



The South Carolina Court of Appeals

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November 27, 2019

James Teal
2832 Tee Pee Trail
Elgin SC 29045

Re: James Teal v. SCDOT
Appellate Case No. 2019-001041

Dear Mr. Teal:

As the time draws near to prepare, serve, and file the record on appeal and final briefs, please review the following to ensure compliance with the South Carolina Appellate Court Rules (SCACR):

1. Pursuant to Rules 209, 210, and 267, SCACR, the Record on Appeal must include the following:
 - a. The correct case title (provided below) and caption as set forth in Rules 210(d) and 267, SCACR.
 - b. The name and contact information for all counsel representing the parties to the appeal. Please do not include names of counsel that have not previously made an appearance in this case.
 - c. A certificate of counsel, pursuant to Rule 210(g), SCACR.
 - d. Proof of Service of the Record on Appeal, if one has not already been filed with this Court.
 - e. One unbound original Record on Appeal. The original brief(s) and record on appeal should still have front and back covers in compliance with Rule 267(e) SCACR, but should not be bound.
 - f. All matters designated by the parties pursuant to Rule 209, SCACR, in compliance with Rule 210(c) and (e), SCACR.

Very truly yours,

V. Claire Allen, Deputy
CLERK

cc: Peter M Balthazor, Esquire