



# SCCID

SOUTH CAROLINA COMMISSION ON INDIGENT DEFENSE

Division of Appellate Defense  
1330 Lady Street, Suite 401  
Columbia, South Carolina 29201-3332

Post Office Box 11589  
Columbia, South Carolina 29211-1589  
Telephone: (803) 734-1330  
Facsimile: (803) 734-1397

Robert M. Dudek, Chief Appellate Defender  
Wanda H. Carter, Deputy Chief Appellate Defender

RECEIVED

FEB 25 2019

February 25, 2019

S.C. SUPREME COURT

Ms. Kimberly Y. Brooks  
PO Box 16025  
Greenville, SC 29606

Re: Phillip Bryan Gleason v. The State Appellate Case No: 2018-001791

Dear Ms. Brooks:

Pursuant to the attached Supreme Court's order dated February 25, 2019 appointing you as counsel, I have enclosed the transcript of record and supporting documents for the appendix in the above captioned case.

Our office will be associated with you in connection with this appeal for **costs of printing and binding only**, up to a maximum cost of ten (.10) cents per page and \$3.25 per volume for binding. Reimbursement for printing will only be for the quantity of documents required for this agency. You will be solely responsible for all aspects of the appeal, including printing and filing. However, this Office will obtain and furnish all necessary transcripts without cost to you or your client.

I need to stress that this Office cannot reimburse you for costs of transcripts which you order on your own. **In order for the state to bear the costs of transcripts, these must be ordered through the Office of Appellate Defense, and not by private counsel.**

Your case must be registered at [www.sccid.sc.gov](http://www.sccid.sc.gov). In order to receive reimbursement for printing and binding costs, you must submit an electronic voucher; the Order of Appointment or a copy of the letter from Division of Appellate Defense approving you to be associated as counsel; a copy of this letter as authorization for reimbursement from the Division of Appellate Defense; and the original **paid** receipt for the cost of printing and binding. Payment will be made only to the attorney of record. Payment cannot be made directly to the vendor or supplier.

If you have any questions concerning printing, please contact me at the number listed above. If you have any questions about payment or costs, please contact Kathy Bonds at 803-734-1343.

Sincerely,

Mary Allgire  
Administrative Assistant

Enclosures

cc: ~~South Carolina Supreme Court~~  
S.C. Office of Indigent Defense