



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

June 24, 2019

Shawndell Monte McFarlin, 200701  
Evans Correctional Institution  
610 Highway 9 West  
Bennettsville SC 29512

Ms. Christina Catoe Bigelow, Esquire  
4444 Broad River Road  
Columbia SC 29210

Re: Shawndell McFarlin #200701 v. SCDC  
Appellate Case No. 2018-001741

Dear Mr. McFarlin and Counsel:

All parties are advised that the originals of all records on appeal and final briefs filed with the appellate courts are scanned. Therefore, in accordance with the May 1, 2008 Amendments to the South Carolina Appellate Court Rules, DO NOT staple, spiral bind, velobind, or otherwise permanently bind the ORIGINALS of these documents. The original brief(s) and record on appeal should still have front and back covers in compliance with Rule 267(e) of the South Carolina Appellate Court Rules, but should not be bound. You may secure the originals with paper clips, binder clips, rubber bands, by placing them in large envelopes, or by any other similar means that will keep the pages together without binding or hole-punching. All COPIES of the record on appeal and final briefs should be bound as specified in the South Carolina Appellate Court Rules.

All parties are permitted to file a reduced number of bound copies of the record on appeal and all final briefs.

You may file one (1) unbound original of each document, as well as seven (7) bound copies. The Court will consider requests for further reduction of the required number of copies on a case-by-case basis.

We suggest that large parcels such as copies of final briefs and the record on appeal be sent directly to the Court via the street address: 1220 Senate Street, Columbia, S.C. 29201. Thank you for your attention to this.

According to our records, the correct caption for this appeal should read as follows on the record on appeal and all final briefs:

Shawndell Monte McFarlin, #200701, Appellant,

v.

South Carolina Department of Corrections, Respondent.

Furthermore, the Court anticipates that the attorney information for all attorneys receiving a copy of this letter will appear on the cover of the record on appeal. The attorney information for the party submitting the brief should appear on the final briefs.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jay A. Kitef". The signature is written in a cursive style with a large, looping "f" at the end.

CLERK