2401 W Peoria Ave Suite 1 B
Phoenix, AZ 85029
Risk Control (720) 200-8355

ARKANSAS
St. Louis, MO
940 West Port Plaza Suite 270
St Louis, MO 63146
Risk Control (314) 579 6282

CALIFORNIA
Diamond Bar
21688 Gateway Center Drive
P O Box 6430
Diamond Bar, CA 91765-8512
Risk Control (949) 224 5789
Claims (909) 612 3000

CALIFORNIA
Glendale
655 N Central Avenue #1000
Glendale, CA 91203
Risk Control (949) 224-5789
Claims (909) 612 3000

CALIFORNIA
Irvine
3333 Michelson Dr City Blvd W
Suite 1000
Irvine, CA 92612
Risk Control (949) 224-5789

CALIFORNIA
Los Angeles
888 South Figueroa St Ste 500
Los Angeles, CA 90017
Risk Control (949) 224 5789
Claims (909) 612 3000

CALIFORNIA
Sacramento
11070 White Rock Road Suite 130
Rancho Cordova, CA 95670
Risk Control (916) 852 5245
Claims (800) 727 3966

CALIFORNIA
San Diego
9325 Sky Park Court Ste 210
San Diego, CA 92123
Risk Control (949) 224-5789

CALIFORNIA
Walnut Creek
235 Lennon Lane Ste 105
P O Box 2990
Walnut Creek, CA 94596-8050
Risk Control (925) 945 4193
Claims (800) 812 7354

COLORADO
Denver
6060 S Willow Dr #300
Greenwood Village, CO 80111
(720) 200-8355
Claims 720-200-8160

CONNECTICUT
Hartford
300 Windsor Street
Hartford, CT 06120
(860) 954 3741
Claims (860) 954 5160

DELAWARE
Philadelphia, PA
10 Sentry Parkway Suite 300
Blue Bell, PA 19422
(215) 274 1610
Claims 1 800 368 3662

DISTRICT OF COLUMBIA
Washington, DC
14700 Park Meadow Dr
Chantilly, VA 20151
(571) 257 6286
Claims 1 800 368-3662

FLORIDA
Orlando
2420 Lakemont Dr
Orlando, FL 32814
(678) 317-8210
Claims 407-398 2400

GEORGIA
Atlanta
1000 Windward Concourse
Alpharetta, GA 30005
(678) 317 8210
Claims 800 238 6014

HAWAII
Irvine, CA
3333 Michelson Drive City Blvd W
Suite 1000
Irvine, CA 92612
(949) 224-5789

IDAHO
Sacramento, CA
11070 White Rock Rd, Suite 130
Rancho Cordova, CA 95670
Risk Control (916) 852 5245
Claims (800) 727 3966

ILLINOIS
Chicago
200 North LaSalle Street
Suite 2200
Chicago, IL 60601
(630) 961 9874
Claims 800 842 6172

ILLINOIS
Naperville
215 Shuman Boulevard
P O Box 3036
Naperville, IL 60566
(630) 961 8874
Claims 800 842-6172

INDIANA
Indianapolis
Suite 300
260 East 96th Street
Indianapolis, IN 46240
(317) 814 0174
Claims 800 238-6014

IOWA
Des Moines
7101 Vista Dr
West Des Moines, IA 50266-9411
(651) 310 7811
Claims 800 [illegible]

KANSAS
Kansas City
7465 West 110th
Overland Park, KS 66211
(314) 579 8282

KENTUCKY
Louisville
Suite 150
303 Hurstbourne Pkwy
Louisville, KY 40222
(248) 312-7301
Claims 800 238 6014

LOUISIANA
New Orleans
3838 N Causeway Suite 2703
Metairie, LA 70002
P O Box 61479
New Orleans, LA 70161-1479
(504) 832 2562
Claims 800 842 2552

MAINE
Portland, ME
207 Larrabee Road Suite 4
Westbrook, ME 04092
(207) 857 2021

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Please call these numbers
FOR SAFETY SERVICES ONLY
For all other inquiries please contact your agent, underwriter or claim representative

MARYLAND
Blue Bell, PA
10 Sentry Parkway Suite 300
Blue Bell PA 19422
(215) 274-1010
Claims 1-800-938-3562

MASSACHUSETTS
Boston
100 Summer Street Suite 2914
Boston MA 02110
(781) 817-8339
Claims 800 842 7839

MASSACHUSETTS
Hudson
1 Cabot Road
Suite 250
Hudson MA 01749
(781) 817-8339
Claims 800 842 7839

MASSACHUSETTS
Braintree
350 Granite Street
Suite 1201
Braintree MA 02184
(781) 817-8339
Claims 800 842 7839

MICHIGAN
Grand Rapids
3777 Sparks Drive SE Ste 200
P O Box 3015
Grand Rapids MI 49501-3015
(248) 352 7300
Claims 800-238-6210

MICHIGAN
Troy
1301 W Long Lake Rd Ste 300
Troy MI 48098
(248) 352-7300
Claims 800 238 6210

MINNESOTA
St. Paul
385 Washington St MC 1040
St Paul MN 55102
(651) 310-7834
Claims 800-842-3073

MISSISSIPPI
Jackson
1680 River Oaks Dr
Ste B-200
Flowood MS 39232
(615) 660-0035
Claims 1 800 842 4064

MISSOURI
St. Louis
940 West Port Plaza Suite 270
St Louis, MO 63146
(314) 579 8282
Claims 800-842-9621

Kansas City
St. Louis
940 West Port Plaza Suite 270
St Louis, MO 63146
(314) 579 8282
Claims 800-255 5072

Missouri Workers' Compensation Plan (MWCP)
1000 Walnut Street
Kansas City MO 64106
(816) 391 1123

MONTANA
Sacramento, CA
11070 White Rock Rd Suite 110
Rancho Cordova CA 95670
Risk Control (916) 852 5205
Claims (800) 727 3995

NEBRASKA
Omaha
11516 Mayfair Hills Dr Ste 400
Omaha NE 68154
(651) 310 7834
Claims 800 255 5072

NEVADA
Las Vegas
7450 Arroyo Crossing Pkwy
Suite 200
Las Vegas, NV 89113
Risk Control (720) 200 8455
Claims 702-479-4080

NEW HAMPSHIRE
Portland, ME
207 Lafayette Road Suite 1
Westbrook ME 04092
(207) 854-2021

NEW JERSEY
Morristown
445 South Street
Morristown NJ 07960
(973) 631 7015
Claims 1 800 842 2475

NEW JERSEY
Marlton
Lake Center Exec Park Building 30
Suite 110
Marlton NJ 08053
(856) 703 2303
Claims 800-842-2475

NEW MEXICO
Phoenix
2401 W Peoria Ave Suite 130
Phoenix, AZ 85029
(720) 200-8356
Claims 602-861 8600

NEW YORK
Albany
900 Watervliet Shaker Road
Albany NY 12205
(315) 424 7231
Claims 800 842 2475

NEW YORK
Buffalo
60 Lakefront Blvd
P O Box 342
Buffalo NY 14240-0342
(315) 424-7231
Claims 800 842-2475

NEW YORK
Jericho-Long Island
Two Jericho Plaza
Jericho, NY 11727
(516) 933 3932
Claims 800-842-2475

NEW YORK
New York
485 Lexington Ave
New York NY 10017 2698
(516) 933 3932
Claims 1 800-842-2475

NEW YORK
Rochester
75 Town Centre Drive
P O Box 23236
Rochester NY 14692-3236
(315) 424-7231
Claims 1-800-842-2475

NEW YORK
Syracuse
440 South Warren Street
P O Box 4963
Syracuse NY 13221-4963
(315) 424 7231
Claims 800 842 2475

NORTH CAROLINA
Charlotte
11440 Carmel Commons Blvd
P O Box 473500
Charlotte NC 28247 3500
(704) 540 3209
Claims (704) 544 3500

NORTH CAROLINA
Raleigh
4504 Emperor Blvd
Durham NC 27703
(704) 540-3209
Claims (704) 544 3500

NORTH DAKOTA
St. Paul, MN
385 Washington St MC 1040
St Paul MN 55102
(651) 310-7834
Claims 800 842 3073

OHIO
Cincinnati
Baldwin Center Suite 500
625 Eden Park Drive
Cincinnati OH 45202
(412) 339-3069
Claims 800-238-6210

OHIO
Cleveland
6150 Oak Tree Blvd Suite 400
Independence OH 44131
(412) 338-3069
Claims 800 238-6210

OKLAHOMA
Tulsa
9820 East 41st St Suite 401
P O Box 3510
Tulsa OK 74101
(314) 579-8282

WUNT3B15

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G35123

Please call these numbers
FOR SAFETY SERVICES ONLY
For all other inquiries please contact your agent, underwriter or claim representative

OREGON
Portland
[illegible]

PENNSYLVANIA
Philadelphia
[illegible]

PENNSYLVANIA
Pittsburgh
[illegible]

PENNSYLVANIA
Reading
[illegible]

RHODE ISLAND
Braintree
[illegible]

SOUTH CAROLINA
Charlotte
[illegible]

SOUTH DAKOTA
St. Paul, MN
385 Washington St
St. Paul MN 5510.
(651) 310-7834
Claims 800 842 8073

TENNESSEE
Franklin
6540 Carothers Pkwy Suite 300
Franklin TN 37067
(615) 660 6016
Claims (615) 660 6000

TEXAS
Dallas
1301 E Collins Blvd Suite 900
Richardson, TX 75081
(214) 970-9675
Claims 214-570 6000

TEXAS
Houston
4650 Westway Park Blvd Suite 150
Houston TX 77041
(281) 606-8534
Claims 800 315 9610

UTAH
Denver, CO
6060 S Willow Drive # 150
Greenwood Village CO 80111
(720) 200 8306
Claims 800-963 3097

VERMONT
Hartford, CT
300 Windsor Street
Hartford CT 06120
(860) 954 5158

VIRGINIA
Richmond
9651 Mayland Drive Suite 150
Richmond VA 23233
(571) 257-6700
Claims (804) 330 6800

Washington DC
14200 Park Meadow Dr
Chantilly VA 20151
(571) 257 6700
Claims 800-368-3567

WASHINGTON
Seattle
1501 4th Avenue Suite 400
Seattle WA 98101
Risk Control (916) 852 5445

WEST VIRGINIA
Charleston, WV
119 Virginia St W
Charleston WV 25301
(412) 338 3089
Claims (443) 353 1092

WISCONSIN
Milwaukee
13535 Bishops Drive Suite 230
Brookfield WI 53005
(262) 875 5703
Claims 800 842 6172

WYOMING
Denver, CO
6060 S Willow Drive # 300
Greenwood Village CO 80111
Risk Control (720) 200 8356

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RMAPS® Online Application Service

Pending Review

Application # 33215980
FRANCISCO CEDENO RAMIREZ
DBA CEDENO ROOFING &
WOODWORKING CO.
Effective Date: 06/02/2014

Producer:	WILLIAM (JOEY) JUTZELER	**Application ID:**	33215980
Agency:	P C AND L AGENCY INC	**Risk Name:**	FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.

Final Steps:

1. Print ACORD forms.
2. Obtain producer and applicant signatures.
3. Upload or Fax the signed application to the following NCCI underwriting analyst:
   a. Select the Upload Attachments button.
   b. Select the Browse button.
   c. Locate the attachment on your local computer.
   d. Select the OK button to attach the image to the application.
   e. Select the Upload button.
4. Please be sure to allow emails from the following email address ensuring the underwriting analyst can request additional information as needed. NCCI_Reply_Required@ncci.com

NCCI Analyst: MARVIN REID
Fax: (561) 893-4212
Phone: (800) 622-4123 Ext. 1107

The following items were identified and may affect binding the application:

- Please review and correct the payroll for class code(s) 5551/SC if needed as there is a significant decrease from the most recent audited policy. Further payroll information may be requested in the form of prior tax forms which may result in additional premium due. [Edit 334]
- The most recent policy history shows the insured's business name as RAMIREZ FRANCISCO CEDENO. This does not match the name on the current application. Please verify the information submitted is correct as incorrect information may result in delays in processing, rejection, or refund of this application. [Edit 80]

Thank you for using RMAPS® Online Application Service.

Print ACORD Forms | Return to Work List | Upload Attachments

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My Preferences

Insured Has NO payroll

Name is Correct as entered.

Thanks

RMAPS® Online Application Service

Work List | Producer/Applicant Info | ACORD® 130 | ACORD® 133 | Effective Date | Review | Communication | Help and Resources

Confirmation: Electronic Payment (ACH)

Application # 33215980
FRANCISCO CEDENO RAMIREZ
DBA CEDENO ROOFING & WOODWORKING CO.
Effective Date: 06/02/2014

Payment Information → Review & Submit → Confirmation

Application ID:	33215980	Estimated Annual Premium:	$1,250
Producer:	WILLIAM (JOEY) NUTZELER	Required Minimum Deposit:	$1,250
Risk Name:	FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.	Premium Paid:	$1,250
Agency:	P C AND L AGENCY INC	Payment Due:	$0

Thank You for your ACH payment request.
Funds are not considered secure until NCCI has received the deposit from your financial institution.
If you entered e-mail address(es) you will receive confirmation(s).
You must complete the final steps by clicking the Complete Your Application button below.

Please print a copy of this page for your records.

Electronic Payment Information Confirmation

Payment Date:	5/30/2014 12:00:00 AM
Account Holder Name:	PC&L Agency Inc.
Bank Routing Number (ABA):	053201607
Financial Institution:	BB&T - SOUTH CAROLINA
Bank Account Number:	xxxxxxx5775
Payment Amount:	$1250
Email Address:	JOEY@PCLAGENCYINC.COM

Final Steps

- Print ACORD® 130 & 133, obtain the required signatures, upload or fax all pages of the ACORD® forms to NCCI.
- If you experience problems with this payment, e-mail Customer Service or call NCCI Assigned Risk toll free 800-NCCI-123 (800-622-4123).
- All applications are evaluated for eligibility, signature(s) and payment. If additional information or premium is requested after submission, you are required to respond in a timely manner in accordance with state plan rules or risk rejection of the application without coverage.

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APP# 33215980

FACSIMILE TRANSMISSION

From: FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.

Fax #: (843) 763-1710

Correspondence can be uploaded directly to the application via the Communication tab. If you choose to fax the requested information to NCCI this cover sheet must accompany all correspondence in regard to Application ID # 33215980

Please note: Failing to use the provided cover sheet along with any faxed correspondence may delay application processing. In order to expedite application processing please be sure to attach the cover sheet to all faxed documents.

Should you have any problem with this transmission, please call:

(800) 622-4123

APP# 33215980

Return Fax: (561) 893-4200

WORKERS COMPENSATION APPLICATION

DATE (MM/DD/YYYY): 05/30/2014

AGENCY NAME AND ADDRESS: P C AND L AGENCY INC. PO BOX 80607 CHARLESTON,SC 29416-0607	COMPANY:
	UNDERWRITER:
	APPLICANT NAME: FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.
	OFFICE PHONE: (843) 684-3983 / MOBILE PHONE:
	MAILING ADDRESS (Including Zip + 4): 90 DILLON RD APT D1 HILTON HEAD ISLAND,SC 29926-3792 / YRS IN BUS: 2 / SIC: / NAICS: / Website Address:
PRODUCER NAME: WILLIAM (JOEY) JUTZELER	
CS REPRESENTATIVE NAME:	
OFFICE PHONE (A/C, No, Ext): (843) 762-1703	E-MAIL ADDRESS:
MOBILE PHONE:	X SOLE PROPRIETOR / CORPORATION / LLC / TRUST / UNINCORPORATED ASSOCIATION; PARTNERSHIP / SUBCHAPTER 'S' CORP / JOINT VENTURE / OTHER
FAX (A/C,No): (843) 762-1710	CREDIT BUREAU NAME: / ID NUMBER:
EMAIL ADDRESS: JOEYJ@PCLAGENCYINC.COM	FEDERAL EMPLOYER ID NUMBER: [redacted] / NCCI RISK ID NUMBER: / OTHER RATING BUREAU ID EMPLOYER REGISTRATION NUMBER OR STATE
CODE: / SUB CODE:	
AGENCY CUSTOMER ID:	

STATUS OF SUBMISSION

- [ ] QUOTE / [ ] ISSUE POLICY
- [ ] BOUND (Give date and/or attach copy)
- [X] ASSIGNED RISK (Attach ACORD 133)

BILLING / AUDIT INFORMATION

BILLING PLAN: [ ] AGENCY BILL / [ ] DIRECT BILL

PAYMENT PLAN: [ ] ANNUAL / [ ] OTHER: / [ ] SEMI-ANNUAL / [ ] QUARTERLY / % DOWN:

AUDIT: [ ] AT EXPIRATION / [ ] MONTHLY / [ ] SEMI-ANNUAL / [ ] QUARTERLY

LOCATIONS

LOC #	Highest Floor	STREET, CITY, COUNTY, STATE, ZIP CODE
1		90 DILLON RD APT D1 HILTON HEAD ISLAND,SC 29926-3792

POLICY INFORMATION

PROPOSED EFF DATE	PROPOSED EXP DATE	NORMAL ANNIVERSARY RATING DATE	[ ] PARTICIPATING / [ ] NON-PARTICIPATING	RETRO PLAN
6/2/2014	6/2/2015			

PART 1 - WORKERS COMPENSATION (States)	PART 2 - EMPLOYER'S LIABILITY		PART 3 - OTHER STATES INS	DEDUCTIBLES (N / A in WI)	AMOUNT / % (N / A in WI)	OTHER COVERAGES
SC	$ 100,000	EACH ACCIDENT		[ ] MEDICAL / [ ] INDEMNITY		[ ] U.S.L. & H. / [ ] VOLUNTARY COMP / [ ] FOREIGN COV / [ ] MANAGED CARE
	$ 500,000	DISEASE-POLICY LIMIT				
	$ 100,000	DISEASE-EACH EMPLOYEE				

DIVIDEND PLAN/SAFETY GROUP:

ADDITIONAL COMPANY INFORMATION:

SPECIFY ADDITIONAL COVERAGES / ENDORSEMENTS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

TOTAL ESTIMATED ANNUAL PREMIUM - ALL STATES

TOTAL ESTIMATED ANNUAL PREMIUM ALL STATES	TOTAL MINIMUM PREMIUM ALL STATES	TOTAL DEPOSIT PREMIUM ALL STATES
$1,250.00	$0.00	$1,250.00

CONTACT INFORMATION

TYPE	NAME	OFFICE PHONE	MOBILE PHONE	E-MAIL
INSPECTION	FRANCISCO CEDENO	(843) 684-3983		
ACCTING RECORD	FRANCISCO CEDENO	(843) 684-3983		
CLAIMS INFO	FRANCISCO CEDENO	(843) 684-3983		

INDIVIDUALS INCLUDED / EXCLUDED

PARTNERS, OFFICERS, RELATIVES (Must be employed by business operations) TO BE INCLUDED OR EXCLUDED (Remuneration/Payroll to be included must be part of rating information section.) Exclusions in Missouri must meet the requirements of Section 287.090 RSMo.

STATE	LOC #	NAME	DATE OF BIRTH	TITLE/ RELATIONSHIP	OWNER-SHIP %	DUTIES	INC/EXC	CLASS CODE	REMUNERATION/ PAYROLL
SC		CEDENO RAMIREZ, FRANCISCO		SOLEPRP	100	ROOFING	E	5551	37700

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AGENCY CUSTOMER ID: _____

STATE RATING SHEET # 1 OF 1 SHEETS

STATE RATING WORKSHEET

FOR MULTIPLE STATES, ATTACH AN ADDITIONAL PAGE 2 OF THIS FORM

RATING INFORMATION - STATE: South Carolina

LOC #	CLASS CODE	DESCR CODE	CATEGORIES, DUTIES, CLASSIFICATIONS	# EMPLOYEES FULL TIME	# EMPLOYEES PART TIME	SIC	NAICS	ESTIMATED ANNUAL REMUNERATION/ PAYROLL	RATE	ESTIMATED ANNUAL MANUAL PREMIUM
1	5551		ROOFING-ALL KINDS DRIVERS	0				0	46.45	0

PREMIUM

STATE:	FACTOR	FACTORED PREMIUM		FACTOR	FACTORED PREMIUM
TOTAL	N/A	$0			$0
INCREASED LIMITS		$0.00	SCHEDULE RATING *		$0
DEDUCTIBLE *	0	$0	CCPAP		
			STANDARD PREMIUM		$0.00
EXPERIENCE OR MERIT MODIFICATION	0	$0	PREMIUM DISCOUNT		$0.00
		$0	EXPENSE CONSTANT	N/A	$230.00
ASSIGNED RISK SURCHARGE *	0	$0.00	TAXES / ASSESSMENTS *	N/A	$0.00
ARAP *	0.00	$0.00			$0

* N/A in Wisconsin

TOTAL ESTIMATED ANNUAL PREMIUM	MINIMUM PREMIUM	DEPOSIT PREMIUM
$1,250.00	$1,250.00	

REMARKS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

NCCI APP# 33215980

AGENCY CUSTOMER ID: _____

PRIOR CARRIER INFORMATION / LOSS HISTORY

PROVIDE INFORMATION FOR THE PAST 5 YEARS AND USE THE REMARKS SECTION FOR LOSS DETAILS | LOSS RUN ATTACHED

YEAR	CARRIER & POLICY NUMBER	ANNUAL PREMIUM	MOD	# CLAIMS	AMOUNT PAID	RESERVE
	CO:					
	POL #:					
	CO:					
	POL #:					
	CO:					
	POL #:					
	CO:					
	POL #:					
	CO:					
	POL #:					

NATURE OF BUSINESS / DESCRIPTION OF OPERATIONS

GIVE COMMENTS AND DESCRIPTIONS OF BUSINESS, OPERATIONS AND PRODUCTS: MANUFACTURING - RAW MATERIALS, PROCESSES, PRODUCT, EQUIPMENT; CONTRACTOR - TYPE OF WORK, SUB-CONTRACTS; MERCANTILE - MERCHANDISE, CUSTOMERS, DELIVERIES; SERVICE - TYPE, LOCATION; FARM - ACREAGE, ANIMALS, MACHINERY, SUB-CONTRACTS.

Roofing Contractor

GENERAL INFORMATION

EXPLAIN ALL "YES" RESPONSES	Y / N
1. DOES APPLICANT OWN, OPERATE OR LEASE AIRCRAFT / WATERCRAFT?	N
2. DO / HAVE PAST, PRESENT OR DISCONTINUED OPERATIONS INVOLVE(D) STORING, TREATING, DISCHARGING, APPLYING, DISPOSING, OR TRANSPORTING OF HAZARDOUS MATERIAL? (e.g. landfills, wastes, fuel tanks, etc)	N
3. ANY WORK PERFORMED UNDERGROUND OR ABOVE 15 FEET?	N
4. ANY WORK PERFORMED ON BARGES, VESSELS, DOCKS, BRIDGE OVER WATER?	N
5. IS APPLICANT ENGAGED IN ANY OTHER TYPE OF BUSINESS?	N
6. ARE SUB-CONTRACTORS USED? (If "YES", give % of work subcontracted)	N
7. ANY WORK SUBLET WITHOUT CERTIFICATES OF INSURANCE? (If "YES", payroll for this work must be included in the State Rating Worksheet on Page 2)	N
8. IS A WRITTEN SAFETY PROGRAM IN OPERATION?	N
9. ANY GROUP TRANSPORTATION PROVIDED?	N
10. ANY EMPLOYEES UNDER 16 OR OVER 60 YEARS OF AGE?	N
11. ANY SEASONAL EMPLOYEES?	N
12. IS THERE ANY VOLUNTEER OR DONATED LABOR? (If "YES", please specify)	N
13. ANY EMPLOYEES WITH PHYSICAL HANDICAPS?	N
14. DO EMPLOYEES TRAVEL OUT OF STATE? (If "YES", indicate state(s) of travel and frequency)	N
15. ARE ATHLETIC TEAMS SPONSORED?	N
16. ARE PHYSICALS REQUIRED AFTER OFFERS OF EMPLOYMENT ARE MADE?	N

AGENCY CUSTOMER ID: _____

GENERAL INFORMATION (continued)

EXPLAIN ALL "YES" RESPONSES	Y / N
17. ANY OTHER INSURANCE WITH THIS INSURER?	N
18. ANY PRIOR COVERAGE DECLINED / CANCELLED / NON-RENEWED IN THE LAST THREE (3) YEARS? (Missouri Applicants – Do not answer this question)	N
19. ARE EMPLOYEE HEALTH PLANS PROVIDED?	N
20. DO ANY EMPLOYEES PERFORM WORK FOR OTHER BUSINESSES OR SUBSIDIARIES?	N
21. DO YOU LEASE EMPLOYEES TO OR FROM OTHER EMPLOYERS?	N
22. DO ANY EMPLOYEES PREDOMINANTLY WORK AT HOME? If "YES", # of Employees: _____	N
23. ANY TAX LIENS OR BANKRUPTCY WITHIN THE LAST FIVE (5) YEARS? (If "YES", please specify)	N
24. ANY UNDISPUTED AND UNPAID WORKERS COMPENSATION PREMIUM DUE FROM YOU OR ANY COMMONLY MANAGED OR OWNED ENTERPRISES? (If "YES", explain including entity name(s) and policy number(s).)	N

SIGNATURE

Copy of the Notice of Information Practices (Privacy) has been given to the applicant. (Not required in all states, contact your agent or broker for your state's requirements.)

PERSONAL INFORMATION ABOUT YOU, INCLUDING INFORMATION FROM A CREDIT OR OTHER INVESTIGATIVE REPORT, MAY BE COLLECTED FROM PERSONS OTHER THAN YOU IN CONNECTION WITH THIS APPLICATION FOR INSURANCE AND SUBSEQUENT AMENDMENTS AND RENEWALS. SUCH INFORMATION AS WELL AS OTHER PERSONAL AND PRIVILEGED INFORMATION COLLECTED BY US OR OUR AGENTS MAY IN CERTAIN CIRCUMSTANCES BE DISCLOSED TO THIRD PARTIES WITHOUT YOUR AUTHORIZATION. CREDIT SCORING INFORMATION MAY BE USED TO HELP DETERMINE EITHER YOUR ELIGIBILITY FOR INSURANCE OR THE PREMIUM YOU WILL BE CHARGED. WE MAY USE A THIRD PARTY IN CONNECTION WITH THE DEVELOPMENT OF YOUR SCORE. YOU MAY HAVE THE RIGHT TO REVIEW YOUR PERSONAL INFORMATION IN OUR FILES AND REQUEST CORRECTION OF ANY INACCURACIES. YOU MAY ALSO HAVE THE RIGHT TO REQUEST IN WRITING THAT WE CONSIDER EXTRAORDINARY LIFE CIRCUMSTANCES IN CONNECTION WITH THE DEVELOPMENT OF YOUR CREDIT SCORE. THESE RIGHTS MAY BE LIMITED IN SOME STATES. PLEASE CONTACT YOUR AGENT OR BROKER TO LEARN HOW THESE RIGHTS MAY APPLY IN YOUR STATE OR FOR INSTRUCTIONS ON HOW TO SUBMIT A REQUEST TO US FOR A MORE DETAILED DESCRIPTION OF YOUR RIGHTS AND OUR PRACTICES REGARDING PERSONAL INFORMATION. (Not applicable in AZ, CA, DE, KS, MA, MN, ND, NY, OR, VA, or WV. Specific ACORD 381 are available for applicants in these states.) (Applicant's Initials): _____

Applicable in AL, AR, DC, LA, MD, NM, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only:

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Applicable in PR: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars ($5,000) and not more than ten thousand dollars ($10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

Applicable in UT: Any person who knowingly presents false or fraudulent underwriting information, files or causes to be filed a false or fraudulent claim for disability compensation or medical benefits, or submits a false or fraudulent report or bills for health care fees or other professional services is guilty of a crime and may be subject to fines and confinement in state prison.

THE UNDERSIGNED IS AN AUTHORIZED REPRESENTATIVE OF THE APPLICANT AND REPRESENTS THAT REASONABLE INQUIRY HAS BEEN MADE TO OBTAIN THE ANSWERS TO QUESTIONS ON THIS APPLICATION. HE/SHE REPRESENTS THAT THE ANSWERS ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF HIS/HER KNOWLEDGE.

APPLICANT'S SIGNATURE (Must be Officer, Owner or Partner)	DATE	PRODUCER'S SIGNATURE	NATIONAL PRODUCER NUMBER
Lorenza Cedano L.	05-30-14		

AGENCY CUSTOMER ID: _____

ACORD®

WORKERS COMPENSATION INSURANCE PLAN
ASSIGNED RISK SECTION

DATE (MM/DD/YYYY): 05/30/2014

THIS FORM ALONG WITH AN ACORD 130 WORKERS COMPENSATION APPLICATION CONSTITUTE AN APPLICATION FOR WORKERS COMPENSATION INSURANCE PLAN (ASSIGNED RISK) COVERAGE. THIS FORM MUST BE ATTACHED TO AN ACORD 130 FOR SUBMISSION. PLEASE REFER TO THE STATE SPECIFIC INSTRUCTIONS PAGE FOR SPECIFIC REQUIREMENTS.

APPLICANT NAME: FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.

PROPOSED EFF DATE: 08/02/2014

SUPPLEMENTAL INFORMATION

PAYROLL OFFICE NAME, ADDRESS AND TELEPHONE NUMBER (A PO BOX ADDRESS ALONE IS NOT ACCEPTABLE. PLEASE PROVIDE DRIVING INSTRUCTIONS IF A ROUTE ADDRESS IS SHOWN.)

FRANCISCO CEDENO RAMIREZ
90 DILLON RD APT D1
HILTON HEAD ISLAND SC 29926-3792

STATE DEVELOPING HIGHEST PAYROLL: SC

EXPLAIN ALL "YES" RESPONSES IN THE REMARKS SECTION	YES	NO
1. HAS THERE BEEN PREVIOUS WORKERS COMPENSATION COVERAGE: IN THIS STATE?	Y	
IN ANY OTHER STATE? -IF NO TO BOTH QUESTIONS, WAS THIS DUE TO: ☐ NEW BUSINESS ☐ SELF INSURED-INDEP ☐ SELF INSURED-GROUP ☐ # EMPLOYEES		N
2. IS THERE ANY UNPAID WORKERS COMPENSATION PREMIUM DUE OR IN DISPUTE FROM YOU OR ANY COMMONLY MANAGED OR OWNED ENTERPRISES? IF YES, EXPLAIN INCLUDING ENTITY NAME(S) AND POLICY NUMBER(S).		N
3. YEAR APPLICANT'S BUSINESS BEGAN: 2012		
4. HAS THERE BEEN A NAME CHANGE, CONSOLIDATION, MERGER ACQUISITION, SALE, PURCHASE OR TRANSFER OF ASSETS OR OWNERSHIP CHANGE DURING THE PAST FIVE (5) YEARS? IF YES, PROVIDE A COMPLETED ERM-14 FORM.		N
5. IS APPLICANT RELATED THROUGH COMMON MANAGEMENT OR OWNERSHIP TO ANY ENTITY NOT LISTED ON THE ACORD 130 FORM, WHETHER COVERAGE IS REQUIRED OR NOT? IF YES, PROVIDE A COMPLETED ERM-14 FORM.		N
6. DO YOU LEASE WORKERS FROM A PROFESSIONAL EMPLOYER ORGANIZATION (PEO)? IF YES, REFER TO WCIP INSTRUCTIONS. NAME OF PROFESSIONAL EMPLOYER ORGANIZATION (PEO):		N
7. DO YOU LEASE WORKERS TO A CLIENT COMPANY? IF YES, REFER TO WCIP INSTRUCTIONS.		N
8. ARE YOU SEEKING TO COVER THE LEASED WORKERS? IF YES, REFER TO WCIP INSTRUCTIONS.		N
9. DO YOU PROVIDE TEMPORARY ARRANGEMENT SERVICES TO OTHER EMPLOYERS? IF YES, PROVIDE A TEMPORARY LABOR CONTRACTOR EMPLOYEE FORM.		N
10. DO YOU HAVE A FRANCHISE OR LICENSING AGREEMENT? IF YES, PROVIDE A COPY OF THE AGREEMENT.		N
11. IS COVERAGE REQUESTED FOR A SPORTS TEAM? IF YES, PROVIDE NAME OF SPORTS TEAM AND DOMICILED STATE. NAME OF SPORTS TEAM: _____ DOMICILED STATE: _____		N
12. DO TRUCKING CLASSIFICATIONS APPLY? IF YES, COMPLETE QUESTIONS 13 - 20.		N
13. DO YOU OR YOUR EMPLOYEES REGULARLY OPERATE FROM A BASE TERMINAL(S) WHICH IS (ARE) USED TO LOAD, UNLOAD, STORE OR TRANSFER FREIGHT? IF YES, PLEASE PROVIDE A LIST OF TERMINAL ADDRESSES:		
14. CAN EACH DRIVER'S STATE OF MAJORITY DRIVING TIME BE ESTABLISHED THROUGH VERIFIABLE RECORDS OR LOGS?		

#	STREET	CITY	COUNTY	ST	ZIP CODE
1					
2					
3					

15. PLEASE PROVIDE A LIST OF ALL DRIVERS/HELPERS AND THEIR STATE OF RESIDENCE:

	DRIVER NAME	TERMINAL # (SEE ABOVE)	MAJORITY DRIVING STATE	RESIDENCE STATE
1				
2				
3				

16. WHAT TYPE(S) OF GOODS ARE BEING HAULED? (e.g., coal, dry goods, explosives, scaffolding, water / waste fluids from oil field sites, etc.)		
17. DO YOU OWN THESE GOODS?		
18. IS APPLICANT UNDER EXCLUSIVE CONTRACT WITH ANY RETAIL STORE(S)? IF YES, PROVIDE COPY OF CONTRACT(S).		
19. IS APPLICANT UNDER EXCLUSIVE CONTRACT WITH ANY POSTAL SERVICE? IF YES, PROVIDE COPY OF CONTRACT(S).		
20. WITHIN WHAT MILE RADIUS IS HAULING DONE? # MILES: _____		

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AGENCY CUSTOMER ID: _____

INSURANCE COMPANIES WHO HAVE OFFERED/REFUSED INSURANCE	YES	NO
21. HAVE YOU RECEIVED ANY OFFERS OF VOLUNTARY COVERAGE? (INCLUDE MULTI-LINE OR RETROSPECTIVE RATING PLAN, IF APPLICABLE) IF YES, PROVIDE FULL DETAILS INCLUDING PLAN TERMS IN THE REMARKS SECTION.	☐	N

22. INDICATE THE NUMBER OF INSURANCE COMPANIES WHICH HAVE REFUSED THE APPLICANT COVERAGE IN THE LAST 60 DAYS (OR IN ACCORDANCE WITH STATE SPECIFIC GUIDELINES): 2

LIST COMPANY NAMES, REPRESENTATIVE NAMES, TELEPHONE NUMBERS AND DATES OF REFUSALS. REFER TO WCIP TO VERIFY REQUIREMENTS.

COMPANY NAME	REPRESENTATIVE NAME	TELEPHONE NUMBER	DATE OF REFUSAL	COMMENTS

PREMIUM PAYMENT (Refer to WCIP instruction sheet for state requirements)	YES	NO
23. IS THE PREMIUM FINANCED THROUGH A THIRD PARTY PREMIUM FINANCE COMPANY? IF YES, A COPY OF THE AGREEMENT MUST BE PROVIDED.	☐	N
24. IN APPLICABLE JURISDICTIONS ON QUALIFYING RISKS, IS THE LOSS SENSITIVE RATING PROGRAM (LSRP) CONTINGENCY DEPOSIT BEING PAID IN FULL AT THIS TIME?	☐	N

25. INITIAL OR ESTIMATED ANNUAL DEPOSIT PREMIUM IS REQUIRED IN ORDER TO BIND COVERAGE. THE FOLLOWING PAYMENT METHODS MAY BE USED TO SUBMIT THE REQUIRED INITIAL OR DEPOSIT PREMIUM:

1. Credit Card (for applications submitted ONLINE at ncci.com ONLY)
2. Electronic funds transfer (EFT) in the form of an Automated Clearing House (ACH) transaction

Note: For 1 & 2 above, refer to instructions provided within NCCI's *RAPS Online Application Service* payment screens. All payments by credit card and electronic funds transfer must accompany completed and signed ACORD 130 and 133 forms.

3. Check or Money Order (for MAILED applications ONLY)
   1. ONLY the following types of payment, made payable to NCCI, Inc., are acceptable:
      a. Checks: Applicant's, Cashier's, Producer's, Finance Company(s)
      b. Money Order
   2. All checks and money orders MUST be made payable to NCCI, Inc., and accompany completed and signed ACORD 130 and 133 forms.

NO CREDIT CARD OR BANKING INFORMATION SHOULD BE ENTERED ON THE HARDCOPY ACORD 130 or 133 FORMS. A DELAY IN PROCESSING YOUR APPLICATION MAY OCCUR SHOULD THIS INFORMATION BE INCLUDED ON THE SUBMITTED FORMS.

By submitting this assigned risk workers compensation insurance application, the Applicant authorizes NCCI to debit the account name/number that the undersigned Applicant, or the undersigned Producer on Applicant's behalf, has designated and provided to NCCI, for the amount of this transaction. The Applicant further understands and agrees that all premium transactions and/or premium-related transactions must be processed and accepted by NCCI and the account name/number that the undersigned Applicant, or the undersigned Producer on Applicant's behalf, has designated and provided to NCCI, to be considered received by the Plan Administrator.

REMARKS (Attach additional sheets if more space is required)

NCCI APP# 332-5980

(CONTAINS MATERIAL COPYRIGHTED BY NCCI, INC)

AGENCY CUSTOMER ID: _____

APPLICANT'S STATEMENT

The undersigned Applicant hereby certifies that he/she has read and understands the questions and statements in this application, which is comprised of both the ACORD 130 and ACORD 133 forms. In consideration of coverage being afforded under the applicable Workers Compensation Insurance Plan developed or administered by NCCI (WCIP or Plan), by signing below, the Applicant also certifies that any and/or all responses provided in or to this application, which is comprised of both the ACORD 130 and ACORD 133 forms, are true and accurate and Applicant further understands and agrees that:

- Since he/she has been unable to secure workers compensation coverage in a regular manner through any other insurance carrier or provider, this coverage is being afforded under the applicable WCIP, and that the applicable rates and rating programs charged may be higher than those in the voluntary market.
- Coverage is NOT bound until the completed and signed application is received with the required initial or estimated annual deposit premium and eligibility is determined by the Plan Administrator.
- Provided that Applicant is determined to be eligible and in good faith entitled to WCIP insurance, based upon the information provided herein or otherwise available to the Plan Administrator, coverage will be bound in accordance with WCIP rules. See the WCIP for applicable binding rules.
- In approved jurisdictions, NCCI's Voluntary Coverage Assistance Program *(VCAP® Service)* applies to all employers seeking coverage under the Workers Compensation Insurance Plan, and:
  - Is integrated with and operates as a supplemental program to NCCI's WCIP; and
  - Operates in conjunction with NCCI's Residual Market Application Processing System *(RMAPS® Online Application Service)*; and
  - Is designed as a depopulation tool to provide an additional source for producers and employers to secure workers compensation coverage in the voluntary market; and
  - All applications (electronic, phone-in, or mail-in) submitted to the Plan Administrator are reviewed to determine if they meet any of the preselected criteria specified by a participating voluntary carrier; and
  - If the Applicant meets the criteria of an authorized voluntary carrier *(VCAP® User)* and an offer of voluntary coverage is provided, the Applicant, its representative, and/or the producer, must accept a reasonable offer of voluntary coverage in accordance with the WCIP and *VCAP® Service* provisions, and further Applicant will be deemed ineligible for coverage under the WCIP if Applicant does not accept such reasonable offer of voluntary coverage; and
  - If an application does not meet any *VCAP® User's* criteria, the application will continue through NCCI's *RMAPS® Online Application Service*.

If deemed eligible under the WCIP and as further consideration of policy issuance under the WCIP, by signing below, the undersigned Applicant also agrees:

- To maintain a complete record of all payroll transactions in such form as the insurance company may reasonably require and that such record will be available to the company at the designated address; and
- To comply substantially with all laws, orders, rules, and regulations in force and effect issued by the public authorities relating to the welfare, health, and safety of employees; and
- To comply with all reasonable recommendations made by the insurance company relating to the welfare, health, and safety of employees; and
- To take no action in any form to evade the application of an experience rating modification determined in accordance with the applicable experience rating rules, as determined by NCCI, Inc.; and
- To comply with all WCIP rules and procedures and policy terms and conditions, including without limitation, those relating to audits, inspections, loss prevention, and/or premium payments, to maintain WCIP eligibility and coverage.

OUTSTANDING BONA FIDE DISPUTE

The undersigned Applicant also certifies that he/she has no outstanding bona fide dispute as provided in NCCI's WCIP with any producer or company in regard to: (a) payroll records; (b) the amount of premium charged; (c) the payment of premium; (d) the carrying out of any recommendation made for the purpose of safeguarding employees; (e) the handling of any claim or accident report except the following:

_____

LOSS SENSITIVE RATING PLAN (LSRP)

In applicable jurisdictions where the NCCI's Loss Sensitive Rating Plan (LSRP) has been approved for use, the undersigned applicant further understands and agrees that by signing below, I (applicant) acknowledge that the Loss Sensitive Rating Plan (LSRP) has been explained to me, and I agree to be bound by the terms of such plan if my standard premium meets or exceeds the premium eligibility requirement. If these conditions are met, an additional LSRP contingency deposit equal to 20% of standard premium will be required; and

- At the time of application, LSRP has been explained to applicant by the Producer submitting this application on behalf of the applicant; and
- The above referenced additional LSRP contingency deposit is in addition to the initial or deposit premium required in accordance with the WCIP.

APPLICANT COMMUNICATIONS

1. By selecting the "Yes" option adjacent to this #1 section, the undersigned Applicant consents and agrees to receive electronically transmitted information and/or communications issued by NCCI by means of electronic mail (email) messages that may contain electronic documents, including without limitation, any binder/verification pages issued by NCCI, and any notifications or other communications as determined by NCCI, to the email address provided by Applicant, or provided by the Producer on Applicant's behalf, to NCCI. ☐ Yes ☑ NO

2. If "Yes" to #1 above, provide the valid email address to which the information, notifications and/or communications issued by NCCI should be electronically sent: _____

3. By selecting the "Yes" option adjacent to this #3 section, the undersigned Applicant consents and agrees to receive electronically transmitted policy notifications and/or communications issued by the assigned carrier by means of electronic mail (email) messages that may contain electronic documents, including without limitation, any policy documents, cancellations, endorsements, renewal and/or nonrenewal notices, and any other policy notifications and/or communications as determined by the assigned carrier, but only to the extent that the assigned carrier is able and chooses in its discretion to transmit such policy notifications and/or communications electronically to the Applicant. If the assigned carrier is unable or does not choose to transmit such policy notifications and/or communications electronically, then hard copy policy notifications and/or communications will be provided to the Applicant by the assigned carrier as determined by the assigned carrier, subject to any requirements applicable to the assigned carrier under any applicable laws or regulations. Regardless of the undersigned Applicant's selection under this #3 section to receive electronically transmitted policy notifications and/or communications from the assigned carrier, the assigned carrier must comply with any applicable laws or regulations that require a specific method of delivery for policy notifications, documents, or other information, including without limitation, mailing notices of cancellation and/or nonrenewal of policies by certified mail or certificate of mailing. ☐ Yes ☑ NO

(CONTAINS MATERIAL COPYRIGHTED BY NCCI, INC)

AGENCY CUSTOMER ID: _____

APPLICANT'S STATEMENT (Continued)

4. If "Yes" to #3 above, provide the valid email address to which policy notifications and/or communications issued by the assigned carrier should be electronically sent:

_____

The undersigned Applicant understands and agrees that by selecting the 'Yes' option for #1 and/or #3 above, NCCI and the assigned carrier are authorized, but neither NCCI nor the assigned carrier separately is required or obligated, to electronically transmit any notifications and/or communications referenced in #1 and/or #3 above to the designated email address provided by or on behalf of the Applicant in #2 and/or #4 above, as applicable. By consenting and agreeing to receive such electronically transmitted notifications and/or communications from NCCI and/or the assigned carrier, the undersigned Applicant releases, indemnifies, and holds harmless NCCI and the assigned carrier from any and all claims pertaining to electronically transmitted notifications and/or communications utilizing the Applicant's designated email address as provided to NCCI and/or the assigned carrier by or on behalf of the Applicant in #2 and/or #4 above, as applicable, and including, without limitation, any changes and/or updates to the undersigned Applicant's email address.

The undersigned Applicant further understands and agrees that he/she shall notify NCCI and the assigned carrier of any and all changes and/or updates to Applicant's email, mailing, and/or physical addresses, immediately upon making, implementing, or having knowledge of any such changes and/or updates.

NON-COMPLIANCE WITH AGREEMENTS OR CERTIFICATIONS

The undersigned Applicant further understands and agrees that violation of or non-compliance with any of the above agreements or certifications may result in cancellation of a policy of insurance issued under a Workers Compensation Insurance Plan and/or ineligibility for coverage under a Workers Compensation Insurance Plan.

APPLICANT'S NAME (PRINT OR TYPE): FRANCISCO CEDENO RAMIREZ DBA CEDENO ROOFING & WOODWORKING CO.

SIGNATURE (MUST BE OFFICER, OWNER OR PARTNER): Francisco Cedeno Ra

DATE (MM/DD/YYYY): 05-30-14

REMEMBER: BOTH THE ACORD 130 AND 133 APPLICATIONS MUST BE SIGNED BY THE APPLICANT AND DESIGNATED PRODUCER

PRODUCER COMMUNICATIONS

1. By selecting the "Yes" option adjacent to this #1 section, the undersigned Producer consents and agrees to receive electronically transmitted information and/or communications issued by NCCI by means of electronic mail (email) messages that may contain electronic documents, including without limitation, any binder/verification pages issued by NCCI, and any notifications or other communications as determined by NCCI, to the email address provided by the Producer to NCCI. ☐ Yes ☑ NO

2. If "Yes" to #1 above, provide the valid email address to which the information, notifications and/or communications issued by NCCI should be electronically sent:

_____

3. By selecting the 'Yes' option adjacent to this #3 section, the undersigned Producer consents and agrees to receive electronically transmitted policy notifications and/or communications issued by the assigned carrier by means of electronic mail (email) messages that may contain electronic documents, including without limitation, any policy documents, cancellations, endorsements, renewal and/or nonrenewal notices, and any other policy notifications and/or communications as determined by the assigned carrier, but only to the extent that the assigned carrier is able and chooses in its discretion to transmit such policy notifications and/or communications electronically. If the assigned carrier is unable or does not choose to transmit such policy notifications and/or communications electronically, then hard copy policy notifications and/or communications will be provided to the Producer by the assigned carrier as determined by the assigned carrier, subject to any requirements applicable to the assigned carrier under any applicable laws or regulations. Regardless of the undersigned Producer's selection under this #3 section to receive electronically transmitted policy notifications and/or communications from the assigned carrier, the assigned carrier must comply with any applicable laws or regulations that require a specific method of delivery for policy notifications, documents, or other information, including without limitation, mailing notices of cancellation and/or nonrenewal of policies by certified mail or certificate of mailing. ☐ Yes ☑ NO

4. If "Yes" to #3 above, provide the valid email address to which policy notifications and/or communications issued by the assigned carrier should be electronically sent:

_____

The undersigned Producer understands and agrees that by selecting the 'Yes' option for #1 and/or #3 above, NCCI and the assigned carrier are authorized, but neither NCCI nor the assigned carrier separately is required or obligated, to electronically transmit any notifications and/or communications referenced in #1 and/or #3 above to the designated email address provided by the Producer in #2 and/or #4 above, as applicable. By consenting and agreeing to receive such electronically transmitted notifications and/or communications from NCCI and/or the assigned carrier, the undersigned Producer releases, indemnifies, and holds harmless NCCI and the assigned carrier from any and all claims pertaining to electronically transmitted notifications and/or communications utilizing the Producer's designated email address as provided to NCCI and/or the assigned carrier by the Producer in #2 and/or #4 above, as applicable, and including, without limitation, any changes and/or updates to the undersigned Producer's email address.

The undersigned Producer further understands and agrees that he/she shall notify NCCI and the assigned carrier of any and all changes and/or updates to Producer's email, mailing, and/or physical addresses, immediately upon making, implementing, or having knowledge of any such changes and/or updates.

PRODUCER'S CERTIFICATION

THE PRODUCER ALSO CERTIFIES THAT HE/SHE HAS BEEN AUTHORIZED TO SUBMIT THE APPLICATION ON BEHALF OF THE APPLICANT AND THAT ALL INFORMATION PROVIDED ON THE ACORD 130 AND 133 IS TRUE AND ACCURATE TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF.

AGENCY FEIN	AGENCY LICENSE NUMBER			AGENCY PHONE NUMBER (A/C, No, Ext)	AGENCY FAX NUMBER (A/C, No)	
57-0720841	844529			(843) 763-1709	(843) 763-1710	
PRODUCER RESIDENT LICENSE NUMBER		STATE	EXPIRATION DATE	PRODUCER NON-RESIDENT LICENSE NUMBER	STATE	EXPIRATION DATE
390801		SC	01/30/2015			
PRODUCER NAME (PRINT OR TYPE)				PRODUCER SIGNATURE		DATE (MM/DD/YYYY)
WILLIAM (JOEY) JUTZELER						
E-MAIL ADDRESS: JOEY@PCLAGENCYINC.COM						

REMEMBER: BOTH THE ACORD 130 AND 133 APPLICATIONS MUST BE SIGNED BY THE APPLICANT AND DESIGNATED PRODUCER.

(CONTAINS MATERIAL COPYRIGHTED BY NCCI, INC)

TRAVELERS

PREMIUM ADJUSTMENT NOTICE

PREMIUM AUDIT
P.O BOX 3556
ORLANDO, FL 32802

POLICY NO: 7PJUB 2E24569A

ISSUE OFFICE:701

DATE OF THIS NOTICE: 07/31/15
SAI#: 2781P1186

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD, SC 29926-3792

POLICY PERIOD: 06/02/14 TO 06/02/15
ANNUAL AUDIT
PHYSICAL

235KM
P C AND L AGENCY INC
PO BOX 80607
CHARLESTON, SC 29416-0607

AUDITED RESULTS : $ 352

CUSTOMER SERVICE: (800) 842-4271

*** THIS IS NOT A BILL. SEE MESSAGE LEGEND ATTACHED. ***

*(THIS IS NOT A BILL)
CALCULATION OF EARNED PREMIUM

Classifications	Tr Cd	Exposure Basis	Rate	Earned Premium
SOUTH CAROLINA LOCATION 001				
CEDENO RAMIREZ, FRANCISCO DBA				
CEDENO ROOFING & WOODWORKING				
CO.				
ADD FOR POLICY MINIMUM				122
EXPENSE CONSTANT				230
TOTAL PREMIUM LOCATION 001 STANDARD PREMIUM				$352

TOTAL EARNED PREMIUM $352

Insuring Company:
TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Thank You For Insuring With Our Company

CLAUPA1E

Ramirez -APA-249

Page 0001 of 0001

TRAVELERS

COMMISSION INFORMATION

INSURED:
CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING

POLICY NO: 7PJUB 2E24569A

DATE OF THIS NOTICE: 07/31/15

The amounts and commission below indicate how premium is to be paid. When the company is paying non resident brokerage fees, commission rates have been reduced accordingly. When the company is paying counter signature fees, reductions have been shown separately.

Account Month	Premium	Commission Rate	Item
08/15	-648	.0800	PREMIUM
	-250	.0500	PREMIUM

CLAUCIP1

TRAVELERS

MESSAGE LEGEND

MESSAGE LEGEND

THIS IS NOT A BILL. A SEPARATE STATEMENT WILL FOLLOW BASED ON PREMIUMS YOU HAVE PAID

This notice is to advise you of your policy's final premium for the indicated period. If this amount is greater than what you have paid to date, you will be receiving a separate bill for the difference shortly. If you have already paid more than the final premium, you will soon receive a refund of any overpayment.

Questions regarding your policy billing or service can be directed to:

Orlando, Florida 1-800-443-4404

CLAUAAMP

TRANSMISSION VERIFICATION REPORT

TIME : 08/20/2014 14:06
NAME : PCL AGENCY
FAX : 8436824886
TEL : 8436824845
SER.# : BROC0J139849

DATE,TIME	08/20 14:05
FAX NO./NAME	18776343710
DURATION	00:01:14
PAGE(S)	05
RESULT	OK
MODE	STANDARD ECM

TRAVELERS

P.O. Box 3556
Orlando, FL 32802-3556

CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND , SC 29926

FAX# 877-634-3710

TRAVELERS

P.O. Box 3556
Orlando, FL 32802-3556

CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND , SC 29926

INFO 877-634-3710

TRAVELERS

03642 -AM

2420 LAKEMONT AVE STE 200
ORLANDO FL 32814

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

CANCELLATION

CP 01 6640 G6640P0S 14223 03642 P1

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

CANCEL NOTICE - CANCELED BY UNDERWRITER AND/OR PLAN ADMIN

1J-Canceled by underwriter and/or plan a
dministrator

THIS NOTICE IS TO:

EFFECTIVE DATE OF CANCELLATION: 09-15-14

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

AMOUNT DUE: $ NONE

POLICY NUMBER: (7PJUB-2E24569-A-14)

We wish to inform you that your policy designated herein is cancelled in accordance with its terms as of the effective date of cancellation indicated herein, and at the hour on which the policy became effective. Any premium adjustment required by the policy will be made.

THIS DOCUMENT IS ISSUED ONLY BY THE COMPANY OR COMPANIES THAT ISSUED THIS POLICY. FOR ANY INFORMATION CONCERNING THIS CANCELLATION, PLEASE CONTACT YOUR PRODUCER.

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

DATE OF ISSUE: 08-11-14 DA
POL. EFF.DATE: 06-02-14 POL. EXP. DATE: 06-02-15 ST ASSIGN: SC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

WUNT2D00

Policy Number [illegible] List of Workers

Name of Worker	Date of Hire	Type of work performed	Estimated Annual Payment	Paid by: hour/ job/week/other	Employee or Sub-contractor	If Sub-contractor: is Certificate of Insurance attached?	If Sub-contractor: how many employees do they have?
[illegible]							
[illegible]		[illegible]		[illegible]	$12,294	✓	1

Please be advised certificate of insurance alone does not determine independence, additional tests of independence still apply

Ramirez -APA-255

400

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Isabelle Diaz
PC & L Agency, Inc. 12 Lafayette Place Suite C Hilton Head Island SC 29926	PHONE (A/C, No, Ext): (843) 682-4845 FAX (A/C, No): (843) 682-4852 E-MAIL ADDRESS: isabelled@pclagencyinc.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Seneca Specialty Ins Co	
INSURER B: Hartford Underwriters Inc Co	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Ultimate Roofing LLC 9-A Paddington Lane Bluffton SC 29910

COVERAGES CERTIFICATE NUMBER: 13/14 SEPT 13 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			BAG-1024704	9/12/2013	9/12/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		839-80411-13259-076949	9/12/2013	9/12/2014	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Francisco Cedeno Ramirez
90 Dillon Rd
Apt D1
Hilton Head Island, SC 29926

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRF

ACORD 25 (2010/05)
INS025 (201005) 01
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Part III Cost of Goods Sold (see instructions)

33 Method(s) used to value closing inventory: a [X] Cost b [ ] Lower of cost or market c [ ] Other (attach explanation)

34 Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation . . . [ ] Yes [X] No

35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation	35	
36	Purchases less cost of items withdrawn for personal use	36	
37	Cost of labor. Do not include any amounts paid to yourself	37	12394
38	Materials and supplies	38	11932
39	Other costs	39	
40	Add lines 35 through 39	40	24326
41	Inventory at end of year	41	
42	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on line 4	42	24326

Part IV Information on Your Vehicle. Complete this part only if you are claiming car or truck expenses on line 9 and are not required to file Form 4562 for this business. See the instructions for line 13 to find out if you must file Form 4562.

43 When did you place your vehicle in service for business purposes? (month, day, year) 01/ 10/2014

44 Of the total number of miles you drove your vehicle during 2013, enter the number of miles you used your vehicle for:

a Business 21637 b Commuting (see instructions) c Other

45	Was your vehicle available for personal use during off-duty hours?	[X] Yes	[ ] No
46	Do you (or your spouse) have another vehicle available for personal use?	[X] Yes	[ ] No
47a	Do you have evidence to support your deduction?	[X] Yes	[ ] No
b	If "Yes," is the evidence written?	[X] Yes	[ ] No

Part V Other Expenses. List below business expenses not included on lines 8–26 or line 30.

PHONE	720
48 Total other expenses. Enter here and on line 27a	48 720

SCHEDULE C (Form 1040)

Department of the Treasury Internal Revenue Service (99)

Profit or Loss From Business

(Sole Proprietorship)

For information on Schedule C and its instructions, go to www.irs.gov/schedulec.
Attach to Form 1040, 1040NR, or 1041; partnerships generally must file Form 1065.

OMB No. 1545-0074

2013

Attachment Sequence No. 09

Name of proprietor: FRANCISCO CEDENO RAMIREZ

Social security number (SSN): [redacted]

A Principal business or profession, including product or service (see instructions): ROOFING CONTRACTORS

B Enter code from instructions: [redacted]

C Business name. If no separate business name, leave blank.: CEDENO ROOFING AND WOODWORKING

D Employer ID number (EIN), (see instr.): [redacted]

E Business address (including suite or room no.)

City, town or post office, state, and ZIP code

F Accounting method: (1) [X] Cash (2) [ ] Accrual (3) [ ] Other (specify) — [X] Yes [ ] No

G Did you "materially participate" in the operation of this business during 2013? If "No," see instructions for limit on losses — [ ]

H If you started or acquired this business during 2013, check here — [ ] Yes [X] No

I Did you make any payments in 2013 that would require you to file Form(s) 1099? (see instructions) — [ ] Yes [ ] No

J If "Yes," did you or will you file required Forms 1099?

Part I Income

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked [ ]	1	81242
2	Returns and allowances	2	
3	Subtract line 2 from line 1	3	81242
4	Cost of goods sold (from line 42)	4	24326
5	Gross profit. Subtract line 4 from line 3	5	56916
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	Gross income. Add lines 5 and 6	7	56916

Part II Expenses

Enter expenses for business use of your home only on line 30.

8	Advertising	8		18	Office expense (see instructions)	18	
9	Car and truck expenses (see instructions)	9	12225	19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	
12	Depletion	12		b	Other business property	20b	
13	Depreciation and section 179 expense deduction (not included in Part III) (see instructions)	13		21	Repairs and maintenance	21	
14	Employee benefit programs (other than on line 19)	14		22	Supplies (not included in Part III)	22	
15	Insurance (other than health)	15	7200	23	Taxes and licenses	23	
16	Interest:			24	Travel, meals, and entertainment:		
a	Mortgage (paid to banks, etc.)	16a		a	Travel	24a	
b	Other	16b		b	Deductible meals and entertainment (see instructions)	24b	2252
17	Legal and professional services	17		25	Utilities	25	
				26	Wages (less employment credits)	26	
				27a	Other expenses (from line 48)	27a	720
				b	Reserved for future use	27b	
28	Total expenses before expenses for business use of home. Add lines 8 through 27a					28	22397
29	Tentative profit or (loss). Subtract line 28 from line 7					29	34519
30	Expenses for business use of your home. Do not report these expenses elsewhere. Attach Form 8829 unless using the simplified method (see instructions). Simplified method filers only: enter the total square footage of: (a) your home: _____ and (b) the part of your home used for business: _____. Use the Simplified Method Worksheet in the instructions to figure the amount to enter on line 30					30	
31	Net profit or (loss). Subtract line 30 from line 29. • If a profit, enter on both Form 1040, line 12 (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see instructions). Estates and trusts, enter on Form 1041, line 3. • If a loss, you must go to line 32.					31	34519
32	If you have a loss, check the box that describes your investment in this activity (see instructions). • If you checked 32a, enter the loss on both Form 1040, line 12, (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see the line 31 instructions). Estates and trusts, enter on Form 1041, line 3. • If you checked 32b, you must attach Form 6198. Your loss may be limited.					32a [ ] All investment is at risk. 32b [ ] Some investment is not at risk.	

TRANSMISSION VERIFICATION REPORT

TIME : 09/02/2014 11:17
NAME : PCL AGENCY
FAX : 8436824886
TEL : 8436824845
SER.# : BROC8J139849

DATE,TIME	09/02 11:16
FAX NO./NAME	18776343710
DURATION	00:01:23
PAGE(S)	08
RESULT	OK
MODE	STANDARD ECM

TRAVELERS

P.O. BOX 3556
ORLANDO, FL 32802-3556

Claim reporting 1-800-832-7839
Fax Number 1-877-834-3710
Email address ARWC@travelers.com
Customer service 1-800-443-4404

July 21, 2014

RAMIREZ FRANCISCO CEDENO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926

~~06-23-2014~~

SECOND REQUEST. Failure to respond may result in cancellation of your workers compensation policy. Please disregard if you've already sent your response.

Insurer: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA
RE: Workers Compensation Insurance
Workers Compensation Policy No: 7PJUB 2E24569A
Effective Date: 06-02-2014
Respond By: ~~07-13-2014~~ August 5, 2014

Supplementary Underwriting Information Request

Dear Policyholder,

Please provide the following in order to complete our underwriting file for the above captioned insured.

1) Signed & dated copy of 1040 Schedule C for 2013. Cost of goods sold statement, etc. If filed after 04/15, please provide a copy of the extension filing. 2) Copy of the 2013 Form 1096 & 1099s. 3) Insurance certificates for anyone who received a 1099. 4) Complete the enclosed List of Workers form regarding any of the following: cash &/or casual/day laborers, helpers, employees, subcontractors. 5) Complete the enclosed Contractor Review form if applicable.

If you have additional questions, please contact me at ext. 83190

Sincerely,

CHARLOTTE SORENSEN

TRAVELERS

P.O. BOX 3556
ORLANDO, FL 32802-3556

Claim reporting 1-800-832-7839
Fax Number 1-877-634-3710
Email address ARWC@travelers.com
Customer service 1-800-443-4404

July 21, 2014

RAMIREZ FRANCISCO CEDENO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926

~~06-23-2014~~

SECOND REQUEST. Failure to respond may result in cancellation of your workers compensation policy. Please disregard if you've already sent your response.

Insurer: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA
RE: Workers Compensation Insurance
Workers Compensation Policy No: 7PJUB 2E24569A
Effective Date: 06-02-2014
Respond By: ~~07-13-2014~~ August 5, 2014

Supplementary Underwriting Information Request

Dear Policyholder,

Please provide the following in order to complete our underwriting file for the above captioned insured.

1) Signed & dated copy of 1040 Schedule C for 2013, Cost of goods sold statement, etc. If filed after 04/15, please provide a copy of the extension filing. 2) Copy of the 2013 Form 1096 & 1099s. 3) Insurance certificates for anyone who received a 1099. 4) Complete the enclosed List of Workers form regarding any of the following: cash &/or casual/day laborers, helpers, employees, subcontractors. 5) Complete the enclosed Contractor Review form if applicable.

If you have additional questions, please contact me at ext. 83190

Sincerely,

CHARLOTTE SORENSEN
Account Manager Underwriter, ext. 83190
Residual Market Division

cc: P C AND L AGENCY INC
PO BOX 80607
CHARLESTON, SC 29416

CONTRACTOR REVIEW FORM

Insured: Francisco Cedeno Ramirez
Policy #: 7050B2E24569A

Contractor: N/A.

(please fill in the contractor name here)

Please mark an "X" under Yes or No to the following questions. You may enter an explanation under Comments if you like.

QUESTIONS	YES	NO	COMMENTS
Does the contractor have his or her own Workers' Compensation and/or General Liability coverage? If so, please provide the certificate(s).			
Is there a written contract between you and the contractor? If so, please provide a copy.			
Do you have the right to terminate the contract without prior notice or penalty?			
Is the contractor licensed?			
If licensed, does the contractor pay the license fees?			
Do you withhold Social Security, Unemployment, State or Federal taxes from amounts paid to the contractor?			
Does the contractor have the right to work for others?			
Is the contractor permitted to have his or her own work hours?			
Does the contractor have the right to reject assignments?			
Does the contractor furnish his or her own tools and equipment?			
Does the contractor furnish all or a portion of the materials?			
Does the contractor have his or her own place of business?			
Does the contractor advertise in the Yellow/White Pages?			
How is the contractor paid (flat amount per job, hourly, daily, weekly amount) ?			
Is the contractor paid on a distinctly different basis than regular employees?			
Does the contractor give you an invoice? If so, please attach at least 3.			
Does the contractor have any workers/helpers?			
Do you have the right to "hire and fire" the contractor and his or her assistants?			

Form Completed By: Francisco Cedeno R. (Please Print)

Signature of Person Completing the Form: Francisco Cedeno R

Date Completed: 8/28/10.

I DO SMALL REPAIRS TO HOMEOWNERS DIRECTLY.

TRAVELERS

P.O. Box 3556
Orlando, FL 32802-3556

CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND , SC 29926

TAX # 877-634-3710

03642-AM

TRAVELERS

2420 LAKEMONT AVE STE 200
ORLANDO FL 32814

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

CANCELLATION

CP 01 6640 66640P0S 14223 03642 P1

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

CANCEL NOTICE - CANCELED BY UNDERWRITER AND/OR PLAN ADMIN

1J-Canceled by underwriter and/or plan a
dministrator

THIS NOTICE IS TO:

EFFECTIVE DATE OF CANCELLATION: 09-15-14

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD SC 29926-3792

AMOUNT DUE: $ NONE

POLICY NUMBER: (7PJUB-2E24569-A-14)

We wish to inform you that your policy designated herein is cancelled in accordance with its terms as of the effective date of cancellation indicated herein, and at the hour on which the policy became effective. Any premium adjustment required by the policy will be made.

THIS DOCUMENT IS ISSUED ONLY BY THE COMPANY OR COMPANIES THAT ISSUED THIS POLICY. FOR ANY INFORMATION CONCERNING THIS CANCELLATION, PLEASE CONTACT YOUR PRODUCER.

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

DATE OF ISSUE: 08-11-14 DA
POL EFF.DATE: 06-02-14 POL. EXP. DATE: 06-02-15 ST ASSIGN: SC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

WUNT2D00

Policy Number (02 J9569-A-14) List of Workers

Name of Worker	Date of Hire	Type of work performed	Estimated Annual Payment	Paid by: hour/ job/week/other	Employee or Sub-contractor	If Sub-contractor: is Certificate of Insurance attached?	If Sub-contractor: how many employees do they have?
NO EMPLOYEES							
[illegible]		[illegible]		[illegible]	$12,000	✓	1

Please be advised certificate of insurance alone does not determine independence, additional tests of independence still apply

Ramirez -APA-264

409

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Isabelle Diaz
PC & L Agency, Inc. 12 Lafayette Place Suite C Hilton Head Island SC 29926	PHONE (A/C, No, Ext): (843) 682-4845 FAX (A/C, No): (843) 682-4852 E-MAIL ADDRESS: isabelle@pclagencyinc.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: Seneca Specialty Ins Co
	INSURER B: Hartford Underwriters Inc Co
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:
INSURED Ultimate Roofing LLC 9-A Paddington Lane Bluffton SC 29910	

COVERAGES — CERTIFICATE NUMBER: 13/14 SEPT 13 — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			BAG-1021704	9/12/2013	9/12/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		839-60411-13259-076949	9/12/2013	9/12/2014	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Francisco Cedeno Ramirez
90 Dillon Rd
Apt D1
Hilton Head Island, SC 29926

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRS

ACORD 25 (2010/05)
INS025 (201005)

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Part III Cost of Goods Sold (see instructions)

33 Method(s) used to value closing inventory: a ☒ Cost b ☐ Lower of cost or market c ☐ Other (attach explanation)

34 Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation . . . ☐ Yes ☒ No

35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation	35	
36	Purchases less cost of items withdrawn for personal use	36	
37	Cost of labor. Do not include any amounts paid to yourself	37	12394
38	Materials and supplies	38	11932
39	Other costs	39	
40	Add lines 35 through 39	40	24326
41	Inventory at end of year	41	
42	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on line 4	42	24326

Part IV Information on Your Vehicle. Complete this part only if you are claiming car or truck expenses on line 9 and are not required to file Form 4562 for this business. See the instructions for line 13 to find out if you must file Form 4562.

43 When did you place your vehicle in service for business purposes? (month, day, year) 01/ 10/2014

44 Of the total number of miles you drove your vehicle during 2013, enter the number of miles you used your vehicle for:

a Business 21637 b Commuting (see instructions) _____ c Other _____

45 Was your vehicle available for personal use during off-duty hours? ☒ Yes ☐ No

46 Do you (or your spouse) have another vehicle available for personal use? ☒ Yes ☐ No

47a Do you have evidence to support your deduction? ☒ Yes ☐ No

b If "Yes," is the evidence written? ☒ Yes ☐ No

Part V Other Expenses. List below business expenses not included on lines 8–26 or line 30.

PHONE	720

48 Total other expenses. Enter here and on line 27a . . . 48 720

SCHEDULE C (Form 1040)

Department of the Treasury Internal Revenue Service (99)

Profit or Loss From Business

(Sole Proprietorship)

For information on Schedule C and its instructions, go to www.irs.gov/schedulec.
Attach to Form 1040, 1040NR, or 1041; partnerships generally must file Form 1065.

OMB No. 1545-0074

2013

Attachment Sequence No. 09

Name of proprietor: FRANCISCO CEDENO RAMIREZ

Social security number (SSN): [redacted]

A Principal business or profession, including product or service (see instructions): ROOFING CONTRACTORS

B Enter code from instructions: [redacted]

C Business name. If no separate business name, leave blank. CEDENO ROOFING AND WOODWORKING

D Employer ID number (EIN), (see instr.): [redacted]

E Business address (including suite or room no.)

City, town or post office, state, and ZIP code

F Accounting method: (1) ☒ Cash (2) ☐ Accrual (3) ☐ Other (specify)

G Did you "materially participate" in the operation of this business during 2013? If "No," see instructions for limit on losses. ☒ Yes ☐ No

H If you started or acquired this business during 2013, check here ☐

I Did you make any payments in 2013 that would require you to file Form(s) 1099? (see instructions) ☐ Yes ☒ No

J If "Yes," did you or will you file required Forms 1099? ☐ Yes ☐ No

Part I Income

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked ☐	1	81242
2	Returns and allowances	2	
3	Subtract line 2 from line 1	3	81242
4	Cost of goods sold (from line 42)	4	24326
5	Gross profit. Subtract line 4 from line 3	5	56916
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	Gross income. Add lines 5 and 6	7	56916

Part II Expenses

Enter expenses for business use of your home only on line 30.

8	Advertising	8		18	Office expense (see instructions)	18	
9	Car and truck expenses (see instructions)	9	12225	19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	
12	Depletion	12		b	Other business property	20b	
13	Depreciation and section 179 expense deduction (not included in Part III) (see instructions)	13		21	Repairs and maintenance	21	
14	Employee benefit programs (other than on line 19)	14		22	Supplies (not included in Part III)	22	
15	Insurance (other than health)	15	7200	23	Taxes and licenses	23	
16	Interest:			24	Travel, meals, and entertainment:		
a	Mortgage (paid to banks, etc.)	16a		a	Travel	24a	
b	Other	16b		b	Deductible meals and entertainment (see instructions)	24b	2252
17	Legal and professional services	17		25	Utilities	25	
				26	Wages (less employment credits)	26	
				27a	Other expenses (from line 48)	27a	720
				b	Reserved for future use	27b	
28	Total expenses before expenses for business use of home. Add lines 8 through 27a					28	22397
29	Tentative profit or (loss). Subtract line 28 from line 7					29	34519
30	Expenses for business use of your home. Do not report these expenses elsewhere. Attach Form 8829 unless using the simplified method (see instructions). Simplified method filers only: enter the total square footage of: (a) your home: _____ and (b) the part of your home used for business: _____. Use the Simplified Method Worksheet in the instructions to figure the amount to enter on line 30					30	
31	Net profit or (loss). Subtract line 30 from line 29. • If a profit, enter on both Form 1040, line 12 (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see instructions). Estates and trusts, enter on Form 1041, line 3. • If a loss, you must go to line 32.					31	34519
32	If you have a loss, check the box that describes your investment in this activity (see instructions). • If you checked 32a, enter the loss on both Form 1040, line 12, (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see the line 31 instructions). Estates and trusts, enter on Form 1041, line 3. • If you checked 32b, you must attach Form 6198. Your loss may be limited.					32a ☐ All investment is at risk. 32b ☐ Some investment is not at risk.	

For Paperwork Reduction Act Notice, see the separate instructions. Link ID -9 Schedule C (Form 1040) 2013

QNA

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

NEW-14

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

NCCI CO CODE: 13579

1.

INSURED:

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND SC 29926-3792

PRODUCER:

P C AND L AGENCY INC
PO BOX 80607
CHARLESTON SC 29416-0607

Insured is AN INDIVIDUAL

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from 06-02-14 to 06-02-15 12:01 A.M. at the Insured's mailing address.

3. A. WORKERS COMPENSATION INSURANCE: Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:

SC

B. EMPLOYERS LIABILITY INSURANCE: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident:	$	100000 Each Accident
Bodily Injury by Disease:	$	500000 Policy Limit
Bodily Injury by Disease:	$	100000 Each Employee

C. OTHER STATES INSURANCE: Part Three of the policy applies to the states, if any, listed here:

COVERAGE EXCLUDED - REFER TO RESIDUAL MARKET LIMITED OTHER STATES INSURANCE ENDORSEMENT WC 00 03 26

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS - EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made ANNUALLY.

DATE OF ISSUE: 06-27-14 DN ST ASSIGN: SC
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

009502

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

TYPE AR INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

CLASSIFICATION SCHEDULE:

CLASSIFICATIONS	CODE NO	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM

SEE EXTENSION OF INFORMATION PAGE - SCHEDULE(S)

SIC-CODE: 1761 NAICS: 238160

		STANDARD
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM	$	1020
PREMIUM DISCOUNT		NONE
0900-39 EXPENSE CONSTANT		230
TERRORISM		NONE
CAT (OTHER THAN CERT ACTS OF TERRORISM)		NONE
TOTAL ESTIMATED PREMIUM		1250
DEPOSIT AMOUNT DUE		1250MP

A/R (WCIP) #

Minimum Premium: $ 1250

ST ASSIGN: SC

DATE OF ISSUE: 06-27-14 DN
OFFICE: DIRECT ASSIGNMENT 701
PRODUCER: P C AND L AGENCY INC 235KM

Ramirez -APA-269_

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

EXTENSION OF INFO PAGE-SCHEDULE WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

13579-SC

INSURED'S NAME: CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING

CLASSIFICATION	CODE	PREMIUM BASIS ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER $100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUM
LOCATION 001 01				
FEIN 917711920 ENTITY CD 001				
CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING CO.				
90 DILLON RD APT D1 HILTON HEAD ISLAND, SC 29926-3792 SIC CODE: 1761 NAICS: 238160				
ROOFING - ALL KINDS & DRIVERS	5551	IF ANY	46.45	

EXPERIENCE MODIFICATION: NONE	MODIFIED PREMIUM $	NONE
	ADD FOR POLICY MINIMUM	1020
TOTAL ESTIMATED ANNUAL STANDARD PREMIUM		1020
	EXPENSE CONSTANT(0900)	230
	0.0200 TERRORISM (9740)	INCL
0.0100 CAT(OTHER THAN CERT	ACTS OF TERRORISM) 9741	INCL
	TOTAL ESTIMATED PREMIUM	1250
	DEPOSIT AMOUNT DUE	1250

DATE OF ISSUE: 06-27-14 DN ST ASSIGN: SC SCHEDULE NO: 1 OF LAST

C09503

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 00 01 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

LISTING OF ENDORSEMENTS
EXTENSION OF INFO PAGE

We agree that the following listed endorsements form a part of this policy on its effective date.

WC 00 00 01 A - 001	INFORMATION PAGE
WC 00 00 01 A - 001	INFORMATION PAGE 2
WC 00 00 01 A - 001	EXTENSION OF INFORMATION PAGE - SCHEDULE
WC 00 00 01 A - 001	ENDORSEMENT LISTING
WC 00 01 14 00 - 001	PENDING LAW CHANGE TO TERRORISM RISK INS
WC 00 03 26 A - 001	LIMITED OTHER STATES INSURANCE END
WC 00 04 14 00 - 001	NOTIFICATION OF CHANGE IN OWNERSHIP ENDT
WC 00 04 17 B - 001	ASSIGNED RISK LSRP NOTIFICATION END
WC 00 04 22 A - 001	TERRORISM-REAUTHORIZATION ACT DISCLOSURE
WC 00 04 21 C - 001	CATASTROPHE (O/T CERT. ACTS OF TERR)ENDT
WC 00 04 19 00 - 001	PREMIUM DUE DATE ENDORSEMENT

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC Page 1 of LAST

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 01 14 (00)

POLICY NUMBER: (7PJU8-2E24569-A-14)

NOTIFICATION ENDORSEMENT OF PENDING LAW CHANGE TO TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT OF 2007

This endorsement is being sent to you with respect to your workers compensation and employers liability insurance policy. This endorsement does not replace the separate Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 A) that is attached to your current policy and which remains in effect as applicable.

The Terrorism Risk Insurance Act of 2002 (TRIA) as previously amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2007 (TRIPRA), provides for a program under which the federal government will share in the payment of insured losses caused by certain acts of terrorism. In the absence of affirmative US Congressional action to extend, update, or otherwise reauthorize TRIPRA, in whole or in part, TRIPRA is scheduled to expire December 31, 2014.

Since the timetable for any further Congressional action respecting TRIPRA is unknown at this time, and exposure to acts of terrorism remains, we are providing our policyholders with relevant information concerning their workers compensation policies in effect on or after January 1, 2014 in the event of TRIPRA's expiration.

Your policy provides coverage for workers compensation losses caused by acts of terrorism or war, including workers compensation benefit obligations dictated by state law, except in Pennsylvania where injuries or deaths resulting from certain war-related activities are excluded from workers compensation coverage. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy.

The premium charge for the coverage your policy provides for terrorism or war losses is shown in Item 4 of the Information Page or the Schedule in the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 A) that is attached to your policy, and this amount may continue or change for new, renewal, and in-force policies in effect on or after December 31, 2014 in the event of TRIPRA's expiration, subject to regulatory review in accordance with applicable state law.

You need not do anything further at this time.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium:

Insurance Company Countersigned by _____

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC Page 1 of 1

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0C8505

Ramirez -APA-272

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 26 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

RESIDUAL MARKET
LIMITED OTHER STATES INSURANCE ENDORSEMENT

"Part Three – Other States Insurance" of the policy is replaced by the following:

PART THREE OTHER STATES INSURANCE

A. How This Insurance Applies

1. We will pay promptly when due the benefits required of you by the workers compensation law of any state not listed in Item 3.A. of the Information Page if all of the following conditions are met:
   a. The employee claiming benefits was either hired under a contract of employment made in a state listed in Item 3.A. of the Information Page or was, at the time of injury, principally employed in a state listed in Item 3.A. of the Information Page; and
   b. The employee claiming benefits is not claiming benefits in a state where, at the time of injury, (i) you have other workers compensation insurance coverage, or (ii) you were, by virtue of the nature of your operations in that state, required by that state's law to have obtained separate workers compensation insurance coverage, or (iii) you are an authorized self-insurer or participant in a self-insured group plan; and
   c. The duration of the work being performed by the employee claiming benefits in the state for which that employee is claiming benefits is temporary.
2. If we are not permitted to pay the benefits directly to persons entitled to them and all of the above conditions are met, we will reimburse you for the benefits required to be paid.
3. This insurance does not apply to fines or penalties arising out of your failure to comply with the requirements of the workers compensation law.

IMPORTANT NOTICE!

If you hire any employees outside those states listed in Item 3.A. on the Information Page or begin operations in any such state, you should do whatever may be required under that state's law, as this endorsement does not satisfy the requirements of that state's workers compensation law.

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC

Ramirez -APA-273

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 14 (00)

POLICY NUMBER: (7PJUB-2E24569-A-14)

NOTIFICATION OF CHANGE IN OWNERSHIP ENDORSEMENT

Experience rating is mandatory for all eligible insureds. The experience rating modification factor, if any, applicable to this policy, may change if there is a change in your ownership or in that of one or more of the entities eligible to be combined with you for experience rating purposes. Change in ownership includes sales, purchases, other transfers, mergers, consolidations, dissolutions, formations of a new entity and other changes provided for in the applicable experience rating plan manual.

You must report any change in ownership to us in writing within 90 days of such change. Failure to report such changes within this period may result in revision of the experience rating modification factor used to determine your premium.

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER: (7PJUB-2E24569-A-14)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

ASSIGNED RISK LOSS SENSITIVE RATING PLAN NOTIFICATION ENDORSEMENT

A. LSRP Mandatory Assigned Risk Retrospective Rating Plan

This endorsement is to advise you that, during the term of this policy or upon renewal, you may become subject to the mandatory assigned risk Loss Sensitive Rating Plan (LSRP), which is a retrospective rating plan that may adjust the cost of your workers compensation and employers liability insurance policy. This endorsement must be attached to all assigned risk policies, including policies for professional employer organization (PEO) and temporary arrangements, regardless of LSRP standard premium size in states that have approved the LSRP. In the event that you meet or exceed the eligibility requirements of LSRP, an LSRP contingent deposit equal to 20% of LSRP standard premium is required.

B. Eligibility

1. Your insurance is written under a Workers Compensation Insurance Plan (WCIP) in a state that has approved LSRP.
2. a. LSRP will apply to an individual assigned risk policy if the standard premium meets or exceeds the amount noted in the Schedule, in accordance with NCCI's ***Basic Manual***.
   b. It may not always be possible for a single carrier to provide coverage for all requested states; additional policies issued by more than one carrier may be necessary.
   c. WCIP policies issued in non-LSRP-approved jurisdictions are not subject to LSRP and are not combinable with WCIP policies in LSRP-approved jurisdictions for eligibility purposes.
   d. LSRP eligibility may be impacted by ownership or combinability status in accordance with NCCI's ***Experience Rating Plan Manual***.
3. LSRP standard premium is defined in accordance with NCCI's ***Basic Manual***.

C. Deposit/Initial Premium and LSRP Contingency Deposit

1. Deposit or initial premium is paid on all new and renewal WCIP policies, including LSRP policies, in accordance with NCCI's ***Basic Manual***. It is paid to us in addition to the LSRP contingency deposit, which secures all new and renewal LSRP policies as detailed in the LSRP rules.
2. The LSRP contingency deposit paid to us serves as collateral for premium that may be due to us as a result of losses incurred during the policy term.
3. At policy inception, the LSRP contingency deposit is calculated by multiplying the LSRP standard premium by 20%. If WCIP policies are combined for LSRP purposes, the LSRP contingency deposit is calculated by multiplying the combined LSRP standard premium for all policies by 20%.

D. Impact of Changes in LSRP Standard Premium

1. For all policies except for professional employer organizations (PEOs) and temporary arrangements, LSRP may be applied to a policy, or an LSRP policy may be converted to a guaranteed cost policy:

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a. If the LSRP standard premium decreases during the first 120 days, and falls below the LSRP eligibility threshold, your policy will be converted to a guaranteed cost policy, retroactive to policy inception, and your LSRP contingency deposit will be returned.

b. If the LSRP standard premium increases during the first 120 days, and meets the LSRP eligibility threshold, LSRP will be applied retroactively to policy inception and the 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

c. If the LSRP standard premium decreases after the first 120 days and falls below the LSRP eligibility threshold, the LSRP continues to be applied to your policy(ies).

d. If the LSRP standard premium increases after the first 120 days, and meets the LSRP eligibility threshold, your policy(ies) will remain a guaranteed cost policy(ies) and the LSRP is applied at renewal, subject to meeting the eligibility requirements on the renewal policy(ies).

2. For all PEO and temporary arrangement WCIP policies, if the LSRP standard premium meets or exceeds the eligibility threshold at any time, LSRP is applied retroactively to policy inception. The 20% LSRP contingency deposit must be paid to us within 30 days of us issuing notice to you of the application of LSRP.

E. Evasion of LSRP

1. If you take actions for the purpose of avoiding the application of LSRP, or for otherwise legitimate business reasons that nonetheless result in the improper calculation and/or application of LSRP, regardless of intent, any action that results in the miscalculation and/or misapplication of LSRP determined in accordance with the LSRP rules is prohibited. These actions include, but are not limited to:

   - Misrepresentation and/or miscalculation of payroll at application, audit, or renewal
   - Failure to report changes in ownership or ownership information according to the WCIP and NCCI's *Experience Rating Plan Manual*
   - Violation of any of the terms and conditions under the policy for which this insurance was issued
   - Failure to allow us and/or the Plan Administrator and/or rating organization reasonable access to your facilities or files and records for audit or inspection
   - Failure to disclose to us and/or the Plan Administrator and/or rating organization the full nature and scope of your exposure or business operations

2. In such circumstances, we and/or the Plan Administrator and/or rating organization may obtain any information that indicates evasion or improper calculation or application of LSRP due to actions including, but not limited to, those listed above. We and/or the Plan Administrator and/or rating organization will act to ensure the proper calculation and application of LSRP to inception of all current and preceding WCIP policies impacted by these actions.

This endorsement applies in the states listed in the Schedule below.

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 17 (B)

POLICY NUMBER: (7PJUB-2E24669-A-14)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Schedule

State	Premium Eligibility
ALABAMA	$250,000
ARIZONA	$250,000
CONNECTICUT	$250,000
DISTRICT OF COLUMBIA	$250,000
GEORGIA	$250,000
IDAHO	$250,000
ILLINOIS	$250,000
INDIANA	$250,000
KANSAS	$250,000
NEW HAMPSHIRE	$250,000
NEVADA	$250,000
NORTH CAROLINA	$250,000
OREGON	$250,000
SOUTH CAROLINA	$250,000
SOUTH DAKOTA	$250,000
VERMONT	$250,000
WEST VIRGINIA	$250,000

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TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2007. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2007.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States as meeting all of the following requirements:

a. The act is an act of terrorism.

b. The act is violent or dangerous to human life, property or infrastructure.

c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.

d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2008, and ending on December 31, 2014, an amount equal to 20% of our direct earned premiums, over the calendar year immediately preceding the applicable Program Year.

"Program Year" refers to each calendar year between January 1, 2008 and December 31, 2014, as applicable.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed $100,000,000,000 in a Program Year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds $100,000,000,000; and for aggregate Insured Losses up to $100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 22 (A)

POLICY NUMBER: (7PJUB-2E24569-A-14)

Policyholder Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed $100,000,000 in a Program Year, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed $100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium $

Insurance Company Countersigned by _____

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC

Ramirez -APA-279

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 04 21 (C)

POLICY NUMBER: (7PJUB-2E24669-A-14)

CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (other than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 A), attached to this policy.

For purposes of this endorsement, the following definitions apply:

- Catastrophe (other than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of $50 million.
- Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.
- Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all of the following criteria:
  a. It is an act that is violent or dangerous to human life, property, or infrastructure;
  b. The act results in damage within the United States, or outside of the United States in the case of the premises of United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
  c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No.
Insured Premium $

Insurance Company Countersigned by _____

DATE OF ISSUE: 06-27-14 ST ASSIGN: SC

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Ramirez -APA-280

TRAVELERS

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY
ENDORSEMENT WC 00 04 19 (00)

POLICY NUMBER: (7PJUB-2E24569-A-14)

PREMIUM DUE DATE ENDORSEMENT

This endorsement is used to amend:

Section D. of Part Five of the policy is replaced by this provision.

PART FIVE

PREMIUM

D. Premium is amended to read:

You will pay all premium when due. You will pay the premium even if part or all of a workers compensation law is not valid. The due date for audit and retrospective premiums is the date of the billing.

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PREMIUM AUDIT TIPS

Please take a moment to read the following audit tips, which will help you prepare for your Workers Compensation premium audits. With proper preparation, you could save time and possibly premium dollars.

We are required to complete premium audits on your Assigned Risk Workers Compensation policy to determine your policy premium. Your cooperation in scheduling an appointment with our auditor, or completing and returning the Policyholder Report, is very important.

Remember! An accurate audit depends on having your records prepared for review, and making sure that a person with detailed knowledge of your business is available to answer the auditor's questions.

Become familiar with your state Workers Compensation requirements. Some of the following questions may apply to your state.

QUESTIONS COMMONLY ASKED BY CUSTOMERS	ANSWERS	PREMIUM AUDIT TIPS
What records will I need to provide for a premium audit?	We will look for payroll and disbursement journals, general ledger, cash receipt journal, and checkbooks.	Maintain your records up to date during the policy term.
Will I need to provide my tax records?	Yes, we will need to review your tax records, such as 941's, State Unemployment Wage reports, 1099's, 1040c (Schedule C), 1120, 1065, etc.	Keep copies of filed tax forms applicable during the policy term.
Are holiday, vacation, sick time wages, or housing allowances included in my Workers Comp premium calculation?	Holidays, Vacation, Sick Time wages and housing allowances must be included in your premium calculation.	Severance and third-party disability payments may be excluded. Maintain separate records for these payments.
Are tips included in my Workers Compensation premium calculation?	Tips are excluded, provided your records separate tips from regular wages.	For each employee earning tips, maintain records of tips and wages paid.
Are overtime payments included in my Workers Compensation premium calculation? Note: Not applicable in the state of Nevada.	Wages paid for overtime are included as payroll at the employee's regular pay rate, provided that overtime wages are recorded separately. Overtime wages that are recorded separately <u>are</u> included at two-thirds (2/3) of the total amount paid. (Contact your producer for your state specific guidelines.)	For each employee paid overtime, maintain record of regular wages and overtime payments.
When can an employee's payroll be split among more than one classification code?	Employee payroll is assigned to the basic classification that best describes the business of the employer. It is the overall business that is classified, not each employee or duty. However, the payroll for an employee can be split if the classification can be applied to your business (based on the Classification Rules), <u>and</u> you maintain a payroll breakdown for the employee by job classification. Certain job classifications cannot be split for one employee (examples: 8810, 8742, 8871, 8748).	If the conditions are met, maintain records that reflect the employee's actual time working within each job classification. Remember! Estimated or percentage allocation of payroll is not permitted. If records don't show the entire payroll applicable to each classification, the entire payroll of the individual employee must be assigned to the highest rated classification that represents any part of his/her work.

Can corporate officers be excluded from coverage?	Some states' Workers Compensation laws may permit officers to elect exclusion from Workers Comp coverage. (Contact your producer for your state specific guidelines.)	Send us any required exclusion forms immediately, and advise us of any new officers during the policy term.
What happens if I'm a partnership and I incorporate during the policy term? (Change in legal entity or ownership).	Changing your legal entity status during the policy term may impact your coverage and/or premium under your state's Workers Compensation Law.	Advise us immediately if you change your legal entity status, or if the ownership of your business changes.
Who is an Independent Contractor?	Generally speaking, an Independent Contractor is one who makes a business of providing a specific service for a pre-determined price, to several different customers, under his/her own terms. *	Maintain copies of contracts and invoices showing breakdown of labor and material, business cards, and certificates of Workers Compensation insurance.
Will I be charged for Independent/Sub-contracted work?	You may be liable for employees of uninsured independent contractors/subcontractors. We therefore may charge premium for independent/subcontracted work without valid certificates of Workers Compensation Insurance.*	Obtain and maintain valid certificates of insurance showing Workers Compensation coverage for all independent/subcontracted work.
What is a valid certificate of Workers Compensation insurance?	A valid certificate of insurance identifies a Workers Compensation policy which is effective during your policy period, lists the Workers Compensation carrier, policy number, and policy term, shows the independent contractor/ subcontractor as "Insured", and your company as "Certificate Holder".	Make sure the independent contractor's or subcontractor's Workers Compensation policy term is effective during the time the work was performed and paid for. Obtain proof of Workers Compensation coverage for the previous or subsequent term as needed.

* Definitions and requirements may vary by state. Additional tests of independent status may apply.

The best time to prepare for your premium audit is now! Keeping proper records and documentation throughout the year may save you time and money.

If you have any questions about your Workers Compensation policy, please contact your Account Manager Underwriter.

Información para auditoriar la prima de su póliza

Por favor tome un momento para leer lo siguiente información de como auditoriamos pólizas. De esta manera usted podra prepararse para el ajuste del seguro de Compensación para los Trabajadores. Con la preparación apropiada, usted podría ahorrar tiempo y posiblemente dinero de la prima.

Anualmente, se nos requiere procesar ajustes a las pólizas de Compensacion para los Trabajadores para determinar el costo de la póliza. Es muy importante su cooperación en hacer y mantener una cita con nuestro auditor, o completar y devolver el reporte llamado Policy Holder Report.

¡Recuerde! El ajuste exacto a su póliza depende de que sus registros esten preparados para ser revisados, y de asegurarse que una persona con conocimiento detallado de su negocio está disponible para contestar a las preguntas del auditor.

Debe familiarizarse con los requisitos estatales sobre el reajuste a su póliza de Compensación para los Trabajadores. Algunas de las siguientes preguntas pueden aplicar en su estado.

PREGUNTAS COMÚNMENTE DE CLIENTES	RESPUESTAS	SUGERENCIA PARA LA AUDITORÍA DE SU PÓLIZA
¿Qué registros voy a necesitar para cooperar con el auditor?	Debe presentar la nomina de pagos en efectivo y del jornal, el diario del los recibos de materiales pagados en efectivo, y los libros de sus chequeras.	Mantenga y presente todos sus registros durante el término de su póliza.
¿Necesito mi planilla de impuesto?	Sí, necesitaremos revisar sus registros de impuestos, tales como 941's, informes del salario del desempleo del estado, 1099's, 1040c (sección C), 1120, 1065, etc.	Guarde y presente las copias de su planilla de impuesto durante el término de la póliza.
¿Son incluidos días feriados, vacaciones, salarios pagados para empleados enfermos, o gastos para provisión de vivienda en mi cálculo del reajuste a mi póliza?	Días feriados, vacaciones, salarios pagados para empleados enfermos, o gastos para provisión de vivienda deben ser incluidos en el reajuste a su póliza.	La separación y los pagos de tercera persona por inhabilidad pueden ser excluidos. Mantenga sus registros separados para estos pagos.
¿Son incluidas propinas en mi cálculo del reajuste a mi póliza?	Se excluyen las propinas, si estan separadas de su nomina salarial regular.	Para cada empleado que gana propinas, mantenga registros de las propinas y el salario pagado.
¿Son incluidos horas extras (sobre tiempo) en el ajuste a mi póliza? Nota: Esto no aplica en el estado de Nevada.	Horas extras o sobre tiempo se incluyen en la tarifa regular de la paga del empleado, siempre y cuando los salarios de las horas extras se reporten separado. Horas extras que sean registradas separadas seran incluidas en dos tercios (2/3) de la cantidad total pagada. (Contacte a su agente de seguro para las pautas especificas del estado.)	Para cada empleado que se le pagen horas extras or sobre tiempo, mantenga un registro de su salario y de las horas extras que se le han pagado.

¿Cuando puede el pago del empleado ser separado entre más de un código de clasificación?	El pago del empleado se asigna a la clasificación básica que describe el negocio del patron lo mejor posible. Es el negocio total que se clasifica, no cada empleado, deber o labor. Sin embargo, el pago para un empleado puede ser separado si la clasificación le aplica a su negocio (basado en las reglas de clasificación), y si usted mantiene un registro especifico de la paga para el empleado por la clasificación de trabajo. Ciertas clasificaciones de trabajo no se pueden separar para un empleado (ejemplos: 8810, 8742, 8871, 8748).	Si las condiciones estan de acuerdo con las expectativas, mantenga los registros de cada empleado que reflejan el tiempo que ha trabajado dentro de cada clasificación. ¡Recuerde! No se permite la asignación estimada o del porcentaje de la nómina de pago. Los estimados o porcentaje no demuestran la nómina de pago entera aplicable a cada clasificación, por lo tanto la nómina de pago entera del empleado individual se debe asignar a la clasificación más alta que representa cualquier parte de su trabajo.
¿Pueden los oficiales corporativos excluirse de cobertura?	En algunos estados los oficiales pueden elejir la exclusión de la cobertura del seguro de Compensación para los Trabajadores. (Contacte a su agente para sus pautas especificas del estado.)	Envíenos cualquier formulario requerido por su estado para la exclusión, y notifiquenos de cualquier nuevo oficial durante el término de póliza.
¿Qué sucede si yo tengo un socio o estoy incorporado durante el término de la póliza? (Cambio de entidad legal o propietarios).	Cambiar el estado legal de la entidad durante el término de póliza puede afectar su cobertura y/o prima bajo la ley estatal de La Compensación para los Trabajadores.	Notifiquenos inmediatamente si usted cambia el estado legal de su entidad, o si los propietarios de su negocio cambian.
¿Quién es un Contratista independiente?	Generalmente hablando, un contratista independiente es uno quién hace un negocio de proveer un servicio especifico por un precio predeterminado, a varios clientes diversos, bajo su propios términos.*	Mantenga copias de contratos y facturas que demuestran especificamente el pago del trabajo y materiales, tarjetas de negocio, y certificados del seguro de La Compensación para los Trabajadores.
¿Me cobraran por el trabajo completado por contratistas independiente o sub-contratistas?	Usted puede ser responsable por los empleados or ayudantes de su contratistas o subcontratista independientes sin seguro. Por lo tanto podemos cobrar por estos contratistas independiente o subcontratistas sin certificados válidos del seguro de La Compensación para los Trabajadores.*	Obtenga y mantenga los certificados de seguro que demuestren la cobertura de sus contratistas independiente o subcontratistas bajo el seguro de Compensación para los Trabajadores durante el periodo contratado.

¿Que es un certificado válido del seguro de Compensación para los Trabajadores?	Un certificado de seguro de La Compensación para los Trabajadores identifica la fecha durante su período de la póliza, enumera el portador de La Compensación de Trabajadores, número de la póliza, y tiempo que la póliza corrio, muestra el contratista como el "asegurado" (insured), y su compañía como el "sostenedor del certificado" (certificate holder).	Asegurese que el término de póliza de Compensación para los Trabajadores del contratista sea durante el tiempo que el trabajo fue realizado y pagado. Obtenga la prueba de la cobertura de La Compensación para los Trabajadores para el término anterior o subsecuente según sea necesario.

*Las definiciones y los requisitos pueden variar en cada estado. Pruebas adicionales del estado para contratista independiente pueden aplicarse.

¡La mejor época pare prepararse para ajustar su póliza de La Compensación para los Trabajadores es ahora! Guardar la documentación apropiada y sus registros a través del año puede ahorrarle tiempo y dinero.

Si usted tiene preguntas sobre su póliza de La Compensación para los Trabajadores, contacte a su agente de seguro.

If Your Employee Is Injured At Work

Prompt reporting of work-related injuries and illnesses and the use of Travelers national Medical Network Providers can achieve better outcomes and lower your overall workers compensation claim costs!

Whenever an Employee suffers a work-related injury or illness, the Employer should:

1. Seek appropriate medical care for the Employee.
2. If the injury or illness is acute, the Employer should always send the Employee to the nearest medical emergency department.
3. If the injury or illness is not acute, the Employer may suggest that the Employee seek treatment from the nearest Medical Network Provider. Medical Network Providers understand work-related illnesses and injuries, are credentialed to help assure quality care, and cooperate to achieve a medically appropriate return to work for the Employee. Medical Network Providers (hospitals, initial care clinics, specialists, testing, therapy, etc.) are available in all 50 States and the District of Columbia. Even before an illness or injury occurs, it may be helpful for the Employer to build a relationship with a convenient Medical Network Clinic or Hospital that will provide initial treatment for ill or injured Employees.
4. The Employee's Supervisor should gather pertinent facts about the work-related illness or injury and may use the Worksheet For Workers' Compensation Telephone Reporting provided by Travelers as a guide.
5. As soon as possible, the Employer should report all work-related illnesses or injuries to Travelers by,
   - using Travelers business insurance online reporting web site at travelers.com
   - dialing our toll free number, 1-800-832-7839. If needed at that time, Travelers Customer Service Representative can provide the name of a convenient Medical Network Provider. Prompt reporting of work-related illnesses and injuries is key in helping to reduce total claim costs. At the conclusion of the phone call, the Travelers Customer Service Representative will provide a claim number that should be retained for the Employer's reference and also provided to the ill or injured Employee.

The card below contains information that may be helpful in reporting work-related illnesses and injuries to Travelers and should be kept in a convenient location for use by the Employer when needed.

TRAVELERS WC Claim Reporting

- Promptly report your work-related injuries to Travelers:
  - Travelers.com
  - 800-832-7839
- Learn about Travelers unique Claim Services and find a convenient medical network provider by logging on to www.travelers.com then *Select:*
  - Claim
  - Workers Compensation claim resources
  - Find a network Medical Provider

WORKERS' COMPENSATION TELEPHONE REPORTING WORKSHEET

THINGS TO REMEMBER WHEN COMPLETING THE INFORMATION BELOW.
Call the Telephone Reporting Center to quickly and easily report all Workers' Compensation Injuries. We will be asking you the following questions, so please have the information handy. We will produce and submit the necessary state forms.

DO NOT DELAY IN CALLING IF YOU DO NOT HAVE ANSWERS TO ALL THE QUESTIONS.

ACCOUNT/ACCIDENT INFORMATION

CALLER'S PHONE NUMBER/EXTENSION ( )
CALLER'S TITLE
CALLER'S NAME
REPORTING STATE

SUBSIDIARY NAME
SUBSIDIARY'S ADDRESS (STREET, CITY, STATE & ZIP)
SUBSIDIARY'S MAILING ADDRESS (STREET, CITY, STATE & ZIP)
☐ SAME

DID THE ACCIDENT OCCUR AT THE LOCATION ADDRESS?
☐ YES ☐ NO IF NO, ADDRESS WHERE ACCIDENT OCCURRED

PARENT COMPANY/INSURED'S NAME

LOCATION CODE
POLICY SYMBOL AND NUMBER
NATURE OF BUSINESS

DATE OF INJURY
TIME OF INJURY

ACCIDENT DESCRIPTION

EMPLOYEE INFORMATION

INJURED EMPLOYEE'S SOCIAL SECURITY NUMBER
EMPLOYEE'S NAME (FIRST, MI, LAST)
GENDER ☐ MALE ☐ FEMALE

DATE OF BIRTH
EMPLOYEE'S MAILING ADDRESS

EMPLOYEE'S HOME PHONE NUMBER ( )
EMPLOYEE'S HOME ADDRESS (IF DIFFERENT FROM MAILING)

EMPLOYEE JOB INFORMATION

EMPLOYMENT STATUS CODE ☐ FULL-TIME ☐ PART-TIME ☐ OTHER
INJURED WORKER TYPE
REGULAR OCCUPATION

OCCUPATION WHEN INJURED

EMPLOYEE'S WORK SCHEDULE
REGULAR WORK HOURS HOURS/DAY DAYS/WEEK

EMPLOYEE'S WAGE INFORMATION
$_____/HOUR OR $_____/ANNUAL OR $_____/WEEKLY OVERTIME $_____ ADDITIONAL BENEFITS, $_____

DATE OF HIRE OR LENGTH OF EMPLOYMENT

SUPERVISOR'S NAME
SUPERVISOR'S PHONE NUMBER ( )
BEST HOURS TO CONTACT

ACCIDENT INFORMATION

DATE CLAIM REPORTED TO EMPLOYER?
DID EMPLOYEE LOSE ANY TIME FROM WORK? ☐ YES ☐ NO
IS THE EMPLOYEE BACK AT WORK? ☐ YES ☐ NO IF YES, DATE RETURNED TO WORK?

RETURN TO WORK STATUS ☐ LIGHT ☐ MODIFIED ☐ REGULAR
DATE EMPLOYEE LAST WORKED
WAS INJURY FATAL? IF YES, DATE OF DEATH ☐ YES ☐ NO

CAUSE OF ACCIDENT (E.G., SLIP/FALL, LIFTING, CHEMICAL)

EQUIPMENT, MATERIAL OR SUBSTANCE INVOLVED

DO YOU QUESTION THE VALIDITY OF THE CLAIM? ☐ YES ☐ NO

WITNESS INFORMATION/OTHERS INVOLVED
NAME (FIRST, MI, LAST) ADDRESS PHONE NUMBER

CONTINUED ON REVERSE SIDE

INJURY INFORMATION

PART OF BODY INJURED (E.G. HEAD, NECK, ARM, LEG)

NATURE OF INJURY (E.G. FRACTURE, SPRAIN, LACERATION)

PRIOR INJURY OR PRE-EXISTING CONDITION(S) (IF YES, DESCRIBE)

☐ YES ☐ NO

TREATMENT (CHECK ALL THAT APPLY)

☐ FIRST AID – TREATMENT AND DATE OF 1ST TREATMENT

☐ HOSPITAL/CLINIC – NAME, ADDRESS, PHONE NUMBER, PHYSICIAN NAME, TREATMENT, DATE OF 1ST TREATMENT, LENGTH OF STAY, AMBULANCE USED?

WAS EMPLOYEE TREATED IN AN EMERGENCY ROOM?
☐ YES ☐ NO

WAS EMPLOYEE HOSPITALIZED OVERNIGHT AS AN INPATIENT?
☐ YES ☐ NO

☐ PHYSICIAN –

SEE WORKERS' COMPENSATION - FIRST REPORT OF INJURY - STATE SPECIFIC QUESTIONS FOR YOUR INDIVIDUAL STATE.

CUSTOMER SPECIFIC INFORMATION

ADDITIONAL COMMENTS & INFORMATION

WORKERS' COMPENSATION – FIRST REPORT OF INJURY – STATE SPECIFIC QUESTIONS

Alabama
Employee's County:
Return to work (Y/N):
At what Occupation:
At what Wage $:
Return to work wage is per (Day, Week or Month):
Employer's ID (U.C. Account) Number:
What Specific Product(s) does the business produce.

Alaska - No Additional State Questions

Arizona
Last Day of Work after injury:
Number of Days per Week Company usually Works:
Department Number:
If Validity of Claim is Doubted, state Reason:
Has injured been employed for more than 12 months (Y/N):
Was employee on overtime when injured (Y/N):

Arkansas - No Additional State Questions

California
State Unemployment Insurance Account Number
Date employee was provided Employee Claim Form:
Has your employee pre-designated a primary treating physician (Y/N):
If Yes, Primary Treating Physician's
First Name: Last Name: Street Address:
City: State: Zip: Phone:
If No, did your employee require medical treatment (Y/N):
If Yes, Treating Physicians
First Name: Last Name: Phone:
If No, and employee requires medical treatment in the future, you can go to our website WWW.MYWCOMPINFO.COM to find a provider in the Medical Provider Network

Colorado
Employer Federal ID Number
Does Employer have a salary continuation program (Y/N)
If "Yes" is this program registered with the state (Y/N)

Connecticut - No Additional State Questions

Delaware
Employer's UC Reporting Number:
Employees County:
Returned to work (Y/N). If Yes, at same wage (Y/N):

District of Columbia
Employer ID Number:
Returned to work (Y/N):
If Yes, at what Time: AM/PM
At what Wage $: Per (Day, Week or Month):
Was injured hired in DC (Y/N):
Was employee in his/her regular occupation when injured (Y/N):
Was injured given Form #7 DCWC (Y/N):
Piece or Time Worker (piece, time or blank):

Florida - No Additional State Questions

Georgia
Wage Rate at time of injury $: Per:
First Date employee failed to work a full day:
Did employee work the next day (Y/N):
Return to work Wage $:
Return to work wage is per (Day, Week or Month):

Hawaii
Was employee furnished meals or lodging (Y/N):

Idaho - No Additional State Questions

Illinois
Has the injured worker signed a medical authorization (Y/N):
If yes, inform them to please fax the signed medical authorization to the med auth customer service specialist at 1-877-786-5567.

Indiana - No Additional State Questions

Iowa - No Additional State Questions

Kansas
SIC Code:
Was worker admitted to hospital (Y/N):
If Yes, Date of Admission:
Was worker treated in emergency room only (Y/N):
Returned to work (Y/N):
If employee has returned to work, was return to light duty (Y/N):
Is further medical aid needed (Y/N):
Is compensation now being paid (Y/N).
If Yes, Date of first Initial Payment:
Fatal (Y/N):
If Yes, Name and Address of Dependents:

Kentucky - No Additional State Questions

Louisiana
Employer's Federal ID Number:
Employer's Unemployment Insurance Reporting Number:
Returned to work (Y/N):
If Yes, at same wage (Y/N):
Last Full Day Paid:
If occupational disease, Date of Initial Diagnosis:
Parish (county) where injury occurred:

Maine
Employer's State Unemployment Insurance Account Number (UIAN)
Federal Employer Insurance Number (FEIN)

Maryland - No Additional State Questions

Massachusetts
Federal ID Number:
Returned to work (Y/N).
Did employee return to his/her regular occupation (Y/N):
Describe nature of business or article manufactured (S=Service, W=Wholesale, R=Retail, M=Manufacturing):
Date Reported as work related:

Michigan
Federal ID Number:

Minnesota
Date employer notified of lost time:
NAICS Code Number:

Mississippi - No Additional State Questions

Missouri - No Additional State Questions

Montana - No Additional State Questions

Nebraska - No Additional State Questions

Nevada
How long employed by you in Nevada Years: Months:
If Validity of Claim is Doubted, state Reason:

New Hampshire
Federal I.D. Number:
Was the employee injured in his/her regular occupation (Y/N):
Was injured hired in New Hampshire (Y/N):
Number of Full-Time Employees:
Number of Part-Time Employees:
If leased or temporary worker, provide the Client's Business Name:
Was accident caused by injured's failure to use safeguards or follow regulations (Y/N).
Probable Length of Disability:
Returned to work (Y/N):
At what Occupation:
Returned at Full Duty:
Returned at Alternative/Light Duty.
Initial treatment ("X" all that apply)
No medical treatment: Care provided by employer only (on-site): Emergency Care: Hospitalized: Outpatient: Clinic:
Office Visit: Other-explain:
Is there a managed care program (Y/N):

WORKERS' COMPENSATION – FIRST REPORT OF INJURY – STATE SPECIFIC QUESTIONS

If Yes, Name of Provider
Is there a written safety program in force (Y/N):
Is there an active safety committee (Y/N)
Employee's Legal First Name (please validate):

New Jersey - No Additional State Questions

New Mexico - No Additional State Questions

New York
Did you provide medical care (Y/N)
If Yes, When:
Returned to work (Y/N)
If Yes, at what Weekly Wage $:
Injured workers Work Week (indicate days regularly worked):
Fatal (Y/N)
If Yes, Name and Address of nearest relative.
Relationship:

North Carolina
Regular Wages per Day $:
Average Weekly Wages with Overtime $
Returned to work (Y/N)
If Yes, at what Time: AM/PM
If Yes, what Date:
Return to work at what Wage $: Per (Day, Week or Month):
Return to work at what Occupation:

North Dakota - No Additional State Questions

Ohio
Time Accident Reported to employer: AM/PM:
Has employee ever filed a previous application for this injury (Y/N):
Has employee filed any other claims with the Bureau or Industrial Commission (Y/N):
If Yes, specify Claim Number and Body Parts.
Employee's County.
Current Employer's Risk Number:

Oklahoma
Was employment agreement made in Oklahoma (Y/N):
SIC Number:
Type of Ownership (P=Private, S=State Government, C=County Government, L=Local Government):

Oregon
Hospitalized overnight as inpatient (if emergency room only, answer N) (Y/N).
Was accident caused by failure of machinery or product (Y/N):
Did someone (not worker) cause accident (Y/N):
Time worker left work AM/PM:

Pennsylvania
Employee's County.
Bureau Code
NAICS Code:
Employer's County:
Are you aware of a 'Panel of Physicians' for your Employer? (Y/N)

Rhode Island
Federal ID Number
First Full Day Lost from work.
Unemployment Insurance Number
State of Hire:
Was this injury previously an "Incident Only" with no medical treatment and no lost time (Y/N)
If Yes, Date Employer first Notified of medical treatment or lost time
Category of Injury or Illness ("X" all that apply)
Injury: Illness: Occupational Disease. Repetitive Trauma. Occupational Hearing Loss: Unknown:

South Carolina - No Additional State Questions

South Dakota
Federal ID Number:
Number of employees.
Body Part Injured Code (2 digits)
Cause of Injury Code (2 digits).
Nature of Injury Code (2 digits):
Was employee hired for temporary employment (Y/N)
Carrier Code

Tennessee - No Additional State Questions

Texas - No Additional State Questions

Utah - No Additional State Questions

Vermont
Federal ID Number.
Was employee hired in Vermont (Y/N):
Does the employer regularly employ 10 or more employees (Y/N):
Returned to work (Y/N): If Yes, at what Weekly Wage $
Was injured paid in full for the date disability began (Y/N):
Was employee injured at his/her regular occupation (Y/N)
Fatal (Y/N)
If Yes, Name, Address and Relationship of Nearest Relative
Last Date Paid in Full:

Virginia
Returned to work (Y/N): If Yes, at what Wage $
Federal Tax ID Number

Washington - No Additional State Questions

West Virginia
Has the employee been given "The Employees and Physicians Report of Injury Form" (Y/N)

Wisconsin - No Additional State Questions

Wyoming - No Additional State Questions

U.S. Longshoreman (USDOL) - No Additional State Questions

TRAVELERS

WORKERS COMPENSATION TELEPHONE REPORTING

Dear Employer,

We are pleased to offer you a toll-free telephone reporting service to report employee injuries. This service has been designed to save you time, reduce paperwork, and reduce the cost of worker's compensation insurance.

The rising cost of workers compensation insurance is of concern to you and other employers in your state, as it is to Travelers. Travelers has made this service available so that we can better control claim costs and reduce the ever growing costs of the workers compensation system.

The number is 1-800-832-7839

Studies have shown that injured workers reassured that their medical and lost time costs will be covered are less likely to seek assistance from outside of the system. This reduces costs while helping return Workers Compensation to its original purpose as a direct delivery system for injured workers. Additionally, employer involvement and concern for their injured employee has accelerated the employee's return to work, reducing costs even further.

We have taken this step with our customers serviced by the Travelers in your state to demonstrate our continued commitment to provide the highest level of service to all of our customers.

Please review the enclosed material. You will find that it is easy to follow and use. Your producer has also received a copy of this information and may wish to advise you further about this service and how it can have a positive effect on the cost of workers compensation insurance.

If you would like more information about this program or any other services available from The Travelers please contact our Service Center.

Sincerely,

The Travelers

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WORKERS' COMPENSATION
TELEPHONE REPORTING
1-800-832-7839

TO REPORT A WORKERS' COMPENSATION CLAIM

When an employee is injured, the most important thing is to secure appropriate medical treatment. Once this has been done, the claim should be called into The Travelers.

Suggested Steps:

1. Gather the facts.

   Use the GUIDE FOR REPORTING WORKERS' COMPENSATION CLAIMS as a reference. It is not necessary to write answers to questions you know, it is a tool to help reduce the amount of time you are on the telephone.

   Remember, the objective is to report the claim quickly. We need the employee's name, social security number and a description of the accident. Try to gather as much information as possible, but don't worry if you do not have the answers to each and every question.

2. Call the Customer Service Unit.

   We have a single telephone number and the call will automatically be routed to the proper regional Customer Service Unit. You will be greeted on the telephone by a Customer Service Representative, who will complete the state specific notice of injury on the system by asking you the necessary questions. The order of the questions will be the same every time you call.

   The questions are grouped into three sections:

   - General Questions

     This section contains questions specific to you, your employee and the accident. Once you have reported a claim, the system will prefill your employer specific information, such as your policy number on all future claims.

   - State Specific Questions

     If the jurisdiction requires data not covered in the general section, it will be covered here.

   - Additional Comments and Information

     If you would like to provide additional information not covered elsewhere, the Customer Service Representative will be able to record this in a free form area.

3. Let Your Employee Know.

   Before you hang up, the Customer Service Representative will give you a claim number.

   Referencing the claim number will help expedite the handling of the rest of the claim. Please include the claim number with all future correspondence, such as wage statements or medical bills. Please be sure to give this number to your employee.

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ATTENTION

NOTICE TO POLICYHOLDERS

IF YOU HAVE EMPLOYEES WHO TRAVEL OR WORK OUT OF STATE, YOU MAY NEED ADDITIONAL WORKERS' COMPENSATION INSURANCE. CONSULT YOUR INSURANCE ADVISOR OR CARRIER PRIOR TO COMMENCEMENT OF OPERATIONS IN ANY STATE NOT LISTED ON YOUR POLICY.

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TRAVELERS

PRIVACY NOTICE

THE TRAVELERS INSURANCE COMPANIES

PRIVACY POLICY

Thank you for selecting THE TRAVELERS INSURANCE COMPANIES as your workers compensation insurer. At THE TRAVELERS INSURANCE COMPANIES a subsidiary of Travelers, we recognize that privacy is important to you. That is why we are committed to protecting your privacy through the adoption of the following privacy principles:

Collection Of Information

We collect, retain, and use information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, only where we believe that it will help or is necessary to provide you products and services or otherwise conduct our business. We collect nonpublic personal financial information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, from the following sources:

- information we receive from you or through your agent or broker on applications or other forms;
- information we receive from or about you in the process of adjusting claims;
- information about your other transactions, including risk control and other consulting services, with us, our affiliates or other third parties;
- information about your coverages and loss activity with other carriers; and
- information we receive from a consumer reporting agency.

Such information includes identifying information such as policyholder, participant, beneficiary or claimant name, address, and social security number; financial information such as income, payment history, or credit history; and, under certain circumstances, health information such as information about an illness, disability, or injury. It could also include information on claims with other insurance companies and us and the condition and maintenance of your property.

Disclosure Of Information

We usually do not disclose nonpublic personal information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, without your consent. However, in some circumstances we may disclose information to others without your prior authorization. The most common disclosures are to the following persons:

- our affiliated property and casualty insurance companies;
- state insurance departments, for their regulation of our business;
- other government authorities;
- our agents and brokers as necessary to conduct our business;
- organizations that perform underwriting and claims investigations;
- another insurance company to which you have applied for a policy or submitted a claim;
- insurance support agencies, law enforcement agencies and our reinsurers; and
- any other third party, as permitted or required by law.

Most importantly, THE TRAVELERS INSURANCE COMPANIES does not and will not disclose or sell nonpublic personal information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, to anyone for marketing purposes.

Confidentiality And Security

We restrict access to nonpublic personal information about you, or about participants, beneficiaries or claimants under your workers compensation coverage, to those who need it to serve your insurance needs and to maintain and improve customer service. We maintain physical, electronic, and procedural safeguards that comply with federal and state laws and regulations to guard your nonpublic personal information.

Disclosure and Protection of Former Customers' Information

We may disclose all the personal information we have collected, as described above. However, even if you no longer have a customer relationship with us, we will continue to follow our privacy policies and practices to protect your information.

Changes In Privacy Policy

We may choose to modify our policy regarding the treatment of personal information at any time. Before we do so, we will notify you and provide an updated privacy notice.

IMPORTANT NOTICE – INDEPENDENT AGENT AND BROKER COMPENSATION

NO COVERAGE IS PROVIDED BY THIS NOTICE. THIS NOTICE DOES NOT AMEND ANY PROVISION OF YOUR POLICY. YOU SHOULD REVIEW YOUR ENTIRE POLICY CAREFULLY FOR COMPLETE INFORMATION ON THE COVERAGES PROVIDED AND TO DETERMINE YOUR RIGHTS AND DUTIES UNDER YOUR POLICY. PLEASE CONTACT YOUR AGENT OR BROKER IF YOU HAVE ANY QUESTIONS ABOUT THIS NOTICE OR ITS CONTENTS. IF THERE IS ANY CONFLICT BETWEEN YOUR POLICY AND THIS NOTICE, THE PROVISIONS OF YOUR POLICY PREVAIL.

For information about how Travelers compensates independent agents and brokers, please visit www.travelers.com, call our toll-free telephone number 1-866-904-8348, or request a written copy from Marketing at One Tower Square, 2GSA, Hartford, CT 06183.

(7PJUB-2E24569-A-14)

APPLICATION FOR DRUG AND ALCOHOL FREE WORKPLACE PREMIUM CREDIT PROGRAM

Name of Employer: CEDENO RAMIREZ, FRANCISCO DBA CEDENO ROOFING & WOODWORKING

Date Program Implemented: _____

This form must be completed by you and returned to your carrier with a copy of applicable documentation as proof of compliance before the premium credit of five percent (5%) can be established and processed. *A program must be certified during each year the employer receives credit.* Failure to do so will remove you from eligibility for this credit.

The following are the four (4) minimum requirements necessary for a qualified employer workplace program. Please check the items below that apply.

☐ 1) **Substance Abuse Policy Statement:**
Any policy must be designed to help employees who need substance abuse assistance while, at the same time, sending a clear message that the abuse of drugs and alcohol is not compatible with employment in that employer's workplace. The policy statement must evidence both the employer's respect for its employees and the employer's need to maintain a safe, productive, substance-abuse-free environment.

☐ 2) **Employee Notification:**
In order to protect the individual rights of each employee and to begin the employee education process necessary for a well-defined, well-managed workplace drug and alcohol abuse prevention program, each existing employee and each new employee hired after program implementation must be given a clear, concise, readable notice of the program, the program's requirements, the policy statement, and the employer's expectations under the program,. Notification should be and should remain, posted in employee common areas. In addition, each existing employee and each new employee must be given, by mail or by in-person delivery, a copy of the notice. Delivery may be accomplished by inclusion of the notice within the employee's paycheck package or any similarly important-to-the employee correspondence or benefits delivery.

☐ 3) **Testing Program:**
The testing procedure must include a provision for random sampling of all persons who receive wages and compensation in any form from the employer and must provide for a second test to be administered within thirty minutes of the administration of the first test. Positive test results must be provided in writing to the employee within twenty-four hours of the time the employer receives the test results. Each employer must keep records of each test for up to one year.

☐ 4) **Test Results Confidentially Protocols:**
Test results information, interviews, reports, statements, and memorandums received by the employer must be considered confidential and may not be used, received, or discovered in civil, criminal, or administrative proceedings. The burden to protect against unauthorized release is placed not only upon the employer and any laboratory, medical review officer, or rehabilitation program or their agents, but also upon the underwriting insurer. Employers, laboratories, medical review officers, insurers, drug or alcohol rehabilitation programs, and employee drug prevention programs, and their agents who receive or have access to information concerning test results shall keep all information confidential. Release of such information under any other circumstance shall be solely pursuant to a written consent form signed voluntarily by the employee tested or his designee unless the release is completed through disclosure by an agency of the State in a civil or administrative proceeding, order of a court of competent jurisdiction, or determination of a professional or occupational licensing board in a related disciplinary proceeding. The consent form must contain at a minimum:

(1) the name of the person who is authorized to obtain the information;
(2) the purpose of the disclosure;
(3) the precise information to be disclosed;
(4) the duration of the consent; and
(5) the signature of a person authorizing release of the information.

Information on test results shall not be released for or used or admissible in any criminal proceeding against the employee.

I certify that the above information is accurate and that I may be subject to an additional premium charge if it is determined that there is any misrepresentation of the established drug and alcohol free workplace program criteria. This is a true and factual depiction of my current program.

Employer Name	Date	Officer/Owner Signature*
		Title
Notary Public's Signature	Date	Exp. of Commission

*Application must be signed by an officer or owner

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TRAVELERS

IMPORTANT NOTICE

Dear Producer,

Travelers has a toll-free telephone reporting system for workers compensation claims.

The number is 1-800-832-7839.

Telephone reporting is a valuable aid benefiting all parties. It reduces paper-work and claims handling time. Most importantly, it allows Travelers to immediately take charge of the claim with our managed care program. Early involvement by the employer and a Travelers claims case manager, will serve to speed an injured worker's return to work and lower overall claim costs.

Your assistance in advising your insured about the value of this service in reducing claim costs will help Travelers form the essential coalition of employer, producer and servicing company.

If you would like more information about this program or any other services available from The Travelers please contact our Service Center.

Travelers is committed to providing the highest quality of service to their customers and appreciates your cooperation in these efforts.

Sincerely,

The Travelers

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STATE WCIP COMMISSION SCALES

The Residual Market Workers Compensation Insurance Plans (WCIP) allow licensed producers to receive a producer fee for services provided to the employer. The producer fee is calculated using a graduated producer fee schedule that is filed by the Plan Administrator with the state regulatory authorities. The payment of producer fees varies by state. Producer feeds are typically based on the state standard premium charged and collected or total premium charged and collected.

State	Residual Market Commission Scale			
Alabama	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Alaska *	First $1,000 @ 8%,	Next $9,000 @ 5%,	Next $90,000 @ 3%,	Over $100,000 @ 1.5%
Arizona	Flat 5%			
Arkansas	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Connecticut	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Delaware	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
District of Columbia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Florida (FWCJUA)	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Georgia *	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Idaho	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Illinois *	First $1,000 @ 8%,	Next $4,000 @ 4%,	Next $95,000 @ 2%,	Over $100,000 @ 1%
Indiana	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Iowa	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Kansas	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Massachusetts	First $1,000 @ 9%,	Next $4,000 @ 5%,	Next $95,000 @ 4%,	Over $100,000 @ 3%
Michigan	First $5,000 @ 5%,	Next $95,000 @ 4%,	Next $400,000 @ 3%,	Over $500,000 @ 2%
Missouri	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Nebraska	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Nevada	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
New Hampshire	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
New Jersey	First $1,000 @ 8%,	Next $4,000 @ 6%,	Next $95,000 @ 4%,	Over $100,000 @ 2%
North Carolina *	Flat 5%			
Oregon	First $1,000 @ 5%,	Next $4,000 @ 3%,	Next $95,000 @ 2%,	Over $100,000 @ 1%
South Carolina	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
South Dakota	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Tennessee *	Flat 5%			
Vermont	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Virginia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
West Virginia	First $1,000 @ 8%,	Next $4,000 @ 5%,	Next $95,000 @ 3%,	Over $100,000 @ 2%
Wisconsin *	First $10,000 @ 4%,	Over $10,000 @ 1%		

** Total Premium Charged and Collected*

NOTE: All commissions are calculated and paid based on state standard premium except where indicated. State Standard Premium generally excludes the impact of Premium Discount, Expense Constant, Terrorism, Catastrophe (other than certified acts of terrorism), and taxes and assessments in the calculation.

Total Premium Charged and Collected generally includes the impact of Premium Discount, Expense Constant, Terrorism, and Catastrophe (other than certified acts of terrorism) in the calculation.

Refer to the individual state Workers' Compensation Insurance Plan and the state's algorithm for exact definitions.

PRODUCER

IMPORTANT NOTICE FOR RESIDUAL MARKET PRODUCERS

Dear Producer,

Upon receipt of this and all future policies, you will no longer be receiving a separate policyholder copy of the policy paper. Instead, all policy paper is now being direct mailed to the policyholders. This change will result in reduced mailing expenses and more timely and efficient distribution of policy documents.

Thank you!

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SAFETY SERVICES

Notice to policy recipient: If you are not the person directly responsible for the accident prevention activities for your company, please direct this Safety Services notice to the person that is directly responsible for them.

SAFETY IS OUR CONCERN

Thank you for purchasing your insurance from one of the writing companies owned or managed by The Travelers Companies, Inc. We appreciate your business and welcome the opportunity to be of service.

An important part of that service concerns safety and accident prevention. Travelers Risk Control department has the experience, resources and capabilities to provide a range of safety services, including site surveys, phone consultations, as well as provide access to numerous safety-related materials.

We have experience in a variety of industries, some of which include manufacturing, wholesale and retail businesses, service organizations, technology-related business, oil and gas-based business, and the public sector.

Following are some examples of available safety services:

Accident Prevention – Our staff can help you identify present and potential hazards in your operations, premises and equipment, and recommend measures for reducing or eliminating these hazards.

Analysis of Accident Causes – Although you investigate and keep records of accidents, we are available to assist if needed.

Safety Consultations – Our Consultants can help you with special problems such as ergonomics and human factors.

Industrial Hygiene/Health Services – We have the facilities and resources to answer your questions concerning job related industrial hygiene/health issues and to measure exposure to industrial hygiene hazards.

Safety Literature and Digital Media – We can provide you with top-notch safety-related literature, CDs, DVDs, and videos to assist in your loss control efforts. Also, we can direct you to several vendors who are able to provide additional safety materials, including brochures, pamphlets and digital media.

Safety Training – We offer face-to-face classroom courses, as well as distance learning programs that explore the risks our policyholders face and ways for them to control losses.

Return-To-Work Coordination – We can assist you with several aspects of the post injury management process.

Internet Website – Visit our Risk Control website for access to our safety newsletters and other safety literature at: http://www.travelers.com/riskcontrol

This website also has links to other safety-related Internet sites.

Please note: For ALL loss control assistance requests, please contact your local office directly, which is listed on one of the following pages.

These services are available upon request. See the remainder of this document for the Travelers' Risk Control office nearest you. These phone numbers should not be used for questions regarding your policy or claims.

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SAFETY IS YOUR CONCERN

U.S. employers spend billions of dollars each year on the direct and indirect costs of work-related accidents. Dollar figures can't begin to reflect the pain and suffering of an injured worker and his or her family. But they do give some indication of the multiple consequences of a job-related accident... loss of time, interrupted production, damaged materials and equipment, the expense of retraining or replacing an injured worker, possible legal action from government regulatory agencies, and increased insurance costs.

It makes good sense for both employers and their employees to actively participate in a sound accident prevention program. The success of such a program depends to a large extent on your commitment to safety procedures and accident prevention techniques. Safety is a management concern. Maybe we can help.

You may want to consider the following "Safety Checkpoints" as you evaluate your organization's safety activities:

SELF-INSPECTION PROGRAM:

- Do you conduct periodic surveys of premises?... equipment?... operations?

SELF-INSPECTION PROGRAM (continued):

- Do you analyze each job to find inherent hazards?
- If you discover hazards, do you follow up with immediate corrective action?
- Do you monitor such action to make sure it is implemented and effective?

ACCIDENT INVESTIGATION:

- Do you investigate each accident?...determine the cause?
- Do you take immediate steps to prevent a recurrence?
- Do you keep records of accident investigations and follow-up measures?
- Do you complete accident statistics and analyze trends?

EDUCATION AND TRAINING:

- Do you take the time to train each of your employees to perform tasks safely?
- Do more-experienced employees receive training to correct bad habits that have developed over time?
- Do all employees understand that safety is an important part of their jobs?

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Please call these numbers
FOR SAFETY SERVICES ONLY
For all other inquiries please contact your agent, underwriter or claim representative

ALABAMA
Birmingham
3000 Riverchase Galleria
Ste. 600
Birmingham, AL 35244
(678) 317-7708
Claims: 1-800-238-6214

ALASKA
Portland, OR
4000 SW Kruse Place, Suite 100
Lake Oswego, OR 97035
(503) 534-4276

ARIZONA
Phoenix
2401 W Peoria Ave., Suite 130
Phoenix, AZ 85029
(720) 200-8355

ARKANSAS
Richardson, TX
1301 E. Collins Blvd
Richardson, TX 75081
(214) 570-6676

CALIFORNIA
Diamond Bar
21688 Gateway Center Drive
P.O. Box 6512
Diamond Bar, CA 91765-6512
Risk Control: (714) 620-0682
Claims: (909) 612-3000

CALIFORNIA
Glendale
700 N. Central Avenue, 4th Floor
P.O. Box 1840
Glendale, CA 91209
Risk Control: (714) 620-0682
Claims: (909) 612-3000

CALIFORNIA
Los Angeles
888 South Figueroa St., Ste. 500
Los Angeles, CA 90017
(714) 620-0682
Risk Control: (714) 620-0682
Claims: (909) 612-3000

CALIFORNIA
Sacramento
11070 White Rock Road, Suite 130
Rancho Cordova, CA 95670
Risk Control: (916) 852-5245
Claims: (800) 727-3995

CALIFORNIA
San Diego
9325 Sky Park Court, Ste. 220
San Diego, CA 92123
(714) 612-0682

CALIFORNIA
Walnut Creek
225 Lennon Lane, Ste. 105
P.O. Box 8090
Walnut Creek, CA 94596-8090
Risk Control: (925) 945-4171
Claims: (800) 842-7354

COLORADO
Denver
6060 S. Willow Dr. #300
Greenwood Village, CO 80111
(720) 200-8355
Claims: 720-200-8100

CONNECTICUT
Hartford
300 Windsor Street
Hartford, CT 06120
(860) 954-3741
Claims: (860) 954-5190

DELAWARE
Washington, DC
10 Sentry Parkway, Suite 300
Blue Bell, PA 19422
(215) 274-1610
Claims: 1-800-368-3562

DISTRICT OF COLUMBIA
Washington, DC
14200 Park Meadow Dr.
Chantilly, VA 20151
(571) 267-6232
Claims: 1-800-368-3562

FLORIDA
Orlando
2420 Lakemont Dr
Orlando, FL 32814
(407) 388-3307
Claims: 407-388-2400

GEORGIA
Atlanta
1000 Windward Concourse
Alpharetta, GA 30005
(678) 317-7708
Claims: 800-238-6214

HAWAII
Orange, CA
333 City Blvd. W
Suite 1100
Orange, CA 92868
(714) 620-0682

IDAHO
Portland, OR
4000 SW Kruse Place, Suite 100
Lake Oswego, OR 97035
(503) 534-4276

ILLINOIS
Chicago
200 North LaSalle Street
Suite 2200
Chicago, IL 60601
(630) 961-6074
Claims: 800-842-6172

ILLINOIS
Naperville
215 Shuman Boulevard
P.O. Box 3208
Naperville, IL 60566
(630) 961-6074
Claims: 800-842-6172

INDIANA
Indianapolis
Suite 300
6081 East 82nd Street
Indianapolis, IN 46250
(317) 845-1479
Claims: 800-238-6210

IOWA
Des Moines
7101 Vista Dr.
West Des Moines, IA 50266-9313
(651) 310-4422
Claims: 800-255-5072

KANSAS
Kansas City
7465 West 132nd
Overland Park, KS 66213
(913) 685-5109

KENTUCKY
Louisville
Suite 150
303 N Hurstbourne Pkwy
Louisville, KY 40222
(502) 429-7390
Claims: 800-238-6210

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009498

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LOUISIANA
New Orleans
3838 N Causeway, Suite 2700
Metairie, LA 70002
P O Box 61479
New Orleans, LA 70161-1479
(504) 832-7562
Claims 800-842-2556

MAINE
Portland, ME
207 Larrabee Road, Suite 3
Westbrook, ME 04092
(207) 857-2021

MARYLAND
Washington, DC
14200 Park Meadow Dr
Chantilly, VA 20151
(571) 287-6232
Claims 1-800-368-3562

MASSACHUSETTS
Boston
100 Summer Street, Suite 201A
Boston, MA 02110
(781) 817-8370
Claims 800-832-7839

MASSACHUSETTS
Hudson
1 Cabot Road
Suite 250
Hudson, MA 01749
(781) 817-8370
Claims 800-832-7839

MASSACHUSETTS
Braintree
350 Granite Street
Suite 1201
Braintree, MA 02184
(781) 817-8370
Claims 800-832-7839

MICHIGAN
Grand Rapids
3777 Sparks Ave. SE, Ste 200
P.O Box 3010
Grand Rapids, MI 49501-0323
(248) 312-7301
Claims: 800-238-6210

MICHIGAN
Troy
1301 W. Long Lake Rd., Ste. 300
Troy, MI 48098
(248) 312-7301
Claims: 800-238-6210

MINNESOTA
St. Paul
385 Washington St., MC 104P
St. Paul, MN 55102
(651) 310-4422
Claims: 800-842-3073

MISSISSIPPI
Jackson
1080 River Oaks Dr
Ste B-200
Flowood, MS 39232
(601) 936-8212
Claims: 1-800-342-4064

MISSOURI
Maryland Heights
940 West Port Plaza, Suite 450
Maryland Heights, MO 63146
(913) 685-5109
Claims: 800-842-9621

Kansas City
7465 West 132nd
Overland Park, KS 66213
(913) 685-5109
Claims: 800-255-5072

Missouri Workers'
Compensation Plan (MWCP)
1000 Walnut Street
Kansas City, MO 64199
(816) 391-1123

MONTANA
Portland, OR
4000 SW Kruse Place, Suite 100
Lake Oswego, OR 97035
(503) 534-4276

NEBRASKA
Omaha
11516 Miracle Hills Dr., St. 400
Omaha, NE 68154
(651) 310-4422
Claims: 800-255-5072

NEVADA
Las Vegas
1850 E Flamingo, Suite 202
Las Vegas, NV 89119
(702) 669-4746
Claims: 702-479-4200

NEW HAMPSHIRE
Portland, ME
207 Larrabee Road, Suite 3
Westbrook, ME 04092
(207) 857-2021

NEW JERSEY
Morristown
445 South Street
Morristown, NJ 07960
(973) 631-7015
Claims: 1-800-842-2475

NEW JERSEY
Mariton
Lake Center Exec Park Building 30
Suite 110
Mariton, NJ 08053
(856) 703-2323
Claims: 800-842-2475

NEW MEXICO
Phoenix
2401 W Peoria Ave , Suite 130
Phoenix, AZ 85029
(720) 200-8355
Claims: 602-861-8600

NEW YORK
Albany
900 Watervliet-Shaker Road
Albany, NY 12205
(315) 424-7231
Claims: 800-842-2475

NEW YORK
Buffalo
60 Lakefront Blvd.
P.O. Box 242
Buffalo, NY 14240-0242
(315) 424-7231
Claims: 800-842-2475

NEW YORK
Jericho-Long Island
Two Jericho Plaza
Jericho, NY 11753
(516) 933-3932
Claims: 800-842-2475

NEW YORK
New York
485 Lexington Ave.
New York, NY 10017-2630
(516) 933-3932
Claims: 1-800-842-2475

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NEW YORK
Rochester
75 Town Centre Drive
P.O. Box 23235
Rochester, NY 14692-3235
(315) 424-7231
Claims: 1-800-842-2475

NEW YORK
Syracuse
440 South Warren Street
P.O. Box 4963
Syracuse, NY 13221-4963
(315) 424-7231
Claims: 800-842-2475

NORTH CAROLINA
Charlotte
11440 Carmel Commons Blvd.
P.O. Box 473500
Charlotte, NC 28247-3500
(704) 540-3438
Claims: (704) 544-3500

NORTH CAROLINA
Raleigh
4504 Emperor Blvd.
Durham, NC 27703
(919) 474-4811
Claims: (704) 544-3500

NORTH DAKOTA
St. Paul, MN
385 Washington St., MC 104P
St. Paul, MN 55102
(651) 310-4422
Claims: 800-842-3073

OHIO
Cincinnati
895 Central Ave., Ste. 800
Cincinnati, OH 45202
(317) 845-1479
Claims: 800-238-6210

OHIO
Cleveland
Skylight Office Tower
1660 W. 2nd St., Ste. 500
Cleveland, OH 44113-1454
(317) 845-1479
Claims: 800-238-6210

OKLAHOMA
Tulsa
9820 East 41st St., Suite 401
P.O Box 3510
Tulsa, OK 74101
(918) 624-2730

OREGON
Portland
4000 SW Kruse Place, Suite 100
Lake Oswego, OR 97035
(503) 534-4276
Claims: 800-698-6883

PENNSYLVANIA
Philadelphia
10 Sentry Parkway, Suite 300
Blue Bell, PA 19422
(215) 274-1610
Claims: 800-832-0606

PENNSYLVANIA
Pittsburgh
800 Two Chatham Center
Pittsburgh, PA 15219-2505
(412) 338-3082
Claims: (412) 338-3000

PENNSYLVANIA
Reading
1105 Berkshire Blvd.
P.O. Box 13426
Wyomissing, PA 19612-3426
(215) 274-1610
Claims: 800-832-0606

RHODE ISLAND
Braintree
350 Granite Street
Suite 1201
Braintree, MA 02184
(781) 817-8370
Claims: 800-832-7839

SOUTH CAROLINA
Charlotte
11440 Carmel Commons Blvd
P.O. Box 473500
Charlotte, NC 28247-3500
(704) 540-3438
Claims: 704-544-3500

SOUTH DAKOTA
St. Paul, MN
385 Washington St.
St. Paul, MN 55102
(651) 310-4422
Claims: 800-842-3073

TENNESSEE
Franklin
6640 Carothers Pkwy, Suite 300
Franklin, TN 37067
(615) 660-6036
Claims: (615) 660-6000

TEXAS
Dallas
1301 E Collins Blvd., Suite 300
Richardson, TX 75081
(214) 570-6575
Claims: 214-570-6000

TEXAS
Houston
4650 Westway Park Blvd., Suite 350
Houston, TX 77041
(281) 606-8534
Claims: 800-235-3610

UTAH
Denver, CO
6060 S. Willow Drive #300
Greenwood Village, CO 80111
(720) 200-8306
Claims. 800-453-3025

VERMONT
Hartford, CT
300 Windsor Street
Hartford, CT 06120
(860) 954-5190

VIRGINIA
Richmond
300 Arboretum Place
P.O. Box 26426
Richmond, VA 23260-6426
(804) 330-6063
Claims: (804) 330-6000

Washington, DC
14200 Park Meadow Dr.
Chantilly, VA 20151
(571) 287-6232
Claims: 800-368-3562

WASHINGTON
Seattle
1501 4th Avenue, Suite 400
Seattle, WA 98101
(206) 464-3463

WEST VIRGINIA
Pittsburgh, PA
800 Two Chatham Center
Pittsburgh, PA 15219-2502
(412) 338-3082
Claims: (443) 353-1000

WISCONSIN
Milwaukee
13935 Bishops Drive, Suite 200
Brookfield, WI 53005
(262) 825-9203
Claims: 800-842-6172

WYOMING
Denver, CO
6060 S. Willow Drive #300
Greenwood Village, CO 80111
(720) 200-8306

WUNT3B13

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009500

TRAVELERS

TRAVELERS - RMD
P.O. BOX 3556
ORLANDO FL 32802-3556

Date: 062714
Policy No:
(7PJUB-2E24569-A-14)
Effective Date: 060214

CEDENO RAMIREZ, FRANCISCO DBA
CEDENO ROOFING & WOODWORKING
90 DILLON RD APT D1
HILTON HEAD ISLAND SC 29926-3792

Dear Insured:

Welcome to the Residual Markets Division. We have received your application and premium. Your policy will be issued shortly. Please note that your binder is proof of coverage until cancelled or the policy is issued. In the meantime, should you find it necessary to file a claim, request a certificate, or communicate with us, please note the following:

For Claims Reporting:
1-800-832-7839

For Policy Services:
800-443-4404

For a certificate of insurance:
Fax a written request to:
877-634-3710

TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA
TRAVELERS - RMD
P.O. BOX 3556
ORLANDO FL 32802-3556

We would like to share with you information that directly impacts the premium you pay and may also impact the price you charge your clients. It is important for you to have a good understanding of your insurance costs when pricing your services to current and prospective clients. In an effort to avoid large additional premiums at the time of final audit, our endeavor is to provide you with a premium estimate that best reflects your exposure. The following information will be important in this process:

Classification and Payroll

Your employees will be classified based on your clients' operations and not on the specific duties of your employees. However, if their duties are strictly clerical, outside sales or driving, this rule will not apply. It will be important for you to maintain records that include a description of each client's operations and a list of the employees working for each client including the duties and associated payroll of all employees. We may request information from you during the policy period in order to verify classification and reasonable payroll estimates. This information will also be requested at the time of your final audit. An audit representative will contact you within the next sixty days regarding your preliminary audit.

Claims

Workers Compensation claims should be reported through our claims reporting center at 1-800-832-7839. Please have your policy number available when reporting a claim. Remember, certain states have specific time frames in which an employer must report a claim to its Workers Compensation Insurance carrier.

Loss Prevention

In an effort to promote occupational safety, we encourage you to become familiar with your clients' operations to ensure that your employees are being provided with a safe work environment. Please note, today's Workers' Compensation loss experience directly impacts your future premiums.

Please keep this information available. Reference the above policy number on any correspondence and have it available when contacting us or submitting correspondence.

It is our pleasure to work with you. If we can be of service, please call.

Sincerely,
Residual Markets Division

cc: P C AND L AGENCY INC
PO BOX 80607

CHARLESTON SC 294160607

WUNM1E08

009501

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
6/2/2014										
Center: Customer Name: Francisco Cedeno Ramirez										
Binder	6/2/2014	SANDY	TBD-GL		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	RWL	05/30/2014	6/2/2014 10:03:50AM
Type of Bus: Commercial Lines										
Description: 2014-2015 GL Binder										
6/3/2014										
Center: Customer Name: Francisco Cedeno Ramirez										
Policy Received	6/3/2014	SRF	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	6/3/2014 1:29:20PM
Type of Bus: Commercial Lines										
Description: Recd new policy, verified correct, mailed to insd.										
Premium Finance	6/3/2014	SRF	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	6/3/2014 1:35:14PM
Type of Bus: Commercial Lines										
Description: Recd the PAC notice of acceptance. Acct #: 566987 Also recd the letter changing from Island Prm.										
6/4/2014										
Center: Customer Name: Francisco Cedeno Ramirez										
Rewrite	6/4/2014	SRF	TBD-WC		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	6/4/2014 8:38:26AM
Type of Bus: Commercial Lines										
Description: Rewrite policy set up per app recd.										
6/5/2014										
Center: Customer Name: Francisco Cedeno Ramirez										
Binder	6/5/2014	BLP	39-10804-14154-125-028		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	6/5/2014 1:42:14PM
Type of Bus: Commercial Lines										
Description: Received the WC binder										
E-Forms Email	6/5/2014	BLP								6/5/2014 2:11:55PM
Description: e-Form emailed to mailto:[redacted] Pana Roofing Company, [redacted] Hilton Head, SC, 29926, Method of Distribution: Email										

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
E-Forms Email	6/5/2014	BLP								6/5/2014 2:40:20PM

Description: e-Form Emailed:
Subject: Cedeno Roofing Certificate
To: [redacted]
Advar Roofing, [redacted] Hilton Head, SC, 29928, Method of Distribution: Email

E-Forms Print/Fax	6/5/2014	BLP	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	6/5/2014 2:40:52PM

Type of Bus: Commercial Lines
Description: e-Form Printed/Faxed:
Advar Roofing, [redacted] Hilton Head, SC, 29928, Method of Distribution: Email

6/6/2014
Center: Customer Name: Francisco Cedeno Ramirez

Certificate	6/6/2014	SRF	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	6/6/2014 3:56:15PM

Type of Bus: Commercial Lines
Description: Cert emailed to Isabelle for:
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Print/Mail

7/22/2014
Center: Customer Name: Francisco Cedeno Ramirez

Journal Entry	7/22/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	7/22/2014 11:57:52AM

Type of Bus: Commercial Lines
Description: Work Comp Welcome Letter

E-Mail Out	7/22/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	7/22/2014 12:02:02PM

Type of Bus: Commercial Lines
Description: emailed the PAC to the WC carrier.
To: [redacted]
Subject: Francisco Cedeno Ramirez 7PJUB-2E24569-A-14

8/4/2014
Center: Customer Name: Francisco Cedeno Ramirez

Activity List
6/1/2014 to 4/22/2016

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Certificate	8/4/2014	SRF	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	8/4/2014 10:33:13AM

Type of Bus: Commercial Lines
Description: Cert emailed to Isabelle for:
On Top Roofing, [redacted] Bluffton, SC, 29910, Method of Distribution: Email

8/20/2014
Center: Customer Name: Francisco Cedeno Ramirez

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Telephone Out	8/20/2014	ISABEL	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	8/20/2014 1:02:03PM

Type of Bus: Commercial Lines
Description: Faxed the information to Travelers, they was asking if he has any employee or subcontractors.

8/22/2014
Center: Customer Name: Francisco Cedeno Ramirez

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
E-Mail Out	8/22/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	8/22/2014 10:15:06AM

Type of Bus: Commercial Lines
Description: Eric w/ carrier called to state that the fax did not come through all the way. He asked that I email it to them.

To: [redacted]
Subject: Francisco Cedeno Ramirez 2e24569-A

8/27/2014
Center: Customer Name: Francisco Cedeno Ramirez

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Telephone Out	8/27/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	8/27/2014 3:39:05PM

Type of Bus: Commercial Lines
Description: Called & left message for Eric X3883107 again to call me concerning the cancellation eff 09/15/14. I need to know if it is being reinstated or if there are still outstanding issues.

9/5/2014
Center: Customer Name: Francisco Cedeno Ramirez

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Telephone Out	9/5/2014	ISABEL	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	9/5/2014 8:39:26AM

Type of Bus: Commercial Lines
Description: Called Travelers and spoked with Kerry, the policy was reinstate on 09/03.

9/8/2014

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Center: Customer Name: Francisco Cedeno Ramirez										
Policy Change Received	9/8/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	PCH	06/02/2014	9/8/2014 12:58:26PM

Type of Bus: Commercial Lines
Description: Add PAC -- recd.

9/9/2014

Center: Customer Name: Francisco Cedeno Ramirez										
Policy Received	9/9/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	REW	06/02/2014	9/9/2014 10:28:22AM

Type of Bus: Commercial Lines
Description: Rewrite policy recd. verified correct.

9/25/2014

Center: Customer Name: Francisco Cedeno Ramirez										
Certificate	9/25/2014	SRF	AGL0013892-00		Burns & Wilcox - Moreh	5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	9/25/2014 9:47:46AM

Type of Bus: Commercial Lines
Description: Cert Faxed:
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Print/Mail

9/26/2014

Center: Customer Name: Francisco Cedeno Ramirez										
Reinstatement	9/26/2014	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	PCH	06/02/2014	9/26/2014 11:33:49AM

Type of Bus: Commercial Lines
Description: Reinstatement recd eff 09/15/14 from carrier.

10/9/2014

Center: Customer Name: Francisco Cedeno Ramirez										
Audit	10/9/2014	ISABEL	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	PCH	06/02/2014	10/9/2014 2:38:44PM

Type of Bus: Commercial Lines
Description: copy of the schedule C, just in case we need it

3/10/2015
Center: Customer Name: Francisco Cedeno Ramirez

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Certificate	3/10/2015	SRF	AGL0013892-00			Burns & Wilcox - Moreh 5/30/2014 - 5/30/2015	BRUCE	REW	05/30/2014	3/10/2015 1:37:42PM

Type of Bus: Commercial Lines
Description: Cert Faxed:
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Print/Mail

Certificate	3/10/2015	SRF	3/10/2015 1:43:32PM

Description: Cert Faxed:
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Print/Mail

E-Forms Email	3/10/2015	SRF	3/10/2015 2:53:19PM

Description: e-Form Emailed:

Subject: Certificate - Cedeno Roofing
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: [redacted]
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

E-Forms Email	3/10/2015	SRF	3/10/2015 2:55:52PM

Description: e-Form Emailed:

Subject: Certificate – Cedeno Roofing
Please find attached the certificate of insurance for the 2013/2014 term.

To: [redacted]
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

4/16/2015
Center: Customer Name: Francisco Cedeno Ramirez

Renewal	4/16/2015	SRF	QUOTE7PJUB-2E2 4569-A-15		NCCI	6/2/2015 - 6/2/2016	BRUCE	RWQ	06/02/2015	4/16/2015 3:48:09PM

Type of Bus: Commercial Lines
Description: Renewal offer rec'd from carrier. $1250.00 due to renew.

4/28/2015
Center: Customer Name: Francisco Cedeno Ramirez

Renewal	4/28/2015	SRF	QUOTEAGL001389 2-00			Burns & Wilcox - Moreh 5/30/2015 - 5/30/2016	BRUCE	RWQ	05/30/2015	4/28/2015 11:11:16AM

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Type of Bus: Commercial Lines Description: Emailed the renewal paperwork to Isabelle & Laura for the GL w/ the PAC for both GL & WC. Bruce approved the PAC.										
Renewal Quote	4/28/2015	SRF	QUOTEAGL001389 2-00		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWQ	05/30/2015	4/28/2015 11:35:43AM
Type of Bus: Commercial Lines Description: General Liability Renewal Quote										
5/5/2015										
Center: Customer Name: Francisco Cedeno Ramirez										
Binding Request	5/5/2015	SRF	QUOTEAGL001389 2-00		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWQ	05/30/2015	5/5/2015 1:13:57PM
Type of Bus: Commercial Lines Description: emailed the renewal paperwork to Melissa & Mitzy at Burns to bind coverage.										
Premium Finance	5/5/2015	SRF	QUOTEAGL001389 2-00		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWQ	05/30/2015	5/5/2015 1:16:08PM
Type of Bus: Commercial Lines Description: emailed the PAC to PAC to set up new acct. To: Premium Assignment Corp Cc: Barbara Padgett ([redacted]); Bruce Bishop ([redacted]) Subject: Francisco Cedeno Ramirez - Cedeno Roofing										
5/6/2015										
Center: Customer Name: Francisco Cedeno Ramirez										
Binder	5/6/2015	SRF	AGL0013892-01		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWL	05/30/2015	5/6/2015 3:44:24PM
Type of Bus: Commercial Lines Description: General Liability binder rec'd.										
5/7/2015										
Center: Customer Name: Francisco Cedeno Ramirez										
Payment	5/7/2015	BLP	QUOTE7PJUB-2E2 4569-A-15		NCCI	6/2/2015 - 6/2/2016	BRUCE	RWQ	06/02/2015	5/7/2015 9:26:08AM
Type of Bus: Commercial Lines Description: I called Travelers to upload payment of $1250.00 - conf # 864276913590721										
5/8/2015										
Center: Customer Name: Francisco Cedeno Ramirez										

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
Premium Finance	5/8/2015	SRF	AGL0013892-01		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWL	05/30/2015	5/8/2015 9:09:29AM

Type of Bus: Commercial Lines
Description: PAC notice of acceptance rec'd, Acct #: 182647 Also rec'd the letter changing from Island Prm.

6/2/2015
Center: Customer Name: Francisco Cedeno Ramirez

Journal Entry	6/2/2015	SRF	7PJUB-2E24569-A-15		NCCI	6/2/2015 - 6/2/2016	BRUCE	RWL	06/02/2015	6/2/2015 3:22:10PM

Type of Bus: Commercial Lines
Description: Per Eric at carrier the policy did renew w/ no lapse in coverage.

E-Forms Email	6/2/2015	SRF								6/2/2015 3:24:09PM

Description: e-Form Emailed:

Subject: Certificate -- Cedeno Roofing
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

6/26/2015
Center: Customer Name: Francisco Cedeno Ramirez

Renewal	6/26/2015	SRF	7PJUB-2E24569-A-15		NCCI	6/2/2015 - 6/2/2016	BRUCE	RWL	06/02/2015	6/26/2015 12:40:50PM

Type of Bus: Commercial Lines
Description: Renewal policy rec'd. verified correct.

Renewal	6/26/2015	SRF	AGL0013892-01		Burns & Wilcox - Moreh	5/30/2015 - 5/30/2016	BRUCE	RWL	05/30/2015	6/26/2015 12:48:14PM

Type of Bus: Commercial Lines
Description: Renewal policy rec'd. verified correct. sent letter w/ policy to ins'd.

7/8/2015
Center: Customer Name: Francisco Cedeno Ramirez

E-Forms Email	7/8/2015	SRF								7/8/2015 10:27:01AM

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date

Description: e-Form Emailed:

Subject: Certificate – Cedeno Roofing
Please find attached the certificate that represents the 2013/2014 insurance coverage for the above referenced customer. The workers compensation coverage cancelled eff 08/31/13 & was not rewritten until 06/04/14.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

9/9/2015
Center: Customer Name: Francisco Cedeno Ramirez

E-Forms Email	9/9/2015	SRF								9/9/2015 3:22:28PM

Description: e-Form Emailed:

Subject: Certificate – Francisco Cedeno Ramirez
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

9/17/2015
Center: Customer Name: Francisco Cedeno Ramirez

Premium Audit	9/17/2015	SRF	7PJUB-2E24569-A-14		NCCI	6/2/2014 - 6/2/2015	BRUCE	PAB	06/02/2015	9/17/2015 1:04:16PM

Type of Bus: Commercial Lines
Description: Premium audit - physical rec'd. Total audit results of $352.00

10/27/2015
Center: Customer Name: Francisco Cedeno Ramirez

E-Forms Email	10/27/2015	SRF								10/27/2015 9:36:21AM

Description: e-Form Emailed:

Subject: Certificate – Francisco Cedeno Ramirez
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

1/4/2016
Center: Customer Name: Francisco Cedeno Ramirez

Ramirez - APA-315
460

Action	Date/Time	By	Policy	Claim/Loss Date	Co	Policy Term	Exec	Tran	Effective	System Date
E-Forms Email	1/4/2016	SRF								1/4/2016 9:25:58AM

Description: e-Form Emailed:

Subject: Certificate -- Francisco Cedeno Ramirez
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

1/21/2016
Center: Customer Name: Francisco Cedeno Ramirez

Telephone Out	1/21/2016	SRF	7PJUB-2E24569-A-15		NCCI	6/2/2015 - 6/2/2016	BRUCE	RWL	06/02/2015	1/21/2016 2:34:59PM

Type of Bus: Commercial Lines
Description: Returned the call of Millie at Beaufort Memorial. Francisco is being admitted & he gave them a copy of his certificate of insurance. I told her that he is not covered under the policy b/c he opted to be excluded.

3/14/2016
Center: Customer Name: Francisco Cedeno Ramirez

E-Forms Email	3/14/2016	SRF								3/14/2016 8:53:00AM

Description: e-Form Emailed:

Subject: Certificate -- Francisco Cedeno Ramirez
Please find attached the certificate of insurance for the above referenced customer. This certificate represents all current coverage provided by PC&L Agency Inc. Should you have any questions, please contact our office. Have a great day.

To: mayriverroofinginc@hotmail.com
May River Roofing, Inc., P.O. Box 341, Bluffton, SC, 29910, Method of Distribution: Email

4/11/2016
Center: Customer Name: Francisco Cedeno Ramirez

Renewal	4/11/2016	SRF	QUOTE6JUB-9F552-32-A-16		NCCI	6/2/2016 - 6/2/2017	BRUCE	RWQ	06/02/2016	4/11/2016 11:12:55AM

Type of Bus: Commercial Lines
Description: Renewal offer rec'd. $1250.00 due to renew.

FRANCISCO CEDANO RAMIREZ v. MAY RIVER ROOFING, INC.

WCC No. : 1600686

DOI: January 22, 2016

APA COVERSHEET

TAB	NAME OF PHYSICIAN/OTHER	DATE OF REPORTS	NO.
	Defendants rely on medical evidence submitted by Claimant.		

TAB	EXHIBIT	NO.
A	Certificate of Insurance for Francisco Cedano Ramirez d/b/a Cedano Roofing	317-318
B	Records from May River Roofing	319-320
C	Claimant's 2014-2015 tax returns	321-373
D	Claimant's 2013 tax returns	374-400
E	Deposition Transcript of Francisco Cedano Ramirez	
F	Deposition Transcript of Leslie Sandoval	

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED EPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Isabelle Diaz
PC & L Agency, Inc. P.O. Box 80607 Charleston SC 29416	PHONE (A/C, No, Ext): (843)763-1709 FAX (A/C, No): (843)763-1710 E-MAIL ADDRESS: isabelled@pclagencyinc.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: Arch Specialty Ins Co
INSURED	INSURER B: Travelers Property Casualty Co
Francisco Cedeno Ramirez, DBA: Cedeno Roofing & 90 Dillon Road Apt D-1 Hilton Head SC 29926	INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 15/16 JUNE 15 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			AGL0013892-01	5/30/2015	5/30/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		7PJUB-2E24569-A-15	6/2/2015	6/2/2016	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

mayriverroofinginc@hotmail

May River Roofing, Inc.
P.O. Box 341
Bluffton, SC 29910

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRF

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PC & L Agency, Inc. P.O. Box 80607 Charleston SC 29416	CONTACT NAME: Isabelle Diaz PHONE (A/C, No, Ext): (843) 763-1709 FAX (A/C, No): (843) 763-1710 E-MAIL ADDRESS: isabelled@pclagencyinc.com
INSURED Francisco Cedeno Ramirez, DBA: Cedeno Roofing & 90 Dillon Road Apt D-1 Hilton Head SC 29926	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Arch Specialty Ins Co INSURER B: Travelers Property Casualty Co INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 15/16 JUNE 15 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			AGL0013892-01	5/30/2015	5/30/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			7PJUB-2E24569-A-15	6/2/2015	6/2/2016	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

mayriverroofinginc@hotmail

May River Roofing, Inc.
P.O. Box 341
Bluffton, SC 29910

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stacey Fish/SRF

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MAY RIVER ROOFING, INC.

8768

Cedeno Roofing and Woodcare Company

01/26/16 Bill #78 tomotley 01/26/16 1,500.00

01/26/16 Bill #26 Stoney C 1,940.00

By signing this I agree that May River Roofing, Inc. has paid me in full for the project(s)stated. Furthermore, by signing this I acknowledge, that I was insured during the duration of the project(s) and I wave and release any present or future claims Further more by signing this I guarantee my workmanship for 3 years.

Subcontractor Signature

Wachovia

3,440.00

OMEGA GRAPHICS & PRINT, LLC

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I hereby acknowledge that I have received, read, and understand the Fall Protection for the Roofing Employee booklet. Furthermore, by signing bellow I acknowledge that I am responsible for the following:

1. Making sure all of your employees know that you and not May River Roofing, Inc employ them.
2. Following all of Osha regulations.
3. Providing a copy of the Fall Protection for the Roofing Employee booklet to all of your employees.

Contractor Name	Contractor Signature	Date	Supervisor Initials
Francisco Cadena	Francisco Cadena	12-30-15	T.J.S.A
Jose Lorenzo	Jose	12-30-15	T.J.S.A
Anthony Hoyt	Anthony Hoyt	12-30-15	T.J.S.A.
Gonzalo Paz	K.A	01-10-16	T.J.S.A

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FOR TAX YEAR 2014

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Innova Small Business Consulting

1 Corpus Christie Place

Hilton Head Island, SC 29928

(843)686-5225

Innova Small Business Consulting

1 Corpus Christie Place
Hilton Head Island, SC 29928
innovascb@hotmail.com
Phone: (843)686-5225 | Fax: (843)686-5223

April 29, 2015

Francisco Cedeno Ramirez & Cristina Cruz Guerrero
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926

Francisco Cedeno Ramirez & Cristina Cruz Guerrero:

Return Type	Refund/Balance Due	Transaction Method
Federal Income Tax	$1,757 Balance Due	Mail a check
South Carolina Income Tax	$58 Refund	Receive a check

The following return(s) will be e-filed and do not need to be mailed to the taxing authority:

Federal Income Tax
South Carolina Income Tax

Mail payment on or before due date to the following address:

Federal Income Tax
Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

Sincerely,

Mario Martinez
Innova Small Business Consulting

322

Innova Small Business Consulting

1 Corpus Christie Place
Hilton Head Island, SC 29928
innovascb@hotmail.com
Phone: (843)686-5225 | Fax: (843)686-5223

Customer Name	Customer Information	
Francisco Cedeno Ramirez & Cristina Cruz Guerrero 90 Dillon Rd Apt D1 Hilton Head Island, SC 29926	Invoice #:	
	Date:	April 29, 2015
	Phone:	(843)338-5598
	E-mail:	

For professional services rendered in connection with the preparation of your 2014 individual tax return.

2014 Tax Preparation	
Total Charge	260.00

			Forms Subtotal	**260.00**
Adjustments				
Disc				-160.00
			Subtotal	**100.00**
			Total Balance Due	**100.00**

Payment due upon receipt. Thank you for your business!

323

Form **1040** Department of the Treasury - Internal Revenue Service (99) **U.S. Individual Income Tax Return** **2014** OMB No. 1545-0074 IRS Use Only-Do not write or staple in this space.

For the year Jan. 1-Dec. 31, 2014, or other tax year beginning , 2014, ending , 20 See separate instructions.

Your first name and initial	Last name	Your social security number
FRANCISCO	CEDENO RAMIREZ	[redacted]
If a joint return, spouse's first name and initial	Last name	Spouse's social security number
CRISTINA	CRUZ GUERRERO	[redacted]
Home address (number and street).	Apt. no.	⚠ Make sure the SSN(s) above and on line 6c are correct.
90 DILLON RD	D1	
City, town or post office, state, and ZIP code. If you have a foreign address, also complete spaces below (see instructions).		Presidential Election Campaign
HILTON HEAD ISLAND SC 29926		Check here if you, or your spouse if filing jointly, want $3 to go to this fund. Checking a box below will not change your tax or refund. ☐ You ☐ Spouse
Foreign country name / Foreign province/state/county / Foreign postal code		

Filing Status Check only one box.

1 ☐ Single
2 ☒ Married filing jointly (even if only one had income)
3 ☐ Married filing separately. Enter spouse's SSN above and full name here. ▶
4 ☐ Head of household (with qualifying person). (See instructions.) If the qualifying person is a child but not your dependent, enter this child's name here. ▶
5 ☐ Qualifying widow(er) with dependent child

Exemptions

6a ☒ Yourself. If someone can claim you as a dependent, do not check box 6a
b ☒ Spouse

Boxes checked on 6a and 6b: 2
No. of children on 6c who: ● lived with you: 4 ● did not live with you due to divorce or separation (see instructions):
Dependents on 6c not entered above: 1
Add numbers on lines above ▶: 7

c Dependents:

(1) First name / Last name	(2) Dependent's social security number	(3) Dependent's relationship to you	(4) Chk if child under age 17 qualifying for child tax credit (see instructions)
Statement #1			☐
			☐
			☐
			☐

If more than four dependents, see instructions and check here ▶ ☒

d Total number of exemptions claimed

Income

Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld.

If you did not get a W-2, see instructions.

7	Wages, salaries, tips, etc. Attach Form(s) W-2	7	3,632
8a	Taxable interest. Attach Schedule B if required	8a	
b	Tax-exempt interest. Do not include on line 8a (8b)		
9a	Ordinary dividends. Attach Schedule B if required	9a	
b	Qualified dividends (9b)		
10	Taxable refunds, credits, or offsets of state and local income taxes	10	
11	Alimony received	11	
12	Business income or (loss). Attach Schedule C or C-EZ	12	40,006
13	Capital gain or (loss). Attach Schedule D if required. If not required, check here ▶ ☐	13	
14	Other gains or (losses). Attach Form 4797	14	
15a	IRA distributions (15a) b Taxable amount	15b	
16a	Pensions and annuities (16a) b Taxable amount	16b	
17	Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E	17	
18	Farm income or (loss). Attach Schedule F	18	
19	Unemployment compensation	19	
20a	Social security benefits (20a) b Taxable amount	20b	
21	Other income	21	
22	Combine the amounts in the far right column for lines 7 through 21. This is your total income ▶	22	43,638

Adjusted Gross Income

23	Educator expenses (23)		
24	Certain business expenses of reservists, performing artists, and fee-basis government officials. Attach Form 2106 or 2106-EZ (24)		
25	Health savings account deduction. Attach Form 8889 (25)		
26	Moving expenses. Attach Form 3903 (26)		
27	Deductible part of self-employment tax. Attach Schedule SE (27)	27	2,827
28	Self-employed SEP, SIMPLE, and qualified plans (28)		
29	Self-employed health insurance deduction (29)		
30	Penalty on early withdrawal of savings (30)		
31a	Alimony paid b Recipient's SSN ▶ (31a)		
32	IRA deduction (32)		
33	Student loan interest deduction (33)		
34	Tuition and fees. Attach Form 8917 (34)		
35	Domestic production activities deduction. Attach Form 8903 (35)		
36	Add lines 23 through 35	36	2,827
37	Subtract line 36 from line 22. This is your adjusted gross income ▶	37	40,811

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see separate instructions.
EEA

324 Form 1040 (2014)

Tax and Credits	38	Amount from line 37 (adjusted gross income)		38	40,811
	39a	Check if: ☐ You were born before January 2, 1950, ☐ Blind. ☐ Spouse was born before January 2, 1950, ☐ Blind. } Total boxes checked ▶ 39a			
	b	If your spouse itemizes on a separate return or you were a dual-status alien, check here ▶ 39b ☐			
Standard Deduction for - • People who check any box on line 39a or 39b or who can be claimed as a dependent, see instructions. • All others: Single or Married filing separately, $6,200; Married filing jointly or Qualifying widow(er), $12,400; Head of household, $9,100	40	Itemized deductions (from Schedule A) or your standard deduction (see left margin)		40	12,400
	41	Subtract line 40 from line 38		41	28,411
	42	Exemptions. If line 38 is $152,525 or less, multiply $3,950 by the number on line 6d. Otherwise, see instructions		42	27,650
	43	Taxable income. Subtract line 42 from line 41. If line 42 is more than line 41, enter -0-		43	761
	44	Tax (see instructions). Check if any from: a ☐ Form(s) 8814 b ☐ Form 4972 c ☐		44	76
	45	Alternative minimum tax (see instructions). Attach Form 6251		45	
	46	Excess advance premium tax credit repayment. Attach Form 8962		46	
	47	Add lines 44, 45, and 46 ▶		47	76
	48	Foreign tax credit. Attach Form 1116 if required	48		
	49	Credit for child and dependent care expenses. Attach Form 2441	49		
	50	Education credits from Form 8863, line 19	50		
	51	Retirement savings contributions credit. Attach Form 8880	51		
	52	Child tax credit. Attach Schedule 8812, if required	52	76	
	53	Residential energy credit. Attach Form 5695	53		
	54	Other credits from Form: a ☐ 3800 b ☐ 8801 c ☐	54		
	55	Add lines 48 through 54. These are your total credits		55	76
	56	Subtract line 55 from line 47. If line 55 is more than line 47, enter -0- ▶		56	0
Other Taxes	57	Self-employment tax. Attach Schedule SE		57	5,653
	58	Unreported social security and Medicare tax from Form: a ☐ 4137 b ☐ 8919		58	
	59	Additional tax on IRAs, other qualified retirement plans, etc. Attach Form 5329 if required		59	
	60 a	Household employment taxes from Schedule H		60a	
	b	First-time homebuyer credit repayment. Attach Form 5405 if required		60b	
	61	Health care: individual responsibility (see instructions) Full-year coverage ☐		61	
	62	Taxes from: a ☐ Form 8959 b ☐ Form 8960 c ☐ Instructions; enter code(s)		62	
	63	Add lines 56 through 62. This is your total tax ▶		63	5,653
Payments	64	Federal income tax withheld from Forms W-2 and 1099	64	3	
If you have a qualifying child, attach Schedule EIC.	65	2014 estimated tax payments and amount applied from 2013 return	65		
	66a	Earned income credit (EIC)	66a		NO
	b	Nontaxable combat pay election 66b			
	67	Additional child tax credit. Attach Schedule 8812	67	3,924	
	68	American opportunity credit from Form 8863, line 8	68		
	69	Net premium tax credit. Attach Form 8962	69		
	70	Amount paid with request for extension to file	70		
	71	Excess social security and tier 1 RRTA tax withheld	71		
	72	Credit for federal tax on fuels. Attach Form 4136	72		
	73	Credits from Form: a ☐ 2439 b ☐ Reserved c ☐ Reserved d ☐	73		
	74	Add lines 64, 65, 66a, and 67 through 73. These are your total payments ▶		74	3,927
Refund	75	If line 74 is more than line 63, subtract line 63 from line 74. This is the amount you overpaid		75	
	76a	Amount of line 75 you want refunded to you. If Form 8888 is attached, check here ▶ ☐		76a	
Direct deposit? See instructions.	b	▶ Routing number ▶ c Type: ☐ Checking ☐ Savings			
	d	▶ Account number			
	77	Amount of line 75 you want applied to your 2015 estimated tax ▶	77		
Amount You Owe	78	Amount you owe. Subtract line 74 from line 63. For details on how to pay, see instructions ▶		78	1,757
	79	Estimated tax penalty (see instructions)	79	31	

Third Party Designee Do you want to allow another person to discuss this return with the IRS (see instructions)? ☒ Yes. Complete below. ☐ No

Designee's name ▶ Mario Martinez Phone no. ▶ 843-686-5225 Personal identification number (PIN) ▶ [redacted]

Sign Here Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Your signature [redacted]	Date 04-29-2015	Your occupation SELFEMPLOYED	Daytime phone number 843-338-5598
Spouse's signature. If a joint return, both must sign. [redacted]	Date 04-29-2015	Spouse's occupation	Identity Protection PIN (see inst.)

Joint return? See instructions. Keep a copy for your records.

Paid Preparer Use Only

Preparer's signature	Date 04-29-2015	Check ☐ if self-employed	PTIN [redacted]
Print/Type preparer's name Mario Martinez			
Firm's name ▶ Innova Small Business Consulting		Firm's EIN ▶ [redacted]	
Firm's address ▶ 1 Corpus Christie Place Hilton Head Island, SC 29928		Phone no. 843-686-5225	

EEA Form 1040 (2014)

SCHEDULE C (Form 1040)

Department of the Treasury
Internal Revenue Service (99)

Profit or Loss From Business

(Sole Proprietorship)

▶ Information about Schedule C and its separate instructions is at www.irs.gov/schedulec.

▶ Attach to Form 1040, 1040NR, or 1041; partnerships generally must file Form 1065.

OMB No. 1545-0074

2014

Attachment Sequence No. 09

Name of proprietor FRANCISCO CEDENO RAMIREZ	Social security number (SSN) [redacted]
A Principal business or profession, including product or service (see instructions) ROOFING CONTRACTOR	B Enter code from instructions ▶ [redacted]
C Business name. If no separate business name, leave blank. CEDENO ROOFING AND WOODWORKING	D Employer ID number (EIN), (see instr.) [redacted]
E Business address (including suite or room no.) ▶ 90 DILLON RD APT D1 City, town or post office, state, and ZIP code HILTON HEAD ISLAND SC 29926	

F Accounting method: (1) [X] Cash (2) [ ] Accrual (3) [ ] Other (specify) ▶

G Did you "materially participate" in the operation of this business during 2014? If "No," see instructions for limit on losses . [X] Yes [ ] No

H If you started or acquired this business during 2014, check here . . . . . ▶ [ ]

I Did you make any payments in 2014 that would require you to file Form(s) 1099? (see instructions) . . . [ ] Yes [X] No

J If "Yes," did you or will you file required Forms 1099? . . . . . [ ] Yes [X] No

Part I Income

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked ▶ [ ]	1	106,094
2	Returns and allowances	2	0
3	Subtract line 2 from line 1	3	106,094
4	Cost of goods sold (from line 42)	4	1,600
5	Gross profit. Subtract line 4 from line 3	5	104,494
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	Gross income. Add lines 5 and 6 ▶	7	104,494

Part II Expenses. Enter expenses for business use of your home only on line 30.

8	Advertising	8		18	Office expense (see instructions)	18	
9	Car and truck expenses (see instructions)	9	23,729	19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	
12	Depletion	12		b	Other business property	20b	2,325
13	Depreciation and section 179 expense deduction (not included in Part III) (see instructions)	13	444	21	Repairs and maintenance	21	
14	Employee benefit programs (other than on line 19)	14		22	Supplies (not included in Part III)	22	860
15	Insurance (other than health)	15	6,800	23	Taxes and licenses	23	
16	Interest:			24	Travel, meals, and entertainment:		
a	Mortgage (paid to banks, etc.)	16a		a	Travel	24a	
b	Other	16b		b	Deductible meals and entertainment (see instructions)	24b	1,000
17	Legal and professional services	17		25	Utilities	25	1,200
				26	Wages (less employment credits)	26	
				27 a	Other expenses (from line 48)	27a	28,130
				b	Reserved for future use	27b	

28	Total expenses before expenses for business use of home. Add lines 8 through 27a ▶	28	64,488
29	Tentative profit or (loss). Subtract line 28 from line 7	29	40,006
30	Expenses for business use of your home. Do not report these expenses elsewhere. Attach Form 8829 unless using the simplified method (see instructions). **Simplified method filers only:** enter the total square footage of: (a) your home: _____ and (b) the part of your home used for business: _____. Use the Simplified Method Worksheet in the instructions to figure the amount to enter on line 30	30	
31	Net profit or (loss). Subtract line 30 from line 29. • If a profit, enter on both **Form 1040, line 12** (or **Form 1040NR, line 13**) and on **Schedule SE, line 2.** (If you checked the box on line 1, see instructions). Estates and trusts, enter on **Form 1041, line 3.** • If a loss, you must go to line 32.	31	40,006

32 If you have a loss, check the box that describes your investment in this activity (see instructions).

• If you checked 32a, enter the loss on both **Form 1040, line 12,** (or **Form 1040NR, line 13**) and on **Schedule SE, line 2.** (If you checked the box on line 1, see the line 31 instructions). Estates and trusts, enter on **Form 1041, line 3.**

• If you checked 32b, you must attach **Form 6198.** Your loss may be limited.

32a [ ] All investment is at risk.

32b [ ] Some investment is not at risk.

Name(s) FRANCISCO CEDENO RAMIREZ SSN [redacted]

Part III Cost of Goods Sold (see instructions)

33 Method(s) used to value closing inventory: a [X] Cost b [ ] Lower of cost or market c [ ] Other (attach explanation)

34 Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation . . . [ ] Yes [X] No

35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation	35	
36	Purchases less cost of items withdrawn for personal use	36	
37	Cost of labor. Do not include any amounts paid to yourself	37	
38	Materials and supplies	38	1,600
39	Other costs	39	
40	Add lines 35 through 39	40	1,600
41	Inventory at end of year	41	
42	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on line 4	42	1,600

Part IV Information on Your Vehicle. Complete this part only if you are claiming car or truck expenses on line 9 and are not required to file Form 4562 for this business. See the instructions for line 13 to find out if you must file Form 4562.

43 When did you place your vehicle in service for business purposes? (month, day, year) ▶

44 Of the total number of miles you drove your vehicle during 2014, enter the number of miles you used your vehicle for:

a Business _____ b Commuting (see instructions) _____ c Other _____

45	Was your vehicle available for personal use during off-duty hours?	[ ] Yes	[ ] No
46	Do you (or your spouse) have another vehicle available for personal use?	[ ] Yes	[ ] No
47 a	Do you have evidence to support your deduction?	[ ] Yes	[ ] No
b	If "Yes," is the evidence written?	[ ] Yes	[ ] No

Part V Other Expenses. List below business expenses not included on lines 8-26 or line 30.

TOOLS	12,300
SECURITY GEAR	1,850
GATED COMMUNITY PASSES	2,500
CELLPHONE	1,440
EQUIPMENT	1,200
WASTE SERVICES	8,840

48 Total other expenses. Enter here and on line 27a . . . 48 28,130

SCHEDULE SE (Form 1040)

Department of the Treasury Internal Revenue Service (99)

Self-Employment Tax

▶ Information about Schedule SE and its separate instructions is at www.irs.gov/schedulese.

▶ Attach to Form 1040 or Form 1040NR.

OMB No. 1545-0074

2014

Attachment Sequence No. 17

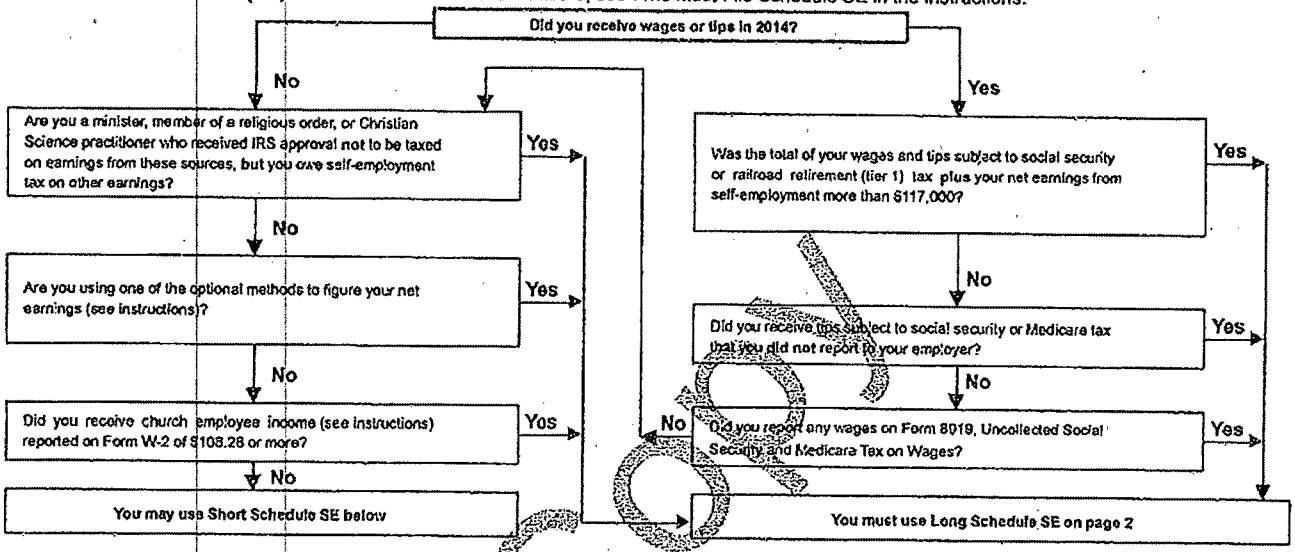
Name of person with self-employment income (as shown on Form 1040 or Form 1040NR)
FRANCISCO CEDENO RAMIREZ

Social security number of person with self-employment income ▶ [redacted]

Before you begin: To determine if you must file Schedule SE, see the instructions.

May I Use Short Schedule SE or Must I Use Long Schedule SE?

Note. Use this flowchart only if you must file Schedule SE. If unsure, see Who Must File Schedule SE in the instructions.



Section A - Short Schedule SE. Caution. Read above to see if you can use Short Schedule SE.

1a	Net farm profit or (loss) from Schedule F, line 34, and farm partnerships, Schedule K-1 (Form 1065), box 14, code A	1a	
b	If you received social security retirement or disability benefits, enter the amount of Conservation Reserve Program payments included on Schedule F, line 4b, or listed on Schedule K-1 (Form 1065), box 20, code Z	1b	( )
2	Net profit or (loss) from Schedule C, line 31; Schedule C-EZ, line 3; Schedule K-1 (Form 1065), box 14, code A (other than farming); and Schedule K-1 (Form 1065-B), box 9, code J1. Ministers and members of religious orders, see instructions for types of income to report on this line. See instructions for other income to report	2	40,006
3	Combine lines 1a, 1b, and 2	3	40,006
4	Multiply line 3 by 92.35% (.9235). If less than $400, you do not owe self-employment tax; do not file this schedule unless you have an amount on line 1b ▶	4	36,946
	Note. If line 4 is less than $400 due to Conservation Reserve Program payments on line 1b, see instructions.		
5	**Self-employment tax.** If the amount on line 4 is: • $117,000 or less, multiply line 4 by 15.3% (.153). Enter the result here and on **Form 1040, line 57, or Form 1040NR, line 55** • More than $117,000, multiply line 4 by 2.9% (.029). Then, add $14,508 to the result. Enter the total here and on **Form 1040, line 57, or Form 1040NR, line 55**	5	5,653
6	**Deduction for one-half of self-employment tax.** Multiply line 5 by 50% (.50). Enter the result here and on Form **1040, line 27, or Form 1040NR, line 27**	6	2,827

For Paperwork Reduction Act Notice, see your tax return instructions. Schedule SE (Form 1040) 2014

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Form **8965**

Department of the Treasury
Internal Revenue Service

Health Coverage Exemptions

▶ Attach to Form 1040, Form 1040A, or Form 1040EZ.
▶ Information about Form 8965 and its separate instructions is at www.irs.gov/form8965.

OMB No. 1545-0074
2014
Attachment Sequence No. 75

Name as shown on return: FRANCISCO CEDENO RAMIREZ

Your social security number: [redacted]

Complete this form if you have a Marketplace-granted coverage exemption or you are claiming a coverage exemption on your return.

Part I **Marketplace-Granted Coverage Exemptions for Individuals:** If you and/or a member of your tax household have an exemption granted by the Marketplace, complete Part I.

	a Name of Individual	b SSN	c Exemption Certificate Number
1			
2			
3			
4			
5			
6			

Part II **Coverage Exemptions for Your Household Claimed on Your Return:**

7a Are you claiming an exemption because your household income is below the filing threshold? . . . . . ☐ Yes ☒ No

b Are you claiming a hardship exemption because your gross income is below the filing threshold? . . . . . ☐ Yes ☒ No

Part III **Coverage Exemptions for Individuals Claimed on Your Return:** If you and/or a member of your tax household are claiming an exemption on your return, complete Part III.

	a Name of Individual	b SSN	c Exemption Type	d Full Year	e Jan	f Feb	g Mar	h Apr	i May	j June	k July	l Aug	m Sept	n Oct	o Nov	p Dec
8	FRANCISCO CEDENO RAMIR	[redacted]	G	X												
9	CRISTINA CRUZ GUERRERO	[redacted]	G	X												
10	COLUMBA RAMIREZ RANGEL	[redacted]	G	X												
11	ANTHONY CEDENO	[redacted]	G	X												
12	RENZO CEDENO	[redacted]	G	X												
13	FRANCISCO CEDENO	[redacted]	G	X												

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For Privacy Act and Paperwork Reduction Act Notice, see your tax return instructions. Form 8965 (2014)

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Form **8965**

Department of the Treasury
Internal Revenue Service

Health Coverage Exemptions

▶ Attach to Form 1040, Form 1040A, or Form 1040EZ.
▶ Information about Form 8965 and its separate instructions is at www.irs.gov/form8965.

OMB No. 1545-0074
2014
Attachment Sequence No. **75**

Name as shown on return: FRANCISCO CEDENO RAMIREZ

Your social security number: [redacted]

Complete this form if you have a Marketplace-granted coverage exemption or you are claiming a coverage exemption on your return.

Part I **Marketplace-Granted Coverage Exemptions for Individuals:** If you and/or a member of your tax household have an exemption granted by the Marketplace, complete Part I.

	a Name of Individual	b SSN	c Exemption Certificate Number
1			
2			
3			
4			
5			
6			

Part II **Coverage Exemptions for Your Household Claimed on Your Return:**

7a Are you claiming an exemption because your household income is below the filing threshold? . . . . . ☐ Yes ☐ No

b Are you claiming a hardship exemption because your gross income is below the filing threshold? . . . . . ☐ Yes ☐ No

Part III **Coverage Exemptions for Individuals Claimed on Your Return:** If you and/or a member of your tax household are claiming an exemption on your return, complete Part III.

	a Name of Individual	b SSN	c Exemption Type	d Full Year	e Jan	f Feb	g Mar	h Apr	i May	j June	k July	l Aug	m Sept	n Oct	o Nov	p Dec
8	[redacted]	[redacted]	G	X												
9																
10																
11																
12																
13																

For Privacy Act and Paperwork Reduction Act Notice, see your tax return instructions.

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Form 8965 (2014)

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SCHEDULE 8812 (Form 1040A or 1040)

Department of the Treasury
Internal Revenue Service (99)

Child Tax Credit

▶ Attach to Form 1040, Form 1040A, or Form 1040NR.

▶ Information about Schedule 8812 and its separate instructions is at www.irs.gov/schedule8812.

OMB No. 1545-0074

2014

Attachment Sequence No. 47

Name(s) shown on return

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Your social security number

[redacted]

Part I Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number)

CAUTION

Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit. If your dependent is not a qualifying child for the credit, you cannot include that dependent in the calculation of this credit.

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated is a qualifying child for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

Note: If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here . . . . . ▶ ☐

Part II Additional Child Tax Credit Filers

1 **1040 filers:** Enter the amount from line 6 of your Child Tax Credit Worksheet (see the instructions for Form 1040, line 52).

1040A filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the instructions for Form 1040A, line 35).

1040NR filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the instructions for Form 1040NR, line 49).

If you used Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication. → 1 4,000

2 Enter the amount from Form 1040, line 52; Form 1040A, line 35; or Form 1040NR, line 49 . . . . . 2 76

3 Subtract line 2 from line 1. If zero, stop; you cannot take this credit 3 3,924

4a Earned income (see separate instructions) 4a 40,811

b Nontaxable combat pay (see separate instructions) 4b

5 Is the amount on line 4a more than $3,000?

☐ No. Leave line 5 blank and enter -0- on line 6.

☒ Yes. Subtract $3,000 from the amount on line 4a. Enter the result . . 5 37,811

6 Multiply the amount on line 5 by 15% (.15) and enter the result 6 5,672

Next. Do you have three or more qualifying children?

☐ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part III and enter the smaller of line 3 or line 6 on line 13.

☒ Yes. If line 6 is equal to or more than line 3, skip Part III and enter the amount from line 3 on line 13. Otherwise, go to line 7.

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Part III Certain Filers Who Have Three or More Qualifying Children

7	Withheld social security, Medicare, and Additional Medicare taxes from Form(s) W-2, boxes 4 and 6. If married filing jointly, include your spouse's amounts with yours. If your employer withheld or you paid Additional Medicare Tax or tier 1 RRTA taxes, see separate instructions	7		
8	**1040 filers:** Enter the total of the amounts from Form 1040, lines 27 and 58, plus any taxes that you identified using code "UT" and entered on line 62. **1040A filers:** Enter -0-. **1040NR filers:** Enter the total of the amounts from Form 1040NR, lines 27 and 56, plus any taxes that you identified using code "UT" and entered on line 60.	8		
9	Add lines 7 and 8	9		
10	**1040 filers:** Enter the total of the amounts from Form 1040, lines 66a and 71. **1040A filers:** Enter the total of the amount from Form 1040A, line 42a, plus any excess social security and tier 1 RRTA taxes withheld that you entered to the left of line 46 (see separate instructions). **1040NR filers:** Enter the amount from Form 1040NR, line 67.	10		
11	Subtract line 10 from line 9. If zero or less, enter -0-		11	
12	Enter the larger of line 6 or line 11 Next, enter the smaller of line 3 or line 12 on line 13.		12	

Part IV Additional Child Tax Credit

13	This is your additional child tax credit	13	3,924

Enter this amount on Form 1040, line 67, Form 1040A, line 43, or Form 1040NR, line 64.

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Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

OMB No. 1545-0172

2014

Attachment Sequence No. **179**

Name(s) shown on return	Business or activity to which this form relates	Identifying number
FRANCISCO CEDENO RAMIREZ & CRIST	SCHEDULE C - 1	[redacted]

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7		
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7		8	
9	Tentative deduction. Enter the smaller of line 5 or line 8		9	
10	Carryover of disallowed deduction from line 13 of your 2013 Form 4562		10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)		11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11		12	
13	Carryover of disallowed deduction to 2015. Add lines 9 and 10, less line 12 ▶	13		

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	370
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2014	17	
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2014 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property Statement #3						74
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C - Assets Placed in Service During 2014 Tax Year Using the Alternative Depreciation System

20a	Class life					S/L	
b	12-year			12 yrs.		S/L	
c	40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	444
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form 4562 (2014)

EEA

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Part V **Listed Property** (Include automobiles, certain other vehicles, certain aircraft, certain computers, and property used for entertainment, recreation, or amusement.)

Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

Section A - Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles.)

24a Do you have evidence to support the business/investment use claimed? [X] Yes [ ] No — 24b If "Yes," is the evidence written? [ ] Yes [X] No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use (see instructions)						25		
26 Property used more than 50% in a qualified business use:								
FORD ECOLINE	01012014	100.0%						
DODGE RAM 350	01012014	100.0%						
		%						
27 Property used 50% or less in a qualified business use:								
		%				S/L-		
		%				S/L-		
		%				S/L-		
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1						28		
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1							29	

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle 1		(b) Vehicle 2		(c) Vehicle 3		(d) Vehicle 4		(e) Vehicle 5		(f) Vehicle 6	
30 Total business/investment miles driven during the year (do not include commuting miles)	21,216		19,784									
31 Total commuting miles driven during the year												
32 Total other personal (noncommuting) miles driven												
33 Total miles driven during the year. Add lines 30 through 32	21,216		19,784									
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
34 Was the vehicle available for personal use during off-duty hours?	X		X									
35 Was the vehicle used primarily by a more than 5% owner or related person?	X		X									
36 Is another vehicle available for personal use?	X		X									

Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are not more than 5% owners or related persons (see instructions).

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use? (See instructions.)		

Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," do not complete Section B for the covered vehicles.

Part VI **Amortization**

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2014 tax year (see instructions):					
43 Amortization of costs that began before your 2014 tax year				43	
44 Total. Add amounts in column (f). See the instructions for where to report				44	

Payment Voucher Filing Instructions — 2014

Date to file by: 04-15-2015

Payment: $1,757

Address to file: Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

Other Instructions: If paper-filing your 2014 return, mail the tax return, voucher, and check to the address on the voucher. Do not staple the voucher and payment to the return or to each other.

If your return was e-filed, mail the voucher and check to the address on the voucher.

Make your check or money order payable to "United States Treasury". Enter your SSN and "2014 Form 1040" on your check or money order.

To pay by credit card, go to www.1040paytax.com.

Taxpayer Records:

Amount Paid _____

Check Number _____

Date Mailed _____

Client Copy

Form 1040-V (2014)

▼ Detach Here and Mail With Your Payment and Return ▼

Form **1040-V**
Department of the Treasury
Internal Revenue Service (99)

Payment Voucher

▶ Do not staple or attach this voucher to your payment or return.

OMB No. 1545-0074
2014

1 Your social security number (SSN)	2 If a joint return, SSN shown second on your return	3 Amount you are paying by check or money order. Make your check or money order payable to "United States Treasury"	Dollars	Cents
[redacted]	[redacted]		1,757	

EEA

FRANCISCO CEDENO RAMIREZ & CRISTINA
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926

Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

For Paperwork Reduction Act Notice, see your tax return instructions.

917711920 ZJ CEDE 30 0 201412 610

335

Form **8879**

Department of the Treasury
Internal Revenue Service

IRS e-file Signature Authorization

▶ Do not send to the IRS. This is not a tax return.
▶ Keep this form for your records.
▶ Information about Form 8879 and its instructions is at www.irs.gov/form8879.

OMB No. 1545-0074

2014

Submission Identification Number (SID) ▶ [redacted]

Taxpayer's name	Social security number
FRANCISCO CEDENO RAMIREZ	[redacted]
Spouse's name	**Spouse's social security number**
CRISTINA CRUZ GUERRERO	[redacted]

Part I Tax Return Information - Tax Year Ending December 31, 2014 (Whole Dollars Only)

1	Adjusted gross income (Form 1040, line 38; Form 1040A, line 22; Form 1040EZ, line 4)	1	40,811
2	Total tax (Form 1040, line 63; Form 1040A, line 39; Form 1040EZ, line 12)	2	5,653
3	Federal income tax withheld (Form 1040, line 64; Form 1040A, line 40; Form 1040EZ, line 7)	3	3
4	Refund (Form 1040, line 76a; Form 1040A, line 48a; Form 1040EZ, line 13a; Form 1040-SS, Part I, line 13a)	4	
5	Amount you owe (Form 1040, line 78; Form 1040A, line 50; Form 1040EZ, line 14)	5	1,757

Part II Taxpayer Declaration and Signature Authorization (Be sure you get and keep a copy of your return)

Under penalties of perjury, I declare that I have examined a copy of my electronic individual income tax return and accompanying schedules and statements for the tax year ending December 31, 2014, and to the best of my knowledge and belief, it is true, correct, and complete. I further declare that the amounts in Part I above are the amounts from my electronic income tax return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send my return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S Treasury and its designated Financial Agent to initiate an ACH electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of my federal taxes owed on this return and/or a payment of estimated tax, and the financial institution to debit the entry to this account. This authorization is to remain in full force and effect until I notify the U.S. Treasury Financial Agent to terminate the authorization. To revoke (cancel) a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537. Payment cancellation requests must be received no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I further acknowledge that the personal identification number (PIN) below is my signature for my electronic income tax return and, if applicable, my Electronic Funds Withdrawal Consent.

Taxpayer's PIN: check one box only

☒ I authorize Innova Small Business Consu to enter or generate my PIN [redacted]
ERO firm name — Enter five digits, but do not enter all zeros
as my signature on my tax year 2014 electronically filed income tax return.

☐ I will enter my PIN as my signature on my tax year 2014 electronically filed income tax return. Check this box only if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Your signature ▶ _____ Date ▶ 04-29-2015

Spouse's PIN: check one box only

☒ I authorize Innova Small Business Consu to enter or generate my PIN [redacted]
ERO firm name — Enter five digits, but do not enter all zeros
as my signature on my tax year 2014 electronically filed income tax return.

☐ I will enter my PIN as my signature on my tax year 2014 electronically filed income tax return. Check this box only if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Spouse's signature ▶ _____ Date ▶ 04-29-2015

Practitioner PIN Method Returns Only - continue below

Part III Certification and Authentication - Practitioner PIN Method Only

ERO's EFIN/PIN. Enter your six-digit EFIN followed by your five-digit self-selected PIN. [redacted]
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature for the tax year 2014 electronically filed income tax return for the taxpayer(s) indicated above. I confirm that I am submitting this return in accordance with the requirements of the Practitioner PIN method and Publication 1345, Handbook for Authorized IRS e-file Providers of Individual Income Tax Returns.

ERO's signature ▶ _____ Date ▶ 04-29-2015

ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see your tax return instructions.

EEA

Form 8879 (2014)

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Copy

Form **9325**
(Rev. January 2014)

Department of the Treasury - Internal Revenue Service

Acknowledgement and General Information for Taxpayers Who File Returns Electronically

Thank you for participating in IRS e-file.

Taxpayer name FRANCISCO CEDENO RAMIREZ & CRISTINA

Taxpayer address (optional)
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926

1. [X] Your federal income tax return for 2014 was filed electronically with the PHILADELPHIA Submission Processing Center. The electronic filing services were provided by Innova Small Business Consult.

2. [ ] Your return was accepted on _____ using a Personal Identification Number (PIN) as your electronic signature. You entered a PIN or authorized the Electronic Return Originator (ERO) to enter or generate a PIN for you. The Submission ID assigned to your return is _____.

3. [ ] Your return was accepted on _____. Allow 4 to 6 weeks for the processing of your return. The Earned Income Credit or a dependent's exemption on your return may be reduced or disallowed due to a child's name and social security number mismatch.

4. [ ] Your electronic funds withdrawal payment was accepted.

5. [ ] Your electronic funds withdrawal payment was not accepted. You must pay the balance due by the prescribed due date. Refer to the "If You Owe Tax" section.

6. [ ] Your Form 4868, Application for Automatic Extension of Time to File U.S. Individual Income Tax Return, was accepted on _____. The Submission ID assigned to your extension is _____.

PLEASE DO NOT SEND A PAPER COPY OF YOUR RETURN TO THE IRS. IF YOU DO, IT WILL DELAY THE PROCESSING OF THE RETURN.

Copy

If You Need to Make a Change to Your Return

If you need to make a change or correct the return you filed electronically, you should send a Form 1040X, Amended U.S. Individual Income Tax Return, to the IRS Submission Processing Center that processes paper returns for your area. The address is available at www.irs.gov, or you can call the IRS toll-free at 1-800-829-1040.

If You Need to Ask About Your Refund

The IRS notifies your Electronic Return Originator (ERO) when your return is accepted, usually within 48 hours. If your return was not accepted, the IRS notifies your ERO of the reasons for rejection. If it has been more than three weeks since the IRS accepted your return and you have not received your refund, go to www.irs.gov and click on "Where's My Refund?" to view your refund status. Exception: If box 3 above is checked, please allow 4 to 6 weeks for processing of your return. A notice will be sent to you advising of changes to your return.

Also, you can call the TeleTax line at 1-800-829-4477, for automated refund information. You should have available the first social security number shown on your return, your filing status, and the exact amount of the refund you expect. TeleTax gives you the date for mailing or depositing your refund. You should receive your refund check within 30 days of the date given by TeleTax, or within one week of that date, if you chose direct deposit. If you do not receive it by then, or if TeleTax does not give your refund information, call the Refund Hotline at 1-800-829-1954.

The IRS uses refunds to cover overdue taxes and notifies you when this occurs. The Fiscal Service offsets refunds through the Treasury Offset Program to cover past due child support, federal agency non-tax debts such as student loans and state income tax obligations. Fiscal Service sends you an offset notice if it applies your refund or part of your refund to non-tax debts. If you have questions about the offset, contact the agency identified in the notice. You may also call the Treasury Offset Program Call Center at 1-800-304-3107, if you have additional questions.

If You Owe Tax

If your return has a balance due, you must pay the amount you owe by the prescribed due date. If you paid by electronic funds withdrawal (direct debit) or by credit card, no voucher is needed. The credit card service providers will charge a convenience fee based on the amount of taxes you are paying. The fees and the type of credit or debit cards accepted may vary between providers. You will be told the amount of the fee during the transaction and you will be given the option to either continue or end the transaction. For information on paying your taxes electronically, including by credit or debit card, go to www.irs.gov/e-pay.

If you are not paying electronically you may use Form 1040-V, Payment Voucher, which you can obtain from your Electronic Return Originator. If the IRS does not receive your payment by the prescribed due date, you will receive a notice that requests full payment of the tax due, plus penalties and interest. If you can not pay the amount in full, complete Form 9465, Installment Agreement Request, which you may file electronically. To apply for an installment agreement online, go to www.irs.gov. You may also order Form 9465 by calling 1-800-TAX-FORM (1-800-829-3676). If approved, the IRS charges a user fee to set up an installment agreement.

If You Need to Inquire About Your Electronic Funds Withdrawal Payment

You may call 1-888-353-4537 to inquire about the status of your electronic funds withdrawal payment. If there is a change to the bank account information included on your return, you should call this number to cancel a scheduled payment. You should have available the social security number of the first person listed on the tax return, the payment amount, and the bank account number. Cancellation requests must be received no later than 11:59 p.m. E.T. two business days prior to the scheduled payment date.

Tax Refund Related Financial Products

Financial institutions offer a variety of financial products to taxpayers based on their refunds. Contracts for financial products are between you and the financial institution. The IRS is not associated with the contract. **If you have questions about tax refund related products, contact your Electronic Return Originator or the lender.**

Instructions for Electronic Return Originators

Line 2 - PIN Presence Indicator - Check box 2 if the taxpayer entered a PIN or authorized the ERO to enter or generate the PIN for the taxpayer, and the Acknowledgement File PIN Presence Indicator is a "Practitioner PIN," "Self-Select PIN" or "Online Filer PIN." Form 8879, IRS e-file Signature Authorization, is required if the ERO enters or generates the PIN or if the Practitioner PIN method is used. **Use Form 8453, U.S. Individual Income Tax Transmittal for an IRS e-file Return, to send required paper forms or supporting documentation listed next to the form check boxes (do not send Forms W-2, W-2G, or 1099R).**

Line 3 - Exception Processing - Check box 3 if the Acknowledgement File Acceptance Code equals "Exception." The acceptance code indicates that this return has been previously rejected and this subsequent submission still has invalid data.

Line 4 - Payment Acknowledgement Literal - Check box 4 if the taxpayer requested to use electronic funds withdrawal to pay the balance due, and the Acknowledgement File Payment Acknowledgement Literal field equals "Payment Request Received."

Line 5 - Payment Acknowledgement Literal - Check box 5 if the taxpayer requested to use electronic funds withdrawal to pay the balance due, and the Acknowledgement File Payment Acknowledgement Literal field does not equal "Payment Request Received." If box 5 is checked, inform the taxpayer that he/she must pay by check, money order, debit card, or credit card.

Note: EROs can use the Acknowledgement File information, translated by the transmitter, to complete Form 9325.

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRER

Federal Supporting Statements

2014 PG01

Name(s) as shown on return
FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Your Social Security Number
[redacted]

FORM 1040 - LINE 6C - EXEMPTIONS

Statement #1

FIRST NAME	LAST NAME	SSN	RELATIONSHIP	CHILD TAX CREDIT
[redacted]	[redacted]	[redacted]	PARENT	
			SON	X
			SON	X
			SON	X
			DAUGHTER	X

PG01

FORM 4562 - LINE 19B

Statement #3

BASIS	RP	CV	METHOD	DEDUCTION
300	5	HY		60
40	5	HY		8
30	5	HY		6
TOTAL				74

Client copy

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
2014 INDIVIDUAL INCOME TAX RETURN

SC1040
(Rev. 7/29/14)
3075

Your social security number	Check if deceased ☐
[redacted]	
Spouse's social security number	Check if deceased ☐
[redacted]	

DO NOT USE THIS FORM TO FILE A CORRECTED RETURN. SEE SC1040 INSTRUCTIONS FOR ADDITIONAL INFORMATION.

For the year January 1 - December 31, 2014, or fiscal tax year beginning 2014 and ending 2015

Print your first name and initial: FRANCISCO	Last name: CEDENO RAMIREZ	Suff.
Spouse's first name, if married filing jointly: CRISTINA	Last name: CRUZ GUERRERO	
Check if new address ☐	Mailing address (number and street, Apt. no or P.O. Box) Foreign address, see instructions: 90 DILLON RD D1	County code: 07
City: HILTON HEAD ISLAND	State: SC	Zip: 29926
Area code Daytime telephone: 843-338-5598		
Check if address is outside US ☐	Foreign country address including Postal code (see instructions)	

Check this box if you are filing SC Schedule NR (Part year/Nonresident) ▶ ☐
Check this box ONLY if filing a composite return on behalf of a partnership or "S" corporation. Do not check this box if you are an individual ▶ ☐
Check this box if you have filed a federal or state extension ▶ ☐
Check this box if you served in a Military COMBAT ZONE during the filing period ☐
Enter the name of the combat zone:
Check this box if this return is affected by a federally declared DISASTER AREA ☐
Enter the name of the disaster area:

CHECK YOUR FEDERAL FILING STATUS
(1) ☐ Single (3) ☐ Married filing separately. Enter spouse's SSN here:
(2) ☒ Married filing jointly (4) ☐ Head-of-household (5) ☐ Widow(er) with dependent child

Federal Exemptions
Enter the number of exemptions from your 2014 federal return ▶ 7
Enter the number of exemptions listed above that were under the age of 6 years on December 31, 2014 ▶ 2
Enter the number of taxpayers age 65 or older, as of December 31, 2014 ▶

Dependents:

First name	Last name	Social security number	Relationship	Date of birth (MM/DD/YYYY)
[redacted]	[redacted]	[redacted]	PARENT	[redacted]
			SON	
			SON	
			SON	

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CEDENO RAMIREZ [redacted]

INCOME AND ADJUSTMENTS

2014

					Dollars
1	Enter federal taxable income from your federal form. If zero or less, enter zero here. Nonresident filers complete Schedule NR and enter total from line 50 on line 5 below			1	761 00
	ADDITIONS TO FEDERAL TAXABLE INCOME				
	a State tax addback, if itemizing on federal return (See instructions)	a	00		
	b Out-of-state losses (See instructions) Check type of loss: ☐ Rental ☐ Business ☐ Other	b	00		
	c Expenses related to National Guard and Military Reserve income	c	00		
	d Interest income on obligations of states and political subdivisions other than South Carolina	d	00		
	e Other additions to income. Attach an explanation (See instructions)	e	296 00		FD/ST Depr Di
2	Add lines a through e and enter the total here. These are your total additions			2	296 00
3	Add lines 1 and 2 and enter the total here			3	1,057 00
	SUBTRACTIONS FROM FEDERAL TAXABLE INCOME				Dollars
	f State tax refund, if included on your federal return	f	00		
	g Total and permanent disability retirement income, if taxed on your federal return	g	00		
	h Out-of-state income/gain - Do not include personal service income (See instructions) Check type of income/gain: ☐ Rental ☐ Business ☐ Other	h	00		
	i 44% of net capital gains held for more than one year (See instructions)	i	00		
	j Volunteer deductions (See instructions) Check type of deduction: ☐ Firefighter ☐ HazMat ☐ Rescue Squad ☐ DNR ☐ Reserve Police ☐ Other	j	00		
	k Contributions to the SC College Investment Program ("Future Scholar") or the SC Tuition Prepayment Program (See instructions)	k	00		
	l Active Trade or Business Income deduction (See instructions)	l	00		
	m Interest income from obligations of the US government	m	00		
	n Certain nontaxable National Guard or Reserve Pay (See instructions)	n	00		
	o Social security and/or railroad retirement, if taxed on your federal return	o	00		
	p Caution: Retirement Deduction (See instructions)				
	p-1 Taxpayer: date of birth	p-1	00		
	p-2 Spouse: date of birth	p-2	00		
	p-3 Surviving spouse #1: date of birth of deceased spouse	p-3	00		
	p-4 Surviving spouse #2: date of birth of deceased spouse	p-4	00		
	q Age 65 and older deduction (See instructions)				
	q-1 Taxpayer: date of birth	q-1	00		
	q-2 Spouse: date of birth	q-2	00		
	r Negative amount of federal taxable income	r	00		
	s Subsistence allowance ___ days @ $8.00	s	00		
	t Dependents under the age of 6 years on December 31 of the tax year	t	7,900 00		
	u Consumer Protection Services	u	00		
	v Other subtractions (See instructions)	v	00		
4	Add lines f through v and enter here. These are your total subtractions			4	< 7,900 00>
5	Residents subtract line 4 from line 3 and enter the difference. Nonresidents enter amount from Schedule NR, line 50. If less than zero, enter zero here. This is your South Carolina INCOME SUBJECT TO TAX			5	0 00
6	TAX: enter tax from SOUTH CAROLINA tax tables	6	00		
7	TAX on Lump Sum Distribution (Attach SC4972)	7	00		
8	TAX on Active Trade or Business Income (Attach I-335)	8	00		
9	TAX on excess withdrawals from Catastrophe Savings Accounts	9	00		
10	Add lines 6 through 9 and enter the total here. This is your TOTAL SOUTH CAROLINA TAX			10	00
11	Child and Dependent Care (See instructions)	11	00		
12	Two Wage Earner Credit (See instructions)	12	25 00		
13	Other non-refundable credits. Attach SC1040TC and other state return(s)	13	00		
14	TOTAL non-refundable credits. Add lines 11 through 13 and enter the total here			14	25 00
15	SUBTRACT line 14 from line 10. Enter the difference BUT NOT LESS THAN ZERO here			15	0 00

30752026

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CEDENO RAMIREZ [redacted]

2014

PAYMENTS AND REFUNDABLE CREDITS

16	SC INCOME TAX WITHHELD (Attach W-2 or SC4)	58 00	20	Other SC withholding (Attach Form 1099)	00		
17	2014 estimated tax payments	00	21	Tuition tax credit (Attach I-319)	00		
18	Amount paid with extension	00	22	Other refundable credit(s)	00		
19	NR sale of real estate	00					

Check type: ☐ Anhydrous Ammonia (Attach I-333) ☐ Milk Credit (Attach I-334) ☐ Classroom Teacher Expenses (Attach I-360)

23	Add lines 16 through 22 and enter the total here . . . These are your TOTAL PAYMENTS	23	58	00
24	If line 23 is LARGER than line 15, subtract line 15 from line 23 and enter the OVERPAYMENT	24	58	00
25	If line 15 is LARGER than line 23, subtract line 23 from line 15 and enter the AMOUNT DUE	25		00
26	USE TAX due on internet, mail-order or out-of-state purchases ▶ 26 0 00			
	Use tax is based on your county's sales tax rate. See instructions for more information.			
	If you certify that no use tax is due, check here ☒			
27	Amount of line 24 to be credited to your 2015 Estimated Tax ▶ 27 00			
28	Total Contributions for Check-offs (Attach I-330) ▶ 28 00			
29	Add lines 26 through 28 and enter the total here	29		00
30	If line 29 is larger than line 24, go to line 31. Otherwise, subtract line 29 from line 24 and enter the AMOUNT TO BE REFUNDED TO YOU (line 30a check box entry is required) . . . REFUND ▶	30	58	00

REFUND OPTIONS (subject to program limitations)

30a **Mark one refund choice:** ▶ ☐ Direct Deposit (30b required) ▶ ☐ Debit Card* ▶ ☒ Paper Check

*SCDOR Income Tax Refund Prepaid Debit Card issued by Bank of America

30b **Direct Deposit (for US Accounts Only) Type:** ☐ Checking ☐ Savings

Routing Number (RTN) — Must be 9 digits. The first two numbers of the RTN must be 01 through 12 or 21 through 32

Bank Account Number (BAN) — 1-17 digits

31	Tax Due: Add lines 25 and 29. If line 29 is larger than line 24, subtract line 24 from line 29 and enter the amount	31		00
32	Late filing and/or late payment: Penalties _____ Interest _____ (See instructions) Enter total here ▶	32		00
33	Penalty for Underpayment of Estimated Tax (Attach SC2210) (See instructions and enter letter in box if applicable) Exception to Underpayment of Estimated Tax ▶	33		00
34	Add lines 31 through 33 and enter the AMOUNT YOU OWE here. Attach Form SC1040-V with payment. BALANCE DUE ▶	34		00

Pay electronically free of charge at www.dor.sc.gov. Click on DORePay and pay with Visa, MasterCard or by Electronic Funds Withdrawal (EFW) or include SC1040-V with your check or money order for the full amount payable to "SC Department of Revenue". Write your social security number and "2014 SC1040" on the payment.

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief.

Your signature	Date	Spouse's signature (if married filing jointly, BOTH must sign)
	04-29-2015	
Taxpayer's Email		

I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☒ No ☐ Preparer's printed name: Mario Martinez

If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Paid Preparer's Use Only	Preparer signature	Date	Check if self-employed	PTIN
		04-29-2015	☐	[redacted]
	Firm name (or yours if self-employed) and address and Zip Code	Innova Small Business Consulting 1 Corpus Christie Place Hilton Head Island SC 29928		FEIN [redacted] Phone No. 843-686-5225

MAIL TO: REFUNDS OR ZERO TAX — SC1040 Processing Center, PO Box 101100, Columbia, SC 29211-0100

BALANCE DUE — Taxable Processing Center, PO Box 101105, Columbia, SC 29211-0105

30753024

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*****KEEP FOR YOUR RECORDS*****

TWO WAGE EARNER CREDIT WHEN BOTH SPOUSES WORK

Your filing status must be married filing jointly to claim this credit.

Line 12 TWO WAGE EARNER CREDIT (MARRIED COUPLE)

This credit can only be claimed by a married couple filing jointly when both spouses have earned income taxed to South Carolina. This credit is not allowed on returns with a filing status of single, married filing separately or head of household. Do not include gambling or bingo winnings reported on federal form W-2G.

Example - You earned a salary taxed to South Carolina of $20,000. Your spouse earned $17,000 taxed to South Carolina and had an IRA deduction taxed to South Carolina of $1,000. Your SC qualified earned income is $20,000 and your spouse's is $16,000 ($17,000 minus $1,000). Because your spouse's qualified earned income is less than yours, the credit is based on your spouse's income. Therefore, the credit is $112 ($16,000 x .007).

Compute your earned income separately for yourself and your spouse. South Carolina earned income is generally income you receive for services you provide. It includes wages, salaries, tips, commissions and sub-pay. It also includes income earned from self-employment, business income or loss, partnership income or loss, farm income or loss and any other earned income taxed to South Carolina. Earned income does not include gambling or bingo winnings, interest, dividends, Social Security benefits, IRA distribution, unemployment compensation, deferred compensation or non-taxable income. **It also does not include any amount your spouse paid you.**

	(a) You	(b) Your Spouse
1. Wages, salaries, tips, etc., taxed to South Carolina from South Carolina Schedule NR, Column B, line 1 or federal form (Do not include pensions or annuities.)	0	3,632
2. Net profit or (loss) from self-employment (from Schedule C and on Schedule K-1 of Form 1065) and any other earned income taxed to South Carolina.	40,006	0
3. Add lines 1 and 2. This is your total earned income taxed to SC.	40,006	3,632

South Carolina qualified earned income. This is the amount on which the credit is based. Compute it by subtracting certain adjustments from South Carolina earned income. The adjustments are:

- One half of self-employment tax
- Self-employed SEP, simple, and qualified plans
- Self-employed health insurance deduction
- IRA deduction
- Repayment of sub-pay

4. Add amounts entered on federal Form 1040. If filing South Carolina Schedule NR, enter amounts from lines 21, 22, 23, 26 and any repayment of supplemental unemployment benefits (sub-pay) allocable to South Carolina income.	2,827	0
5. Subtract line 4 from line 3. This is your qualified earned income taxed to South Carolina. If the amount in column (a) or (b) is zero (-0-) or less, stop here. You may not take this credit.	37,179	3,632

Compute the credit

6. Enter the smaller of 5(a) or 5(b). **Do not enter more than $30,000.**	3,632
7. Multiply the amount on line 6 by .007. **Do not enter more than $210.** Enter the amount here and on SC1040, line 12.	25

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343

State Depreciation Difference	State Income Adjustment due to differences in depreciation between the Federal and State (Keep for your records)	2014

Name(s) as shown on return: FRANCISCO CEDENO RAMIREZ & CRISTINA

Identification number: [redacted]

Taxpayer/Business

	Federal	State Portion	Difference
Bonus Depreciation	370	0	370
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	74	148	(74)
Regular Depreciation on Section 179 Difference	0	0	0
Total:	444	148	296

Spouse

	Federal	State Portion	Difference
Bonus Depreciation	0	0	0
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	0	0	0
Regular Depreciation on Section 179 Difference	0	0	0
Total:	0	0	0

Combined Totals

	Federal	State Portion	Difference
Bonus Depreciation	370	0	370
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	74	148	(74)
Regular Depreciation on Section 179 Difference	0	0	0
Total:	444	148	296

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Form **4562**

South Carolina

Depreciation and Amortization

(Including Information on Listed Property)

Note: SC does not allow any additional depreciation benefits provided by I.R.C. Section 168(k) and 1400L.

▶ Attach to your return.

▶ Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

2014

Name(s) shown on return	Business or activity to which this form relates	Identification number
FRANCISCO CEDENO RAMIREZ & CRIST	SCHEDULE C - 1	[redacted]

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000
2	Total cost of section 179 property placed in service (see instructions)	2	740
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,000,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	0
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	500,000

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2013 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2015. Add lines 9 and 10, less line 12 ▶	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2014	17	
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2014 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property	Statement #2		5			148
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C - Assets Placed in Service During 2014 Tax Year Using the Alternative Depreciation System

20a	Class life					S/L	
b	12-year			12 yrs.		S/L	
c	40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	148
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form 4562 (2014)

345

Attach to Form SC1040
Additional Dependent Listing

2014

Name(s)
FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Social security number
[redacted]

First Name	Last Name	SSN	Relationship	Date of birth
[redacted]	[redacted]	[redacted]	DAUGHTER	[redacted]

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1024

5 7 7 7 0 7 0 1 7 0 0

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
INDIVIDUAL INCOME TAX
DECLARATION FOR ELECTRONIC FILING

SC8453
(Rev. 7/30/14)
3299

Please print or type.	Your first name and initial / Last name: FRANCISCO CEDENO RAMIREZ	Your social security number: [redacted]
	If joint return, spouse's first name and initial / Last name, if different: CRISTINA CRUZ GUERRERO	Spouse's social security number: [redacted]
	Home address (number and street, apt. number or RR): 90 DILLON RD APT D1	Daytime telephone #: 843-338-5598
	City, town or post office, state and ZIP code: HILTON HEAD ISLAND, SC 29926	Tax Year: 2014

DO NOT MAIL

Part I Tax Return Information (Whole dollars only)

1. Federal taxable income (SC1040, line 1)	1	761	00
2. Net SC tax (SC1040, line 15)	2		00
3. Use Tax	3		00
4. Total Tax	4		00
5. SC Income Tax Withheld (SC1040, lines 16 & 20)	5	58	00
6. Tuition Tax Credit (SC1040, line 21)	6		00
7. Refund (SC1040, line 30)	7	58	00
8. Amount you owe (SC1040, line 34)	8		00

Part II Direct Deposit of Refund or EFW Payment of Tax Due (Optional - See instructions.)

STAPLE COPIES OF STATE W-2(S) and 1099(s) HERE

9. Routing transit number (RTN) — The first two numbers of the RTN must be 01 through 12 or 21 through 32.
10. Bank account number (BAN)
11. Type of account: ☐ Checking ☐ Savings
12. Withdrawal Date — Withdrawal Amount $

Part III Declaration of Taxpayer (Sign only after Part I is completed.)

13. ☐ a. I consent that my refund be directly deposited as designated in Part II, and declare that the information shown on lines 1 through 8 is correct. If I have filed a joint return, this is an irrevocable appointment of the other spouse as an agent to receive the refund.

☐ b. I authorize (1) the South Carolina Department of Revenue and its designated financial agents to initiate an Electronic Funds Withdrawal (payment) entry to my financial institution account designated in Part II for payment of my South Carolina taxes owed, and (2) my financial institution to debit the entry to my account. I also authorize the financial institutions involved in the processing of my electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to my payment. Under the items of this authorization, I can revoke this authorization by notifying the South Carolina Department of Revenue no later than two business days prior to the withdrawal (settlement) date by calling 803-896-1715.

If I have filed a balance due return, I understand that if the SC Department of Revenue does not receive full and timely payment of my tax liability, I will remain liable for the tax liability and all applicable interest and penalties.

I declare that I have compared the information (including direct deposit or EFW data) on my return with the information I have provided to my electronic return originator (ERO) and the amounts agree with the amounts on my SC tax return. To the best of my knowledge, my return is true and complete. I consent that my return and accompanying schedules and statements be sent to the Internal Revenue Service (IRS) by my ERO, and subsequently by the IRS to the SC Department of Revenue. Do not submit this form to the SC Department of Revenue. Keep with your records.

Sign Here

Your signature	Date	Spouse's signature (if joint, BOTH must sign)	Date
	04-29-2015		04-29-2015

KEEP FOR YOUR RECORDS

Part IV Declaration of Electronic Return Originator (ERO) and Paid Preparer (See Instructions.)

I declare that I have received the above taxpayer's return and the entries on this form are complete and correct to the best of my knowledge. I have obtained the taxpayer's signature on this form before submitting this return to the SC Department of Revenue. I have provided the taxpayer with a copy of all forms and information to be filed with the IRS and the SC Department of Revenue, and have followed all other requirements described in the IRS Pub. 1345 Authorized IRS e-file Providers of Individual Income Tax Returns, and requirements specified by the SC Department of Revenue. If I am the preparer, I declare that I have examined the above taxpayer's return and accompanying schedules and statements, and to the best of my knowledge, they are true and complete. This declaration is based on all information of which I have knowledge. I understand I do not mail this form. I am required to keep this form and the supporting documents for three (3) years.

ERO's Use Only	ERO signature	Date: 04-29-2015	Check if also paid preparer: X	Check if self-employed: ☐	PTIN: [redacted]
	Firm name (or yours if self-employed) and address: Innova Small Business Consulting, 1 Corpus Christie Place, Hilton Head Island SC			FEIN	Zip code: 29928
Paid Preparer's Use Only	Preparer signature	Date		Check if self-employed: ☐	PTIN
	Firm name (or yours if self-employed) and address			FEIN	ZIP code: 347

1024 [redacted]

KEEP FOR YOUR RECORDS

Line t DEPENDENTS UNDER SIX YEARS OF AGE

An additional deduction is allowed for each dependent claimed on the federal income tax return who had not reached the age of six by December 31 of the tax year. Birthdate(s) and Social Security number(s) are required.

Birth Date [redacted] SSN [redacted]

Birth Date [redacted] SSN [redacted]

Use the following worksheet to compute the deduction:

Federal personal exemption amount		3,950
Number of dependents claimed on your federal return who had not reached age six during the tax year	x	2
Allowable deduction; enter this amount on line t		7,900

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SCDE_WKS.LD SC1040 / SCHEDULE NR

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☐ CORRECTED (if checked)

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.

MAY RIVER ROOFING, INC.
P.O. Box 341
Bluffton, SC 29910
(843) 815-4808
(843) 815-2699 FAX

1 Rents	OMB No. 1545-0115	
$	2014	**Miscellaneous Income**
2 Royalties	Form 1099-MISC	
$		
3 Other Income	4 Federal income tax withheld	**Copy B For Recipient**
$	$	

PAYER'S federal identification number	RECIPIENT'S identification number	5 Fishing boat proceeds	6 Medical and health care payments
[redacted]	[redacted]	$	$

RECIPIENT'S name, street address (including apt. no.), city or town, state or province, country, and ZIP or foreign postal code

Cedeno Roofing and Woodcare Company

90 Dillon Rd APt K-2

Hilton Head, SC 29926

7 Nonemployee compensation	8 Substitute payments in lieu of dividends or interest	This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.
$ 106094.00	$	
9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ▶ ☐	10 Crop insurance proceeds	
	$	
11	12	

Account number (see instructions)	13 Excess golden parachute payments	14 Gross proceeds paid to an attorney
	$	$

15a Section 409A deferrals	15b Section 409A income	16 State tax withheld	17 State/Payer's state no.	18 State income
$	$	$		$ 349
		$		

Form **1099-MISC** (keep for your records) www.irs.gov/form1099misc Department of the Treasury - Internal Revenue Service

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☐ CORRECTED (if checked)

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.	1 Rents $	OMB No. 1545-0116 2014 Form 1099-MISC	Miscellaneous Income
MAY RIVER ROOFING, INC. P.O. Box 341 Bluffton, SC 29910 (843) 815-4808 (843) 815-2699 FAX	2 Royalties $		
	3 Other income $	4 Federal income tax withheld $	
PAYER'S federal identification number: [redacted] / RECIPIENT'S identification number: [redacted]	5 Fishing boat proceeds $	6 Medical and health care payments $	Copy 2 To be filed with recipient's state income tax return, when required.
RECIPIENT'S name, street address (including apt. no.), city or town, state or province, country, and ZIP or foreign postal code Cedeno Roofing and Woodcare Company 90 Dillon Rd APt K-2 Hilton Head, SC 29926	7 Nonemployee compensation $ 106094.00	8 Substitute payments in lieu of dividends or interest $	
	9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ▶ ☐	10 Crop insurance proceeds $	
	11	12	
Account number (see instructions)	13 Excess golden parachute payments $	14 Gross proceeds paid to an attorney $	
15a Section 409A deferrals $	15b Section 409A income $	16 State tax withheld $ $	17 State/Payer's state no.	18 State income $ $

Form 1099-MISC www.irs.gov/form1099misc Department of the Treasury - Internal Revenue Service

497

b Employer identification number (EIN) [redacted]

c Employer's name, address, and ZIP code

MAID FOR YOU OF HILTON HEAD, INC.
32 RUSTY RAIL LN
HILTON HEAD ISLA SC 29926-2560

e Employee's first name and initial | Last name | Suff.

CRISTINA CRUZ
APT. K2
90 DILLON ROAD
HILTON HEAD ISLAND SC 29926-3793

f Employee's address and ZIP code

12a See instructions for box 12 | $
12b | $
12c | $
12d | $
12e | $

This information is being furnished to the Internal Revenue Service.

Copy B To Be Filed With Employee's FEDERAL Tax Return.

a Employee's social security number [redacted]

1 Wages, tips, other compensation	2 Federal income tax withheld
3632.00	3.00
3 Social security wages	4 Social security tax withheld
3632.00	225.18
5 Medicare wages and tips	6 Medicare tax withheld
3632.00	52.66
7 Social security tips	8 Allocated tips
9	10 Dependent care benefits
11 Nonqualified plans	13 Statutory employee ☐ Retirement plan ☐ Third-party sick pay ☐
	14 Other

15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name
SC	[redacted]	3632.00	58.46			

Form W-2 Wage and Tax Statement 2014 | Department of the Treasury-Internal Revenue Service | OMB# 1545-0008 | Copy B To Be Filed With Employee's FEDERAL Tax Return.

498

b Employer identification number (EIN) 33-1192975

c Employer's name, address, and ZIP code

MAID FOR YOU OF HILTON HEAD, INC.
32 RUSTY RAIL LN
HILTON HEAD ISLA SC 29926-2560

e Employee's first name and initial | Last name | Suff.
0180650

CRISTINA CRUZ
APT. K2
90 DILLON ROAD
HILTON HEAD ISLAND SC 29926-3793

f Employee's address and ZIP code

12a | $
12b | $
12c | $
12d | $
12e | $

Copy 2 To Be Filed With Employee's State, City, or Local Income Tax Return.

a Employee's social security number [redacted]

1 Wages, tips, other compensation	2 Federal income tax withheld
3632.00	3.00
3 Social security wages	4 Social security tax withheld
3632.00	225.18
5 Medicare wages and tips	6 Medicare tax withheld
3632.00	52.66
7 Social security tips	8 Allocated tips
9	10 Dependent care benefits
11 Nonqualified plans	13 Statutory employee ☐ Retirement plan ☐ Third-party sick pay ☐
	14 Other

15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name
SC	[redacted]	3632.00	58.46			

Form W-2 Wage and Tax Statement 2014 | Department of the Treasury-Internal Revenue Service | OMB# 1545-0008 | Copy 2 To Be Filed With Employee's State, City, or Local Income Tax Return.

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b Employer identification number (EIN) [redacted] | 12a | 1 Wages, tips, other compensation | 2 Federal income tax withheld

FOR TAX YEAR 2015

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

INNOVA

1 CORPUS CHRISTIE PL STE 104

Hilton Head Island, SC 29928

(843)686-5225

Tax and Credits	38	Amount from line 37 (adjusted gross income)		38	40,713
	39a	Check if: ☐ You were born before January 2, 1951, ☐ Blind. ☐ Spouse was born before January 2, 1951, ☐ Blind. } Total boxes checked ▶ 39a			
	b	If your spouse itemizes on a separate return or you were a dual-status alien, check here ▶ 39b ☐			
Standard Deduction for - • People who check any box on line 39a or 39b or who can be claimed as a dependent, see instructions. • All others: Single or Married filing separately, $6,300 Married filing jointly or Qualifying widow(er), $12,600 Head of household, $9,250	40	Itemized deductions (from Schedule A) or your standard deduction (see left margin)		40	12,600
	41	Subtract line 40 from line 38		41	28,113
	42	Exemptions. If line 38 is $154,950 or less, multiply $4,000 by the number on line 6d. Otherwise, see instructions		42	28,000
	43	Taxable income. Subtract line 42 from line 41. If line 42 is more than line 41, enter -0-		43	113
	44	Tax (see instructions). Check if any from: a ☐ Form(s) 8814 b ☐ Form 4972 c ☐		44	11
	45	Alternative minimum tax (see instructions). Attach Form 6251		45	
	46	Excess advance premium tax credit repayment. Attach Form 8962		46	
	47	Add lines 44, 45, and 46 ▶		47	11
	48	Foreign tax credit. Attach Form 1116 if required	48		
	49	Credit for child and dependent care expenses. Attach Form 2441	49		
	50	Education credits from Form 8863, line 19	50		
	51	Retirement savings contributions credit. Attach Form 8880	51		
	52	Child tax credit. Attach Schedule 8812, if required	52	11	
	53	Residential energy credit. Attach Form 5695	53		
	54	Other credits from Form: a ☐ 3800 b ☐ 8801 c ☐	54		
	55	Add lines 48 through 54. These are your total credits		55	11
	56	Subtract line 55 from line 47. If line 55 is more than line 47, enter -0- ▶		56	0
Other Taxes	57	Self-employment tax. Attach Schedule SE		57	6,190
	58	Unreported social security and Medicare tax from Form: a ☐ 4137 b ☐ 8919		58	
	59	Additional tax on IRAs, other qualified retirement plans, etc. Attach Form 5329 if required		59	
	60 a	Household employment taxes from Schedule H		60a	
	b	First-time homebuyer credit repayment. Attach Form 5405 if required		60b	
	61	Health care: individual responsibility (see instructions) Full-year coverage ☐		61	
	62	Taxes from: a ☐ Form 8959 b ☐ Form 8960 c ☐ instructions; enter code(s)		62	
	63	Add lines 56 through 62. This is your total tax ▶		63	6,190
Payments	64	Federal income tax withheld from Forms W-2 and 1099	64		
If you have a qualifying child, attach Schedule EIC.	65	2015 estimated tax payments and amount applied from 2014 return	65		
	66a	Earned income credit (EIC)	66a		NO
	b	Nontaxable combat pay election 66b			
	67	Additional child tax credit. Attach Schedule 8812	67	3,989	
	68	American opportunity credit from Form 8863, line 8	68		
	69	Net premium tax credit. Attach Form 8962	69		
	70	Amount paid with request for extension to file	70		
	71	Excess social security and tier 1 RRTA tax withheld	71		
	72	Credit for federal tax on fuels. Attach Form 4136	72		
	73	Credits from Form: a ☐ 2439 b ☐ Reserved c ☐ 8885 d ☐	73		
	74	Add lines 64, 65, 66a, and 67 through 73. These are your total payments ▶		74	3,989
Refund	75	If line 74 is more than line 63, subtract line 63 from line 74. This is the amount you overpaid		75	
	76a	Amount of line 75 you want refunded to you. If Form 8888 is attached, check here ▶ ☐		76a	
Direct deposit? See instructions.	▶ b	Routing number ▶c Type: ☐ Checking ☐ Savings			
	▶ d	Account number			
	77	Amount of line 75 you want applied to your 2016 estimated tax ▶	77		
Amount You Owe	78	Amount you owe. Subtract line 74 from line 63. For details on how to pay, see instructions ▶		78	2,241
	79	Estimated tax penalty (see instructions)	79	40	

Third Party Designee Do you want to allow another person to discuss this return with the IRS (see instructions)? ☐ Yes. Complete below. ☒ No

Designee's name ▶ Phone no. ▶ Personal identification number (PIN) ▶

Sign Here Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Joint return? See instructions. Keep a copy for your records.

Your signature [redacted]	Date 02-13-2016	Your occupation SELFEMPLOYED	Daytime phone number 843-338-5598
Spouse's signature. If a joint return, both must sign. [redacted]	Date 02-13-2016	Spouse's occupation	Identity Protection PIN (see inst.)

Paid Preparer Use Only

Preparer's signature	Date 02-13-2016	Check ☐ if self-employed	PTIN [redacted]
Print/Type preparer's name LIZETH MACARENA			
Firm's name ▶ INNOVA		Firm's EIN ▶ [redacted]	
Firm's address ▶ 1 CORPUS CHRISTIE PL STE 104 Hilton Head Island, SC 29928		Phone no. 843-686-5225	

EEA

SCHEDULE C (Form 1040)

Department of the Treasury
Internal Revenue Service (99)

Profit or Loss From Business

(Sole Proprietorship)

▶ Information about Schedule C and its separate instructions is at www.irs.gov/schedulec.
▶ Attach to Form 1040, 1040NR, or 1041; partnerships generally must file Form 1065.

OMB No. 1545-0074

2015

Attachment Sequence No. 09

Name of proprietor: FRANCISCO CEDENO RAMIREZ

Social security number (SSN): [redacted]

A Principal business or profession, including product or service (see instructions): ROOFING CONTRACTOR

B Enter code from instructions ▶ [redacted]

C Business name. If no separate business name, leave blank.: CEDENO ROOFING AND WOODWORKING

D Employer ID number (EIN), (see instr.): [redacted]

E Business address (including suite or room no.) ▶ 90 DILLON RD APT D1
City, town or post office, state, and ZIP code: HILTON HEAD ISLAND SC 29926

F Accounting method: (1) [X] Cash (2) [ ] Accrual (3) [ ] Other (specify) ▶

G Did you "materially participate" in the operation of this business during 2015? If "No," see instructions for limit on losses . . . [X] Yes [ ] No

H If you started or acquired this business during 2015, check here . . . ▶ [ ]

I Did you make any payments in 2015 that would require you to file Form(s) 1099? (see instructions) . . . [ ] Yes [X] No

J If "Yes," did you or will you file required Forms 1099? . . . [ ] Yes [X] No

Part I Income

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked ▶	1	232,327
2	Returns and allowances	2	0
3	Subtract line 2 from line 1	3	232,327
4	Cost of goods sold (from line 42)	4	
5	Gross profit. Subtract line 4 from line 3	5	232,327
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	Gross income. Add lines 5 and 6 ▶	7	232,327

Part II Expenses. Enter expenses for business use of your home only on line 30.

8	Advertising	8	1,700	18	Office expense (see instructions)	18	3,980
9	Car and truck expenses (see instructions)	9	27,180	19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	1,840
12	Depletion	12		b	Other business property	20b	9,860
13	Depreciation and section 179 expense deduction (not included in Part III) (see instructions)	13	290	21	Repairs and maintenance	21	14,600
14	Employee benefit programs (other than on line 19)	14		22	Supplies (not included in Part III)	22	24,950
15	Insurance (other than health)	15	8,650	23	Taxes and licenses	23	
16	Interest:			24	Travel, meals, and entertainment:		
a	Mortgage (paid to banks, etc.)	16a		a	Travel	24a	4,655
b	Other	16b		b	Deductible meals and entertainment (see instructions)	24b	4,775
17	Legal and professional services	17	4,950	25	Utilities	25	4,893
				26	Wages (less employment credits)	26	1,250
				27 a	Other expenses (from line 48)	27a	74,946
				b	Reserved for future use	27b	

28	Total expenses before expenses for business use of home. Add lines 8 through 27a ▶	28	188,519
29	Tentative profit or (loss). Subtract line 28 from line 7	29	43,808
30	Expenses for business use of your home. Do not report these expenses elsewhere. Attach Form 8829 unless using the simplified method (see instructions). **Simplified method filers only:** enter the total square footage of: (a) your home: _____ and (b) the part of your home used for business: _____. Use the Simplified Method Worksheet in the instructions to figure the amount to enter on line 30	30	
31	Net profit or (loss). Subtract line 30 from line 29. • If a profit, enter on both Form 1040, line 12 (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see instructions). Estates and trusts, enter on Form 1041, line 3. • If a loss, you must go to line 32.	31	43,808

32 If you have a loss, check the box that describes your investment in this activity (see instructions).
• If you checked 32a, enter the loss on both Form 1040, line 12, (or Form 1040NR, line 13) and on Schedule SE, line 2. (If you checked the box on line 1, see the line 31 instructions). Estates and trusts, enter on Form 1041, line 3.
• If you checked 32b, you must attach Form 6198. Your loss may be limited.

32a [ ] All investment is at risk.
32b [ ] Some investment is not at risk.

Sample Not for Filing

For Paperwork Reduction Act Notice, see the separate instructions.

EEA

Schedule C (Form 1040) 2015

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Name(s) FRANCISCO CEDENO RAMIREZ | SSN [redacted]

Part III Cost of Goods Sold (see instructions)

33 Method(s) used to value closing inventory: a ☐ Cost b ☐ Lower of cost or market c ☐ Other (attach explanation)

34 Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation . . . ☐ Yes ☐ No

35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation	35	
36	Purchases less cost of items withdrawn for personal use	36	
37	Cost of labor. Do not include any amounts paid to yourself	37	
38	Materials and supplies	38	
39	Other costs	39	
40	Add lines 35 through 39	40	
41	Inventory at end of year	41	
42	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on line 4	42	

Part IV Information on Your Vehicle. Complete this part **only** if you are claiming car or truck expenses on line 9 and are not required to file Form 4562 for this business. See the instructions for line 13 to find out if you must file Form 4562.

43 When did you place your vehicle in service for business purposes? (month, day, year) ▶ _____

44 Of the total number of miles you drove your vehicle during 2015, enter the number of miles you used your vehicle for:

a Business _____ b Commuting (see instructions) _____ c Other _____

45 Was your vehicle available for personal use during off-duty hours? . . . ☐ Yes ☐ No

46 Do you (or your spouse) have another vehicle available for personal use? . . . ☐ Yes ☐ No

47 a Do you have evidence to support your deduction? . . . ☐ Yes ☐ No

b If "Yes," is the evidence written? . . . ☐ Yes ☐ No

Part V Other Expenses. List below business expenses not included on lines 8-26 or line 30.

TOOLS	28,540
SECURITY GEAR	4,200
GATED COMMUNITY PASSES	4,800
CELLPHONE	2,556
EQUIPMENT	9,250
WASTE SERVICES	16,500
ROOFING COURSES	6,600
UNIFORMS	2,500
48 Total other expenses. Enter here and on line 27a	74,946

Client Copy

SCHEDULE SE (Form 1040)

Department of the Treasury
Internal Revenue Service (99)

Self-Employment Tax

▶ Information about Schedule SE and its separate instructions is at www.irs.gov/schedulese.
▶ Attach to Form 1040 or Form 1040NR.

OMB No. 1545-0074

2015

Attachment Sequence No. 17

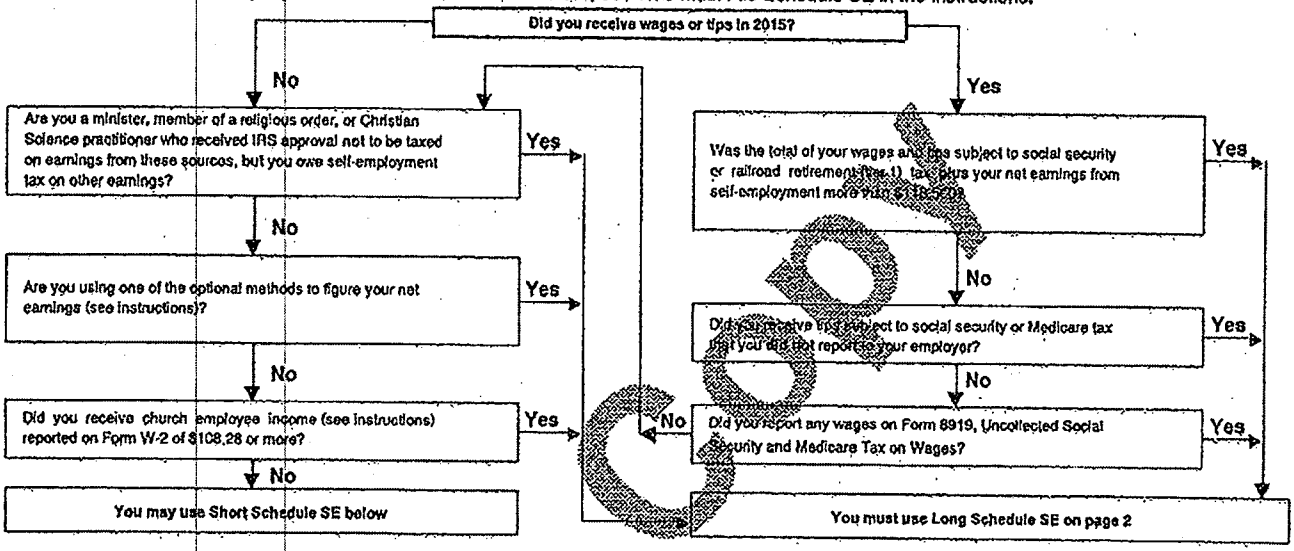
Name of person with self-employment income (as shown on Form 1040 or Form 1040NR)
FRANCISCO CEDENO RAMIREZ

Social security number of person with self-employment income ▶ [redacted]

Before you begin: To determine if you must file Schedule SE, see the instructions.

May I Use Short Schedule SE or Must I Use Long Schedule SE?

Note. Use this flowchart only if you must file Schedule SE. If unsure, see Who Must File Schedule SE in the instructions.



Section A - Short Schedule SE. Caution. Read above to see if you can use Short Schedule SE.

1a	Net farm profit or (loss) from Schedule F, line 34, and farm partnerships, Schedule K-1 (Form 1065), box 14, code A	1a	
b	If you received social security retirement or disability benefits, enter the amount of Conservation Reserve Program payments included on Schedule F, line 4b, or listed on Schedule K-1 (Form 1065), box 20, code Z	1b	( )
2	Net profit or (loss) from Schedule C, line 31; Schedule C-EZ, line 3; Schedule K-1 (Form 1065), box 14, code A (other than farming); and Schedule K-1 (Form 1065-B), box 9, code J1. Ministers and members of religious orders, see instructions for types of income to report on this line. See instructions for other income to report	2	43,808
3	Combine lines 1a, 1b, and 2	3	43,808
4	Multiply line 3 by 92.35% (.9235). If less than $400, you do not owe self-employment tax; do not file this schedule unless you have an amount on line 1b ▶ Note. If line 4 is less than $400 due to Conservation Reserve Program payments on line 1b, see instructions.	4	40,457
5	**Self-employment tax.** If the amount on line 4 is: • $118,500 or less, multiply line 4 by 15.3% (.153). Enter the result here and on Form 1040, line 57, or Form 1040NR, line 55 • More than $118,500, multiply line 4 by 2.9% (.029). Then, add $14,694 to the result. Enter the total here and on Form 1040, line 57, or Form 1040NR, line 55	5	6,190
6	**Deduction for one-half of self-employment tax.** Multiply line 5 by 50% (.50). Enter the result here and on Form 1040, line 27, or Form 1040NR, line 27	6	3,095

For Paperwork Reduction Act Notice, see your tax return instructions. Schedule SE (Form 1040) 2015

EEA

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SCHEDULE 8812
(Form 1040A or 1040)

Department of the Treasury
Internal Revenue Service (99)

Child Tax Credit

▶ Attach to Form 1040, Form 1040A, or Form 1040NR.

▶ Information about Schedule 8812 and its separate instructions is at www.irs.gov/schedule8812.

OMB No. 1545-0074

2015

Attachment Sequence No. 47

Name(s) shown on return

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Your social security number [redacted]

Part I Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number)

CAUTION ! *Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit. If your dependent is not a qualifying child for the credit, you cannot include that dependent in the calculation of this credit.*

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated is a qualifying child for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

Note: If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see separate instructions and check here . . . . . ▶ ☐

Part II Additional Child Tax Credit Filers

1	If you file Form 2555 or 2555-EZ stop here, you cannot claim the additional child tax credit. If you are required to use the worksheet in Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication. Otherwise, **1040 filers:** Enter the amount from line 8 of your Child Tax Credit Worksheet (see the instructions for Form 1040, line 52). **1040A filers:** Enter the amount from line 6 of your Child Tax Credit Worksheet (see the instructions for Form 1040A, line 35). **1040NR filers:** Enter the amount from line 6 of your Child Tax Credit Worksheet (see the instructions for Form 1040NR, line 49).		1	4,000
2	Enter the amount from Form 1040, line 52; Form 1040A, line 35; or Form 1040NR, line 49		2	11
3	Subtract line 2 from line 1. If zero, stop; you cannot take this credit		3	3,989
4a	Earned income (see separate instructions)	4a 40,713		
b	Nontaxable combat pay (see separate instructions)	4b		
5	Is the amount on line 4a more than $3,000? ☐ No. Leave line 5 blank and enter -0- on line 6. ☒ Yes. Subtract $3,000 from the amount on line 4a. Enter the result	5 37,713		
6	Multiply the amount on line 5 by 15% (.15) and enter the result		6	5,657
	Next. Do you have three or more qualifying children? ☐ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part III and enter the smaller of line 3 or line 6 on line 13. ☒ Yes. If line 6 is equal to or more than line 3, skip Part III and enter the amount from line 3 on line 13. Otherwise, go to line 7.			

Exit Copy

Part III Certain Filers Who Have Three or More Qualifying Children

7	Withheld social security, Medicare, and Additional Medicare taxes from Form(s) W-2, boxes 4 and 6. If married filing jointly, include your spouse's amounts with yours. If your employer withheld or you paid Additional Medicare Tax or tier 1 RRTA taxes, see separate instructions	7	
8	**1040 filers:** Enter the total of the amounts from Form 1040, lines 27 and 58, plus any taxes that you identified using code "UT" and entered on line 62. **1040A filers:** Enter -0-. **1040NR filers:** Enter the total of the amounts from Form 1040NR, lines 27 and 56, plus any taxes that you identified using code "UT" and entered on line 60.	8	
9	Add lines 7 and 8	9	
10	**1040 filers:** Enter the total of the amounts from Form 1040, lines 66a and 71. **1040A filers:** Enter the total of the amount from Form 1040A, line 42a, plus any excess social security and tier 1 RRTA taxes withheld that you entered to the left of line 46 (see separate instructions). **1040NR filers:** Enter the amount from Form 1040NR, line 67.	10	
11	Subtract line 10 from line 9. If zero or less, enter -0-	11	
12	Enter the larger of line 6 or line 11 Next, enter the smaller of line 3 or line 12 on line 13.	12	

Part IV Additional Child Tax Credit

13	This is your additional child tax credit	13	3,989

Enter this amount on Form 1040, line 67, Form 1040A, line 43, or Form 1040NR, line 64.

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Form **8965**

Department of the Treasury
Internal Revenue Service

Health Coverage Exemptions

▶ Attach to Form 1040, Form 1040A, or Form 1040EZ.
▶ Information about Form 8965 and its separate instructions is at www.irs.gov/form8965.

OMB No. 1545-0074
2015
Attachment Sequence No. 75

Name as shown on return
FRANCISCO CEDENO RAMIREZ

Your social security number
[redacted]

Complete this form if you have a Marketplace-granted coverage exemption or you are claiming a coverage exemption on your return.

Part I **Marketplace-Granted Coverage Exemptions for Individuals.** If you and/or a member of your tax household have an exemption granted by the Marketplace, complete Part I.

	(a) Name of Individual	(b) SSN	(c) Exemption Certificate Number
1			
2			
3			
4			
5			
6			

Part II **Coverage Exemptions Claimed on Your Return for Your Household**

7a Are you claiming an exemption because your household income is below the filing threshold? . . . . . ☐ Yes ☒ No

b Are you claiming a hardship exemption because your gross income is below the filing threshold? . . . . . ☐ Yes ☒ No

Part III **Coverage Exemptions Claimed on Your Return for Individuals.** If you and/or a member of your tax household are claiming an exemption on your return, complete Part III.

	(a) Name of Individual	(b) SSN	(c) Exemption Type	(d) Full Year	(e) Jan	(f) Feb	(g) Mar	(h) Apr	(i) May	(j) June	(k) July	(l) Aug	(m) Sept	(n) Oct	(o) Nov	(p) Dec
8	[redacted]		G	X												
9	[redacted]		G	X												
10	[redacted]		G	X												
11	[redacted]		G	X												
12	[redacted]		C	X												
13	[redacted]		C	X												

Client Copy

Form **8965**

Department of the Treasury
Internal Revenue Service

Health Coverage Exemptions

▶ Attach to Form 1040, Form 1040A, or Form 1040EZ.
▶ Information about Form 8965 and its separate instructions is at www.irs.gov/form8965.

OMB No. 1545-0074
2015
Attachment Sequence No. **75**

Name as shown on return
FRANCISCO CEDENO RAMIREZ

Your social security number
[redacted]

Complete this form if you have a Marketplace-granted coverage exemption or you are claiming a coverage exemption on your return.

Part I **Marketplace-Granted Coverage Exemptions for Individuals.** If you and/or a member of your tax household have an exemption granted by the Marketplace, complete Part I.

	(a) Name of individual	(b) SSN	(c) Exemption Certificate Number
1			
2			
3			
4			
5			
6			

Part II **Coverage Exemptions Claimed on Your Return for Your Household**

7a Are you claiming an exemption because your household income is below the filing threshold? . . . . . ☐ Yes ☐ No

b Are you claiming a hardship exemption because your gross income is below the filing threshold? . . . . . ☐ Yes ☐ No

Part III **Coverage Exemptions Claimed on Your Return for Individuals.** If you and/or a member of your tax household are claiming an exemption on your return, complete Part III.

	(a) Name of individual	(b) SSN	(c) Exemption Type	(d) Full Year	(e) Jan	(f) Feb	(g) Mar	(h) Apr	(i) May	(j) June	(k) July	(l) Aug	(m) Sept	(n) Oct	(o) Nov	(p) Dec
8	[redacted]		C	X												
9																
10																
11																
12																
13																

Client Copy

INNOVA

1 CORPUS CHRISTIE PL STE 104
Hilton Head Island, SC 29928
innovasbc@hotmail.com
Phone: (843)686-5225 | Fax: (843)686-5223

February 13, 2016

Francisco Cedeno Ramirez & Cristina Cruz Guerrero
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926

Francisco Cedeno Ramirez & Cristina Cruz Guerrero:

Return Type	Refund/Balance Due	Transaction Method
Federal Income Tax	$2,241 Balance Due	Mail a check
South Carolina Income Tax	Zero Due	

Sign and date these return(s) and mail them on or before the filing deadline to the address provided:

Federal Income Tax
Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

South Carolina Income Tax
SC1040 Processing Center
PO Box 101100
Columbia, SC 29211-0100

Mail payment on or before due date to the following address:

Federal Income Tax
Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

Sincerely,

Lizeth MacArena
INNOVA

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INNOVA

1 CORPUS CHRISTIE PL STE 104
Hilton Head Island, SC 29928
innovasbc@hotmail.com
Phone: (843)686-5225 | Fax: (843)686-5223

Francisco Cedeno Ramirez & Cristina Cruz Guerr Invoice Date: 02/13/2016
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926

2015 Tax Year Statement

2015 Tax Preparation	
Total Fee	$ 120.00
Total Balance Due	$ 120.00

Para verificar el estatus de tu reembolso visita:
www.irs.gov en la seccion DONDE ESTA MI REEMBOLSO
Tambien puedes bajar la aplicacion IRS2Go

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Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.
▶ Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

OMB No. 1545-0172
2015
Attachment Sequence No. **179**

Name(s) shown on return	Business or activity to which this form relates	Identifying number
FRANCISCO CEDENO RAMIREZ & CRIST	CEDENO ROOFING AND WOO	[redacted]

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2014 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2016. Add lines 9 and 10, less line 12 ▶	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	119

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2015	17	
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2015 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property Statement 3						171
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C - Assets Placed in Service During 2015 Tax Year Using the Alternative Depreciation System

20a	Class life					S/L	
b	12-year			12 yrs.		S/L	
c	40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	290
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions. Form 4562 (2015)

EEA

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Part V Listed Property (Include automobiles, certain other vehicles, certain aircraft, certain computers, and property used for entertainment, recreation, or amusement.)

Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

Section A - Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles.)

24a Do you have evidence to support the business/investment use claimed? ☒ Yes ☐ No — 24b If "Yes," is the evidence written? ☐ Yes ☒ No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use (see instructions)						25		
26 Property used more than 50% in a qualified business use:								
FORD ECOLINE	01012015	100.0%						
DODGE RAM 350	01012015	100.0%						
		%						
27 Property used 50% or less in a qualified business use:								
		%				S/L-		
		%				S/L-		
		%				S/L-		
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1						28		
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1							29	

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle 1	(b) Vehicle 2	(c) Vehicle 3	(d) Vehicle 4	(e) Vehicle 5	(f) Vehicle 6
30 Total business/investment miles driven during the year (do not include commuting miles)	25,265	20,965				
31 Total commuting miles driven during the year						
32 Total other personal (noncommuting) miles driven						
33 Total miles driven during the year. Add lines 30 through 32	25,265	20,965				
	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
34 Was the vehicle available for personal use during off-duty hours?	X	X				
35 Was the vehicle used primarily by a more than 5% owner or related person?	X	X				
36 Is another vehicle available for personal use?	X	X				

Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who are not more than 5% owners or related persons (see instructions).

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use? (See instructions.)		

Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," do not complete Section B for the covered vehicles.

Part VI Amortization

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2015 tax year (see instructions):					
43 Amortization of costs that began before your 2015 tax year				43	
44 Total. Add amounts in column (f). See the instructions for where to report				44	

Payment Voucher Filing Instructions 2015

Date to file by: 04-18-2016

Payment: $2,241

Address to file: Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

Other Instructions: If paper-filing your 2015 return, mail the tax return, voucher, and check to the address on the voucher. Do not staple the voucher and payment to the return or to each other.

If your return was e-filed, mail the voucher and check to the address on the voucher.

Make your check or money order payable to "United States Treasury". Enter your SSN and "2015 Form 1040" on your check or money order.

To pay by credit card, go to www.1040paytax.com.

Taxpayer Records:

Amount Paid _____

Check Number _____

Date Mailed _____

Client Copy

Form 1040-V (2015)

▼ Detach Here and Mail With Your Payment and Return ▼

Form **1040-V**
Department of the Treasury
Internal Revenue Service (99)

Payment Voucher

▶ Do not staple or attach this voucher to your payment or return.

OMB No. 1545-0074
2015

1 Your social security number (SSN)	2 If a joint return, SSN shown second on your return	3 Amount you are paying by check or money order. Make your check or money order payable to "United States Treasury"	Dollars	Cents
[redacted]	[redacted]		2,241	

EEA

FRANCISCO CEDENO RAMIREZ & CRISTINA
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926

Internal Revenue Service
P.O. Box 931000
Louisville, KY 40293-1000

For Paperwork Reduction Act Notice, see your tax return instructions.

917711920 ZJ CEDE 30 0 201512 610

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1024

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2015 INDIVIDUAL INCOME TAX RETURN

SC1040
(Rev. 7/21/15)
3075

Your social security number	Check if deceased ☐
[redacted]	
Spouse's social security number	Check if deceased ☐
[redacted]	

DO NOT USE THIS FORM TO FILE A CORRECTED RETURN. SEE SC1040 INSTRUCTIONS FOR ADDITIONAL INFORMATION.

Copy Not to File

For the year January 1 - December 31, 2015, or fiscal tax year beginning 2015 and ending 2016

Print your first name and initial: FRANCISCO		Last name: CEDENO RAMIREZ	Suff.
Spouse's first name, if married filing jointly: CRISTINA		Last name: CRUZ GUERRERO	
Check if new address ☐	Mailing address (number and street, Apt. no or P.O. Box) Foreign address, see instructions: 90 DILLON RD D1		County code: 07
City: HILTON HEAD ISLAND	State: SC	Zip: 29926	Area code Daytime telephone: 843-338-5598
Check if address is outside US ☐	Foreign country address including Postal code (see instructions)		

Check this box if you are filing SC Schedule NR (Part year/Nonresident) . . . . . ▶ ☐
Check this box ONLY if filing a composite return on behalf of a partnership or "S" corporation. Do not check this box if you are an individual ▶ ☐
Check this box if you have filed a federal or state extension . . . . . ▶ ☐
Check this box if you served in a Military COMBAT ZONE during the filing period . . . . . ☐
Enter the name of the combat zone:
Check this box if this return is affected by a federally declared DISASTER AREA . . . . . ☐
Enter the name of the disaster area:

CHECK YOUR FEDERAL FILING STATUS
(1) ☐ Single (3) ☐ Married filing separately. Enter spouse's SSN here: _____
(2) ☒ Married filing jointly (4) ☐ Head-of-household (5) ☐ Widow(er) with dependent child

Federal Exemptions

Enter the number of exemptions from your 2015 federal return	▶	7
Enter the number of exemptions listed above that were under the age of 6 years on December 31, 2015	▶	2
Enter the number of taxpayers age 65 or older, as of December 31, 2015	▶	

Dependents:

First name	Last name	Social security number	Relationship	Date of birth (MM/DD/YYYY)
[redacted]	[redacted]	[redacted]	PARENT	[redacted]
			SON	
			SON	
			SON	

30751028

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CEDENO RAMIREZ [redacted]

INCOME AND ADJUSTMENTS 2015

					Dollars
1	Enter federal taxable income from your federal form. If zero or less, enter zero here. Nonresident filers complete Schedule NR and enter total from line 50 on line 5 below			1	113 00
	ADDITIONS TO FEDERAL TAXABLE INCOME				
	a State tax addback, if itemizing on federal return (See instructions)	a	00		
	b Out-of-state losses (See instructions) Check type of loss: ☐ Rental ☐ Business ☐ Other	b	00		
	c Expenses related to National Guard and Military Reserve income	c	00		
	d Interest income on obligations of states and political subdivisions other than South Carolina	d	00		
	e Other additions to income. Attach an explanation (See instructions)	e	00		
2	Add lines a through e and enter the total here. These are your total additions			2	00
3	Add lines 1 and 2 and enter the total here			3	113 00
	SUBTRACTIONS FROM FEDERAL TAXABLE INCOME				Dollars
	f State tax refund, if included on your federal return	f	00		
	g Total and permanent disability retirement income, if taxed on your federal return	g	00		
	h Out-of-state income/gain - Do not include personal service income (See instructions) Check type of income/gain: ☐ Rental ☐ Business ☐ Other	h	00		
	i 44% of net capital gains held for more than one year (See instructions)	i	00		
	j Volunteer deductions (See instructions) Check type of deduction: ☐ Firefighter ☐ HazMat ☐ Rescue Squad ☐ DNR ☐ Reserve Police ☐ Other	j	00		
	k Contributions to the SC College Investment Program ("Future Scholar") or the SC Tuition Prepayment Program (See instructions)	k	00		
	l Active Trade or Business Income deduction (See instructions)	l	00		
	m Interest income from obligations of the US government	m	00		
	n Certain nontaxable National Guard or Reserve Pay (See instructions)	n	00		
	o Social security and/or railroad retirement, if taxed on your federal return	o	00		
	p Caution: Retirement Deduction (See instructions)				
	p-1 Taxpayer: date of birth	p-1	00		
	p-2 Spouse: date of birth	p-2	00		
	p-3 Surviving spouse #1: date of birth of deceased spouse	p-3	00		
	p-4 Surviving spouse #2: date of birth of deceased spouse	p-4	00		
	q Age 65 and older deduction (See instructions)				
	q-1 Taxpayer: date of birth	q-1	00		
	q-2 Spouse: date of birth	q-2	00		
	r Negative amount of federal taxable income	r	00		
	s Subsistence allowance ____ days @ $8.00	s	00		
	t Dependents under the age of 6 years on December 31 of the tax year	t	8,000 00		
	u Consumer Protection Services	u	00		
	v Other subtractions (See instructions) FD/ST. Depr. Diff.	v	289 00		
4	Add lines f through v and enter here. These are your total subtractions			4	< 8,289 00 >
5	Residents subtract line 4 from line 3 and enter the difference. Nonresidents enter amount from Schedule NR, line 50. If less than zero, enter zero here. This is your South Carolina INCOME SUBJECT TO TAX			5	0 00
6	TAX: enter tax from SOUTH CAROLINA tax tables	6	00		
7	TAX on Lump Sum Distribution (Attach SC4972)	7	00		
8	TAX on Active Trade or Business Income (Attach I-335)	8	00		
9	TAX on excess withdrawals from Catastrophe Savings Accounts	9	00		
10	Add lines 6 through 9 and enter the total here. This is your TOTAL SOUTH CAROLINA TAX			10	00
11	Child and Dependent Care (See instructions)	11	00		
12	Two Wage Earner Credit (See instructions)	12	00		
13	Other non-refundable credits. Attach SC1040TC and other state return(s)	13	00		
14	TOTAL non-refundable credits. Add lines 11 through 13 and enter the total here			14	00
15	SUBTRACT line 14 from line 10. Enter the difference BUT NOT LESS THAN ZERO here			15	0 00

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Electronic Copy

CEDENO RAMIREZ [redacted] 2015

PAYMENTS AND REFUNDABLE CREDITS

16 SC INCOME TAX WITHHELD (Attach W-2 or SC41)	00	20 Other SC withholding (Attach Form 1099)	00		
17 2015 estimated tax payments	00	21 Tuition tax credit (Attach I-319)	00		
18 Amount paid with extension	00	22 Other refundable credit(s)	00		
19 NR sale of real estate	00				

Check Type: ☐ Anhydrous Ammonia (Attach I-333) ☐ Milk Credit (Attach I-334) ☐ Classroom Teacher Expenses (Attach I-360) ☐ Exceptional Needs Children Education (Attach I-361)

23 Add lines 16 through 22 and enter the total here . . . These are your TOTAL PAYMENTS	23		00
24 If line 23 is LARGER than line 15, subtract line 15 from line 23 and enter the OVERPAYMENT	24		00
25 If line 15 is LARGER than line 23, subtract line 23 from line 15 and enter the AMOUNT DUE	25		00
26 USE TAX due on internet, mail-order or out-of-state purchases . . . ▶ 26 0 00			
Use tax is based on your county's sales tax rate. See instructions for more information.			
If you certify that no use tax is due, check here ▶ [X]			
27 Amount of line 24 to be credited to your 2016 Estimated Tax . . . ▶ 27 00			
28 Total Contributions for Check-offs (Attach I-330) . . . ▶ 28 00			
29 Add lines 26 through 28 and enter the total here	29		00
30 If line 29 is larger than line 24, go to line 31. Otherwise, subtract line 29 from line 24 and enter the AMOUNT TO BE REFUNDED TO YOU (line 30a check box entry is required) . . . REFUND ▶	30		00

REFUND OPTIONS (subject to program limitations)

30a Mark one refund choice: ▶ ☐ Direct Deposit (30b required) ▶ ☐ Debit Card* ▶ ☐ Paper Check

*SCDOR Income Tax Refund Prepaid Debit Card issued by Bank of America

30b Direct Deposit (for US Accounts Only) Type: ☐ Checking ☐ Savings

Routing Number (RTN) — Must be 9 digits. The first two numbers of the RTN must be 01 through 12 or 21 through 32

Bank Account Number (BAN) — 1-17 digits

31 Tax Due: Add lines 25 and 29. If line 29 is larger than line 24, subtract line 24 from line 29 and enter the amount	31		00
32 Late filing and/or late payment: Penalties _____ Interest _____ (See instructions) Enter total here . . ▶	32		00
33 Penalty for Underpayment of Estimated Tax (Attach SC2210) (See instructions and enter letter in box if applicable) Exception to Underpayment of Estimated Tax ▶	33		00
34 Add lines 31 through 33 and enter the AMOUNT YOU OWE here. Attach Form SC1040-V with payment. BALANCE DUE ▶	34		00

Pay electronically free of charge at www.dor.sc.gov. Click on DORePay and pay with Visa, MasterCard or by Electronic Funds Withdrawal (EFW) or include SC1040-V with your check or money order for the full amount payable to "SC Department of Revenue". Write your social security number and "2015 SC1040" on the payment.

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief.

Your signature	Date	Spouse's signature (if married filing jointly, BOTH must sign)
	02-13-2016	
Taxpayer's Email		
I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer.	Yes ☐ No ☒	Preparer's printed name

If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Paid Preparer's Use Only	Preparer signature	Date	Check if self-employed	PTIN
		02-13-2016	☐	[redacted]
Firm name (or yours if self-employed) and address and Zip Code	INNOVA 1 CORPUS CHRISTIE PL STE 104 Hilton Head Island SC 29928		FEIN	[redacted]
			Phone No.	843-686-5225

MAIL TO: REFUNDS OR ZERO TAX — SC1040 Processing Center, PO Box 101100, Columbia, SC 29211-0100

BALANCE DUE — Taxable Processing Center, PO Box 101105, Columbia, SC 29211-0105

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SCDEPDIF	State Income Adjustment due to differences in depreciation between the Federal and State (Keep for your records)	2015

Name(s) as shown on return: FRANCISCO CEDENO RAMIREZ & CRISTINA

Identification number: [redacted]

Taxpayer/Business

	Federal	State Portion	Difference
Bonus Depreciation	0	0	0
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	290	579	(289)
Regular Depreciation on Section 179 Difference	0	0	0
Total:	290	579	(289)

Spouse

	Federal	State Portion	Difference
Bonus Depreciation	0	0	0
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	0	0	0
Regular Depreciation on Section 179 Difference	0	0	0
Total:	0	0	0

Combined Totals

	Federal	State Portion	Difference
Bonus Depreciation	0	0	0
Section 179 Expense	0	0	0
Regular Depreciation not associated with Section 179	290	579	(289)
Regular Depreciation on Section 179 Difference	0	0	0
Total:	290	579	(289)

Client Copy

SCDEPDIF.LD

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Form **4562**

Depreciation and Amortization

(Including Information on Listed Property)

Note: SC does not allow any additional depreciation benefits provided by I.R.C. Section 168(k) and 1400L.

▶ Attach to your return.

▶ Information about Form 4562 and its separate instructions is at www.irs.gov/form4562.

2015

South Carolina

Name(s) shown on return	Business or activity to which this form relates	Identification number
FRANCISCO CEDENO RAMIREZ & CRIST	SCHEDULE C - 1	[redacted]

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	500,000
2	Total cost of section 179 property placed in service (see instructions)	2	1,710
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,000,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	0
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	500,000

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2014 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2016. Add lines 9 and 10, less line 12 ▶	13	

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	237

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2015	17	
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2015 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property	Statement #2		5			342
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property			39 yrs.	MM	S/L	
					MM	S/L	

Section C - Assets Placed in Service During 2015 Tax Year Using the Alternative Depreciation System

20a	Class life					S/L	
b	12-year			12 yrs.		S/L	
c	40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	579
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form 4562 (2015)

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Attach to Form SC1040
Additional Dependent Listing

2015

Name(s)
FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Social security number
[redacted]

First Name	Last Name	SSN	Relationship	Date of birth
[redacted]	[redacted]	[redacted]	DAUGHTER	[redacted]

Client Copy

SCDEP.LD

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Form **1040** Department of the Treasury - Internal Revenue Service (99) **U.S. Individual Income Tax Return** **2015** OMB No. 1545-0074 IRS Use Only-Do not write or staple in this space.

For the year Jan. 1-Dec. 31, 2015, or other tax year beginning , 2015, ending , 20 See separate instructions.

Your first name and initial	Last name	Your social security number
FRANCISCO	CEDENO RAMIREZ	[redacted]
If a joint return, spouse's first name and initial	Last name	Spouse's social security number
CRISTINA	CRUZ GUERRERO	[redacted]

Home address (number and street). Apt. no. D1

90 DILLON RD

Make sure the SSN(s) above and on line 6c are correct.

City, town or post office, state, and ZIP code. If you have a foreign address, also complete spaces below (see instructions).

HILTON HEAD ISLAND SC 29926

Foreign country name | Foreign province/state/county | Foreign postal code

Presidential Election Campaign
Check here if you, or your spouse if filing jointly, want $3 to go to this fund. Checking a box below will not change your tax or refund. ☐ You ☐ Spouse

Filing Status Check only one box.

1 ☐ Single
2 ☒ Married filing jointly (even if only one had income)
3 ☐ Married filing separately. Enter spouse's SSN above and full name here. ▶
4 ☐ Head of household (with qualifying person). (See instructions.) If the qualifying person is a child but not your dependent, enter this child's name here. ▶
5 ☐ Qualifying widow(er) with dependent child

Exemptions

6a ☒ Yourself. If someone can claim you as a dependent, do not check box 6a
b ☒ Spouse
c Dependents:

(1) First name Last name	(2) Dependent's social security number	(3) Dependent's relationship to you	(4) Chk if child under age 17 qualifying for child tax credit (see instructions)
Statement #1			☐
			☐
			☐
			☐

If more than four dependents, see instructions and check here ▶ ☒

d Total number of exemptions claimed

Boxes checked on 6a and 6b: 2
No. of children on 6c who:
- lived with you: 4
- did not live with you due to divorce or separation (see instructions):

Dependents on 6c not entered above: 1
Add numbers on lines above ▶: 7

Income

Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld.

If you did not get a W-2, see instructions.

7	Wages, salaries, tips, etc. Attach Form(s) W-2	7	
8a	Taxable interest. Attach Schedule B if required	8a	
b	Tax-exempt interest. Do not include on line 8a (8b)		
9a	Ordinary dividends. Attach Schedule B if required	9a	
b	Qualified dividends (9b)		
10	Taxable refunds, credits, or offsets of state and local income taxes	10	
11	Alimony received	11	
12	Business income or (loss). Attach Schedule C or C-EZ	12	43,808
13	Capital gain or (loss). Attach Schedule D if required. If not required, check here ▶ ☐	13	
14	Other gains or (losses). Attach Form 4797	14	
15a	IRA distributions (15a) b Taxable amount	15b	
16a	Pensions and annuities (16a) b Taxable amount	16b	
17	Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E	17	
18	Farm income or (loss). Attach Schedule F	18	
19	Unemployment compensation	19	
20a	Social security benefits (20a) b Taxable amount	20b	
21	Other income	21	
22	Combine the amounts in the far right column for lines 7 through 21. This is your total income ▶	22	43,808

Adjusted Gross Income

23	Educator expenses	23	
24	Certain business expenses of reservists, performing artists, and fee-basis government officials. Attach Form 2106 or 2106-EZ	24	
25	Health savings account deduction. Attach Form 8889	25	
26	Moving expenses. Attach Form 3903	26	
27	Deductible part of self-employment tax. Attach Schedule SE	27	3,095
28	Self-employed SEP, SIMPLE, and qualified plans	28	
29	Self-employed health insurance deduction	29	
30	Penalty on early withdrawal of savings	30	
31a	Alimony paid b Recipient's SSN ▶	31a	
32	IRA deduction	32	
33	Student loan interest deduction	33	
34	Tuition and fees. Attach Form 8917	34	
35	Domestic production activities deduction. Attach Form 8903	35	
36	Add lines 23 through 35	36	3,095
37	Subtract line 36 from line 22. This is your adjusted gross income ▶	37	40,713

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see separate instructions. EEA Form 1040 (2015)

SAMPLE NOT FOR FILING

☐ CORRECTED (if checked)

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.	1 Rents	OMB No. 1545-0115	Miscellaneous Income
MAY RIVER ROOFING, INC. P.O. Box 341 Bluffton, SC 29910 (843) 815-4808 (843) 815-2699 FAX	$	2015 Form 1099-MISC	
	2 Royalties $		
	3 Other income $	4 Federal income tax withheld $	Copy B For Recipient
PAYER'S federal identification number: [redacted] / RECIPIENT'S identification number: [redacted]	5 Fishing boat proceeds $	6 Medical and health care payments $	
RECIPIENT'S name, street address (including apt. no.), city or town, state or province, country, and ZIP or foreign postal code Cedeno Roofing and Woodcare Company 90 Dillon Rd APt K-2 Hilton Head, SC 29926	7 Nonemployee compensation $ 232327.40	8 Substitute payments in lieu of dividends or interest $	This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.
	9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ▶ ☐	10 Crop insurance proceeds $	
	11	12	
Account number (see instructions) / FATCA filing requirement ☐	13 Excess golden parachute payments $	14 Gross proceeds paid to an attorney $	
15a Section 409A deferrals / 15b Section 409A income $	16 State tax withheld $ $	17 State/Payer's state no.	18 State income $ $

1099-MISC (keep for your records) www.irs.gov/form1099misc Department of the Treasury - Internal Revenue Service

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FRANCISCO CEDENO RAMIREZ & C CRUZ G
90 DILLON RD APT D1
HILTON HEAD ISLAND, SC 29926
2013 INCOME TAX RETURN

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November 9, 2016

Francisco Cedeno Ramirez & Cristina Cruz Guerrero
90 Dillon Rd Apt D1
Hilton Head Island, SC 29926

Dear Francisco & Cristina,

Please find enclosed a copy of your tax return(s) for the tax year ending December 31, 2013.

Form 1040 - Federal Individual Income Tax Return
SC - South Carolina Individual Income Tax Return

We prepared your return based on the information you provided us. Please review the returns carefully to ensure that there are no omissions or misstatements of material facts.

If you have any questions about your tax return, please contact us. We appreciate this opportunity to serve you.

Sincerely,

Dayanita Easterday
Bookkeeping By Day
Po Box 3802
Bluffton SC, 29910

Tax Summary and Instructions for Filing
2013 Federal Individual Income Tax Return

Summary of Federal Information:

Federal adjusted gross income .....$ 43,328.00
Federal taxable income .....$ 3,828.00
Federal balance due .....$ 1,155.00
Federal effective tax rate 127.40%

The due date of the Federal Form 1040 is October 15, 2014.

Your balance due return has been electronically filed. Mail Form 1040-V and a check or money order in the amount of $1,155.00 payable to the "United States Treasury". Write your social security number and "2013 Form 1040" on the check and mail to the following address:

Internal Revenue Service
P.O. Box 931000
Louisville, KY
40293-1000
The Form 1040 has had an extension applied for it.

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Francisco Cedeno Ramirez & Cristina Cruz Guerrero

Summary of State Information:

SC Form 1040

State adjusted gross income ... $ 0.00
State taxable income ..... $ 0.00
State Refund ..... $ 21.00
State effective tax rate 0.00%

The due date of the SC Form 1040 is April 15, 2014.

Your state return has been electronically filed, and you will receive
a refund of $ 21.00.

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BOOKKEEPING BY DAY
PO BOX 3802
BLUFFTON SC 29910
(843) 757-0250

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO
90 DILLON RD APT D1
HILTON HEAD ISLAND SC 29926
(843) 682-3963

Preparer No.: 1
Client No. : [redacted]
Invoice Date: 05/20/2014
Invoice No. : 1648

INVOICE

Description	Amount
PREPARATION OF 2013 FEDERAL/STATE FORMS & WORKSHEETS: FORM 1040 SCHEDULE C (BUSINESS PROFIT/LOSS) SCHEDULE SE (SELF-EMPLOYMENT TAX) FORM W-2 (WAGES AND TAX) (2) FORM 4868 (AUTOMATIC EXTENSION) FORM 8879 (E-FILE SIGNATURE AUTH.) FORM 8812 (CHILD TAX CREDIT) SC STATE RESIDENT RETURN	

Total Invoice	
Amount Paid	
Balance Due	

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TAX YEAR: 2013 PROCESS DATE: 05/20/2014

CLIENT : [redacted] FRANCISCO CEDENO RAMIREZ BIRTH DATE : [redacted]
SPOUSE : CRISTINA CRUZ GUERRERO BIRTH DATE :

ADDRESS : 90 DILLON RD APT D1 PREPARER : 1
: HILTON HEAD ISLAND SC 29926

Phone #1: (843) 682-3963 PREPARER FEE:
Phone #2: ELECTRONIC :
Phone #3: TOTAL FEES :
STATUS : 2
FED TYPE: Electronic Mailed
ST TYPE : Electronic Mailed
E-MAIL :

DEPENDENT NAME	BIRTH DATE	SSN	RELATIONSHIP	MONTHS
[redacted]	[redacted]	[redacted]	PARENT	12
			SON	12
			SON	12
			SON	12
			DAUGHTER	12

LISTING OF FORMS FOR THIS RETURN
FORM 1040
FORM W-2
SCHEDULE C (BUSINESS INCOME)
SCHEDULE SE (SELF EMPLOYMENT TAX)
CHILD TAX CREDIT WORKSHEET
FORM 8812 (ADDITIONAL CHILD TAX CREDIT)
FORM 8879 (E-FILE SIGNATURE AUTHORIZATION)
FORM 9465 (INSTALLMENT AGREEMENT)
PAYMENT VOUCHER
SC STATE RESIDENT RETURN

* QUICK SUMMARY *

SUMMARY	FEDERAL	SC RESIDENT
FILING STATUS	2	2
TOTAL INCOME	45767	0
TOTAL ADJUSTMENTS	2439	0
ADJUSTED GROSS INCOME	43328	0
DEDUCTIONS	12200	0
EXEMPTIONS	27300	0
TAXABLE INCOME	3828	0
TAX	383	0
CREDITS	383	18
PAYMENTS	3722	21
OTHER TAXES	4877	0
EARNED INCOME CREDIT	0	0
REFUND	0	21
AMOUNT DUE	1155	0

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CLIENT : FRANCISCO CEDENO RAMIREZ
SPOUSE : CRISTINA CRUZ GUERRERO

[redacted]

PREPARER : 1 DATE : 05/20/2014

LISTING OF FORMS FOR THIS RETURN

* W-2 INCOME FORMS SUMMARY *

T/S	EMPLOYER	WAGES	FED WITH	FICA	MED TAX	STATE WITH	ST
T	AMERICAN ROOFI	8648	105	536	125	0	
S	MAID FOR YOU O	2600	0	161	38	21	SC
	TOTALS.....	11248	105	697	163	21	

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Form **8879**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization

▶ Do not send to the IRS. This is not a tax return.
▶ Keep this form for your records.
▶ Information about Form 8879 and its instructions is at *www.irs.gov/form8879.*

OMB No. 1545-0074

2013

Submission Identification Number (SID) ▶ [redacted]

Taxpayer's name	Social security number
FRANCISCO CEDENO RAMIREZ	[redacted]
Spouse's name	**Spouse's social security number**
CRISTINA CRUZ GUERRERO	[redacted]

Part I Tax Return Information—Tax Year Ending December 31, 2013 (Whole Dollars Only)

1	Adjusted gross income (Form 1040, line 38; Form 1040A, line 22; Form 1040EZ, line 4)	1	43328
2	Total tax (Form 1040, line 61; Form 1040A, line 35; Form 1040EZ, line 10)	2	4877
3	Federal income tax withheld (Form 1040, line 62; Form 1040A, line 36; Form 1040EZ, line 7)	3	105
4	Refund (Form 1040, line 74a; Form 1040A, line 43a; Form 1040EZ, line 11a; Form 1040-SS, Part I, line 12a)	4	
5	Amount you owe (Form 1040, line 76; Form 1040A, line 45; Form 1040EZ, line 12)	5	1155

Part II Taxpayer Declaration and Signature Authorization (Be sure you get and keep a copy of your return)

Under penalties of perjury, I declare that I have examined a copy of my electronic individual income tax return and accompanying schedules and statements for the tax year ending December 31, 2013, and to the best of my knowledge and belief, it is true, correct, and complete. I further declare that the amounts in Part I above are the amounts from my electronic income tax return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send my return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an ACH electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of my federal taxes owed on this return and/or a payment of estimated tax, and the financial institution to debit the entry to this account. This authorization is to remain in full force and effect until I notify the U.S. Treasury Financial Agent to terminate the authorization. To revoke (cancel) a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537. Payment cancellation requests must be received no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I further acknowledge that the personal identification number (PIN) below is my signature for my electronic income tax return and, if applicable, my Electronic Funds Withdrawal Consent.

Taxpayer's PIN: check one box only

☒ I authorize BOOKKEEPING BY DAY (ERO firm name) to enter or generate my PIN [redacted] (Enter five numbers, but do not enter all zeros) as my signature on my tax year 2013 electronically filed income tax return.

☐ I will enter my PIN as my signature on my tax year 2013 electronically filed income tax return. Check this box only if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Your signature ▶ _____ Date ▶ _____

Spouse's PIN: check one box only

☒ I authorize BOOKKEEPING BY DAY (ERO firm name) to enter or generate my PIN [redacted] (Enter five numbers, but do not enter all zeros) as my signature on my tax year 2013 electronically filed income tax return.

☐ I will enter my PIN as my signature on my tax year 2013 electronically filed income tax return. Check this box only if you are entering your own PIN and your return is filed using the Practitioner PIN method. The ERO must complete Part III below.

Spouse's signature ▶ _____ Date ▶ _____

Practitioner PIN Method Returns Only—continue below

Part III Certification and Authentication—Practitioner PIN Method Only

ERO's EFIN/PIN. Enter your six-digit EFIN followed by your five-digit self-selected PIN. [redacted] (Do not enter all zeros)

I certify that the above numeric entry is my PIN, which is my signature for the tax year 2013 electronically filed income tax return for the taxpayer(s) indicated above. I confirm that I am submitting this return in accordance with the requirements of the Practitioner PIN method and **Publication 1345,** Handbook for Authorized IRS *e-file* Providers of Individual Income Tax Returns.

ERO's signature ▶ BOOKKEEPING BY DAY
DAYANITA A EASTERDAY
Date ▶ 05/20/2014

ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see your tax return instructions.
QNA

Form 8879 (2013)

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Form **1040** Department of the Treasury—Internal Revenue Service (99) **U.S. Individual Income Tax Return** **2013** OMB No. 1545-0074 IRS Use Only—Do not write or staple in this space.

For the year Jan. 1–Dec. 31, 2013, or other tax year beginning , 2013, ending , 20 — See separate instructions.

Your first name and initial	Last name	Your social security number
FRANCISCO	CEDENO RAMIREZ	[redacted]
If a joint return, spouse's first name and initial	Last name	Spouse's social security number
CRISTINA	CRUZ GUERRERO	[redacted]

Home address (number and street). If you have a P.O. box, see instructions. Apt. no.: 90 DILLON RD, D1

▲ Make sure the SSN(s) above and on line 6c are correct.

City, town or post office, state, and ZIP code. If you have a foreign address, also complete spaces below (see instructions).: HILTON HEAD ISLAND, SC 29926

Foreign country name | Foreign province/state/county | Foreign postal code

Presidential Election Campaign
Check here if you, or your spouse if filing jointly, want $3 to go to this fund. Checking a box below will not change your tax or refund. ☐ You ☐ Spouse

Filing Status Check only one box.
1 ☐ Single
2 ☒ Married filing jointly (even if only one had income)
3 ☐ Married filing separately. Enter spouse's SSN above and full name here. ▶
4 ☐ Head of household (with qualifying person). (See instructions.) If the qualifying person is a child but not your dependent, enter this child's name here. ▶
5 ☐ Qualifying widow(er) with dependent child

Exemptions
6a ☒ Yourself. If someone can claim you as a dependent, do not check box 6a
b ☒ Spouse

c Dependents: (1) First name Last name	(2) Dependent's social security number	(3) Dependent's relationship to you	(4) ✓ if child under age 17 qualifying for child tax credit (see instructions)
SEE ATTACHED			☐
			☐
			☐
			☐

If more than four dependents, see instructions and check here ▶ ☒

d Total number of exemptions claimed

Boxes checked on 6a and 6b: 2
No. of children on 6c who: • lived with you: 4 • did not live with you due to divorce or separation (see instructions): 0
Dependents on 6c not entered above: 1
Add numbers on lines above ▶: 7

Income
Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld.
If you did not get a W-2, see instructions.

7	Wages, salaries, tips, etc. Attach Form(s) W-2		7	11248
8a	Taxable interest. Attach Schedule B if required		8a	
b	Tax-exempt interest. Do not include on line 8a	8b		
9a	Ordinary dividends. Attach Schedule B if required		9a	
b	Qualified dividends	9b		
10	Taxable refunds, credits, or offsets of state and local income taxes		10	
11	Alimony received		11	
12	Business income or (loss). Attach Schedule C or C-EZ		12	34519
13	Capital gain or (loss). Attach Schedule D if required. If not required, check here ▶ ☐		13	
14	Other gains or (losses). Attach Form 4797		14	
15a	IRA distributions 15a	b Taxable amount	15b	
16a	Pensions and annuities 16a	b Taxable amount	16b	
17	Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E		17	
18	Farm income or (loss). Attach Schedule F		18	
19	Unemployment compensation		19	
20a	Social security benefits 20a	b Taxable amount	20b	
21	Other income. List type and amount		21	
22	Combine the amounts in the far right column for lines 7 through 21. This is your total income ▶		22	45767

Adjusted Gross Income

23	Educator expenses	23		
24	Certain business expenses of reservists, performing artists, and fee-basis government officials. Attach Form 2106 or 2106-EZ	24		
25	Health savings account deduction. Attach Form 8889	25		
26	Moving expenses. Attach Form 3903	26		
27	Deductible part of self-employment tax. Attach Schedule SE	27	2439	
28	Self-employed SEP, SIMPLE, and qualified plans	28		
29	Self-employed health insurance deduction	29		
30	Penalty on early withdrawal of savings	30		
31a	Alimony paid b Recipient's SSN ▶	31a		
32	IRA deduction	32		
33	Student loan interest deduction	33		
34	Tuition and fees. Attach Form 8917	34		
35	Domestic production activities deduction. Attach Form 8903	35		
36	Add lines 23 through 35		36	2439
37	Subtract line 36 from line 22. This is your adjusted gross income ▶		37	43328

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see separate instructions. Form 1040 (2013)

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Tax and Credits	38	Amount from line 37 (adjusted gross income)		38	43328
	39a	Check if: ☐ You were born before January 2, 1949, ☐ Blind. ☐ Spouse was born before January 2, 1949, ☐ Blind. } Total boxes checked ▶ 39a			
Standard Deduction for— • People who check any box on line 39a or 39b or who can be claimed as a dependent, see instructions. • All others: Single or Married filing separately, $6,100 Married filing jointly or Qualifying widow(er), $12,200 Head of household, $8,950	b	If your spouse itemizes on a separate return or you were a dual-status alien, check here ▶ 39b ☐			
	40	Itemized deductions (from Schedule A) or your standard deduction (see left margin)		40	12200
	41	Subtract line 40 from line 38		41	31128
	42	Exemptions. If line 38 is $150,000 or less, multiply $3,900 by the number on line 6d. Otherwise, see instructions		42	27300
	43	Taxable income. Subtract line 42 from line 41. If line 42 is more than line 41, enter -0-		43	3828
	44	Tax (see instructions). Check if any from: a ☐ Form(s) 8814 b ☐ Form 4972 c ☐		44	383
	45	Alternative minimum tax (see instructions). Attach Form 6251		45	
	46	Add lines 44 and 45 ▶		46	383
	47	Foreign tax credit. Attach Form 1116 if required 47			
	48	Credit for child and dependent care expenses. Attach Form 2441 48			
	49	Education credits from Form 8863, line 19 49			
	50	Retirement savings contributions credit. Attach Form 8880 50			
	51	Child tax credit. Attach Schedule 8812, if required 51	383		
	52	Residential energy credits. Attach Form 5695 52			
	53	Other credits from Form: a ☐ 3800 b ☐ 8801 c ☐ 53			
	54	Add lines 47 through 53. These are your total credits		54	383
	55	Subtract line 54 from line 46. If line 54 is more than line 46, enter -0- ▶		55	0
Other Taxes	56	Self-employment tax. Attach Schedule SE		56	4877
	57	Unreported social security and Medicare tax from Form: a ☐ 4137 b ☐ 8919		57	
	58	Additional tax on IRAs, other qualified retirement plans, etc. Attach Form 5329 if required		58	
	59a	Household employment taxes from Schedule H		59a	
	b	First-time homebuyer credit repayment. Attach Form 5405 if required		59b	
	60	Taxes from: a ☐ Form 8959 b ☐ Form 8960 c ☐ Instructions; enter code(s)		60	
	61	Add lines 55 through 60. This is your total tax ▶		61	4877
Payments	62	Federal income tax withheld from Forms W-2 and 1099	105		
If you have a qualifying child, attach Schedule EIC.	63	2013 estimated tax payments and amount applied from 2012 return			
	64a	Earned income credit (EIC)			NO
	b	Nontaxable combat pay election 64b			
	65	Additional child tax credit. Attach Schedule 8812	3617		
	66	American opportunity credit from Form 8863, line 8			
	67	Reserved			
	68	Amount paid with request for extension to file			
	69	Excess social security and tier 1 RRTA tax withheld			
	70	Credit for federal tax on fuels. Attach Form 4136			
	71	Credits from Form: a ☐ 2439 b ☒ Reserved c ☐ 8885 d ☐			
	72	Add lines 62, 63, 64a, and 65 through 71. These are your total payments ▶		72	3722
Refund	73	If line 72 is more than line 61, subtract line 61 from line 72. This is the amount you overpaid		73	
	74a	Amount of line 73 you want refunded to you. If Form 8888 is attached, check here ▶ ☐		74a	
Direct deposit? See instructions.	b	Routing number X X X X X X X X X ▶ c Type: ☐ Checking ☐ Savings			
	d	Account number X X X X X X X X X X X X X X X X			
	75	Amount of line 73 you want applied to your 2014 estimated tax ▶ 75			
Amount You Owe	76	Amount you owe. Subtract line 72 from line 61. For details on how to pay, see instructions ▶		76	1155
	77	Estimated tax penalty (see instructions) 77			

Third Party Designee Do you want to allow another person to discuss this return with the IRS (see instructions)? ☒ Yes. Complete below. ☐ No

Designee's name ▶ DAYANITA A EASTERDAY Phone no. ▶ 843-757-0250 Personal identification number (PIN) ▶ [redacted]

Sign Here Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Joint return? See instructions. Keep a copy for your records.

Your signature	Date	Your occupation	Daytime phone number
		CONSTRUCTION	843-682-3963
Spouse's signature. If a joint return, both must sign.	Date	Spouse's occupation	If the IRS sent you an Identity Protection PIN, enter it here (see inst.)
		LABORER	

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☒ if self-employed	PTIN
DAYANITA A EASTERDAY		05/20/14		[redacted]
Firm's name ▶ BOOKKEEPING BY DAY			Firm's EIN ▶ [redacted]	
Firm's address ▶ PO BOX 3802, BLUFFTON SC 29910			Phone no. 843-757-0250	

QNA

SCHEDULE C (Form 1040)

Department of the Treasury
Internal Revenue Service (99)

Profit or Loss From Business
(Sole Proprietorship)

▶ For information on Schedule C and its instructions, go to *www.irs.gov/schedulec.*
▶ Attach to Form 1040, 1040NR, or 1041; partnerships generally must file Form 1065.

OMB No. 1545-0074

2013

Attachment Sequence No. 09

Name of proprietor	Social security number (SSN)
FRANCISCO CEDENO RAMIREZ	[redacted]

A Principal business or profession, including product or service (see instructions): ROOFING CONTRACTORS

B Enter code from instructions ▶ [redacted]

C Business name. If no separate business name, leave blank.: CEDENO ROOFING AND WOODWORKING

D Employer ID number (EIN), (see instr.): [redacted]

E Business address (including suite or room no.) ▶

City, town or post office, state, and ZIP code

F Accounting method: (1) ☒ Cash (2) ☐ Accrual (3) ☐ Other (specify) ▶

G Did you "materially participate" in the operation of this business during 2013? If "No," see instructions for limit on losses . ☒ Yes ☐ No

H If you started or acquired this business during 2013, check here . . . . . ▶ ☐

I Did you make any payments in 2013 that would require you to file Form(s) 1099? (see instructions) . . . ☐ Yes ☒ No

J If "Yes," did you or will you file required Forms 1099? . . . . . ☐ Yes ☐ No

Part I Income

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked ▶ ☐	1	81242
2	Returns and allowances	2	
3	Subtract line 2 from line 1	3	81242
4	Cost of goods sold (from line 42)	4	24326
5	**Gross profit.** Subtract line 4 from line 3	5	56916
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	**Gross income.** Add lines 5 and 6 ▶	7	56916

Part II Expenses

Enter expenses for business use of your home only on line 30.

8	Advertising	8		18	Office expense (see instructions)	18	
9	Car and truck expenses (see instructions)	9	12225	19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	
12	Depletion	12		b	Other business property	20b	
13	Depreciation and section 179 expense deduction (not included in Part III) (see instructions)	13		21	Repairs and maintenance	21	
14	Employee benefit programs (other than on line 19)	14		22	Supplies (not included in Part III)	22	
15	Insurance (other than health)	15	7200	23	Taxes and licenses	23	
16	Interest:			24	Travel, meals, and entertainment:		
a	Mortgage (paid to banks, etc.)	16a		a	Travel	24a	
b	Other	16b		b	Deductible meals and entertainment (see instructions)	24b	2252
17	Legal and professional services	17		25	Utilities	25	
				26	Wages (less employment credits)	26	
				27a	Other expenses (from line 48)	27a	720
				b	Reserved for future use	27b	

28	**Total expenses** before expenses for business use of home. Add lines 8 through 27a ▶	28	22397
29	Tentative profit or (loss). Subtract line 28 from line 7	29	34519
30	Expenses for business use of your home. Do not report these expenses elsewhere. Attach Form 8829 unless using the simplified method (see instructions). **Simplified method filers only:** enter the total square footage of: (a) your home: _____ and (b) the part of your home used for business: _____. Use the Simplified Method Worksheet in the instructions to figure the amount to enter on line 30	30	
31	**Net profit or (loss).** Subtract line 30 from line 29. • If a profit, enter on both **Form 1040, line 12** (or **Form 1040NR, line 13**) and on **Schedule SE, line 2.** (If you checked the box on line 1, see instructions). Estates and trusts, enter on **Form 1041, line 3.** • If a loss, you **must** go to line 32.	31	34519
32	If you have a loss, check the box that describes your investment in this activity (see instructions). • If you checked 32a, enter the loss on both **Form 1040, line 12,** (or **Form 1040NR, line 13**) and on **Schedule SE, line 2.** (If you checked the box on line 1, see the line 31 instructions). Estates and trusts, enter on **Form 1041, line 3.** • If you checked 32b, you **must** attach **Form 6198.** Your loss may be limited.	32a ☐ All investment is at risk. 32b ☐ Some investment is not at risk.	

Part III Cost of Goods Sold (see instructions)

33 Method(s) used to value closing inventory: a [X] Cost b [ ] Lower of cost or market c [ ] Other (attach explanation)

34 Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation . . . . . [ ] Yes [X] No

35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation	35	
36	Purchases less cost of items withdrawn for personal use	36	
37	Cost of labor. Do not include any amounts paid to yourself	37	12394
38	Materials and supplies	38	11932
39	Other costs	39	
40	Add lines 35 through 39	40	24326
41	Inventory at end of year	41	
42	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on line 4	42	24326

Part IV Information on Your Vehicle. Complete this part **only** if you are claiming car or truck expenses on line 9 and are not required to file Form 4562 for this business. See the instructions for line 13 to find out if you must file Form 4562.

43 When did you place your vehicle in service for business purposes? (month, day, year) ▶ 01/ 10/2014

44 Of the total number of miles you drove your vehicle during 2013, enter the number of miles you used your vehicle for:

a Business 21637 b Commuting (see instructions) _____ c Other _____

45 Was your vehicle available for personal use during off-duty hours? [X] Yes [ ] No

46 Do you (or your spouse) have another vehicle available for personal use? [X] Yes [ ] No

47a Do you have evidence to support your deduction? [X] Yes [ ] No

b If "Yes," is the evidence written? [X] Yes [ ] No

Part V Other Expenses. List below business expenses not included on lines 8–26 or line 30.

PHONE	720

48 Total other expenses. Enter here and on line 27a 48 720

SCHEDULE SE (Form 1040)

Department of the Treasury
Internal Revenue Service (99)

Self-Employment Tax

▶ Information about Schedule SE and its separate instructions is at *www.irs.gov/schedulese.*
▶ Attach to Form 1040 or Form 1040NR.

OMB No. 1545-0074

2013

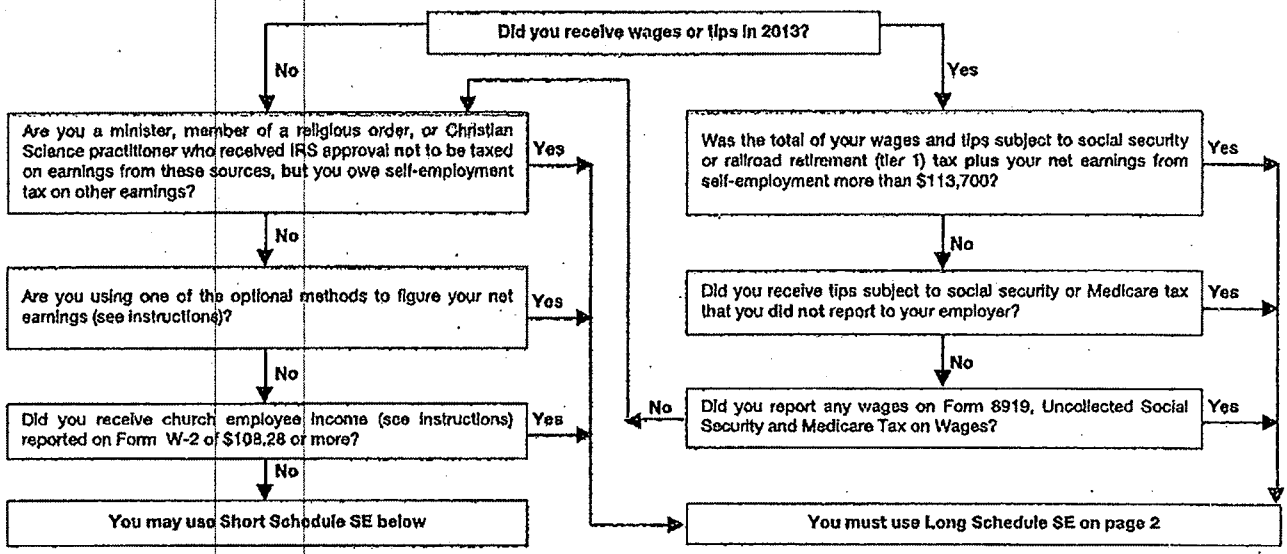
Attachment Sequence No. **17**

Name of person with self-employment income (as shown on Form 1040)	Social security number of person with self-employment income ▶
FRANCISCO CEDENO RAMIREZ	[redacted]

Before you begin: To determine if you must file Schedule SE, see the instructions.

May I Use Short Schedule SE or Must I Use Long Schedule SE?

Note. Use this flowchart **only** if you must file Schedule SE. If unsure, see *Who Must File Schedule SE* in the instructions.



Section A—Short Schedule SE. Caution. Read above to see if you can use Short Schedule SE.

1a	Net farm profit or (loss) from Schedule F, line 34, and farm partnerships, Schedule K-1 (Form 1065), box 14, code A	1a	
b	If you received social security retirement or disability benefits, enter the amount of Conservation Reserve Program payments included on Schedule F, line 4b, or listed on Schedule K-1 (Form 1065), box 20, code Z	1b	( )
2	Net profit or (loss) from Schedule C, line 31; Schedule C-EZ, line 3; Schedule K-1 (Form 1065), box 14, code A (other than farming); and Schedule K-1 (Form 1065-B), box 9, code J1. Ministers and members of religious orders, see instructions for types of income to report on this line. See instructions for other income to report	2	34519
3	Combine lines 1a, 1b, and 2	3	34519
4	Multiply line 3 by 92.35% (.9235). If less than $400, you do not owe self-employment tax; do not file this schedule unless you have an amount on line 1b ▶	4	31878
	Note. If line 4 is less than $400 due to Conservation Reserve Program payments on line 1b, see instructions.		
5	**Self-employment tax.** If the amount on line 4 is: • $113,700 or less, multiply line 4 by 15.3% (.153). Enter the result here and on **Form 1040, line 56,** or **Form 1040NR, line 54** • More than $113,700, multiply line 4 by 2.9% (.029). Then, add $14,098.80 to the result. Enter the total here and on **Form 1040, line 56,** or **Form 1040NR, line 54**	5	4877
6	**Deduction for one-half of self-employment tax.** Multiply line 5 by 50% (.50). Enter the result here and on **Form 1040, line 27,** or **Form 1040NR, line 27**	6	2439

For Paperwork Reduction Act Notice, see your tax return instructions.
QNA

Schedule SE (Form 1040) 2013

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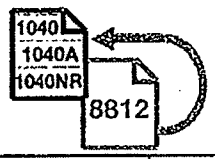
SCHEDULE 8812 (Form 1040A or 1040)

Department of the Treasury Internal Revenue Service (99)

Child Tax Credit

▶ Attach to Form 1040, Form 1040A, or Form 1040NR.
▶ Information about Schedule 8812 and its separate instructions is at www.irs.gov/schedule8812.



OMB No. 1545-0074

2013

Attachment Sequence No. 47

Name(s) shown on return

FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO

Your social security number [redacted]

Part I Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number)

CAUTION

Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit. If your dependent does not qualify for the credit, you cannot include that dependent in the calculation of this credit.

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.

☐ Yes ☐ No

Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here . . . . . ▶ ☐

Part II Additional Child Tax Credit Filers

1	1040 filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040, line 51). 1040A filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040A, line 33). 1040NR filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040NR, line 48). If you used Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication.			1	4000
2	Enter the amount from Form 1040, line 51; Form 1040A, line 33; or Form 1040NR, line 48			2	383
3	Subtract line 2 from line 1. If zero, stop; you cannot take this credit			3	3617
4a	Earned income (see separate instructions)		4a 43328		
b	Nontaxable combat pay (see separate instructions)	4b			
5	Is the amount on line 4a more than $3,000? ☐ No. Leave line 5 blank and enter -0- on line 6. ☒ Yes. Subtract $3,000 from the amount on line 4a. Enter the result		5 40328		
6	Multiply the amount on line 5 by 15% (.15) and enter the result			6	6049
	Next. Do you have three or more qualifying children? ☐ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part III and enter the smaller of line 3 or line 6 on line 13. ☒ Yes. If line 6 is equal to or more than line 3, skip Part III and enter the amount from line 3 on line 13. Otherwise, go to line 7.				

Part III Certain Filers Who Have Three or More Qualifying Children

7	Withheld social security, Medicare, and Additional Medicare taxes from Form(s) W-2, boxes 4 and 6. If married filing jointly, include your spouse's amounts with yours. If your employer withheld or you paid Additional Medicare Tax or tier I RRTA taxes, see separate instructions	7		
8	**1040 filers:** Enter the total of the amounts from Form 1040, lines 27 and 57, plus any taxes that you identified using code "UT" and entered on line 60. **1040A filers:** Enter -0-. **1040NR filers:** Enter the total of the amounts from Form 1040NR, lines 27 and 55, plus any taxes that you identified using code "UT" and entered on line 59.	8		
9	Add lines 7 and 8	9		
10	**1040 filers:** Enter the total of the amounts from Form 1040, lines 64a and 69. **1040A filers:** Enter the total of the amount from Form 1040A, line 38a, plus any excess social security and tier I RRTA taxes withheld that you entered to the left of line 41 (see separate instructions). **1040NR filers:** Enter the amount from Form 1040NR, line 65.	10		
11	Subtract line 10 from line 9. If zero or less, enter -0-		11	
12	Enter the larger of line 6 or line 11 Next, enter the smaller of line 3 or line 12 on line 13.		12	

Part IV Additional Child Tax Credit

13	**This is your additional child tax credit**	13	3617

1040 / 1040A / 1040NR

Enter this amount on Form 1040, line 65, Form 1040A, line 39, or Form 1040NR, line 63.

Form **9465**
(Rev. December 2013)
Department of the Treasury
Internal Revenue Service

Installment Agreement Request

▶ Information about Form 9465 and its separate instructions is at *www.irs.gov/form9465.*
▶ If you are filing this form with your tax return, attach it to the front of the return.
▶ See separate instructions.

OMB No. 1545-0074

Tip: If you owe $50,000 or less, you may be able to establish an installment agreement online, even if you have not yet received a bill for your taxes. Go to IRS.gov to apply to pay online. **Caution:** *Do not file this form if you are currently making payments on an installment agreement or can pay your balance in full within 120 days. Instead, call 1-800-829-1040. Do not file if your business is still operating and owes employment or unemployment taxes. Instead, call the telephone number on your most recent notice. If you are in bankruptcy or we have accepted your offer-in-compromise, see* **Bankruptcy or offer-in-compromise,** *in the instructions.*

Part I

This request is for Form(s) (for example, Form 1040 or Form 941) ▶ FORM 1040 and for tax year(s) (for example, 2012 and 2013) ▶ 2013

1a Your first name and initial: FRANCISCO	Last name: CEDENO RAMIREZ	Your social security number: [redacted]
If a joint return, spouse's first name and initial: CRISTINA	Last name: CRUZ GUERRERO	Spouse's social security number: [redacted]
Current address (number and street). If you have a P.O. box and no home delivery, enter your box number.: 90 DILLON RD APT D1		Apt. number:
City, town or post office, state, and ZIP code. If a foreign address, also complete the spaces below (see instructions): HILTON HEAD ISLAND SC 29926		
Foreign country name	Foreign province/state/county	Foreign postal code

1b If this address is new since you filed your last tax return, check here . . . . . ▶ ☐

2 Name of your business (must be no longer operating) | Employer identification number (EIN): –

3 843-682-3963 (Your home phone number) | Best time for us to call

4 – – (Your work phone number) | Ext. | Best time for us to call

5 Name of your bank or other financial institution:
Address
City, state, and ZIP code

6 Your employer's name:
Address
City, state, and ZIP code

7	Enter the total amount you owe as shown on your tax return(s) (or notice(s))	7	1155
8	Enter the amount of any payment you are making with your tax return(s) (or notice(s)). See instructions	8	578
9	Subtract line 8 from line 7 and enter the result	9	577
10	Enter the amount you can pay each month. Make your payments as large as possible to limit interest and penalty charges. **The charges will continue until you pay in full. If no payment amount is listed on line 10, a payment will be determined for you by dividing the balance due by 72 months** . .	10	500
11	Divide the amount on line 9 by 72 and enter the result	11	8

- If the amount on line 10 is less than the amount on line 11 and you are unable to increase your payment to the amount on line 11, complete and attach Form 433-F, Collection Information Statement.
- If the amount on line 10 is equal to or greater than the amount on line 11 but the amount you owe is greater than $25,000 but not more than $50,000, you must complete either line 13 or 14, if you do not wish to complete Form 433-F.
- If the amount on line 9 is greater than $50,000, complete and attach Form 433-F, Collection Information Statement.

12 Enter the date you want to make your payment each month. **Do not** enter a date later than the 28th ▶ 20

13 If you want to make your payments by direct debit from your checking account, see the instructions and fill in lines 13a and 13b. This is the most convenient way to make your payments and it will ensure that they are made on time.

▶ a Routing number ☐☐☐☐☐☐☐☐☐

▶ b Account number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

I authorize the U.S. Treasury and its designated Financial Agent to initiate a monthly ACH debit (electronic withdrawal) entry to the financial institution account indicated for payments of my Federal taxes owed, and the financial institution to debit the entry to this account. This authorization is to remain in full force and effect until I notify the U.S. Treasury Financial Agent to terminate the authorization. To revoke payment, I must contact the U.S. Treasury Financial Agent at **1-800-829-1040** no later than 14 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payments of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payments.

14 If you want to make your payments by payroll deduction, check this box and attach a completed Form 2159, Payroll Deduction Agreement . . . . . ☐

Your signature	Date	Spouse's signature. If a joint return, both must sign.	Date

2013 Form 1040-V

Department of the Treasury
Internal Revenue Service

How To Prepare Your Payment

- Make your check or money order payable to "United States Treasury." Do not send cash.
- Make sure your name and address appear on your check or money order.
- Enter your daytime phone number and your SSN on your check or money order. If you are filing a joint return, enter the SSN shown first on your return. Also enter "2013 Form 1040," "2013 Form 1040A," or "2013 Form 1040EZ," whichever is appropriate.
- To help us process your payment, enter the amount on the right side of your check like this: $ XXX.XX. Do not use dashes or lines (for example, do not enter "$ XXX—" or "$ XXX $^{xx}/_{100}$").

How To Send In Your 2013 Tax Return, Payment, and Form 1040-V

- Detach Form 1040-V along the dotted line.
- Do not staple or otherwise attach your payment or Form 1040-V to your return or to each other. Instead, just put them loose in the envelope.
- Mail your 2013 tax return, payment, and Form 1040-V to the address shown on the back that applies to you.

IF you live in...	THEN use this address if you:	
	Are not enclosing a check or money order...	Are enclosing a check or money order...
Florida, Louisiana, Mississippi, Texas	Department of the Treasury Internal Revenue Service Austin, TX 73301-0002	Internal Revenue Service P.O. Box 1214 Charlotte, NC 28201-1214
Alaska, Arizona, California, Colorado, Hawaii, Idaho, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming	Department of the Treasury Internal Revenue Service Fresno, CA 93888-0002	Internal Revenue Service P.O. Box 7704 San Francisco, CA 94120-7704
Arkansas, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, North Dakota, Ohio, Oklahoma, South Dakota, Wisconsin	Department of the Treasury Internal Revenue Service Fresno, CA 93888-0002	Internal Revenue Service P.O. Box 802501 Cincinnati, OH 45280-2501
Alabama, Georgia, Kentucky, Missouri, New Jersey, North Carolina, South Carolina, Tennessee, Virginia	Department of the Treasury Internal Revenue Service Kansas City, MO 64999-0002	Internal Revenue Service P.O. Box 931000 Louisville, KY 40293-1000
Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New York, Pennsylvania, Rhode Island, Vermont, West Virginia	Department of the Treasury Internal Revenue Service Kansas City, MO 64999-0002	Internal Revenue Service P.O. Box 37008 Hartford, CT 06176-0008
A foreign country, American Samoa, or Puerto Rico (or are excluding income under Internal Revenue Code 933), or use an APO or FPO address, or file Form 2555, 2555-EZ, or 4563, or are a dual-status alien or nonpermanent resident of Guam or the Virgin Islands.	Department of the Treasury Internal Revenue Service Austin, TX 73301-0215	Internal Revenue Service P.O. Box 1303 Charlotte, NC 28201-1303

Form 1040-V (2013)

▼ Detach Here and Mail With Your Payment and Return ▼

Form **1040-V**

Department of the Treasury
Internal Revenue Service (99)

Payment Voucher

▶ Do not staple or attach this voucher to your payment or return.

OMB No. 1545-0074

2013

1 Your social security number (SSN)

[redacted]

2 If a joint return, SSN shown second on your return

[redacted]

3 Amount you are paying by check or money order. Make your check or money order payable to "United States Treasury"

Dollars: 1155 Cents:

Print or type

4 Your first name and initial
FRANCISCO

Last name
CEDENO RAMIREZ

If a joint return, spouse's first name and initial
CRISTINA

Last name
CRUZ GUERRERO

Home address (number and street)
90 DILLON RD APT D1

Apt. no.

City, town or post office, state, and ZIP code (If a foreign address, also complete spaces below.)
HILTON HEAD ISLAND SC 29926

Foreign country name

Foreign province/state/county

Foreign postal code

917711920 ZJ CEDE 30 0 201312 610

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Supporting Statements for DEPENDENTS
Client : CEDENO RAMIREZ [redacted]

Dependent Information Form 1040

Name	SSN	Relationship	Qualify
[redacted]	[redacted]	PARENT	
		SON	X
		SON	X
		SON	X
		DAUGHTER	X

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FRANCISCO CEDENO RAMIREZ & CRISTINA CRUZ GUERRERO [redacted]

Child Tax Credit Worksheet — Keep for Your Records

Before you begin: ✓ Figure the amount of any credits you are claiming on Form 5695, Part II; Form 8834, Part I; Form 8910; Form 8936; or Schedule R.

CAUTION: *To be a qualifying child for the child tax credit, the child must be under age 17 at the end of 2013 and meet the other requirements listed earlier, under Qualifying Child.*

- If you do not have a qualifying child, you cannot claim the child tax credit

Part 1

1. Number of qualifying children: 4 X $1000. Enter the result. — 1. 4000
2. Enter the amount from Form 1040, line 38, Form 1040A, line 22; or Form 1040NR, line 37. — 2. 43328
3. 1040 filers: Enter the total of any --
   - Exclusion of income from Puerto Rico, and
   - Amounts from Form 2555, lines 45 and 50; Form 2555-EZ, line 18; and Form 4563, line 15.

   1040A and 1040NR Filers. Enter -0-. — 3.
4. Add lines 2 and 3. Enter the total. — 4. 43328
5. Enter the amount shown below for your filing status.
   - Married filing jointly - $110,000
   - Single, head of household, or qualifying widow(er) - $76,000
   - Married filing separately - $55,000

   — 5. 110000
6. Is the amount on line 4 more than the amount on line 5?
   - [X] No. Leave line 6 blank. Enter -0- on line 7.
   - [ ] Yes. Subtract line 5 from line 4. If the result is not a multiple of $1,000, increase it to the next multiple of $1,000. For example, increase $425 to $1,000, increase $1,025 to $2,000, etc. — 6.
7. Multiply the amount on line 6 by 5% (.05). Enter the result. — 7. 0
8. Is the amount on line 1 more than the amount on line 7?
   - [ ] No. STOP
     You cannot take the child tax credit on Form 1040, line 51; Form 1040A, line 33; or Form 1040NR, line 48. You also cannot take the additional child tax credit on Form 1040, line 65; Form 1040A, line 39; or Form 1040NR, line 63. Complete the rest of your Form 1040, Form 1040A, or Form 1040NR.
   - [X] Yes. Subtract line 7 from line 1. Enter the result here and on Form 8812 Part II, line1. *Go to Part 2.* — 8. 4000

Part 2

9. Enter the amount from Form 1040, line 46; Form 1040A, line 28; or Form 1040NR, line 44. — 9. 383
10. Add the amounts from:

Form 1040	or Form 1040A	or Form 1040NR	
Line 47	----------	Line 45	+
Line 48	Line 29	Line 46	+
Line 49	Line 31	----------	+
Line 50	Line 32	Line 47	+

Form 5695, line 30 . . . . . +
Form 8910, line 15 . . . . . +
Form 8936, line 23 . . . . . +
Schedule R, line 22 . . . . . +

Enter the total. — 10.

11. Are you claiming any of the following credits?
    - Mortgage interest credit, Form 8396
    - Residential energy efficient property credit, Form 5695, Part I.
    - Adoption credit, Form 8839
    - District of Columbia first-time homebuyer credit, Form 8859.

    - [X] No. Enter the amount from line 10.
    - [ ] Yes. Complete the Line 11 Worksheet on the next page to figure the amount to enter here. — 11.
12. Subtract line 11 from line 9. Enter the result. — 12. 383
13. Is the amount on line 8 of this worksheet more than the amount on line 12?
    - [ ] No. Enter the amount from line 8.
    - [X] Yes. Enter the amount from line 12. See the TIP below.

    This is your child tax credit. — 13. 383

Enter this amount on Form 1040, line 51; Form 1040A, line 33; or Form 1040NR, line 48.

TIP You may be able to take the additional child tax credit on Form 1040, line 65; Form 1040A, line 39 or Form 1040NR, line 63, only if you answered "Yes" on line 13.

- First, complete your Form 1040 through line 64a (also complete line 69), Form 1040A through line 38a, or Form 1040NR through line 62 (also complete line 65).
- Then, use Form 8812 to figure any additional child tax credit.

QNA

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CEDENO RAMIREZ

Line 7 Worksheet

[redacted]

Keep for Your Records

If your employer withheld or you paid Additional Medicare Tax or Tier I RRTA taxes, use this worksheet to figure the amount to enter on line 7.

Social security tax, Medicare tax, and Additional Medicare Tax on Wages.

1. Enter the social security tax withheld (Form(s) W-2, box 4)	1.	697
2. Enter the Medicare tax withheld (Form(s) W-2, box 6). Box 6 includes any Additional Medicare Tax withheld	2.	163
3. Enter the Additional Medicare Tax, if any, on wages (Form 8959, line 7)	3.	
4. Add lines 1, 2, and 3	4.	860
5. Enter the Additional Medicare Tax withheld (Form 8959, line 22)	5.	
6. Subtract line 5 from line 4	6.	860

Additional Medicare Tax on Self-Employment Income.

7. Enter one-half of the Additional Medicare Tax, if any, on self-employment income (one-half of Form 8959, line 13)	7.	

Tier I RRTA taxes as an employee of a railroad (enter amounts on lines 8, 9, 10, and 11) or employee representative (enter amounts on lines 12, 13, 14, and 15). Do not include amounts in Form W-2, box 14 that are identified as Additional Medicare Tax or Tier II tax. Do not include amounts shown on Form CT-2 on line 3 for Additional Medicare Tax or line 4 for Tier II tax.

8. Enter the Tier I tax (Form(s) W-2, box 14)	8.	
9. Enter the Medicare Tax (Form(s) W-2, box 14)	9.	
10. Enter the Additional Medicare Tax, if any, on RRTA compensation as an employee (Form 8959, line 17). Do not use the same amount from Form 8959, line 17 for both this line 10 and line 14	10.	
11. Add lines 8, 9, and 10	11.	
12. Enter one-half of Tier I tax (one-half of Forms CT-2, line 1 for all 4 quarters of 2013)	12.	
13. Enter one-half of Tier I Medicare tax (one-half of Forms CT-2, line 2 for all 4 quarters of 2013)	13.	
14. Enter one-half of the Additional Medicare Tax, if any, on RRTA compensation as an employee representative (one-half of Form 8959, line 17). Do not use the same amount from Form 8959, line 17 for both this line 14 and line 10	14.	
15. Add lines 12, 13, and 14	15.	

Line 7 Amount

16. Add lines 6, 7, 11, and 15. Enter here and on Schedule 8812, line 7	16.	860

QNA

*** FILE COPY ONLY -- DO NOT MAIL ***

**** SUPPORTING NOTES FOR SCHEDULE C

[redacted]

FRANCISCO CEDENO RAMIREZ
CEDENO ROOFING AND WOODWORKING

Schedule of Gross Receipts or Sales:

Description	Amount
PANA ROOFING	36,000
ROOFING SOLUTIONS	26,461
MAY RIVER ROOFING	12,000
ONTOP ROOFING	6,781
Total Gross Receipts or Sales:	81,242

Schedule of Cost of Labor:

Description	Amount
JOSE JESUS CEDENO [redacted]	12,394
Total Cost of Labor:	12,394

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

INDIVIDUAL INCOME TAX
DECLARATION FOR ELECTRONIC FILING

SC8453
(Rev. 7/23/10)
3299

Please print or type.

Your first name and initial	Last name	Your social security number
FRANCISCO CEDENO RAMIREZ		[redacted]
If joint return, spouse's first name and initial	**Last name, if different**	**Spouse's social security number**
CRISTINA CRUZ GUERRERO		[redacted]
Home address (number and street, apt. number or RR)	**Daytime telephone #**	**Tax Year**
90 DILLON RD APT D1	843-682-3963	2013
City, town or post office, state and ZIP code		
HILTON HEAD ISLAND, SC 29926		

DO NOT MAIL

Part I Tax Return Information (Whole dollars only)

1. Federal taxable income (SC1040, line 1)	1	3828	00
2. Net SC tax (SC1040, line 15)	2		00
3. Use Tax	3	0	00
4. Total Tax	4		00
5. SC Income Tax Withheld (SC1040, lines 16 & 20)	5	21	00
6. Tuition Tax Credit (SC1040, line 21)	6		00
7. Refund (SC1040, line 30)	7	21	00
8. Amount you owe (SC1040, line 34)	8		00

Part II Direct Deposit of Refund or EFW Payment of Tax Due (Optional - See instructions.)

STAPLE COPIES OF STATE W-2(s) and 1099(s) HERE

9. Routing transit number (RTN) ☐☐☐☐☐☐☐☐☐ **The first two numbers of the RTN must be 01 through 12 or 21 through 32.**

10. Bank account number (BAN) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

11. Type of account: ☐ Checking ☐ Savings

12. Withdrawal Date _____ Withdrawal Amount $ _____

Part III Declaration of Taxpayer (Sign only after Part I is completed.)

13. ☐ a. I consent that my refund be directly deposited as designated in Part II, and declare that the information shown on lines 1 through 8 is correct. If I have filed a joint return, this is an irrevocable appointment of the other spouse as an agent to receive the refund.

☐ b. I authorize (1) the South Carolina Department of Revenue and its designated financial agents to initiate an Electronic Funds Withdrawal (payment) entry to my financial institution account designated in Part II for payment of my South Carolina taxes owed, and (2) my financial institution to debit the entry to my account. I also authorize the financial institutions involved in the processing of my electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to my payment. Under the items of this authorization, I can revoke this authorization by notifying the South Carolina Department of Revenue no later than two business days prior to the withdrawal (settlement) date by calling 803-896-1715.

If I have filed a balance due return, I understand that if the SC Department of Revenue does not receive full and timely payment of my tax liability, I will remain liable for the tax liability and all applicable interest and penalties.

I declare that I have compared the information (including direct deposit or EFW data) on my return with the information I have provided to my electronic return originator (ERO) and the amounts agree with the amounts on my SC tax return. To the best of my knowledge, my return is true and complete. I consent that my return and accompanying schedules and statements be sent to the Internal Revenue Service (IRS) by my ERO, and subsequently by the IRS to the SC Department of Revenue. **Do not submit this form to the SC Department of Revenue. Keep with your records.**

KEEP FOR YOUR RECORDS

Sign Here

Your signature _____ Date _____ Spouse's signature (If joint, BOTH must sign) _____ Date _____

Part IV Declaration of Electronic Return Originator (ERO) and Paid Preparer (See Instructions.)

I declare that I have received the above taxpayer's return and the entries on this form are complete and correct to the best of my knowledge. I have obtained the taxpayer's signature on this form before submitting this return to the SC Department of Revenue. I have provided the taxpayer with a copy of all forms and information to be filed with the IRS and the SC Department of Revenue, and have followed all other requirements described in the IRS Pub. 1345 Authorized IRS e-file Providers of Individual Income Tax Returns, and requirements specified by the SC Department of Revenue. If I am the preparer, I declare that I have examined the above taxpayer's return and accompanying schedules and statements, and to the best of my knowledge, they are true and complete. This declaration is based on all information of which I have knowledge. I understand I do not mail this form. I am required to keep this form and the supporting documents for three (3) years.

ERO's Use Only	ERO signature	Date 05-20-14	Check if also paid preparer ☒	Check if self-employed ☐	PTIN [redacted]
	Firm name (or yours if self-employed) and address: BOOKKEEPING BY DAY, PO BOX 3802, BLUFFTON SC			FEIN [redacted]	ZIP code 29910-
Paid Preparer's Use Only	Preparer signature	Date	Check if self-employed ☐	PTIN	
	Firm name (or yours if self-employed) and address			FEIN	ZIP code

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2013 INDIVIDUAL INCOME TAX RETURN

SC1040
(Rev. 8/20/13)
3075

Your social security number [redacted]	Check if deceased ☐
Spouse's social security number [redacted]	Check if deceased ☐

DO NOT USE THIS FORM TO FILE A CORRECTED RETURN. SEE SC1040 INSTRUCTIONS FOR ADDITIONAL INFORMATION.

For the year January 1 - December 31, 2013, or fiscal tax year beginning 2013 and ending 2014

Print your first name and initial: FRANCISCO	Last name: CEDENO RAMIREZ	Suff.
Spouse's first name, if married filing jointly: CRISTINA	Last name: CRUZ GUERRERO	
Check if new address ☐ — Mailing address (number and street, Apt. no or P. O. Box) Foreign address, see instructions: 90 DILLON RD APT D1		County code: 00007
City: HILTON HEAD ISLAND	State: SC	Zip: 29926-0000 — Area code Daytime telephone: 843-682-3963
Check if address is outside US ☐ — Foreign country address including Postal code (see instructions)		

Check this box if you are filing SC Schedule NR (Part year/Nonresident) ▶ ☐

Check this box ONLY if filing a composite return on behalf of the nonresident partners/shareholders of a partnership or "S" corporation ▶ ☐

Check this box if you have filed a federal or state extension ▶ ☐

Check this box if you served in a Military COMBAT ZONE during the filing period ☐

Enter the name of the combat zone:

Check this box if this return is affected by a federally declared DISASTER AREA ☐

Enter the name of the disaster area:

CHECK YOUR FEDERAL FILING STATUS
(1) ☐ Single (3) ☐ Married filing separately. Enter spouse's SSN here: _____
(2) ☒ Married filing jointly (4) ☐ Head-of-household (5) ☐ Widow(er) with dependent child

Federal Exemptions

Enter the number of exemptions from your 2013 federal return ▶ 7
Enter the number of exemptions listed above that were under the age of 6 years on December 31, 2013 ▶ 2
Enter the number of taxpayers age 65 or older, as of December 31, 2013 ▶ _____

Dependents:

First name	Last name	Social security number	Relationship	Date of birth (MM/DD/YYYY)
STATEMENT				
ATTACHED				

30751028

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INCOME AND ADJUSTMENTS 2013

						Dollars
1	Enter federal taxable income from your federal form. If zero or less, enter zero here. Nonresident filers complete Schedule NR and enter total from line 50 on line 5 below				1	3828 00
ADDITIONS TO FEDERAL TAXABLE INCOME						
a	State tax addback, if itemizing on federal return (See instructions)	a		00		
b	Out-of-state losses (See instructions) Check type of loss: ☐ Rental ☐ Business ☐ Other_____	b		00		
c	Expenses related to National Guard and Military Reserve income	c		00		
d	Interest income on obligations of states and political subdivisions other than South Carolina	d		00		
e	Other additions to income. Attach an explanation (See instructions)	e		00		
2	Add lines a through e and enter the total here. These are your total additions				2	00
3	Add lines 1 and 2 and enter the total here				3	3828 00
SUBTRACTIONS FROM FEDERAL TAXABLE INCOME						
f	State tax refund, if included on your federal return	f		00		
g	Total and permanent disability retirement income, if taxed on your federal return	g		00		
h	Out-of-state income/gain – Do not include personal service income (See instructions) Check type of income/gain: ☐ Rental ☐ Business ☐ Other_____	h		00		
i	44% of net capital gains held for more than one year (See instructions)	i		00		
j	Volunteer deductions (See instructions) Check type of deduction: ☐ Firefighter ☐ HazMat ☐ Rescue Squad ☐ DNR ☐ Reserve Police ☐ Other_____	j		00		
k	Contributions to the SC College Investment Program ("Future Scholar") or the SC Tuition Prepayment Program (See instructions)	k		00		
l	Active Trade or Business income deduction (See instructions)	l		00		
m	Interest income from obligations of the US government	m		00		
n	Certain nontaxable National Guard or Reserve Pay (See instructions)	n		00		
o	Social security and/or railroad retirement, if taxed on your federal return	o		00		
p	Caution: Retirement Deduction (See instructions)					
p-1	Taxpayer: date of birth _____	p-1		00		
p-2	Spouse: date of birth _____	p-2		00		
p-3	Surviving spouse #1: date of birth of deceased spouse _____	p-3		00		
p-4	Surviving spouse #2: date of birth of deceased spouse _____	p-4		00		
q	Age 65 and older deduction (See instructions)					
q-1	Taxpayer: date of birth _____	q-1		00		
q-2	Spouse: date of birth _____	q-2		00		
r	Negative amount of federal taxable income	r		00		
s	Subsistence allowance ____ days @ $8.00	s		00		
t	Dependents under the age of 6 years on December 31 of the tax year	t	7800	00		
u	Consumer Protection Services	u		00		
v	Other subtractions (See instructions)	v		00		
4	Add lines f through v and enter here. These are your total subtractions				4	< 7800 00 >
5	Residents subtract line 4 from line 3 and enter the difference. Nonresidents enter amount from Schedule NR, line 50. If less than zero, enter zero here .....This is your South Carolina INCOME SUBJECT TO TAX				5	00
6	TAX: enter tax from SOUTH CAROLINA tax tables	6		00		
7	TAX on Lump Sum Distribution (Attach SC4972)	7		00		
8	TAX on Active Trade or Business Income (Attach I-335)	8		00		
9	TAX on excess withdrawals from Catastrophe Savings Accounts	9		00		
10	Add lines 6 through 9 and enter the total here .....This is your TOTAL SOUTH CAROLINA TAX				10	00
11	Child and Dependent Care (See instructions)	11		00		
12	Two Wage Earner Credit (See instructions)	12	18	00		
13	Other non-refundable credits. Attach SC1040TC and other state return(s)	13		00		
14	TOTAL non-refundable credits. Add lines 11 through 13 and enter the total here				14	18 00
15	SUBTRACT line 14 from line 10. Enter the difference BUT NOT LESS THAN ZERO here				15	00

30752026

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2013

PAYMENTS AND REFUNDABLE CREDITS

16	SC INCOME TAX WITHHELD (Attach W-2 or SC41)	21	00	20	Other SC withholding (Attach Form 1099)		00		
17	2013 estimated tax payments		00	21	Tuition tax credit (Attach I-319)		00		
18	Amount paid with extension		00						
19	NR sale of real estate		00	22	Other refundable credit(s)		00		

Check type: ☐ Anhydrous Ammonia (Attach I-333) ☐ Milk Credit (Attach I-334) ☐ Classroom Teacher Expenses (Attach I-360)

23	Add lines 16 through 22 and enter the total here. These are your TOTAL PAYMENTS		23	21	00
24	If line 23 is LARGER than line 15, subtract line 15 from line 23 and enter the OVERPAYMENT		24	21	00
25	If line 15 is LARGER than line 23, subtract line 23 from line 15 and enter the AMOUNT DUE		25		00
26	USE TAX: (See instructions)	0 00			
27	Amount of line 24 to be credited to your 2014 Estimated Tax	00			
28	Total Contributions for Check-offs (Attach I-330)	00			
29	Add lines 26 through 28 and enter the total here		29		00
30	If line 29 is larger than line 24, go to line 31. Otherwise, subtract line 29 from line 24 and enter the AMOUNT TO BE REFUNDED TO YOU (line 30a check box entry is required). REFUND		30	21	00

REFUND OPTIONS (subject to program limitations)

30a Mark one refund choice: ☐ Direct Deposit (30b required) ☐ Debit Card* ☒ Paper Check

SCDOR Income Tax Refund Prepaid Debit Card Issued by Bank Of America

30b Direct Deposit (for US Accounts Only) Type: ☐ Checking ☐ Savings

Routing Number (RTN) — Must be 9 digits. The first two numbers of the RTN must be 01 through 12 or 21 through 32

Bank Account Number (BAN) — 1-17 digits

31	Tax Due: Add lines 25 and 29. If line 29 is larger than line 24, subtract line 24 from line 29 and enter the amount	31		00
32	Late filing and/or late payment: Penalties _____ Interest _____ (See instructions) Enter total here	32		00
33	Penalty for Underpayment of Estimated Tax (Attach SC2210) (See instructions and enter letter in box if applicable) Exception to Underpayment of Estimated Tax ☐	33		00
34	Add lines 31 through 33 and enter the AMOUNT YOU OWE here. BALANCE DUE	34		00

Pay electronically free of charge at www.sctax.org. Click on DORePay and pay with Visa, MasterCard or by Electronic Funds Withdrawal (EFW) or include SC1040-V with your check or money order for the full amount payable to "SC Department of Revenue". Write your social security number and "2013 SC1040" on the payment.

Go Paperless! SCDOR will offer the option to receive your Form 1099-G/INT electronically instead of receiving it in the mail. Form 1099-G/INT is used when preparing your federal tax return.

☐ Check here and enter your email address if you wish to receive information about obtaining your 1099-G/INT Income Tax Refund statement electronically. — Email Address

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief.

Your signature	Date	Spouse's signature (if married filing jointly, BOTH must sign)

I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☒ No ☐ — Preparer's printed name: DAYANITA A EASTERDAY

If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Paid Preparer's Use Only

Preparer signature	Date	Check if self-employed	PTIN
	05/20/14	☒	[redacted]
Firm name (or yours if self-employed) and address and Zip Code: BOOKKEEPING BY DAY, PO BOX 3802 BLUFFTON SC 29910-		FEIN [redacted]	Phone No. 843-757-0250

MAIL TO:

REFUNDS OR ZERO TAX	SC1040 Processing Center, PO Box 101100, Columbia, SC 29211-0100
BALANCE DUE	Taxable Processing Center, PO Box 101105, Columbia, SC 29211-0105

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Supporting Statements for DEPENDENTS Client : CEDENO RAMIREZ [redacted]

Name	SSN	Relationship	DOB
[redacted]	[redacted]	PARENT	[redacted]
		SON	
		SON	
		SON	
		DAUGHTER	

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Compute your earned income separately for yourself and your spouse. South Carolina earned income is generally income you receive for services you provide. It includes wages, salaries, tips, commissions and sub-pay. It also includes income earned from self-employment, business income or loss, partnership income or loss, farm income or loss and any other earned income taxed to South Carolina. Earned income does not include gambling or bingo winnings, interest, dividends, Social Security benefits, IRA distribution, unemployment compensation, deferred compensation or non-taxable income. It also does not include any amount your spouse paid you.

LINE 12 - TWO WAGE EARNER CREDIT WORKSHEET

	(a) You	(b) Your Spouse
1. Wages, salaries, tips, etc., taxed to South Carolina from South Carolina Schedule NR, Column B, line 1 or federal form . (Do not include pensions or annuities.)		2600
2. Net profit or (loss) from self-employment (from Schedule C and on Schedule K-1 of Form 1065) and any other earned income taxed to South Carolina.	34519	
3. Add lines 1 and 2. This is your total earned income taxed to SC.	34519	2600
4. Add the adjustment amounts entered on federal Form 1040. *(See adjustments below). If filing South Carolina Schedule NR, enter amounts from lines 21, 22, 23, 26 and any repayment of supplemental unemployment benefits (sub-pay) allocable to South Carolina income.	2439	
5. Subtract line 4 from line 3. This is your qualified earned income taxed to South Carolina. If the amount in column (a) or (b) is zero (-0-) or less, stop here. You may not take this credit.*	32080	2600
Compute the credit.		
6. Enter the smaller of 5(a) or 5(b). **Do not enter more than $30,000.**	2600	
7. Multiply the amount on line 6 by .007. **Do not enter more than $210.** Enter the amount here and on SC1040, line 12.	18	

* **South Carolina qualified earned income.** This is the amount on which the credit is based. Compute it by subtracting certain adjustments from federal form SC1040 South Carolina earned income. The adjustments are:

- Deductible part of self-employment tax
- Self-employed SEP, simple, and qualified plans
- Self-employed health insurance deduction
- IRA deduction
- Repayment of sub-pay

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BEFORE THE SOUTH CAROLINA
WORKERS' COMPENSATION COMMISSION'S
APPELLATE PANEL

WCC File No.: 1600686

Francisco Cedeno Ramirez.....Claimant/Appellant,

v.

May River Roofing, Inc.....Employer/Respondent,

American Zurich Insurance Company.....Carrier/Respondent,

and

Travelers Property & Casualty Co.....Carrier/Respondent.

APPELLANT'S BRIEF

APPEAL FROM THE MAY 23, 2017 ORDER OF
COMMISSIONER GENE McCASKILL

NAERT AND DUBOIS, LLC

/s/ Joseph DuBois

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Zach S. Naert
Joseph DuBois
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STATEMENT OF THE CASE

Claimant Francisco Cedeno Ramirez is a 39-year-old resident of Beaufort County, South Carolina where he earns his living as a roofer. On January 18, 2016 while performing roofing work atop the roof of a residential home located at 78 Tomotley Drive, Beaufort, South Carolina Francisco fell from the roof to the ground below, a drop of approximately 16 feet. Francisco was treated at the scene by the Beaufort County EMS and thereafter transported to Beaufort Memorial Hospital. As set forth in a medical questionnaire completed by treating physician Dr. Leland Stoddard, M.D., Francisco suffered injuries to his back, neck, both shoulders, chest, ribs, lungs, and bilateral upper extremities from the fall. (APA 105).

Due to the serious and debilitating injuries he sustained from the fall, Claimant thereafter filed a workers' compensation claim against May River Roofing, Inc. and its carrier, American Zurich Insurance Company, asserting coverage as both a direct employee and a statutory employee, as well as a second workers' compensation claim against Travelers Property Casualty Co. pursuant to a policy issued to him as a sole proprietor (Francisco Cedeno doing business as Cedeno Roofing). By order of the Commission the two claims were consolidated into one claim including all Defendants and a single hearing was held on November 17, 2016. By Order dated May 23, 2017, the single Commissioner denied all claims. Claimant thereafter requested a full commission review of such Order.

QUESTION PRESENTED

Whether Claimant's January 18, 2016 accident and injuries are compensable under:

(a) Claimant's insurance policy with Travelers' Insurance;

(b) Defendant May River Roofing's insurance policy with American Zurich due to Claimant being a direct employee of Defendant May River Roofing, and/or

(c) Defendant May River Roofing's insurance policy with American Zurich due to Claimant being a statutory employee of Defendant May River Roofing.

Claimant lists sixty-seven (67) errors in his Request for Commission Review, the facts and arguments for which are set forth herein along with the APA Exhibits which are made a part hereof as if fully set forth herein, namely appealing the Hearing Commissioner's findings and conclusions in the Order of May 23, 2017 that Claimant's claims are not compensable under the South Carolina Workers' Compensation Act.

CONCLUSIONS OF LAW THAT ARE ERRONEOUS

1. Did the Hearing Commissioner err in concluding that the parties have stipulated that the Claimant's average weekly wage is $769.35 with a resulting compensation rate of $512.93?

2. Did the Hearing Commissioner err in concluding that "although Claimant argues that, pursuant to the parole evidence rule and a merger clause contained within the policy, evidence of coverage extrinsic to the policy language itself is irrelevant, I find such argument to be non-persuasive"?

3. Did the Hearing Commissioner err in concluding that although Claimant asserts that because the requirements of S.C. Code 42-1-410 were not strictly met such statute is inapplicable, such assertion is non-persuasive?

4. Did the Hearing Commissioner err in concluding that when he considered the controlling factors as to whether an individual is an employee or an independent contractor, the weight of the evidence is clearly on the side of the Claimant being an independent contractor?

5. Did the Hearing Commissioner err in considering evidence outside of the actual subject workers compensation policy issued by Travelers Property & Casualty Co. to Claimant in determining whether Claimant's claim was covered by such policy?

6. Did the Hearing Commissioner err in not concluding that Claimant was covered by the plain language of the subject workers compensation policy issued by Travelers Property & Casualty Co. to Claimant?

7. Did the Hearing Commissioner err in concluding that Claimant was an independent contractor and not an employee of May River Roofing?

8. Did the Hearing Commissioner err in concluding that Claimant cannot recover as a statutory employee of May River Roofing pursuant to S.C. Code § 42-1-410?

9. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-130, Claimant was a sole proprietor who was not included under Cedeno Roofing's workers' compensation policy?

10. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-130, Claimant was not an employee of May River Roofing or Cedeno Roofing; instead, he is the sole proprietor of Cedeno Roofing?

11. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-400 to -450, Claimant cannot recover as a "statutory employee" of May River Roofing or Cedeno Roofing?

12. Did the Hearing Commissioner err in concluding that Claimant is not entitled to benefits pursuant to the Act as he was an independent contractor of May River Roofing and therefore did not have coverage under its policy?

13. Did the Hearing Commissioner err in concluding that May River, Travelers Property Casualty and American Zurich Insurance are all absolved any responsibility as to this claim?

14. Did the Hearing Commissioner err in concluding that the financial responsibility for any medical care and treatment resulting from this work-related accident is the responsibility of the Claimant?

15. Did the Hearing Commissioner err in concluding that when the evidence is viewed as a whole, Claimant was a sub-contractor?

FINDINGS OF FACT THAT ARE CONTROLLED BY AN ERROR OF LAW

1. Did the Hearing Commissioner err in considering the testimony of Isabelle Diaz relating to Claimant's insurance application or other topics?

2. Did the Hearing Commissioner err in finding that when signing up for the policy, Isabelle Diaz, Hispanic Business Specialist at PC&L, testified that she specifically recalled meeting with Claimant when he initially applied for coverage?

3. Did the Hearing Commissioner err in finding that Claimant elected not to cover himself on his own policy?

4. Did the Hearing Commission err in finding that in the Cedeno Roofing insurance application, Claimant marked himself as excluded?

5. Did the Hearing Commissioner err in finding that Claimant purchased workers compensation insurance for the business, from which he knowingly excluded himself?

6. Did the Hearing Commissioner err in finding that Leslie Sandoval, who is the office manager for May River and the daughter of the owner, who testified at the hearing that Claimant was a sub-contractor, that the company does have employees who are handy men and drivers, that the company does not currently employ any roofers, that she contacts roofers and hires "companies" (her word) to come in and roof a house, that if they can't find a roofer, the job is delayed, that she schedules the jobs, does the estimates and pays for work performed, and that she issues IRS Form 1099s at the end of the year, was very credible?

7. Did the Hearing Commissioner err in finding that, regarding Claimant wearing a company T-shirt and having a sign for his car, neither of those things are dispositive as to whether he was an employee or sub-contractor?

8. Did the Hearing Commissioner err in finding that Claimant testified that his company files tax returns?

9. Did the Hearing Commissioner err in finding that Claimant opted not to cover himself in order to have a less expensive premium?

10. Did the Hearing Commissioner err in finding that Ms. Isabelle Diaz is bilingual and explained in Spanish to the Claimant exactly what type of policy he was purchasing?

11. Did the Hearing Commissioner err in finding that Ms. Isabelle Diaz testified that the Claimant purchased what is commonly referred to as a "ghost policy," meaning a policy that covers no one because the Claimant has no employees?

12. Did the Hearing Commissioner err in finding that Ms. Diaz testified that the Claimant did not select coverage for himself?

13. Did the Hearing Commissioner err in finding Isabelle Diaz to be very credible?

14. Did the Hearing Commissioner err in concluding that Claimant did not choose to elect coverage for himself pursuant to the Cedeno Roofing policy and he therefore is not entitled to benefits pursuant to the Act under that policy?

FINDINGS OF FACT NOT SUPPORTED BY A PREPONDERANCE OF THE EVIDENCE

1. Did the Hearing Commissioner err in finding as a matter of fact that May River contracted with Anchor Construction to perform roofing work for a residential home in Bull Point, a subdivision in Beaufort, South Carolina?

2. Did the Hearing Commissioner err in finding that May River subcontracted part of the roofing installation work to Cedeno Roofing?

3. Did the Hearing Commissioner err in finding that typically, for any given project, May River only interacted with Claimant when it submitted the work order to him and received an invoice from him?

4. Did the Hearing Commissioner err in finding that primarily, Claimant had free reign to work how and when he desired?

5. Did the Hearing Commissioner err in finding that Claimant was not supervised: instead, May River would only visit a job site once the project was complete to ensure the work had been performed?

6. Did the Hearing Commissioner err in finding that May River did not supervise the amount of work Claimant performed: instead, May River relied on invoices submitted by Claimant to determine remuneration for a given project?

7. Did the Hearing Commissioner err in finding that Claimant was free to alter the work order, unless it substantially altered the contract?

8. Did the Hearing Commissioner err in finding that Claimant was not required to check in with May River nor keep it apprised of his schedule; instead, Claimant created his own schedule – he was "on his own time"?

9. Did the Hearing Commissioner err in finding that Claimant was also free to negotiate the price of what he would get paid on a job by job basis?

10. Did the Hearing Commissioner err in finding that Claimant chose his own employees, without requiring the approval of May River?

11. Did the Hearing Commissioner err in finding that Claimant paid his own employees, not May River – who may not have known of the existence of Claimant's staff and had no part in selecting Claimant's workers?

12. Did the Hearing Commissioner err in finding that May River required its subcontractors to display its logos on shirts and magnets, but this was for advertising purposes?

13. Did the Hearing Commissioner err in finding that May River obtains business exclusively through referrals?

14. Did the Hearing Commissioner err in finding that May River also provided t-shirts and magnets (as well as hats, sweatshirts, and occasionally jackets) as gifts in great abundance including but not limited to May River's landlord, its clients, staff, subcontractors, and even people it had not met such as when the company sponsored a community event?

15. Did the Hearing Commissioner err in finding that as for payment, May River and Claimant negotiated the contractual price of $60.00 per 10 x 10 square of roofing laid, and Claimant would invoice May River for any repairs performed (amounting to approximately $25/hour)?

16. Did the Hearing Commissioner err in finding that Claimant negotiated his rate per square from $55.00 to $60.00, which was higher than what May River paid its other subcontractors?

17. Did the Hearing Commissioner err in finding that payments were not paid on any regular interval: May River would pay Claimant by check the week after a job was completed?

18. Did the Hearing Commissioner err in finding that Claimant was responsible to pay his employees however he saw fit?

19. Did the Hearing Commissioner err in finding that May River did not withhold any employee deductions from Claimant's pay; instead, May River issued Claimant a 1099, which Claimant used to file taxes in the name of his business?

20. Did the Hearing Commissioner err in finding that Claimant procured all of the tools/equipment required to complete each job: truck, ladder, compressor, roofing gun, tool punch, hammer, razors, etc.?

21. Did the Hearing Commissioner err in finding that May River acted as a vendor in supplying materials to Cedeno Roofing?

22. Did the Hearing Commissioner err in finding that May River would provide only those materials for which it would bill the ultimate client; for instance, it would provide shingles, paper, plastic, caps, and flashing?

23. Did the Hearing Commissioner err in finding that for larger projects, the contract between the parties was signed prior to the work; for smaller projects, the contract is signed after the work is completed?

24. Did the Hearing Commissioner err in finding that May River decided on this system to save its contractors time – instead of having to drive to the May River office for every change that arose at the job site, the hardcopy contract was formalized at the end of smaller jobs?

25. Did the Hearing Commissioner err in finding that Claimant filed taxes for his business and represented Cedeno Roofing to the state and federal government as a distinct legal entity for tax purposes?

26. Did the Hearing Commissioner err in finding that Claimant provided May River with a certificate of insurance for his business?

27. Did the Hearing Commissioner err in finding that beginning on June 2, 2015, Cedeno Roofing's carrier, PC&L, automatically sent May River a Certificate of Insurance for Cedeno Roofing's workers' compensation policy?

28. Did the Hearing Commissioner err in finding that as to the question of whether the Claimant is an employee or an independent contractor, there is evidence in the record that weighs to both?

29. Did the Hearing Commissioner err in finding that, based on the preponderance of the evidence, the Claimant is an independent contractor?

30. Did the Hearing Commissioner err in finding that the Claimant owns his own company – Cedeno Roofing?

31. Did the Hearing Commissioner err in finding that that Cedeno Roofing has its own workers' compensation insurance coverage?

32. Did the Hearing Commissioner err in finding that in addition to having his own workers' compensation insurance, the Claimant has his own truck, his own tools and his own ladder?

33. Did the Hearing Commissioner err in finding that if Claimant hires someone to assist him with a job, he does the hiring and that individual(s) answer solely to him?

34. Did the Hearing Commissioner err in finding that Claimant pays those hired by him to assist with a job for what he is paid for the job?

35. Did the Hearing Commissioner err in finding that Claimant testified that May River provided the building materials?

36. Did the Hearing Commissioner err in finding that Claimant testified that May River would assign him a project and that he would begin work normally at 8:00 or an hour before or after?

37. Did the Hearing Commissioner err in finding that Claimant determined when he finished work for the day?

38. Did the Hearing Commissioner err in finding that Claimant carried valid workers' compensation coverage?

FACTS

Francisco Cedeno Ramirez is thirty-nine years old and is married with four children. He and his family have lived in Hilton Head Island, South Carolina for twenty years, during which time he has worked as a roofer.

On January 18, 2016 while performing roofing work at the direction of May River Roofing atop the roof of a residential home located at 78 Tomotley Drive, Beaufort, South Carolina Francisco fell from the roof to the ground below, a drop of approximately 16 feet. Francisco was treated at the scene by the Beaufort County EMS and thereafter transported to Beaufort Memorial Hospital. As set forth in a medical questionnaire completed by treating physician Dr. Leland Stoddard, M.D., Francisco suffered injuries to his back, neck, both shoulders, chest, ribs, lungs, and bilateral upper extremities from the fall. (APA 105).

Claimant brought claims against the following workers' compensation policies:

(a) Claimant's insurance policy with Travelers' Insurance;

(b) Defendant May River Roofing's insurance policy with American Zurich due to Claimant being a direct employee of Defendant May River Roofing; and/or

(c) Defendant May River Roofing's insurance policy with American Zurich due to Claimant being a statutory employee of Defendant May River Roofing.

STANDARD OF REVIEW

Pursuant to South Carolina Code § 42-17-50, "[i]f an application for review is made to the Commission within fourteen days from the date when notice of the award shall have been given, the Commission shall review the award and, if good grounds be shown therefor, reconsider the evidence, receive further evidence, rehear the parties or their representatives and, if proper, amend the award."

"Pursuant to the statute governing review by the Workers' Compensation Commission, the Commission shall weigh the evidence as presented at the initial hearing and, if good grounds are shown, make its own findings of fact and reach its own conclusions of law consistent or inconsistent with those of the Single Commissioner." Pack v. State Department of Transportation, 381 S.C. 526, 535 (Ct. App. 2009).

"The Appellate Panel is the ultimate fact finder in Workers' Compensation cases and is not bound by the single commissioner's findings of fact." Hall v. Desert Aire, Inc., 656 S.E.2d 753, 758 (Ct. App. 2007) (internal citations omitted). "The question of whether an accident arises out of and in the course and scope of employment is largely a question of fact for the Appellate Panel. Gibson v. Spartanburg Sch. Dist. No. 3, 338 S.C. 510, 518 (Ct. App. 2000) (citing Grice v. Nat'l Cash Register Co., 250 S.C. 1 (1967)).

ARGUMENT

Claimant alleges coverage for his claim as follows:

1. Coverage under his own Travelers Insurance policy;
2. Coverage under the May River Roofing policy with American Zurich as a direct employee of May River Roofing; and
3. Coverage under the May River Roofing policy with American Zurich as a statutory employee of May River Roofing.

1. Coverage under his own Travelers Insurance policy

Claimant alleges that his claim is covered pursuant to the contract for insurance issued to him by Travelers Property Casualty Co. of America.[1]

Claimant asserts that:

---

1 Claimant's policy in effect on the date of injury, January 18, 2016, is found at APA 137.

> Insurance policies are subject to general rules of contract construction. Gambrell v. Travelers Ins. Companies, 280 S.C. 69, 310 S.E.2d 814 (1983). Terms of an insurance policy must be construed liberally in favor of the insured and strictly against the insurer. McCracken v. Government Employees Ins. Co., 284 S.C. 66, 325 S.E.2d 62 (1985); Kraft v. Hartford Ins. Companies, 279 S.C. 257, 305 S.E.2d 243 (1983).

Standard Fire Co. v. Marine Contracting and Towing Co., 301 S.C. 418, 392 S.E.2d 460 (S.C., 1990).

As set forth in such policy contract, Claimant is insured as an individual.

> 1.
> INSURED:
> CEDENO RAMIREZ, FRANCISCO DBA
> CEDENO ROOFING & WOODWORKING
> 90 DILLON RD APT D1
> HILTON HEAD SC 29926-3792
>
> Insured Is AN INDIVIDUAL

(APA 137).

Further, the policy contract provides:

> B. Who Is Insured
>
> You are insured if you are an employer named in Item 1 of the Information Page. If that employer is a partnership, and if you are one of its partners, you are insured, but only in your capacity as an employer of the partnership's employees.

(APA 141).

Claimant asserts that he is listed specifically as an individual insured on item 1, and thus he is insured individually pursuant to the plain language of this insurance contract. Claimant further asserts that Cedeno Roofing is not a partnership, so the remaining language of in this paragraph is inapplicable to the analysis of his claim.

Further, pursuant to the language of the policy "[T]he only agreements relating to this insurance are stated in this policy."

> **A. The Policy**
>
> This policy includes at its effective date the Information Page and all endorsements and schedules listed there. It is a contract of insurance between you (the employer named in Item 1 of the Information Page) and us (the insurer named on the Information Page). The only agreements relating to this insurance are stated in this policy. The terms of this policy may not be changed or waived except by endorsement issued by us to be part of this policy.

(APA 141). Therefore, Claimant asserts that any and all information outside of the subject written policy are subsumed by such policy and are therefore not relevant to the analysis of Claimant's coverage for his claim pursuant to said policy.

It is undisputed by Defendant Travelers that on January 18, 2016 while performing roofing work Claimant fell off of a roof in Beaufort County, South Carolina, sustaining personal injuries. (Hr. tr. pg. 69, ln. 12-16). Insofar as Claimant is individually insured for such work injury claim pursuant to the plain language of his workers compensation insurance policy issued to him by Travelers Property Casualty Co. of America, Claimant requests that the Commission Order same.

2. Coverage under the May River Roofing policy as a direct employee of May River Roofing

Claimant alleges that, pursuant to the four-factor right to control test set forth in Lewis v. L.B. Dynasty, 411 S.C. 637 (2015), despite whether or not he is deemed an independent contractor by Defendant May River Roofing, Claimant is a direct employee of May River Roofing, and, therefore, covered by its workers compensation policy with American Zurich. As set forth in Lewis, supra:

> We construe workers' compensation law liberally in favor of coverage to further the beneficent purpose of the Workers' Compensation Act; accordingly, only exceptions and restrictions to coverage are strictly construed. James v. Anne's Inc., 390 S.C. 188, 198, 701 S.E.2d 730, 735 (2010). The burden of proving the

relationship of employer and employee is upon the claimant, and this proof must be made by the greater weight of the evidence. Marlow v. E.L. Jones & Son, Inc., 248 S.C. 568, 570, 151 S.E.2d 747, 748 (1966). Whether a claimant is an employee or independent contractor is a jurisdictional question and therefore the Court may take its own view of the preponderance of the evidence. Wilkinson ex rel. Wilkinson v. Palmetto State Transp. Co., 382 S.C. 295, 299, 676 S.E.2d 700, 702 (2009). The crux of this determination is the purported employer's right to control the claimant in the performance of his work. Id. In analyzing the nature of a work relationship the Court examines four factors:

(1) direct evidence of the right or exercise of control;
(2) furnishing of equipment;
(3) method of payment;
(4) right to fire.

Shatto v. McLeod Reg'l Med. Ctr., 406 S.C. 470, 475–76, 753 S.E.2d 416, 419 (2013). Each factor is considered with equal force and the mere presence of one factor indicating an employment relationship is not dispositive of the inquiry. Id.

(1) Direct Evidence of the Right to or Exercise of Control

Francisco first became associated with May River Roofing approximately three (3) years ago after its owner, Antonio Sandoval, met Francisco while he was working at another company and invited Francisco to work with May River Roofing. (Hr. tr. pg. 33, ln. 16).

Antonio Sandobal, owner of May River Roofing, would typically assign particular residential roofing jobs to Claimant, potentially up to five (5) per day, although some jobs lasted as many as two or three days. (Hr. tr., pg. 71, ln. 2; pg. 34, ln. 15). Antonio Sandobal supervised Claimant's work (Hr. tr., pg. 34, ln. 21; pg. 51, ln. 21). Antonio Sandobal would sometimes give Claimant directions or indications. (Hr. tr., pg. 52, ln. 4). Occasionally May River Roofing would send Claimant to a job where it would have to be done on a certain day. (Hr. tr., pg. 52, ln. 14; pg. 55, ln. 8). It is notable that Antonio Sandobal required Claimant to work only for May River Roofing. (Hr. tr., pg. 34, ln. 3; pg. 62, ln. 16). Further, Antonio

required Francisco to wear May River Roofing T-shirts and use May River Roofing's vehicle-signage while on the projects. (Hr. tr., pg. 34, ln. 3).

Claimant asserts that he was he was working on the subject construction job because he was assigned to the job by May River Roofing after other employees of May River Roofing could not complete the job. (APA 111, 120; hr. tr., pg. 36, ln. 5). Claimant asserts that Antonio Sandobal, owner of May River Roofing, supervises the work Claimant performs, including upon its completion. (APA 120). Claimant asserts that May River categorizes Claimant as a subcontractor solely for its own business purposes, irrespective of the actual relationship between the parties. (See APA 122). May River Roofing used to classify its roofers as employees, but made a change to using subcontractors for its own business reasons. (Hr. tr. pg. 60, ln. 19). May River Roofing's office manager, Leslie Sandobal, testified that "[w]e went from only having roofers to having subcontractors." (Hr. tr. pg. 72, ln. 8).

(2) **The furnishing of equipment**

Claimant asserts that May River Roofing provides the materials used in the roofing jobs through its account at ESPY Lumber (APA 124). (See also APA 124, "We provide all the materials for all of our subcontractors."). May River Roofing provided the shingles, nails, and other roofing materials, including paper, plastic caps, flashing, dumpsters, and other roofing materials for Claimant's roofing work from its account with Espy Lumber. (Cl. depo. tr., pg. 11, ln. 2) (Hr. tr., pg. 43, ln. 18). May River Roofer also supplied Claimant with a blower. (Hr. tr. pg. 43, ln. 18).

Claimant provided his own automobile, nail gun and compressor (without nails), tool-pouch and its contents, and a ladder, although May River Roofing would lend Claimant its ladder for Claimant's use. (Hr. tr. pg. 42, ln. 2). Claimant also asserts that he was required to wear a May River Roofing shirt while performing his work. (APA 115). Finally, Claimant asserts that May River Roofing also provides vehicle magnets displaying the name May River Roofing to be displayed on his work truck. (APA 119).

(3) Method of payment

Claimant asserts that he is paid by the job but that he does not know how much he will be paid for a job beforehand. (APA 109). Claimant asserts that he is paid $60 per roofing square (10 square feet of shingles) and $25 per hour by May River Roofing for extra repair work. (APA 109, 113). Claimant is paid via payroll the week following his completion of a job. (Hr. tr. pg. 35, ln. 5). Claimant is paid $25.00 per hour for repair work, and $60.00 per square for roofing work.[2] Following completion of the roofing work Claimant would report to May River Roofing how many squares the job required and how long Claimant was on the job. (Hr. tr. pg. 51, ln. 13.) Claimant asserts that his average weekly wage from May River Roofing was approximately $1,200.00. (Hr. tr. pg. 39, ln. 4).

(4) Right to fire

Claimant asserts that May River Roofing retains the right to hire or fire him for any particular job. (APA 122; hr. tr. pg. 39, ln. 6).

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[2] A square is 100 square feet of shingles of roofing material. (Hr. tr. pg. 40, ln. 22).

In summary, considering the elements set forth above and the evidence in the record of the case for each element makes clear that Claimant was a direct employee of May River Roofing insofar as May River Roofing directed Claimant to particular roofing jobs, as many as five (5) per day, and supervised same, that it provided many of the important tool, equipment, and materials to Claimant to perform his work, that Claimant was paid via payroll a week after completion of his roofing jobs after he submitted the number of hours and squares the jobs called for, subject to an hourly rate and a rate per square, and that May River Roofing retained the ultimate right to fire Claimant. Accordingly, Claimant is a direct employee of May River Roofing and is therefore covered by its workers compensation insurance policy with American Zurich.

3. Coverage under the May River Roofing policy as a statutory employee of May River Roofing

Claimant alleges that, pursuant to S.C. Code § 42-1-410, Claimant is a statutory employee of May River Roofing, and, therefore, covered by its policy with American Zurich.

S.C. Code § 42-1-410 provides that when any person... referred to as "contractor," contracts to perform or execute any work for another person... the contractor shall be liable to pay to any workman employed in the work any compensation under this title which he would have been liable to pay if that workman had been immediately employed by him. Further, S.C. Code § 42-1-420 provides when a subcontractor in turn contracts with still another person... referred to as a "subcontractor"... the liability of the owner or contractor shall be the same as the liability imposed by Sections 42-1-400 and 42-1-410.

Claimant asserts that insofar as he was a subcontractor of May River Roofing, which was a subcontractor to Anchor Construction, he is a statutory employee of May River Roofing.

Non-Applicability of S.C. Code § 42-1-415

Notwithstanding S.C. Code § 42-1-410, as set forth above, S.C. Code § 42-1-415 provides that upon the submission of documentation to the commission that a contractor or subcontractor has represented himself to a higher tier subcontractor, contractor, or project owner as having workers' compensation insurance at the time the contractor or subcontractor was engaged to perform work, the higher tier subcontractor, contractor, or project owner must be relieved of any and all liability.

In this case this exemption from liability is inapplicable insofar as Defendant May River Roofing failed to comply with the statute's requirements.

Claimant asserts that May River Roofing may not avoid liability insofar as Claimant did not represent himself to May River Roofing as having workers compensation insurance as the Certificate indicated an exclusion from coverage (APA 156), and Claimant did not otherwise represent anything to May River Roofing regarding workers compensation insurance. (See APA 121: "A: I don't even think he gave it to me. I think his insurance company automatically send it to me."). Further, Claimant made no representations whatsoever regarding workers compensation insurance at the time he was engaged to perform work on the 78 Tomotley Drive project where he was injured. (See APA 120: "Q: Does [Claimant] provide the certificate of insurance for every job? A: No.). Rather, May River Roofing receives the copy of the certificate of insurance from the insurance carrier. (APA 120). Further, despite that Claimant's job on which he was injured began on January 18, 2016 (APA 125), May River Roofing did not request

or receive a Certificate on such date, as is required by S.C. Code § 42-1-415 for Defendant May River Roofing to be excluded from liability (APA 121).

CONCLUSION

"We construe workers' compensation law liberally in favor of coverage to further the beneficent purpose of the Workers' Compensation Act; accordingly, only exceptions and restrictions are strictly construed." Lewis v. L.B. Dynasty, 411 S.C. 637, 641 (2015), citing James v. Anne's Inc., 390 S.C. 188, 198 (2010).

In this case the Claimant was severely injured after falling from a roof while performing residential roofing work. As set forth above Claimant seeks workers compensation coverage as both a direct employee and a statutory employee of Defendant May River Roofing, as well as pursuant to a policy issued to him as a sole proprietor by Travelers Insurance.

Claimant asserts that based upon the record of this case, to include the APA submissions and the hearing transcript, including as cited above, an Order of compensability is appropriate and proper, and Claimant respectfully requests same.

South Carolina Workers' Compensation Commission
1333 Main Street, Suite 500
P.O. BOX 1715
Columbia, SC 29202-1715
803-737-5675 www.wcc.sc.gov

WCC File #: 1600686
Carrier File #:
Carrier Code #:
Employer FEIN #:

Claimant's Name: Francisco Cedano Ramirez SSN:
Address: 90 Dillon Road, Apt. D1
City: Hilton Head Island State: SC Zip: 29926
Home Phone: (843) 338-5598 Work Phone:
Preparer's Name: Joseph DuBois Law Firm: Naert & DuBois, LLC

Employer's Name: May River Roofing, Inc.
Address: P.O. Box 341
City: Bluffton State: SC Zip: 29910
Insurance Carrier: American Zurich Ins. Co. (Travellers)
Preparer's Phone #: (843) 686-5500

REQUEST FOR COMMISSION REVIEW

Request for Commission Review by ☑ Claimant ☐ Employer (check one) Date of Injury or Illness: 1/18/2016 (m/d/yyyy)

The undersigned makes application for review of the findings of the Commissioner in the above-captioned case. The request for review is based on the following grounds: (State the grounds of your appeal in the form of questions presented. Each question presented must contain a concise statement of one proposition of law or fact. Refer to evidence by title and exhibit number. Use additional pages if necessary).

Please see attached Addendum

(Check one) Oral argument ☑ is ☐ is not requested. Appellant's request for oral argument is waived if not indicated on this form.

☐ **Mediation**
☐ Mediation is requested by consent of the Parties pursuant to Reg. 67-1803.

SCW66
JUN 08 2017
JUDICIAL

Questions regarding mediation may be submitted to **mediation@wcc.sc.gov**.

I certify I have served this document pursuant to Reg. 67-211 by delivering a copy to Nikole Haltiwanger, Esquire **address** P.O. Box 11267, Columbia, SC 29211 **on the** 5 **day of** June **20**17,
by first class postage certified mail personal service.

Preparer's Signature | Attorney (Title) | joe@lowcountrylegal.com (Email) | 6/5/2017 (Date)

Check this box if you are not represented by an attorney ☐

Questions about the use of this form should be directed to the Judicial Department at 803.737.5675 or appeals@wcc.sc.gov. If the claimant appeals and is not represented by counsel, the Judicial Department will properly serve this form pursuant to Reg. 67-607 C. Pursuant to Reg. 67-205 and Reg. 701, the appeal must be postmarked no later than 14 days from the date of service of the Decision and Order of the Hearing Commissioner along with the filing fee. Attach a Form 32, if you are unable to pay the filing fee. Refer to Reg. 67-211 and Reg. 67-701 through 711.

WCC Form # 30
Revised 7/13

30

REQUEST FOR COMMISSION REVIEW

BEFORE THE SOUTH CAROLINA
WORKERS' COMPENSATION COMMISSION

WCC FILE NO.: 1600686

Francisco Cedano Ramirez,
Employee/Claimant,

v.

May River Roofing, Inc.,
Employer,

American Zurich Insurance Company,
Carrier,

and

Cedano Roofing,
Employer,

Travelers Property & Casualty Co.,
Carrier,

Defendant(s).

CLAIMANT'S ADDENDUM TO FORM 30

Claimant's request for Commission Review of the Hearing Commissioner's Decision and Order is based upon the following grounds:

CONCLUSIONS OF LAW THAT ARE ERRONEOUS

1. Did the Hearing Commissioner err in concluding that the parties have stipulated that the Claimant's average weekly wage is $769.35 with a resulting compensation rate of $512.93?

2. Did the Hearing Commissioner err in concluding that "although Claimant argues that, pursuant to the parole evidence rule and a merger clause contained within the policy, evidence of coverage extrinsic to the policy language itself is irrelevant, I find such argument to be non-persuasive"?

3. Did the Hearing Commissioner err in concluding that although Claimant asserts that because the requirements of S.C. Code 42-1-410 were not strictly met such statute is inapplicable, such assertion is non-persuasive?

4. Did the Hearing Commissioner err in concluding that when he considered the controlling factors as to whether an individual is an employee or an independent contractor, the weight of the evidence is clearly on the side of the Claimant being an independent contractor?

5. Did the Hearing Commissioner err in considering evidence outside of the actual subject workers compensation policy issued by Travelers Property & Casualty Co. to Claimant in determining whether Claimant's claim was covered by such policy?

6. Did the Hearing Commissioner err in not concluding that Claimant was covered by the plain language of the subject workers compensation policy issued by Travelers Property & Casualty Co. to Claimant?

7. Did the Hearing Commissioner err in concluding that Claimant was an independent contractor and not an employee of May River Roofing?

8. Did the Hearing Commissioner err in concluding that Claimant cannot recover as a statutory employee of May River Roofing pursuant to S.C. Code § 42-1-410?

9. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-130, Claimant was a sole proprietor who was not included under Cedano Roofing's workers' compensation policy?

10. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-130, Claimant was not an employee of May River Roofing or Cedano Roofing; instead, he is the sole proprietor of Cedano Roofing?

11. Did the Hearing Commissioner err in concluding that under S.C. Code 42-1-400 to -450, Claimant cannot recover as a "statutory employee" of May River Roofing or Cedano Roofing?

12. Did the Hearing Commissioner err in concluding that Claimant is not entitled to benefits pursuant to the Act as he was an independent contractor of May River Roofing and therefore did not have coverage under its policy?

13. Did the Hearing Commissioner err in concluding that May River, Travelers Property Casualty and American Zurich Insurance are all absolved any responsibility as to this claim?

14. Did the Hearing Commissioner err in concluding that the financial responsibility for any medical care and treatment resulting from this work-related accident is the responsibility of the Claimant?

15. Did the Hearing Commissioner err in concluding that when the evidence is viewed as a whole, Claimant was a sub-contractor?

FINDINGS OF FACT THAT ARE CONTROLLED BY AN ERROR OF LAW

1. Did the Hearing Commissioner err in considering the testimony of Isabelle Diaz relating to Claimant's insurance application or other topics?

2. Did the Hearing Commissioner err in finding that when signing up for the policy, Isabelle Diaz, Hispanic Business Specialist at PC&L, testified that she specifically recalled meeting with Claimant when he initially applied for coverage?

3. Did the Hearing Commissioner err in finding that Claimant elected not to cover himself on his own policy?

4. Did the Hearing Commission err in finding that in the Cedano Roofing insurance application, Claimant marked himself as excluded?

5. Did the Hearing Commissioner err in finding that Claimant purchased workers compensation insurance for the business, from which he knowingly excluded himself?

6. Did the Hearing Commissioner err in finding that Leslie Sandoval, who is the office manager for May River and the daughter of the owner, who testified at the hearing that Claimant was a sub-contractor, that the company does have employees who are handy men and drivers, that the company does not currently employ any roofers, that she contacts roofers and hires "companies" (her word) to come in and roof a house, that if they can't find a roofer, the job is delayed, that she schedules the jobs, does the estimates and pays for work performed, and that she issues IRS Form 1099s at the end of the year, was very credible?

7. Did the Hearing Commissioner err in finding that, regarding Claimant wearing a company T-shirt and having a sign for his car, neither of those things are dispositive as to whether he was an employee or sub-contractor?

8. Did the Hearing Commissioner err in finding that Claimant testified that his company files tax returns?

9. Did the Hearing Commissioner err in finding that Claimant opted not to cover himself in order to have a less expensive premium?

10. Did the Hearing Commissioner err in finding that Ms. Isabelle Diaz is bilingual and explained in Spanish to the Claimant exactly what type of policy he was purchasing?

11. Did the Hearing Commissioner err in finding that Ms. Isabelle Diaz testified that the Claimant purchased what is commonly referred to as a "ghost policy," meaning a policy that covers no one because the Claimant has no employees?

12. Did the Hearing Commissioner err in finding that Ms. Diaz testified that the Claimant did not select coverage for himself?

13. Did the Hearing Commissioner err in finding Isabelle Diaz to be very credible?

14. Did the Hearing Commissioner err in concluding that Claimant did not choose to elect coverage for himself pursuant to the Cedano Roofing policy and he therefore is not entitled to benefits pursuant to the Act under that policy?

FINDINGS OF FACT NOT SUPPORTED BY A PREPONDERANCE OF THE EVIDENCE

1. Did the Hearing Commissioner err in finding as a matter of fact that May River contracted with Anchor Construction to perform roofing work for a residential home in Bull Point, a subdivision in Beaufort, South Carolina?

2. Did the Hearing Commissioner err in finding that May River subcontracted part of the roofing installation work to Cedano Roofing?

3. Did the Hearing Commissioner err in finding that typically, for any given project, May River only interacted with Claimant when it submitted the work order to him and received an invoice from him?

4. Did the Hearing Commissioner err in finding that primarily, Claimant had free reign to work how and when he desired?

5. Did the Hearing Commissioner err in finding that Claimant was not supervised: instead, May River would only visit a job site once the project was complete to ensure the work had been performed?

6. Did the Hearing Commissioner err in finding that May River did not supervise the amount of work Claimant performed: instead, May River relied on invoices submitted by Claimant to determine remuneration for a given project?

7. Did the Hearing Commissioner err in finding that Claimant was free to alter the work order, unless it substantially altered the contract?

8. Did the Hearing Commissioner err in finding that Claimant was not required to check in with May River nor keep it apprised of his schedule; instead, Claimant created his own schedule – he was "on his own time"?

9. Did the Hearing Commissioner err in finding that Claimant was also free to negotiate the price of what he would get paid on a job by job basis?

10. Did the Hearing Commissioner err in finding that Claimant chose his own employees, without requiring the approval of May River?

11. Did the Hearing Commissioner err in finding that Claimant paid his own employees, not May River – who may not have known of the existence of Claimant's staff and had no part in selecting Claimant's workers?

12. Did the Hearing Commissioner err in finding that May River required its subcontractors to display its logos on shirts and magnets, but this was for advertising purposes?

13. Did the Hearing Commissioner err in finding that May River obtains business exclusively through referrals?

14. Did the Hearing Commissioner err in finding that May River also provided t-shirts and magnets (as well as hats, sweatshirts, and occasionally jackets) as gifts in great abundance including but not limited to May River's landlord, its clients, staff, subcontractors, and even people it had not met such as when the company sponsored a community event?

15. Did the Hearing Commissioner err in finding that as for payment, May River and Claimant negotiated the contractual price of $60.00 per 10 x 10 square of roofing laid, and Claimant would invoice May River for any repairs performed (amounting to approximately $25/hour)?

16. Did the Hearing Commissioner err in finding that Claimant negotiated his rate per square from $55.00 to $60.00, which was higher than what May River paid its other subcontractors?

17. Did the Hearing Commissioner err in finding that payments were not paid on any regular interval: May River would pay Claimant by check the week after a job was completed?

18. Did the Hearing Commissioner err in finding that Claimant was responsible to pay his employees however he saw fit?

19. Did the Hearing Commissioner err in finding that May River did not withhold any employee deductions from Claimant's pay; instead, May River issued Claimant a 1099, which Claimant used to file taxes in the name of his business?

20. Did the Hearing Commissioner err in finding that Claimant procured all of the tools/equipment required to complete each job: truck, ladder, compressor, roofing gun, tool punch, hammer, razors, etc.?

21. Did the Hearing Commissioner err in finding that May River acted as a vendor in supplying materials to Cedano Roofing?

22. Did the Hearing Commissioner err in finding that May River would provide only those materials for which it would bill the ultimate client; for instance, it would provide shingles, paper, plastic, caps, and flashing?

23. Did the Hearing Commissioner err in finding that for larger projects, the contract between the parties was signed prior to the work; for smaller projects, the contract is signed after the work is completed?

24. Did the Hearing Commissioner err in finding that May River decided on this system to save its contractors time – instead of having to drive to the May River office for every change that arose at the job site, the hardcopy contract was formalized at the end of smaller jobs?

25. Did the Hearing Commissioner err in finding that Claimant filed taxes for his business and represented Cedano Roofing to the state and federal government as a distinct legal entity for tax purposes?

26. Did the Hearing Commissioner err in finding that Claimant provided May River with a certificate of insurance for his business?

27. Did the Hearing Commissioner err in finding that beginning on June 2, 2015, Cedano Roofing's carrier, PC&L, automatically sent May River a Certificate of Insurance for Cedano Roofing's workers' compensation policy?

28. Did the Hearing Commissioner err in finding that as to the question of whether the Claimant is an employee or an independent contractor, there is evidence in the record that weighs to both?

29. Did the Hearing Commissioner err in finding that, based on the preponderance of the evidence, the Claimant is an independent contractor?

30. Did the Hearing Commissioner err in finding that the Claimant owns his own company – Cedeno Roofing?

31. Did the Hearing Commissioner err in finding that that Cedano Roofing has its own workers' compensation insurance coverage?

32. Did the Hearing Commissioner err in finding that in addition to having his own workers' compensation insurance, the Claimant has his own truck, his own tools and his own ladder?

33. Did the Hearing Commissioner err in finding that if Claimant hires someone to assist him with a job, he does the hiring and that individual(s) answer solely to him?

34. Did the Hearing Commissioner err in finding that Claimant pays those hired by him to assist with a job for what he is paid for the job?

35. Did the Hearing Commissioner err in finding that Claimant testified that May River provided the building materials?

36. Did the Hearing Commissioner err in finding that Claimant testified that May River would assign him a project and that he would begin work normally at 8:00 or an hour before or after?

37. Did the Hearing Commissioner err in finding that Claimant determined when he finished work for the day?

38. Did the Hearing Commissioner err in finding that Claimant carried valid workers' compensation coverage?

[signature block on following page]

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June 5, 2017
Hilton Head Island, SC

CERTIFICATE

I hereby certify and attest that this Amended Designation of Matter to be Included in the Record on Appeal contains no matter which is irrelevant to the appeal.

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August 1, 2018
Hilton Head Island, SC

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