



The South Carolina Court of Appeals

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July 31, 2019

Sarah Latten
7095 Hollywood Blvd #597
Hollywood CA 90028

Re: Sarah Latten v. Carolyn Tolbert Smith
Appellate Case No. 2019-001263

Dear Ms. Latten:

Please be advised that your correspondence was received in our office on July 29, 2019. The information that you have provided in your letter is not sufficient to be considered a Notice of Appeal.

According to Rule 203 of the South Carolina Appellate Court Rules (SCACR), a Notice of Appeal must include the name of the court from which the appeal is taken; the judge's name; the lower court docket number; the date of the order being appealed; the name of the appealing party; and the names, mailing addresses, and telephone numbers of all the attorneys of record and the names of the party or parties represented by each. A copy of the order being challenged on appeal, proof of service showing the notice has been timely served on all respondents, and a filing fee of \$250.00 must accompany the Notice of Appeal. Please also be advised that if you wish to request relief from this Court of any kind, you must do so by serving and filing a motion pursuant to Rule 240, SCACR.

If you intend to proceed with this appeal pro se, the fact that you are not an attorney does not relieve you of the responsibility to perfect your appeal in accordance with the South Carolina Appellate Court Rules. These rules are available on the Internet at www.sccourts.org/courtReg/.

Very truly yours,

V. Claire Allen, Deputy

CLERK

cc: Carolyn Tolbert Smith