



Office of the City Attorney  
Post Office Box 667 • Columbia, SC 29202 • (803) 737-4242 • Fax (803) 737-4250

January 15, 2020

The Honorable Jenny Abbott Kitchings  
Clerk, South Carolina Court of Appeals  
1220 Senate Street  
Columbia, South Carolina 29201

**RECEIVED**  
**JAN 17 2020**  
**SC Court of Appeals**

RE: City of Columbia v. Eddie Norris  
Appellate Case No. 2019-001907

Dear Ms. Kitchings:

I am in receipt of your letter dated January 9, 2020, requesting the status of the transcript in the above-referenced matter.

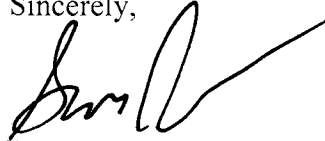
I must start by stating that, as of today's date, my office has not received a transcript related to our written request dated November 15, 2019 to SC Court Administration. I have enclosed a copy of the original correspondence to South Carolina Court Administration as well as a copy of email correspondence to the court report, Ms. Bonnie Kelly, requesting a transcript.

After receiving the Court's letter, my office has been in contact with Ms. Kelly, and I must candidly submit that responsibility for the delay in receiving the transcript lies solely on my own novice understanding of the procedure related to requesting a transcript per Rule 207 of the South Carolina Appellate Court Rules. While the City did timely submit written request for the transcript, I was unaware that there was a specific transcript request form to include along with my request, therefore my request was never processed. This afternoon I supplemented my transcript request with appropriate forms and have requested an expedited transcript from SC Court Administration. I have enclosed a copy of my email to Court Administration with the attachments for the Court's file.

Due to my oversight, I humbly request that the Court allow a 60 day extension for return of transcript in this matter.

Please let me know if you have any questions or if I can be of any further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Samuel', with a long, sweeping horizontal line extending to the right.

Samuel Jeffcoat Jones  
Assistant City Attorney

Enclosures as Stated

cc: Kieley Sutton, Esquire  
South Carolina Court Administration  
Bonnie Kelly, CVR

## Jones, Samuel J

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**From:** Jones, Samuel J  
**Sent:** Wednesday, January 15, 2020 3:00 PM  
**To:** transcripts@sccourts.org; bkelly@sccourts.org  
**Cc:** Sisson, Della S; KIELEY SUTTON  
**Subject:** Supplement to Request for Transcript- City of Columbia v. Eddie Norris  
**Attachments:** Ltr to SC Court Admin re Requested Transcript (Eddie Norris).pdf; Transcript Request Form (Eddie Norris).docx

**Importance:** High

Attached please find the City's supplementary transcript request form as well as the City's original correspondence from November 15, 2019 to SC Court Administration requesting the same with a copy of the enclosed email to Ms. Kelly, the Court Reporter requesting the transcript.

I apologize for the oversight in not realizing that there was a form to request a transcript, as I was on the understanding that only a written request was necessary. Due to this oversight, I am requesting an expedited transcript of the proceedings be provided so that it can be sent to the Court of Appeals as soon as possible as deadline for the transcript to be submitted has already passed. Again, I apologize for the oversight in form, but would greatly appreciate urgent response to this request and expedited return of transcript.

If you have questions or concerns, please do not hesitate to contact me at (803)737-4242.

Best regards,



**We Are Columbia**

**Sam Jones**  
City Prosecutor

Office of the City Attorney  
Post Office Box 667  
Columbia, SC 29202  
Phone: 803-737-4242  
Fax: 803-737-4250  
[Samuel.Jones@columbiasc.gov](mailto:Samuel.Jones@columbiasc.gov)

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*If you have received this communication in error or are not sure whether it is privileged, please immediately notify us by return e-mail and destroy any copies, electronic, paper, or otherwise, which you may have of this communication.*

## Transcript Request Form

Pursuant to Rule 207 and 607 of the South Carolina Appellate Court Rules, the transcribed paper copy is the official record of court proceedings. You may request a transcript by completing this form and emailing it to the Court Reporter and to South Carolina Court Administration at [transcripts@sccourts.org](mailto:transcripts@sccourts.org). Click [here](#) for instructions on how to find the court reporter's email and mailing addresses. Once the court reporter receives your request, it will be processed pursuant to Rule 207 and 607 of the SCACR. Rule 607(h) governs the fees for transcripts, which are not provided for free or at reduced rates to any party. Please send by mail a money order or certified bank check to the court reporter in order to obtain the transcript. Some court reporters may accept personal checks. Please check with the court reporter to see if this option is available. Once your request is received, you will receive a copy of this form with the bottom portion completed. Please promptly submit your payment in order for the transcript to be provided. If you need to cancel the transcript request for any reason, you are responsible for paying for the pages of the transcript that have already been completed at the time of the cancellation.

Requestor's Information			
<b>Full Name</b> Sam Jones, Esquire	<b>Phone Number</b> (803) 737-4242	<b>Email Address</b> Samuel.Jones@columbiasc.gov	
<b>Mailing Address</b> P.O. Box 667	<b>City</b> Columbia	<b>State</b> SC	<b>Zip Code</b> 29202
Transcript Information			
<b>Docket Number</b> 2018-CP-40-06650	<b>Case Caption</b> (i.e. State v. John Doe or Smith v. Smith) City of Columbia vs. Eddie Norris		
<b>Date(s) of Proceeding</b> September 13, 2019	<b>Circuit</b> <input checked="" type="checkbox"/> <b>Family</b> <input type="checkbox"/>	<b>County</b> Richland	
<b>Presiding Judge</b> The Honorable Judge Robert Hood	<b>Expedited</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		RECEIVED  JAN 17 2020  SC Court of Appeals
<b>Court Reporter(s)</b> Bonnie Kelly, CVR	<b>Opposing Counsel</b> Kieley Sutton, Esq.		

**Requestor's Signature:** Sam Jones  
(Typed name will serve as signature)

**Date:** January 15, 2020

**Note:** If you are ordering a transcript pursuant to Rule 207(a)(1), SCACR, you must contemporaneously furnish all parties, the Office of Court Administration, and the clerk of the appellate court with copies of all correspondence with the court reporter.

For Court Reporter Use Only			
<b>Full Name</b> _____	<b>Date Received</b> _____	<b>Email Address</b> _____	
<b>Notice of Estimate to Requestor Party</b> Date: _____ Number of Pages: _____ Estimated Amount _____			
<b>Mailing Address for Payment</b> _____	<b>City</b> _____	<b>State</b> _____	<b>Zip Code</b> _____



Office of the City Attorney  
Post Office Box 667 • Columbia, SC 29202 • (803) 737-4242 • Fax (803) 737-4250

November 15, 2019

South Carolina Court Administration  
Calhoun Building  
1220 Senate Street, Suite 200  
Columbia, South Carolina 29201

RE: City of Columbia v. Eddie Norris  
C/A No. 2018-CP-40-06650

To Whom It May Concern:

Please find enclosed a copy of an email to Bonnie H. Kelly, requesting a copy of the transcript of the above-referenced appeal heard by Judge Robert E. Hood on September 13, 2019.

Sincerely,

Sam Jones  
Assistant City Attorney

SJJ/dss  
Enclosure(s) as Stated

cc: South Carolina Court of Appeals  
Kieley Sutton, Esquire

## Jones, Samuel J

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**From:** Jones, Samuel J  
**Sent:** Friday, November 15, 2019 10:30 AM  
**To:** bkelly@sccourts.org  
**Cc:** Sisson, Della S  
**Subject:** Request for Transcript: City of Columbia v. Eddie Norris, 2018CP4006650, Appeal Heard September 13, 2019

**Importance:** High

Good morning Ms. Kelly,

As the City of Columbia is appealing the above-referenced criminal appeal matter to the South Carolina Court of Appeals, I am writing to request a copy of the transcript from the appeal hearing held on the morning of September 13, 2019, the Honorable Judge Robert Hood presiding. Appearing to represent the parties was Kieley Sutton on behalf of Mr. Norris and myself on behalf of the City of Columbia.

If you have any questions or concerns, or need more information to respond to this request, please do not hesitate to contact me directly. Also, if this request has reached you in error, and you were not the court reporter during these proceedings, I would appreciate it if you would direct me to the correct court reporter.

Best regards,



We Are Columbia

**Sam Jones**  
City Prosecutor

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Phone: 803-737-4242  
Fax: 803-737-4250  
[Samuel.Jones@columbiasc.gov](mailto:Samuel.Jones@columbiasc.gov)

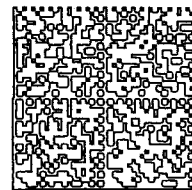
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