



# The South Carolina Court of Appeals

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August 28, 2019

Mr. Donald Loren Smith, Esquire  
Attorney Office Of Donald Smith  
122 N. Main St.  
Anderson SC 29621

Re: Courtney R. Mitchell v. UPS  
Appellate Case No. 2019-001361

Dear Counsel:

Our records reflect that the time for ordering the transcript has expired. Within ten days of the date of this letter, you must file a copy of the letter showing that you have timely ordered the transcript from the court reporter. If you have not timely ordered the transcript, you must serve and file a motion requesting permission to order the transcript outside of the filing deadlines set by Rule 207 of the SCACR, along with a copy of your letter addressed to the court reporter.

Be sure to copy the Court, the Office of Court Administration and opposing counsel with all correspondence concerning the transcript. The address for Court Administration is as follows:

South Carolina Office of Court Administration  
1220 Senate Street, Suite 201  
Columbia, SC 29201

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal will be dismissed.

Very truly yours,

*V. Claire Allen, Deputy*

CLERK

cc: O. Shayne Williams, Esquire  
Helen F Hiser, Esquire